

# LAINGSBURGMUNICIPALITY

## SECTION 52 REPORTS

### QUARTERLY PERFORMANCE

## 2020/21 ASSESSMENT REPORT- Q 2

01 October 2020– 31 December 2020



A municipality that works



Table of Contents

**SECTION 1 - INTRODUCTION** ..... 6

**SECTION 2 – EXECUTIVE MAYOR’S REPORT** ..... 7

**SECTION 3 – RESOLUTIONS** ..... 7

**SECTION 4 – EXECUTIVE SUMMARY** ..... 7

    4.1 Operating Revenue ..... 7

    4.2 Operating Expenditure ..... 8

    4.3 Capital Expenditure ..... 8

    4.4 Cash Flow ..... 8

    4.5 Debtors ..... 8

    4.6 Creditors ..... 9

    4.7 Cost Containment Measures ..... 10

**SECTION 5 - FINANCIAL KEY PERFORMANCE INDICATORS** ..... 11

**5.1 Key Financial Indicators** ..... 12

    5.2 Borrowing, funding and reserve policy ..... 12

**5.2.1 Purpose/ Use of the Ratio and Norm** ..... 13

**5.2.2 Interpretation of Results** ..... 13

        5.2.3 Purpose/Use of the ratio and Norm ..... 13

**5.2.4 Interpretation of Results** ..... 13

**5.2.5 Purpose/ Use of the Ratio and Norm** ..... 13

**5.2.6 Interpretation of Results** ..... 14

**5.2.7 Purpose/ Use of the Ratio and Norm** ..... 14

**5.2.8 Interpretation of Results** ..... 14

    5.3 Liquidity policy ..... 14

**5.3.1 Purpose/ Use of the Ratio and Norm** ..... 14

**5.3.2 Interpretation of Results** ..... 15

**5.3.3 Purpose/ Use of the Ratio and Norm** ..... 15

**5.3.4 Interpretation of Results** ..... 16

**5.3.5 Interpretation of Results** ..... 17

    5.4 Other ratios of importance ..... 17

**5.4.1 Purpose/ Use of the Ratio and Norm** ..... 17

**5.4.2 Interpretation of Results** ..... 18

**5.4.3 Purpose/ Use of the Ratio and Norm** ..... 18

**5.4.4 Interpretation of Results** ..... 18

**5.4.5 Purpose/ Use of the Ratio and Norm** ..... 18

**5.4.6 Interpretation of Results** ..... 19

**5.4.7 Purpose/ Use of the Ratio and Norm** ..... 19

<b>5.4.8 Interpretation of Results</b> .....	19
<b>5.4.9 Purpose/ Use of the Ratio and Norm</b> .....	19
<b>5.4.10 Interpretation of Results</b> .....	20
<b>SECTION 6 - NON - FINANCIAL PERFORMANCE REPORT</b> .....	20
6.1 Background .....	20
6.1.1 Legislative Requirements .....	20
<b>6.1.2 Definition of Performance Management</b> .....	21
<b>6.1.3 Institutionalising Performance Management</b> .....	21
6.1.4 Strategic Performance .....	21
<b>6.1.5 Definition of Service Delivery Budget Implementation Plan</b> .....	22
<b>6.1.6 The IDP and the Budget</b> .....	22
<b>6.1.7 Municipal Scorecard</b> .....	22
<b>6.1.8 Background to the format of SDBIP</b> .....	23
<b>6.1.9 Monitoring and Evaluation</b> .....	24
6.2 Actual Performance for the 2 <sup>nd</sup> Quarter .....	25
<b>6.2.1 Overall Performance of the Municipality</b> .....	25
<b>SECTION 7 – IN-YEAR BUDGET STATEMENT TABLES</b> .....	46
Table C1: Monthly Budget Statement Summary .....	48
Table C2: Financial Performance (Standard Classification) .....	48
Table C3: Financial Performance (Revenue and Expenditure by Municipal Vote) .....	49
Table C4: Financial Performance (Revenue and Expenditure) .....	50
Table C5: Capital Expenditure (Municipal Vote, Standard Classification and Funding) .....	51
Table C6: Financial Position .....	52
Table C7: Cash Flow .....	54
Table SC1 Material variance explanations .....	55
<b>SECTION 8 – DEBTOR ANALYSIS</b> .....	56
Table SC3 Debtors Analysis .....	56
<b>SECTION 9 – CREDITOR ANALYSIS (TRADE AND OTHER PAYABLES)</b> .....	58
Table SC4 Creditors Analysis .....	58
<b>SECTION 10 – INVESTMENT PORTFOLIO</b> .....	59
Table SC5 Investment Portfolio .....	59
<b>SECTION 11 - COUNCILLOR ALLOWANCES AND EMPLOYEE BENEFITS</b> .....	60
Table SC 8 Councilor and staff benefits .....	60
<b>SECTION 12 - RECEIPT AND EXPENDITURE ON GRANT PROGRAMMES</b> .....	61
SC6 Transfers and Grant Receipts .....	61
<b>SECTION 13 – MATERIAL VARIANCES TO THE SDBIP</b> .....	62
<b>SECTION 14 – CAPITAL PROGRAMME PERFORMANCE</b> .....	64

Table SC12 – Capital expenditure trend .....64

**SECTION 15 – OTHER SUPPORTING DOCUMENTATION** ..... 65

Table SC9 – Cash flow per month by source of revenue and type of expenditure..... 65

Table SC13 a – Capital expenditure on new assets by asset class..... 66

Table SC13 c – Expenditure on Repairs and Maintenance by asset class ..... 67

Table SC13 d – Depreciation charges by asset class ..... 68

Schedule C – National Treasury Formats graphs ..... 69

Capital Expenditure monthly trend: Actual VS Target ..... 69

Capital Expenditure: YTD Actual VS YTD Target..... 70

Aged Consumer Debtors analysis..... 70

**SECTION 16 - WARD COMMITTEES** ..... 71

**SECTION 17 – RECOMMENDATIONS** ..... 71

**SECTION 18 - CONCLUSION**..... 71

## QUALITY CERTIFICATE

I, J Booysen, the Municipal Manager of Laingsburg Local Municipality, hereby certify that the quarterly report on the implementation of the budget and financial state affairs for the period of 1 October 2020 until 31 December 2020 has been prepared in accordance of the Municipal Finance Management Act and regulations made under the Act.



.....  
**J. BOOYSEN**  
**MUNICIPAL MANAGER**  
**15 January 2021**

## SECTION 1 - INTRODUCTION

The purpose of this report is firstly to comply with section 52(d) of the Municipal Finance Management Act (MFMA), by submission of a report to the Council on the implementation of the budget.

The report provides a quarterly overview of the financial performance of the municipality, whilst it also provides a monitoring tool for Council on the non-financial indicators which are part of the service delivery and budget implementation plan.

The reports strategic objective is to ensure good governance, provide a monitor tool for financial viability as well as to provide Council with the necessary information to make informed decisions.

Section 52 (d) of the MFMA requires that:

***“The mayor of a municipality must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.”***

Section 75 (1) (k) of the MFMA requires that one should place the following documents of the municipality on the website:

***“All quarterly reports tabled in the council in terms of section 52 (d).”***

Council must therefore take note that this report will be published on the official website of the Municipality.

The report provides a quarterly overview of the municipal financial and non-financial performance to give council a monitoring tool to review performance as part of the Service Delivery and Budget Implementation plan (SDBIP) regarding the progress made with the implementation of Key Performance Indicators (KPI's) in the realisation of the developmental priorities and strategic objectives as determined in the Municipality's Integrated Development Plan (IDP) as well as in the Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP) for the first quarter (01 October 2020 – 31 December 2020) of the 2020/2021 financial year.

## SECTION 2 – EXECUTIVE MAYOR’S REPORT

Schedule C (In-Year Reports of Municipalities) of the Local Government: Municipal Finance Management Act Municipal Budget and Reporting Regulations, relating to the Mayor’s report states that:

“3. Mayor’s report - The mayor’s report accompanying an in-year must provide-

- a) **A summary of whether the municipality’s budget is being implemented in accordance with the service delivery and budget implementation plan and any service delivery agreements with municipal entities;”**

Refer to Section 3 – Executive summary for the measurement of financial (Section 3.1) and non-financial (Section 3.2) key performance indicators.

- b) **“A summary of any financial problems or risks facing the municipality or any such entity; and”**

I am not aware of any financial problems or risks facing the municipality.

- c) ***“Any other information considered relevant by the mayor.”***

There is no other information considered to be relevant.

## SECTION 3 – RESOLUTIONS

The draft resolution tabled to Council by the Executive Mayor for consideration regarding the Section 52 report is:

- That Council takes cognizance of the Finance Management Report (MFMA Section 52 report) for the quarter ending 31 December 2020 on the implementation of the budget and the financial state of affairs of the municipality.

## SECTION 4 – EXECUTIVE SUMMARY

The quarterly report, the so called MFMA Section 52 report, is a monitoring tool for the approved service delivery and budget implementation plan, which can be divided into two parts namely the financial and non-financial key performance indicators.

### 4.1 Operating Revenue

The Municipality have generated 59.61% or R 61,736 million of the Budgeted Revenue to date which is higher than the budgeted amount. Year-to-date operating revenue is 9,61% under the year-to-date budget. The projected budgeted revenue for the full financial year amounts to R 103,566 million. The actual revenue as at the end of December 2020 is thus R 1,631 million over the budget. The reason for this is that the equitable share grant was received during December 2020.

#### 4.2 Operating Expenditure

Operating expenditure of R 28,461 million for the second quarter till of December 2020 does not include part of the annual calculation for provisions. The total amount for the year-to-date portion of provisions is R9,517 million. That will bring the total expenditure effectively at R 66,318 million to date. The expenditure to date is in higher than the budgeted year-to-date amount and stands on 114,79%.

#### 4.3 Capital Expenditure

Year-to-date capital expenditure is lower than the year-to-date budget and stands on 94,79%.

The actual year-to-date capital expenditure amounted to R 9,484 million and the actual expenditure for the second quarter amounts to R 7,346 million.

#### 4.4 Cash Flow

The Municipality started off with a cash flow balance of R 12,092 million at the beginning of the year after corrections and increased with R 0,214 million. The closing balance for the quarter ended December 2020 is R12,306 million. The Municipal Cash flow is mainly from Operating Activities and Grants as no Borrowing or Investments are budgeted for the financial year.

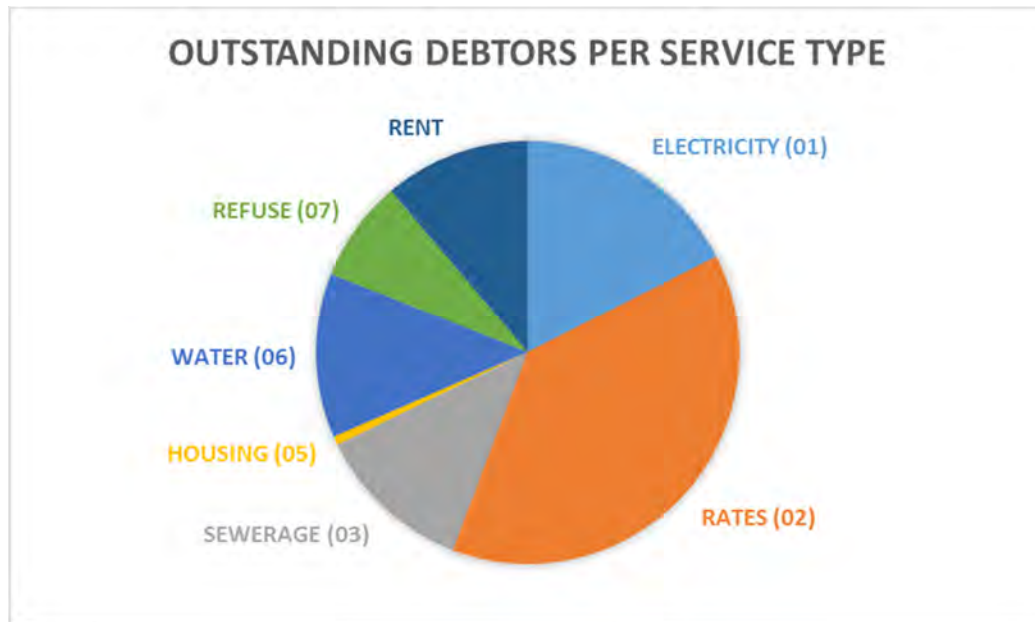
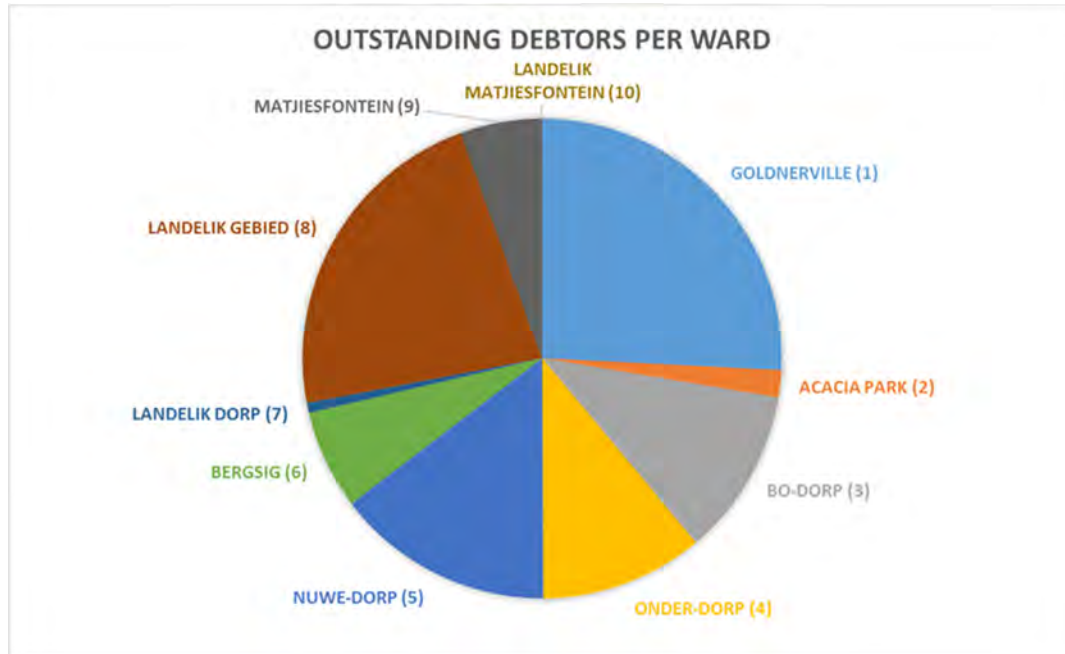
During the budget process assumptions were made that the payment ratio for all debtors will be at 95%. Currently the ratio is 83.6% and is way below the target. That means that the inflow of cash is much lower as the assumptions.

#### 4.5 Debtors

The Outstanding Debtors of the Municipality amounts to R 11,127 million for the quarter ended December 2020, (R 11,539 million previous quarter). There was a decrease of R 0.412 million in the total outstanding amount since the previous quarter (decrease of R 1.207 million previous month). The payment rate for 2019/2020 financial year was 89,56%. At the end of December 2020 the payment rate was 87.16%. The total amount outstanding for longer than 12 months is R 6,640 million (R5,724 at the end of the previous quarter) and this amounts to 59,67% of all the debtors outstanding. The total cash trapped in outstanding debtors older than 90 Days amount to R 8,324 million (R6,573 at the end of the previous quarter). The Municipality is implementing the Debt Collection and Credit Control Policy. Outstanding amounts in the areas where the Municipality is not the supplier of electricity are increasing rapidly. The payment ratio is lower due to the accrual of the annual rates levies but other services are still at a very alarmingly low level, electricity stands at only 98,73%, water at 86,53%, refuse at 92,82% and sewerage at 95,64.



The following graph shows the outstanding debtors per service type as at the end of December 2020:



#### 4.6 Creditors

Total outstanding creditors amount to R 0 for the month ending December 2020. All the outstanding amounts are within the 30 days outstanding categories which is compliant with Section 65 of the MFMA. One case occurred where a supplier issued invoices more than 30 days after the date of the invoice for payment, but in most cases the payments are made at presentation of the invoices.

#### 4.7 Cost Containment Measures

The Local Government: Municipal Cost Containment Regulations (MCCR), were promulgated on 7 June 2019, and came into effect on 1 July 2019.

Sections 62(1)(a) and 95(a) of the Municipal Finance Management Act No. 56 of 2003 (MFMA) stipulates that the accounting officer of a municipality or municipal entity is responsible for managing the financial administration of a municipality and must for this purpose take all reasonable steps to ensure that the resources of the municipality are used effectively, efficiently and economically.

In terms of MFMA Circular 97 issued on 1 July 2019 municipalities are required to utilise existing reporting requirements, to report internally and externally on cost saving measures.

The following table summarizes the main items as prescribed in the circular and MCCR.

Cost Containment In-Year Reopt							
Cost containment Measures	ANNUAL BUDGET	MONTHLY BUDGET	BUDGET YTD	EXPENCE THIS PERIOD	EXPENCE YTD	OVER OR (SAVINGS) THIS PERIOD	OVER OR (SAVINGS) YTD
	R'	R'	R'	R'	R'	R'	R'
Use of consultants	9 912 444	826 037	4 956 222	631 889	4 066 043	(194 148)	(890 179)
Vehicles used for political office bearers	-	-	-	-	-	-	-
Travel and subsistence	791 424	65 952	395 712	35 030	222 715	(30 922)	(172 997)
Domestic accommodation	531 432	44 286	265 716	4 250	43 479	(40 036)	(222 237)
Sponsorships, events and catering	120 000	10 000	60 000	1 439	17 794	(8 561)	(42 206)
Communication	570 072	47 506	285 036	38 098	246 861	(9 408)	(38 175)
Other related expenditure items		-	-			-	-
<b>Total</b>	<b>R 11 925 372</b>	<b>R 993 781</b>	<b>R 5 962 686</b>	<b>R 710 707</b>	<b>R 4 596 894</b>	<b>(283 074)</b>	<b>(1 365 792)</b>

**SECTION 5 - FINANCIAL KEY PERFORMANCE INDICATORS**

The financial performance indicators as prescribed by National Treasury are provided in Table SC 2.

**Table SC2 – Financial Performance indicators**

WC051 Laingsburg - Supporting Table SC2 Monthly Budget Statement - performance indicators - Q2 Second Quarter

Description of financial indicator	Basis of calculation	Ref	2019/20	Budget Year 2020/21			
			Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<b><u>Borrowing Management</u></b>							
Capital Charges to Operating Expenditure	Interest & principal paid/Operating Expenditure		0.0%	8.0%	8.0%	0.0%	3.0%
Borrowed funding of 'own' capital expenditure	Borrowings/Capital expenditure ex cl. transfers and grants		0.0%	0.0%	0.0%	0.0%	0.0%
<b><u>Safety of Capital</u></b>							
Debt to Equity	Loans, Accounts Payable, Overdraft & Tax Provision/ Funds & Reserves		6.6%	6.6%	6.6%	6.8%	6.6%
Gearing	Long Term Borrowing/ Funds & Reserves		0.0%	0.0%	0.0%	0.0%	0.0%
<b><u>Liquidity</u></b>							
Current Ratio	Current assets/current liabilities	1	154.9%	154.9%	154.9%	178.5%	154.9%
Liquidity Ratio	Monetary Assets/Current Liabilities		46.4%	46.4%	46.4%	45.3%	46.4%
<b><u>Revenue Management</u></b>							
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing						
Outstanding Debtors to Revenue	Total Outstanding Debtors to Annual Revenue		18.4%	15.4%	15.4%	36.2%	15.4%
Longstanding Debtors Recovered	Debtors > 12 Mths Recovered/Total Debtors > 12 Months Old		0.0%	0.0%	0.0%	0.0%	0.0%
<b><u>Creditors Management</u></b>							
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))		100.0%	100.0%	100.0%	100.0%	100.0%
<b><u>Funding of Provisions</u></b>							
Percentage Of Provisions Not Funded	Unfunded Provisions/Total Provisions						
<b><u>Other Indicators</u></b>							
Electricity Distribution Losses	% Volume (units purchased and generated less units sold)/units purchased and generated	2	11.2%	7.0%	7.0%	7.0%	7.0%
Water Distribution Losses	% Volume (units purchased and own source less units sold)/Total units purchased and own source	2	64.3%	55.0%	55.0%	40.0%	30.0%
Employee costs	Employee costs/Total Revenue - capital revenue		26.7%	29.4%	29.4%	25.4%	29.4%
Repairs & Maintenance	R&M/Total Revenue - capital revenue		2.9%	2.4%	2.3%	2.0%	2.3%
Interest & Depreciation	I&D/Total Revenue - capital revenue		11.1%	8.5%	8.5%	0.0%	3.2%
<b><u>IDP regulation financial viability indicators</u></b>							
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year		393.6%	459.9%	459.9%	0.0%	0.0%
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services		49.6%	35.0%	35.0%	26.4%	35.0%
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure		9.7%	9.1%	0.0%	0.0%	9.1%

The other financial performance indicators are discussed below:

Table 5.1 provides a high level summary of the municipality’s performance on the capital and operational revenue and expenditure measured against the budget as at 31 December 2020.

### 5.1 Key Financial Indicators

Description	Operating Revenue	Operating Expenditure	Capital Expenditure
	R'000	R'000	R'000
Year-to-date budget CY	57 612 000	49 468 596	9 484 487
Actuals as at Current Quarter	52 390 489	47 221 157	7 345 976
Variance between YTD Budget and YTD Actuals	5 221 511	2 247 439	2 138 511
Variance %	9.06	4.54	100.00

**Table 5.2 Actual Budget Spending**

Description	Operating Revenue	Operating Expenditure	Capital Expenditure
	R'000	R'000	R'000
Annual Budget	93 560 994	98 907 516	14 581 304
Actuals as at Current Quarter	52 390 489	47 221 157	7 345 976
Actual as % of total Budget	56.00	47.74	50.38

Table 5.3 provides the key financial indicators, comparing the 2019/20 financial performance of the municipality to the 2020/21 year to date figures as at 31 December 2020.

<b>Table 5.3</b>		
<b>RATION DESCRIPTION</b>	<b>CP</b>	<b>PP</b>
<b>Revenue Management</b>		
Level of reliance on Government grants	29.10	29.10
Actual income vs Budgeted Income	90.94	81.11
<b>Expenditure Management</b>		
Personnel Costs to total Expenditure	28.17	32.66
Actual expenditure vs Budgeted Expenditure	95.46	75.81
Interest Paid as a percentage of total expenditure	-	-
Repairs and maintenance / PPE (carry amount)	0.62	0.24
Repairs and maintenance / total expenditure	2.19	2.12
<b>Asset Management</b>		
Actual versus Budgeted Capital Expenditure	65.05	21.37
Stockholding period(Days)		
<b>Debt Management</b>		
Creditors payment period (Days)	30	30
Arrear debtors collection period (Days)	69	96
<b>Liquidity</b>		
Current ratio	178.46	211.55
Acid Test ratio	172.51	206.19
Turnover of accounts receivable	1.76	1.08
Cash to interest	0	0
Debt to cash	1.50	1.38
CASH TO income	0.38	1.31
Total Liabilities / Total Assets	13.23	13.65

**5.2 Borrowing, funding and reserves policy**

The borrowing, funding and reserves policy makes the measurement of the following ratios compulsory:

- a) Interest paid to total expenditure

**5.2.1 Purpose/ Use of the Ratio and Norm**

The approved policy by Council determines that the interest paid to total expenditure may not exceed 5%.

**5.2.2 Interpretation of Results**

Interest paid to total expenditure is well within the norm of 5% Interest payments are currently made bi-annually.

- b) Total long term debt to total operating revenue

**5.2.3 Purpose/ Use of the Ratio and Norm**

The approved policy by Council determines that the total long term debt to total operating revenue (excluding conditional grants and transfers) must not exceed 45%. Table 5.4 provides the year to date measurement against the results of 2019/20.

**Table 5.4 Long Term Revenue**

Table 5.5			
DESCRIPTION	CP	PP	
Total long term debt to total operating revenue (excluding conditional grants and transfers)	0	0	
Total Long-term Debt			
Total Operating Revue (Excluding conditional grants and transfers)	34 909 069	16 938 914	

**5.2.4 Interpretation of Results**

This percentage of long-term debt to operating revenue is well within the approved policy of Council of 45%.

- c) Cash generation from operating activities

**5.2.5 Purpose/ Use of the Ratio and Norm**

The approved policy by Council determines that the cash generation from operating activities must at least cover the annual loan repayments 1 time. Table 5.5 provides the year to date measurement against the results of 2019/20.

**Table 5.5 Loan Repayments vs Cash**

Description	CP	PP
Coverage of Annual Loan Repayments by cash generated from operating	0	0
Cash generated from operating activities	9 633 161	8 191 300
Annual Loan Repayments	0	0

**5.2.6 Interpretation of Results**

Laingsburg Municipality does not have a high reliance on loans. Thus the ratio will always be favorable. The coverage of cash generated from operating activities to the annual loan repayment is well above the norm of 1 time.

- d) Percentage of annual loan repayment to total operating expenditure

**5.2.7 Purpose/ Use of the Ratio and Norm**

The approved policy by Council determines that the percentage of total annual loan repayment (Capital and Interest) to total operating expenditure must not be more than 10%.

Table 5.6 provides the year to date measurement against the results of 2019/20.

**Table 5.6 Loan Repayments**

Description	CP	PP
Percentage of annual loan repayments to total operating expenditure	0	0
Annual loan repayments (interest & Capital)	0	0
Total Operating Expenditure	47 221 157	18 759 977.58

**5.2.8 Interpretation of Results**

Laingsburg Municipality does not have a high reliance on loans and thus the amounts relating to repayment of loans are low. Thus the ratio will always be favorable. The percentage of annual loan repayment to total operating expenditure is well within the norm of 10%.

**5.3 Liquidity policy**

The liquidity policy makes the measurement of the following ratios compulsory:

- a) Cash/Cost Coverage Ratio

**5.3.1 Purpose/ Use of the Ratio and Norm**

The approved policy by Council determines that the Cash/Cost Coverage Ratio (Excluding Unspent Conditional Grants) must be calculated as ((Cash and Cash Equivalents – Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortization, Provision for Bad Debts, Impairment

and Loss on Disposal of Assets) and that a coverage of 1-3 times is acceptable.

Table 5.7 provides the measurement based on the last month of the quarter measured against the second quarter of 2020/21.

**Table 5.7 Cash and Cash Equivalents**

DESCRIPTION	CP	PP
<u>Cash/Cost Coverage Ratio (Times)</u>		
Cash and Cash equivalents	6 756 166	14 637 245
<u>Monthly Fixed Operational Expenditure</u>	3 147 180.00	3 147 180.00
<u>Cash and Cash Equivalents:</u>		
Petty Cash and bank Balances	10 681 920	16 542 559
Less:		
Unspent Conditional Grants	10 757 493	21 585 124
Overdraft	0	0
Plus:		
Short-term investments	1 622 298	1 622 298
<u>Monthly Fixed Operational Expenditure</u>		
Total average monthly expenditure for the year	8 242 293	8 242 293
Less:		
Depreciation & Amortisation	660 833	660 833
Provision for bad debt	2 273 117	2 273 117
Impairment and loss on Disposal of Assets	0	0
Fair Value Adjustments	0	0

### 5.3.2 Interpretation of Results

The cash/cost coverage ratio is less than the norm of 1-3 times as per liquidity policy and improved from 2019/20 to 2020/21 mainly because of the increase in “Short-term investments”.

b) Current ratio

### 5.3.3 Purpose/ Use of the Ratio and Norm

The purpose of this ratio is to measure the Municipality’s ability to meets its short-term commitments.

The higher the current Ratio, the more capable the Municipality will be to pay its current or short-term obligations and provide for a risk cover to enable it to continue operations at desired levels. A financial ratio under 1 suggests that the Municipality would be unable to pay all its current or short-term obligations if they fall due at any specific point.

If current liabilities exceed current assets, it highlights serious financial challenges and likely

liquidity problems i.e. insufficient cash to meet short-term financial obligations. Current assets must therefore be increased to appropriately cover current liabilities otherwise there is a risk that non-current assets will need to be liquidated to settle current liabilities.

The approved policy by Council determines that the current ratio must be between 1.5:1 and 2:1.

**Table 5.8 Current Assets and Liabilities**

Description	CP	PP
Current Ratio	178.46	211.55
Current Assets	26 626 325	35 064 051
Current Liabilities	14 919 698	16 574 489

### 5.3.4 Interpretation of Results

The municipality operates above the norm set by Council. The ratio improved since the end of the previous year.

The liquidity policy goes a step further and prescribes the calculation formula to determine a minimum liquidity requirement; it differs from the normal generally recognised calculation method as used above. Table 5.9 provides the measurement method as prescribed in the policy; it measures the year to date results against the results of 2019/20.

**Table 5.9 Liquidity Requirement Calculation**

Liquidity Requirement Calculation	CP R	PP R
All earmarked and/or conditional grants received but not yet utilised	0	0
Value of the provisions held in cash for the clearing of alien vegetation and the rehabilitation of landfill sites to the extent that these funds are required within the following 5 years	0	0
Value of legally entrenched short term rights and benefits of employees related to Medical benefits & Retirement benefits	3 413 339	3 413 339.0
Unspent Loan Funds	0	0
Funds held for agency services not yet performed	0	0
Reserve funds reflected in Statement of Financial Position that are assumed to be held in cash	1 260 637	1 260 637
Capital redemption and interest payments on external loans not reflected as part of normal operational expenditure	0	0
1 months operational expenditure excluding non-cash items	3 147 180	3 147 180
Consumer Deposits	552 107	577 951
Other Deposits and Other Advance Payments:		
- Retentions	0	0
- Payments Received in Advance	0	0
- Other Deposits	0	0
Non-current Deposit: Pavilion	0	0
Commitments resulting from contracts concluded as part of Capex Programme, not reflected in operational budget	6 162 844	6 162 844



**Table 5.10 Actual Liquidity**

Actual available liquidity held [reference paragraph 4.2.]	CP R	PP R
<b>Bank Balance at e.g.:</b>		
- ABSA, FNB, Standard Bank, Nedbank, Investec, Money Market		
Bank balance sub total	10 680 370	16 541 009
95% of all other term investments with Banks	1 541 183	1 541 183
90% of Market value of all Bonds on the JSE that are held	0	0
Consumer debtors (current – 60 days)	2 487 567	4 561 930
Other reserves held in cash not reflected in bank balances mentioned above for e.g.:	0	0
- Unspent conditional grants	0	0
- Payments received for agency functions not yet performed	0	0
- The cash value of reserves held	0	0
- Cash deposits held as part of loan covenants or ceded	0	0
- Undrawn bank overdraft facility or committed liquidity lines available	0	0
<b>TOTAL LIQUIDITY AVAILABLE</b>	<b>14 709 120</b>	<b>22 644 122</b>
<b>LIQUIDITY SURPLUS (SHORT FALL)</b>		
<b>SURPLUS THAT COULD BE APPROPRIATED TO CAPITAL REPLACEMENT RESERVE</b>		

**5.3.5 Interpretation of Results**

It is clear from above that the Municipality does meet the minimum level set by the approved policy. The liquidity surplus improved measured against the result of the last financial year.

**5.4 Other ratios of importance**

The following ratios are important within this quarterly report.

- a) Debtors collection period in days

**5.4.1 Purpose/ Use of the Ratio and Norm**

This ratio reflects the collection period. The debtor days refers to the average number of days required for the Municipality to receive payment from its consumers for bills/invoices issued to them for services.

The ratio is also a good indication of the effectiveness of credit control procedures within the Municipality. If the ratio is above the norm, it indicates that the Municipality is exposed to significant cash flow risk.

This is also an indication that the municipality is experiencing challenges in the collection of outstanding amounts due to it. In addition, this indicates that a significant amount of potential

cash is tied up in consumer debtors and the municipality must improve its revenue and cash flow management.

**Table 5.11 Debt Collection**

Description	CP	PP
Debtors collection period (days)		
Consumer debtors* 365	69	96
Rates revenue + Services revenue + Debtors income		

**5.4.2 Interpretation of Results**

The municipality does not operate within the norm. The ration has weakened measured against the result of the last financial year. The reason for the increase in the collection period is due to raising of annual rates in the first quarter of the financial year for the financial period as a whole.

b) Level of reliance on government grants

**5.4.3 Purpose/ Use of the Ratio and Norm**

The Ratio measures the extent to which the municipality’s Expenditure is funded through government grant and subsidies.

No norm is proposed at this time by National Treasury. It must be mentioned that National Treasury does promote a healthy balance of funding sources.

**Table 5.12 Grant Reliance**

Description	CP	PP
Level of reliance on government grants	29.10	29.10
Government Grants and subsidies	17 481 419.95	8 430 833.34
Total Revenue	52 390 488.67	25 369 747.61

**5.4.4 Interpretation of Results**

The results indicate that the municipality is dependent on grant funding to run its normal operations.

b) Implementation of the Capital program

**5.4.5 Purpose/ Use of the Ratio and Norm**

This ratio measures the extent to which Budgeted Capital Expenditure has been spent during the financial year, under review. Further, this ratio measures the municipality’s ability to implement capital projects and monitor the risks associated with non-implementation.

The ratio also assesses whether the municipality has effective controls in place to ensure that expenditure is incurred in accordance with an approved budget. Any variance above 5% indicates discrepancies in planning and budgeting which should be investigated and corrective measures implemented. Under-spending is also an indicator that the Municipality might be experiencing possible cash flow difficulties to implement projects.

Ideally, under-spending should be the result of improved efficiencies and not as a result of non-implementation of programs and/or projects. Overspending may also indicate inaccurate budgeting or poor financial management control.

The norm range between 0% and 5% variance

**Table 5.13 Actual Budget Spending**

Description	CP	PP
Actual versus Budgeted Capital Expenditure	9 484 487	2 138 512
Actual Capital Expenditure – Budgeted Capital Expenditure	65.05	21.37
Budgeted Capital Expenditure	14 581 304	10 005 550

**5.4.6 Interpretation of Results**

The Municipality is functioning within the norm and is on track as per the YTD Budget allocation.

- c) Implementation: Operational Revenue

**5.4.7 Purpose/ Use of the Ratio and Norm**

This ratio measures the extent of actual operating revenue (Excl. Capital Grant Revenue) received in relation to budgeted operating revenue during the financial year, under review.

A ratio outside the norm indicates either a challenge in capacity to implement, ineffective billing and credit control, weakness in compilation of budgets or issues of financial controls and management of the Municipality.

The norm ranges between 0% and 5% variance.

**5.4.8 Interpretation of Results**

With the conversion from old vote numbers used in the old chart of accounts to the new mSCOA short codes and especially the new mSCOA item segment it was difficult to budget monthly projections for the 2020/2021 budget with no available history on this new chart of accounts. The budget was therefore only divided equally amongst the 12 months on the financial system. The municipality will only have a more reliable budget per month with the next budget period. It can be mentioned that the actual income collection is in line with previous year actual and projected collection rates.

- d) Implementation: Operational Expenditure

**5.4.9 Purpose/ Use of the Ratio and Norm**

This ratio measures the extent to which Budgeted Operating Expenditure has been spent during the financial year, under review. The ratio also assesses whether the municipality has effective controls in place to ensure that expenditure is incurred in accordance with an

approved budget. Any variance outside the norm either indicate a challenge in capacity to implement, issues of financial controls and management and/or poor budgeting.

Under-spending normally is an indicator that the Municipality experiences possible cash flow difficulties or capacity challenges to undertake budgeted/ planned service delivery, and/ or does not prepare accurate and credible budgets. Ideally, under-spending should be the result of improved efficiencies and not as a result of non-implementation of programs and/or projects.

Overspending may also indicate inaccurate budgeting or poor financial management control in respect of budget control.

The norm ranges between 0% and 5% variance.

**Table 5.15 Budget Expenditure**

Description	CP	PP
Actual versus Budgeted Capital Expenditure	9 484 487	2 138 512
Actual Capital Expenditure – Budgeted Capital Expenditure	65.05	21.37
Budgeted Capital Expenditure	14 581 304	10 005 550

Description	CP	PP
Actual operating expenditure VS Budgeted operating expenditure	52 390 489	25 369 748
Actual Expenditure – Budgeted Expenditure	90.94	81.11
Budgeted Expenditure	57 612 000	31 276 300

**5.4.10 Interpretation of Results**

The Municipality is functioning outside the norm. With the conversion from old vote numbers used in the old chart of accounts to the new mSCOA short codes and especially the new mSCOA item segment it was difficult to budget monthly projections for the 2020/2021 budget with no available history on this new chart of accounts. The budget was therefore only divided equally amongst the 12 months on the financial system. The municipality will only have a more reliable budget per month with the next budget period.

**SECTION 6 - NON - FINANCIAL PERFORMANCE REPORT**

**6.1 Background**

**6.1.1 Legislative Requirements**

The Municipal Systems Act (MSA), 2000 requires municipalities to establish a performance management system. Further, the MSA and the Municipal Finance Management Act (MFMA) requires the Integrated Development Plan (IDP) to be aligned to the municipal budget and to be monitored for the performance of the budget against the IDP via the Service Delivery and the Budget Implementation Plan (SDBIP).

In addition, Regulation 7 (1) of the Local Government: Municipal Planning and Performance Management Regulations, 2001 states that “A Municipality’s Performance Management System entails a framework that describes and represents how the municipality’s cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organised and managed, including determining the roles of the different role players.” Performance management is not only relevant to the organisation as a whole, but also to the individuals employed in the organisation as well as the external service providers and the Municipal Entities. This framework, inter alia, reflects the linkage between the IDP, Budget, SDBIP and individual and service provider performance.

### **6.1.2 Definition of Performance Management**

Performance management is a process which measures the implementation of the organisation’s strategy. It is also a management tool to plan, monitor, measure and review performance indicators to ensure efficiency, effectiveness and the impact of service delivery by the municipality.

### **6.1.3 Institutionalising Performance Management**

At local government level performance management is institutionalized through the legislative requirements on the performance management process for Local Government. Performance management provides the mechanism to measure whether the strategic goals, set by the organisation and its employees, are met.

The constitution of S.A (1996), section 152, dealing with the objectives of local government paves the way for performance management with the requirements for an “accountable government”. The democratic values and principles in terms of section 195 (1) are also linked with the concept of performance management, with reference to the principles of inter alia:

- the promotion of efficient, economic and effective use of resources,
- accountable public administration
- to be transparent by providing information,
- to be responsive to the needs of the community, and
- to facilitate a culture of public service and accountability amongst staff.

### **6.1.4 Strategic Performance**

This report highlight the strategic performance in terms of the municipality’s Top Layer Service Delivery Budget Implementation Plan (SDBIP), high level performance in terms of

the IDP Strategic objectives, performance on the National Key Performance Indicators prescribed in terms of Regulation 796. Details regarding specific basic service delivery targets, achievements and challenges will be included in the Annual Report of the municipality.

#### **6.1.5 Definition of Service Delivery Budget Implementation Plan**

The SDBIP is defined in terms of Section 1 of the Municipal Finance Management Act (MFMA), no. 56 of 2003, and the format of the SDBIP is prescribed by MFMA Circular 13.

Section 41(1) (e) of the Municipal Systems Act (MSA), no 32 of 2000, prescribes that a process must be established of regular reporting to Council.

The Report is a requirement in terms of section 52 of the Local Government: Municipal Financial Management Act, no. 56 of 2003 which provide for:

- a) The Executive Mayor, to submit to council within 30 days of the end of each quarter, a report on the implementation of the budget and financial state of affairs of the municipality;
- b) The Accounting Officer, while conducting the above, must take into account:
  - Section 71 Reports;
  - Performance in line with the Service Delivery & Budget Implementation Plans.

#### **6.1.6 The IDP and the Budget**

The IDP 2017/2022 Review Year 3 and the Final Budget was approved by Council the 15<sup>th</sup> of June 2020. The IDP process and the performance management process are integrated. The IDP fulfills the planning stage of performance management. Performance management in turn, fulfills the implementation management, monitoring and evaluation of the IDP.

#### **6.1.7 Municipal Scorecard**

The municipal scorecard (Top Layer SDBIP) consolidate service delivery targets set by Council / senior management and provide an overall picture of performance for the municipality as a whole, reflecting performance on its strategic priorities. Components of the Top Layer SDBIP include:

- One-year detailed plan, but should include a three-year capital plan
- The 5 necessary components includes:
- Monthly projections of revenue to be collected for each source
- Expected revenue to be collected NOT billed

- Monthly projections of expenditure (operating and capital) and revenue for each vote
- Section 71 format (Monthly budget statements)
- Quarterly projections of service delivery targets and performance indicators for each vote
- Non-financial measurable performance objectives in the form of targets and indicators
- Output not input / internal management objectives
- Level and standard of service being provided to the community
- Ward information for expenditure and service delivery
- Detailed capital project plan broken down by ward over three years

#### **6.1.8 Background to the format of SDBIP**

The Municipality's SDBIP consists of a Top Layer (TL) as well as a Departmental Plan for each individual Department. For purposes of reporting, the TL SDBIP is used to report to Council and the Community on the organisational performance of the Municipality. The TL SDBIP measure the achievement of performance indicators with regards to the provision of basic services as prescribed in Section 10 of the Local Government: Municipal Planning and Performance Regulations of 2001, National Key Performance Areas and Strategic Objectives as detailed in the Integrated Development Plan (IDP) of the Laingsburg Local Municipality (LLM).

The Top Layer SDBIP was approved by the Mayor on the 11<sup>th</sup> of July 2020. The Departmental SDBIP's measure the achievement of performance indicators that have been determined with regard to operational service delivery within each department and have been aligned with the Top Layer SDBIP. The Departmental Plans have been approved by the Municipal Manager. This Quarterly Performance Assessment Report is based on the seven (7) Strategic Objectives of the municipality.

The overall assessment of actual performance against targets set for the key performance indicators as documented in the SDBIP is illustrated in terms of the following assessment methodology:

Color	Category	Explanation
	KPI Not Yet Measured	KPI's with no targets or actual results for the selected period
	KPI Not Met	Actual vs. target less than 75%
	KPI Almost Met	Actual vs. target between 75% and 100%
	KPI Met	Actual vs. target 100% achieved
	KPI Well Met	Actual vs. target more than 100% and less than 150% achieved
	KPI Extremely Well Met	Actual vs. target more than 150% achieved

*Table 3.1: SDBIP Measurement Categories*

The Performance Management System is an internet based system and it uses the Service Delivery Budget Implementation Plan (SDBIP) which is approved as its basis. The SDBIP is a layered plan comprising Top Layer SDBIP and Departmental SDBIPs. The performance reporting on the top layer SDBIP is done to Council on a quarterly, half yearly (Mid-year Budget and Performance Assessment Report) and annual basis. Annual amendments to the Top Layer SDBIP must be approved by Council following the submission of the Mid-year Budget and Performance Assessment Report as well as the approved adjustment budget.

This non-financial part of the report is based on the Top Layer SDBIP and comprises the following;

- Summary of the quarterly performance of the Municipality in terms of the seven (7) Municipal Strategic Objective; and
- A detailed performance review per Municipal directorate.

### **6.1.9 Monitoring and Evaluation**

The performance is monitored and evaluated via the SDBIP system. The web based system sent automated e-mails to the users of the system as a reminder to all staff responsible for updating their actual performance against key performance indicator targets every month for the previous month's performance.

The system close every month between the 10th to the 18th day for updates of the previous month's actual performance as a control measure to ensure that performance is updated and



monitored on a monthly basis. No access is available to a month's performance indicators after closure of the system. This is to ensure that the level of performance is consistent for a particular period in the various levels at which reporting take place. Departments must motivate to the Municipal Manager should they require the system to be re-opened once the system is closed.

The system provides management information in tables and graphs, indicating actual performance against targets. The graphs provide a good indication of performance progress and where corrective action is required.

The system requires key performance indicator owners to update performance comment for each actual captured, which provides a clear indication of how the actual was calculated/reached and serves as part of the portfolio of evidence for audit purposes.

In terms of Section 46(1) (a) (iii) of the Municipal Systems Act the Municipality must reflect annually in the Annual Performance Report on measures taken to improve performance, in other words targets not achieved. The system utilised requires corrective actions to be captured for targets not achieved.

## **6.2 Actual Performance for the 2<sup>nd</sup> Quarter**

The purpose of strategic performance reporting is to report specifically on the implementation and achievement of IDP outcomes. This section provides an overview on the strategic achievement of the municipality in terms of the strategic intent and deliverables achieved as stated in the IDP. The Top Layer (strategic) SDBIP is the municipality's strategic plan and shows the strategic alignment between the different documents. (IDP, Budget and Performance Agreements)

The Top Layer SDBIP contains performance indicators per Municipal Key Performance Area and comments with corrective measures with regard to indicators not achieved. A detailed analysis of actual performance for the 2<sup>nd</sup> quarter of the financial year 2020/2021 is provided for in section 6 of this report.

Overall performance (dashboard) per National and Municipal Key Performance Area will be provided for in this report.

### **6.2.1 Overall Performance of the Municipality**

The following graphs illustrate the overall performance of the LLM measured in terms of the Top Layer (strategic) SDBIP 2020/2021(2<sup>nd</sup> quarter).

The performance is also measured and reported on; per National and Municipal Key Performance Area.

## Laingsburg Municipality

### Departmental KPI Report

Report drawn on 15 January 2021 at 12:45  
for the months of October 2020 to December 2020.

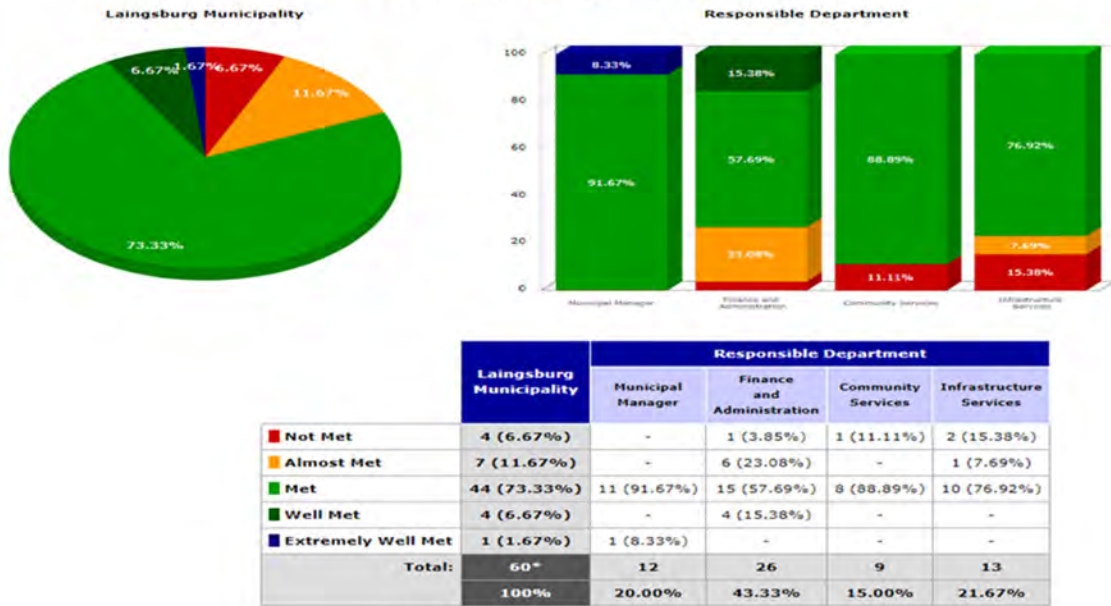
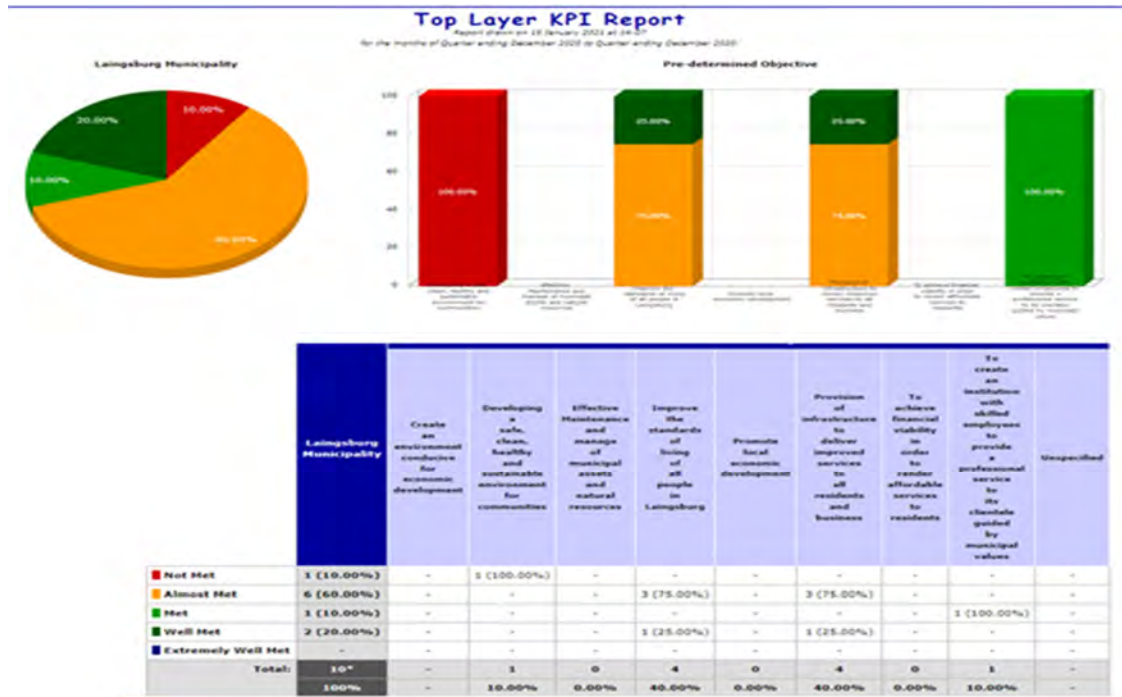


Diagram 6.1 Departmental KPI's Performance

The following graphs and tables give an overview on Top Level performance per Pre-Determined Objective(PDO's) for the term under review (01 October 2020 to 31 December 2020)



The following table shows the top level key performance indicators (KPIs), what the target were for each KPI and what the actual performance was for the quarter.

Table 6.1 Top layer SDBIP 2020/21 Financial Year

Ref	Responsible Directorate	KPI Name	Description of Unit of Measurement	Municipal KPA	Provincial Objectives	Pre-determined Objective	Calculation Type	Quarter ending December 2020			Overall Performance for Quarter ending December 2020 to Quarter ending December 2020		
								Target	Actual	R	Target	Actual	R
TL39	Finance and Administration	Limit the vacancy rate to less than 10% of budgeted posts by 30 June 2021 [(Number of posts filled/Total number of budgeted posts)x100]	% vacancy rate of budgeted posts by 30 June 2021	Institutional Development	Innovation and Culture	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Reverse Last Value	0.00%	0.00%	N/A	0.00%	0.00%	N/A
TL40	Finance and Administration	The percentage of the Municipality's personnel budget actually spent on implementing its workplace skills plan by 30 June 2021 [(Actual amount spent on	% of the Municipality's personnel budget on implementing its workplace skills plan by 30 June 2021	Institutional Development	Innovation and Culture	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Last Value	0.00%	0.00%	N/A	0.00%	0.00%	N/A

Ref	Responsible Directorate	KPI Name	Description of Unit of Measurement	Municipal KPA	Provincial Objectives	Pre-determined Objective	Calculation Type	Quarter ending December 2020			Overall Performance for Quarter ending December 2020 to Quarter ending December 2020		
								Target	Actual	R	Target	Actual	R
		training/total operational budget)x 100]											
TL4 1	Finance and Administration	Achieve a debtor payment percentage of 65% by 30 June 2021 { (Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off)/Billed Revenue x 100}	% debtor payment achieved	Financial Development	Innovation and Culture	To achieve financial viability in order to render affordable services to residents	Last Value	0.00%	0.00%	N/A	0.00%	0.00%	N/A
TL4 2	Finance and Administration	Number of formal residential properties connected to the municipal electrical infrastructure	Number of residential properties which are billed for electricity or have pre paid meters (Excluding Eskom areas) as	Infrastructure Development	Innovation and Culture	Provision of infrastructure to deliver improved services to all residents and business	Last Value	855	0	R	855	0	R

Ref	Responsible Directorate	KPI Name	Description of Unit of Measurement	Municipal KPA	Provincial Objectives	Pre-determined Objective	Calculation Type	Quarter ending December 2020			Overall Performance for Quarter ending December 2020 to Quarter ending December 2020		
								Target	Actual	R	Target	Actual	R
		network (credit and prepaid electrical metering)(Excluding Eskom areas) and billed for the service as at 30 June 2021	at 30 June 2021										
TL43	Finance and Administration	Number of formal residential properties that receive piped water (credit) that is connected to the municipal water infrastructure network and billed for the service as at 30 June 2021	Number of residential properties which are billed for water	Infrastructure Development	Innovation and Culture	Provision of infrastructure to deliver improved services to all residents and business	Last Value	1339	0	R	1339	0	R
TL44	Finance and	Number of formal	Number of	Infrastructure	Innovation and Culture	Provision of infrastructure	Last Value	1300	0	R	1300	0	R

Ref	Responsible Directorate	KPI Name	Description of Unit of Measurement	Municipal KPA	Provincial Objectives	Pre-determined Objective	Calculation Type	Quarter ending December 2020			Overall Performance for Quarter ending December 2020 to Quarter ending December 2020		
								Target	Actual	R	Target	Actual	R
	Administration	residential properties connected to the municipal waste water sanitation/sewerage network for sewerage service, irrespective of the number of water closets (toilets) and billed for the service as at 30 June 2021	residential properties which are billed for sewerage	Development		to deliver improved services to all residents and business							
TL45	Finance and Administration	Number of formal residential properties for which refuse is removed once per week and billed for the service	Number of residential properties which are billed for refuse removal	Infrastructure Development	Innovation and Culture	Provision of infrastructure to deliver improved services to all residents and business	Last Value	1348	0	R	1348	0	R

Ref	Responsible Directorate	KPI Name	Description of Unit of Measurement	Municipal KPA	Provincial Objectives	Pre-determined Objective	Calculation Type	Quarter ending December 2020			Overall Performance for Quarter ending December 2020 to Quarter ending December 2020		
								Target	Actual	R	Target	Actual	R
		as at 30 June 2021											
TL4 6	Finance and Administration	Provide free 50kWh electricity to indigent households as at 30 June 2021	Number of households receiving free basic electricity	Social Development	Innovation and Culture	Improve the standards of living of all people in Laingsburg	Last Value	450	0	R	450	0	R
TL4 7	Finance and Administration	Provide free 6kl water to indigent households as at 30 June 2021	Number of households receiving free basic water	Social Development	Innovation and Culture	Improve the standards of living of all people in Laingsburg	Last Value	720	0	R	720	0	R
TL4 8	Finance and Administration	Provide free basic sanitation to indigent households as at 30 June 2021	Number of households receiving free basic sanitation services	Social Development	Innovation and Culture	Improve the standards of living of all people in Laingsburg	Last Value	720	0	R	720	0	R
TL4 9	Finance and Administration	Provide free basic refuse removal to indigent households as at 30 June 2021	Number of households receiving free basic refuse removal services	Social Development	Innovation and Culture	Improve the standards of living of all people in Laingsburg	Last Value	720	0	R	720	0	R

Ref	Responsible Directorate	KPI Name	Description of Unit of Measurement	Municipal KPA	Provincial Objectives	Pre-determined Objective	Calculation Type	Quarter ending December 2020			Overall Performance for Quarter ending December 2020 to Quarter ending December 2020		
								Target	Actual	R	Target	Actual	R
TL50	Finance and Administration	Financial viability measured in terms of the municipality's ability to meet its service debt obligations at 30 June 2021 [(Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / (Total Operating Reve	Debt coverage ratio as at 30 June 2021	Financial Development	Innovation and Culture	To achieve financial viability in order to render affordable services to residents	Reverse Last Value	0.00%	0.00%	N/A	0.00%	0.00%	N/A
TL51	Finance and Administration	Financial viability measured in % in terms of the total amount of outstanding service debtors	% outstanding service debtors at 30 June 2021	Financial Development	Innovation and Culture	To achieve financial viability in order to render affordable services to residents	Reverse Last Value	0.00%	0.00%	N/A	0.00%	0.00%	N/A



Ref	Responsible Directorate	KPI Name	Description of Unit of Measurement	Municipal KPA	Provincial Objectives	Pre-determined Objective	Calculation Type	Quarter ending December 2020			Overall Performance for Quarter ending December 2020 to Quarter ending December 2020		
								Target	Actual	R	Target	Actual	R
		in comparison with total revenue received for services at 30 June 2021 [(Total outstanding service debtors/ annual revenue received for services) x 100]											
TL52	Finance and Administration	Financial viability measured in terms of the available cash to cover fixed operating expenditure at 30 June 2021 ((Cash and Cash Equivalents - Unspent Conditional	Cost coverage ratio as at 30 June 2021	Financial Development	Innovation and Culture	To achieve financial viability in order to render affordable services to residents	Last Value	0	0	N/A	0	0	N/A

Ref	Responsible Directorate	KPI Name	Description of Unit of Measurement	Municipal KPA	Provincial Objectives	Pre-determined Objective	Calculation Type	Quarter ending December 2020			Overall Performance for Quarter ending December 2020 to Quarter ending December 2020		
								Target	Actual	R	Target	Actual	R
		Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluded											
TL53	Municipal Manager	The number of people from employment equity target groups employed (to be appointed) by 30 June 2021 in the three highest levels of management in compliance with the equity plan	Number of people employed (to be appointed) by 30 June 2021	Institutional Development	Innovation and Culture	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Accumulative	0	0	N/A	0	0	N/A
TL54	Municipal Manager	Create job opportunities through	Number of job opportunities created	Local Economic Development	Growth and Jobs	Promote local economic development	Accumulative	0	0	N/A	0	0	N/A

Ref	Responsible Directorate	KPI Name	Description of Unit of Measurement	Municipal KPA	Provincial Objectives	Pre-determined Objective	Calculation Type	Quarter ending December 2020			Overall Performance for Quarter ending December 2020 to Quarter ending December 2020		
								Target	Actual	R	Target	Actual	R
		EPWP and LED projects by 30 June 2021	by 30 June 2021										
TL55	Municipal Manager	Develop a Risk Based Audit Plan for 2021/22 and submit to the audit committee for consideration by 30 June 2021	RBAP submitted to the audit committee by 30 June 2021	Institutional Development	Innovation and Culture	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Carry Over	0	0	N/A	0	0	N/A
TL56	Municipal Manager	The percentage of the municipal capital budget actually spent on capital projects by 30 June 2021 [(Amount actually spent on capital projects/ Amount budgeted for capital	% of capital budget spent on capital projects	Infrastructure Development	Growth and Jobs	Provision of infrastructure to deliver improved services to all residents and business	Last Value	0.00%	0.00%	N/A	0.00%	0.00%	N/A

Ref	Responsible Directorate	KPI Name	Description of Unit of Measurement	Municipal KPA	Provincial Objectives	Pre-determined Objective	Calculation Type	Quarter ending December 2020			Overall Performance for Quarter ending December 2020 to Quarter ending December 2020		
								Target	Actual	R	Target	Actual	R
		projects) x100]											
TL57	Municipal Manager	Develop and distribute at least two municipal newsletters by 30 June 2021	Number of newsletters developed and distributed	Institutional Development	Innovation and Culture	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Accumulative	1	1	G	1	1	G
TL58	Community Services	Review the Disaster Management Plan and submit to Council by 31 December 2020	Reviewed Disaster Management Plan submitted to Council by 31 December 2020	Unspecified	Safe and Cohesive Communities	Developing a safe, clean, healthy and sustainable environment for communities	Carry Over	1	0	R	1	0	R
TL59	Infrastructure Services	Spend 70% of the electricity maintenance budget by 30 June 2021 { (Actual expenditure on maintenance divided by the	% of the maintenance budget spent	Infrastructure Development	Growth and Jobs	Effective Maintenance and manage of municipal assets and natural resources	Last Value	0.00%	0.00%	N/A	0.00%	0.00%	N/A

Ref	Responsible Directorate	KPI Name	Description of Unit of Measurement	Municipal KPA	Provincial Objectives	Pre-determined Objective	Calculation Type	Quarter ending December 2020			Overall Performance for Quarter ending December 2020 to Quarter ending December 2020		
								Target	Actual	R	Target	Actual	R
		total approved maintenance budget)x 100}											
TL60	Infrastructure Services	Spend 70% of the water maintenance budget by 30 June 2021 { (Actual expenditure on maintenance divided by the total approved maintenance budget)x 100}	% of the maintenance budget spent	Infrastructure Development	Growth and Jobs	Effective Maintenance and manage of municipal assets and natural resources	Last Value	0.00%	0.00%	N/A	0.00%	0.00%	N/A
TL61	Infrastructure Services	Spend 70% of the sewerage maintenance budget by 30 June 2021 { (Actual expenditure on maintena	% of the maintenance budget spent	Infrastructure Development	Growth and Jobs	Effective Maintenance and manage of municipal assets and natural resources	Last Value	0.00%	0.00%	N/A	0.00%	0.00%	N/A

Ref	Responsible Directorate	KPI Name	Description of Unit of Measurement	Municipal KPA	Provincial Objectives	Pre-determined Objective	Calculation Type	Quarter ending December 2020			Overall Performance for Quarter ending December 2020 to Quarter ending December 2020		
								Target	Actual	R	Target	Actual	R
		nce divided by the total approved maintenance budget)x 100}											
TL6 2	Infrastructure Services	Spend 70% of the refuse removal maintenance budget by 30 June 2021 [(Actual expenditure on maintenance divided by the total approved maintenance budget)x 100]	% of the maintenance budget spent	Infrastructure Development	Growth and Jobs	Effective Maintenance and manage of municipal assets and natural resources	Last Value	0.00%	0.00%	N/A	0.00%	0.00%	N/A
TL6 3	Infrastructure Services	Limit the % electricity unaccounted for to less than 10% by 30 June 2021	% electricity unaccounted for by 30 June	Infrastructure Development	Innovation and Culture	Effective Maintenance and manage of municipal assets and natural resources	Reverse Last Value	0.00%	0.00%	N/A	0.00%	0.00%	N/A

Ref	Responsible Directorate	KPI Name	Description of Unit of Measurement	Municipal KPA	Provincial Objectives	Pre-determined Objective	Calculation Type	Quarter ending December 2020			Overall Performance for Quarter ending December 2020 to Quarter ending December 2020		
								Target	Actual	R	Target	Actual	R
		[(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased] × 100]											
TL64	Infrastructure Services	Limit unaccounted for water to less than 45% by 30 June 2021 [(Number of Kilolitres Water Purchased or Purified - Number of Kilolitres Water Sold) / Number of Kilolitres Water Purchased or Purified	% of water unaccounted	Infrastructure Development	Innovation and Culture	Effective Maintenance and management of municipal assets and natural resources	Reverse Last Value	0.00%	0.00%	N/A	0.00%	0.00%	N/A

Ref	Responsible Directorate	KPI Name	Description of Unit of Measurement	Municipal KPA	Provincial Objectives	Pre-determined Objective	Calculation Type	Quarter ending December 2020			Overall Performance for Quarter ending December 2020 to Quarter ending December 2020		
								Target	Actual	R	Target	Actual	R
		x 100]											
TL65	Infrastructure Services	95% of water samples comply with SANS241 micro biological indicators [(Number of water samples that comply with SANS241 indicators/Number of water samples tested)x 100]	% of water samples compliant	Environmental & Spatial Development	Growth and Jobs	Effective Maintenance and manage of municipal assets and natural resources	Last Value	0.00%	0.00%	N/A	0.00%	0.00%	N/A
TL66	Infrastructure Services	95% of effluent samples comply with permit values in terms of SANS 242 by 30 June 2021 [(Number of effluent samples that comply	% of effluent samples compliant	Environmental & Spatial Development	Growth and Jobs	Effective Maintenance and manage of municipal assets and natural resources	Last Value	0.00%	0.00%	N/A	0.00%	0.00%	N/A



Ref	Responsible Directorate	KPI Name	Description of Unit of Measurement	Municipal KPA	Provincial Objectives	Pre-determined Objective	Calculation Type	Quarter ending December 2020			Overall Performance for Quarter ending December 2020 to Quarter ending December 2020		
								Target	Actual	R	Target	Actual	R
		with permit values/Number of effluent samples tested)x 100]											
TL67	Infrastructure Services	Submit a Capacity Report on the Landfill Sites to Council by 30 June 2021	Number of capacity report submitted by 30 June 2020	Infrastructure Development	Innovation and Culture	Provision of infrastructure to deliver improved services to all residents and business	Carry Over	0	0	N/A	0	0	N/A
TL68	Infrastructure Services	Upgrade the Telemetry system in Laingsburg Municipality by 30 June 2021	Number of telemetry systems upgraded	Infrastructure Development	Growth and Jobs	Provision of infrastructure to deliver improved services to all residents and business	Carry Over	0	0	N/A	0	0	N/A
TL69	Infrastructure Services	Spend 85% of the budget allocated on the new 2ML reservoir for Laingsburg Municipality by 30 June	% of project budget spent	Infrastructure Development	Growth and Jobs	Provision of infrastructure to deliver improved services to all residents and business	Last Value	0.00%	0.00%	N/A	0.00%	0.00%	N/A

Ref	Responsible Directorate	KPI Name	Description of Unit of Measurement	Municipal KPA	Provincial Objectives	Pre-determined Objective	Calculation Type	Quarter ending December 2020			Overall Performance for Quarter ending December 2020 to Quarter ending December 2020		
								Target	Actual	R	Target	Actual	R
		2021 [(Actual expenditure on capital project/ the total approved budget of capital project)x 100]											
TL70	Infrastructure Services	Install an elevated water tank in Goldnerville/Acacia Park by 30 June 2021	Number of elevated water tanks installed	Infrastructure Development	Growth and Jobs	Provision of infrastructure to deliver improved services to all residents and business	Carry Over	0	0	N/A	0	0	N/A
TL71	Community Services	Spend 85% of the budget allocated on the construction of a playpark in Acacia Park by 30 June 2021 [(Actual expenditure on capital project/ the total approved budget of capital	% of project budget spent	Social Development	Mobility and Spatial Transformation	Developing a safe, clean, healthy and sustainable environment for communities	Last Value	0.00%	0.00%	N/A	0.00%	0.00%	N/A

Ref	Responsible Directorate	KPI Name	Description of Unit of Measurement	Municipal KPA	Provincial Objectives	Pre-determined Objective	Calculation Type	Quarter ending December 2020			Overall Performance for Quarter ending December 2020 to Quarter ending December 2020		
								Target	Actual	R	Target	Actual	R
		project)x 100]											
TL7 2	Finance and Administration	Service 100 erven sites for GAP Housing in Laingsburg by 30 June 2021	Number of GAP Housing sites serviced	Infrastructure Development	Mobility and Spatial Transformation	Improve the standards of living of all people in Laingsburg	Accumulative	0	0	N/A	0	0	N/A
TL7 3	Infrastructure Services	Spend 85% of the budget allocated on paving of streets in Laingsburg by 30 June 2021 [(Actual expenditure on capital project/ the total approved budget of capital project)x 100]	% of project budget spent	Infrastructure Development	Growth and Jobs	Provision of infrastructure to deliver improved services to all residents and business	Last Value	0.0 0%	0.0 0%	N/A	0.0 0%	0.0 0%	N/A
TL7 4	Infrastructure Services	Spend 85% of the budget allocated on the construct	% of project budget spent	Infrastructure Development	Growth and Jobs	Provision of infrastructure to deliver improved services to all residents and business	Last Value	0.0 0%	0.0 0%	N/A	0.0 0%	0.0 0%	N/A

Ref	Responsible Directorate	KPI Name	Description of Unit of Measurement	Municipal KPA	Provincial Objectives	Pre-determined Objective	Calculation Type	Quarter ending December 2020			Overall Performance for Quarter ending December 2020 to Quarter ending December 2020		
								Target	Actual	R	Target	Actual	R
		ion of a stormwater bridge crossing in Laingsburg by 30 June 2021 [(Actual expenditure on capital project/ the total approved budget of capital project)x 100]											
TL75	Infrastructure Services	Spend 85% of the budget allocated on the rehabilitation of sewerage works in Laingsburg Municipality by 30 June 2021 [(Actual expenditure on capital project/ the total approved	% of project budget spent	Infrastructure Development	Growth and Jobs	Provision of infrastructure to deliver improved services to all residents and business	Last Value	0.00%	0.00%	N/A	0.00%	0.00%	N/A

Ref	Responsible Directorate	KPI Name	Description of Unit of Measurement	Municipal KPA	Provincial Objectives	Pre-determined Objective	Calculation Type	Quarter ending December 2020			Overall Performance for Quarter ending December 2020 to Quarter ending December 2020		
								Target	Actual	R	Target	Actual	R
		budget of capital project)x 100]											
TL76	Infrastructure Services	Spend 85% of the budget allocated on the upgrade of the main water pipe line in Soutkloof by 30 June 2021[(Actual expenditure on capital project/ the total approved budget of capital project)x 100]	% of project budget spent	Infrastructure Development	Growth and Jobs	Provision of infrastructure to deliver improved services to all residents and business	Last Value	0.00%	0.00%	N/A	0.00%	0.00%	N/A

Overall Summary of Results

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	28
R	KPI Not Met	0% <= Actual/Target <= 74.999%	9
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	1
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
<b>Total KPIs:</b>			<b>38</b>

**SECTION 7 – IN-YEAR BUDGET STATEMENT TABLES**

The tables included in section 4 of this report are from the C Schedule Monthly Budget Statements legislated as part of the Municipal Budget and Reporting Regulations (MBRR) and reflects the figures of last month of the quarter. All material variances, in other words variances of more than 10%, regarding the financial performance as per table C4; Capital expenditure table as per C5; Financial Position as per table C6 and/or Cash flow as per table C7 are listed with reasons and remedial/corrective measures in table SC1 following table C7.

Table C1: Monthly Budget Statement Summary

QUARTERLY PERFORMANCE ASSESSMENT REPORT Q 2 of 2020/2021

WC051 Laingsburg - Table C1 Monthly Budget Statement Summary - Q2 Second Quarter

Description	Budget Year 2020/21								
	2019/20 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	3 990	4 933	4 933	6	4 406	8 347	(3 941)	-47%	4 933
Service charges	17 178	25 063	25 063	6 232	12 641	12 778	(137)	-1%	25 063
Investment revenue	146	673	673	141	239	337	(97)	-29%	673
Transfers and subsidies	21 464	27 228	27 228	9 051	17 481	18 386	(905)	-5%	27 228
Other own revenue	35 451	35 664	35 664	11 588	17 622	17 764	(141)	-1%	35 664
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>78 229</b>	<b>93 561</b>	<b>93 561</b>	<b>27 017</b>	<b>52 390</b>	<b>57 612</b>	<b>(5 222)</b>	<b>-9%</b>	<b>93 561</b>
Employee costs	20 912	27 474	27 474	7 175	13 302	13 735	(433)	-3%	27 474
Remuneration of Councillors	2 770	2 973	2 973	703	1 176	1 486	(310)	-21%	2 973
Depreciation & asset impairment	8 667	7 930	7 930	1 903	2 854	3 968	(1 113)	-28%	7 930
Finance charges	-	-	-	-	-	-	-	-	-
Materials and bulk purchases	7 899	9 150	9 150	2 498	4 124	4 575	(451)	-10%	9 150
Transfers and subsidies	4 113	2 051	2 051	1 192	2 357	1 025	1 332	130%	2 051
Other expenditure	43 900	49 330	49 330	14 990	23 408	24 680	(1 272)	-5%	49 330
<b>Total Expenditure</b>	<b>88 261</b>	<b>98 908</b>	<b>98 908</b>	<b>28 461</b>	<b>47 221</b>	<b>49 469</b>	<b>(2 247)</b>	<b>-5%</b>	<b>98 908</b>
<b>Surplus/(Deficit)</b>	<b>(10 033)</b>	<b>(5 347)</b>	<b>(5 347)</b>	<b>(1 444)</b>	<b>5 169</b>	<b>8 143</b>	<b>(2 974)</b>	<b>-37%</b>	<b>(5 347)</b>
Transfers and subsidies - capital (monetary alloc	19 268	10 006	10 006	8 707	9 484	7 504	1 980	26%	10 006
Contributions & Contributed assets	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>9 235</b>	<b>4 659</b>	<b>4 659</b>	<b>7 263</b>	<b>14 654</b>	<b>15 648</b>	<b>(994)</b>	<b>-6%</b>	<b>4 659</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>	<b>9 235</b>	<b>4 659</b>	<b>4 659</b>	<b>7 263</b>	<b>14 654</b>	<b>15 648</b>	<b>(994)</b>	<b>-6%</b>	<b>4 659</b>
<b>Capital expenditure &amp; funds sources</b>									
<b>Capital expenditure</b>	<b>28 105</b>	<b>14 581</b>	<b>14 581</b>	<b>7 346</b>	<b>9 484</b>	<b>5 003</b>	<b>4 482</b>	<b>90%</b>	<b>14 581</b>
Capital transfers recognised	28 052	14 581	14 581	7 346	9 484	5 003	4 482	90%	8 064
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	52	-	-	-	-	-	-	-	-
<b>Total sources of capital funds</b>	<b>28 105</b>	<b>14 581</b>	<b>14 581</b>	<b>7 346</b>	<b>9 484</b>	<b>5 003</b>	<b>4 482</b>	<b>90%</b>	<b>8 064</b>
<b>Financial position</b>									
Total current assets	21 864	21 864	21 864		26 626				21 864
Total non current assets	192 687	192 687	192 687		195 645				192 687
Total current liabilities	14 112	14 112	14 112		14 920				14 112
Total non current liabilities	14 490	14 490	14 490		14 490				14 490
Community wealth/Equity	185 950	185 950	185 950		192 862				185 950
<b>Cash flows</b>									
Net cash from (used) operating	11 012	11 537	11 537	1 442	9 633	5 801	(3 832)	-66%	11 537
Net cash from (used) investing	(5 469)	(9 754)	(9 754)	(7 346)	(9 484)	(5 003)	4 482	-90%	(11 976)
Net cash from (used) financing	60	43	43	43	65	22	(43)	-200%	34
<b>Cash/cash equivalents at the month/year end</b>	<b>17 695</b>	<b>13 918</b>	<b>13 918</b>	<b>-</b>	<b>12 306</b>	<b>12 911</b>	<b>606</b>	<b>5%</b>	<b>11 687</b>
<b>Debtors &amp; creditors analysis</b>	<b>0-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys-1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
<b>Debtors Age Analysis</b>									
Total By Income Source	2 254	233	316	1 196	202	286	2 342	4 297	11 127
<b>Creditors Age Analysis</b>									
Total Creditors	-	-	-	-	-	-	-	-	-

**Table C2: Financial Performance (Functional Classification)**

WC051 Laingsburg - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q2 Second Quarter

Description	Ref	Budget Year 2020/21								
		2019/20 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Revenue - Functional</b>										
<i>Governance and administration</i>		39 203	37 868	37 868	14 225	28 016	31 743	(3 727)	-12%	34 585
Executive and council		905	-	-	-	-	-	-	-	2 521
Finance and administration		38 298	37 868	37 868	14 225	28 016	31 743	(3 727)	-12%	32 065
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		34 965	34 764	34 764	11 289	17 012	17 732	(719)	-4%	34 140
Community and social services		1 274	1 412	1 412	352	592	1 055	(464)	-44%	1 265
Sport and recreation		4	4	4	0	0	2	(1)	-83%	24
Public safety		33 670	33 335	33 335	10 930	16 411	16 669	(258)	-2%	32 839
Housing		16	12	12	6	9	6	3	43%	11
Health		2	0	0	1	1	-	1	#DIV/0!	1
<i>Economic and environmental services</i>		1 013	1 319	1 319	319	536	634	(99)	-16%	1 304
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		1 013	1 319	1 319	319	536	634	(99)	-16%	1 304
Environmental protection		-	-	-	-	-	-	-	-	-
<i>Trading services</i>		22 429	29 616	29 616	9 895	16 311	15 007	1 304	9%	24 600
Energy sources		14 443	16 847	16 847	3 827	7 887	8 789	(901)	-10%	15 414
Water management		2 922	7 033	7 033	4 530	5 415	3 350	2 065	62%	4 009
Waste water management		2 818	2 891	2 891	851	1 623	1 446	177	12%	2 793
Waste management		2 247	2 845	2 845	687	1 385	1 423	(38)	-3%	2 385
<i>Other</i>	4	-	-	-	-	-	-	-	-	-
<b>Total Revenue - Functional</b>	2	97 610	103 567	103 567	35 728	61 875	65 116	(3 241)	-5%	94 630
<b>Expenditure - Functional</b>										
<i>Governance and administration</i>		28 723	33 711	33 711	9 698	16 612	16 869	(256)	-2%	28 259
Executive and council		8 078	8 903	8 903	3 214	6 101	4 451	1 650	37%	9 682
Finance and administration		20 645	24 808	24 808	6 484	10 511	12 418	(1 907)	-15%	18 577
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		32 769	34 547	34 547	10 309	15 885	17 273	(1 388)	-8%	36 208
Community and social services		1 340	1 934	1 934	523	910	966	(56)	-6%	2 188
Sport and recreation		9	53	53	12	26	26	(0)	-1%	26
Public safety		31 207	32 046	32 046	9 685	14 757	16 024	(1 267)	-8%	33 784
Housing		209	500	500	89	133	250	(116)	-47%	207
Health		4	14	14	0	59	7	52	721%	4
<i>Economic and environmental services</i>		1 583	3 885	3 885	747	1 474	1 945	(472)	-24%	3 556
Planning and development		329	1 394	1 394	137	286	698	(411)	-59%	1 324
Road transport		1 254	2 491	2 491	610	1 187	1 247	(60)	-5%	2 231
Environmental protection		-	-	-	-	-	-	-	-	-
<i>Trading services</i>		25 187	26 753	26 753	7 703	13 244	13 376	(132)	-1%	26 022
Energy sources		8 511	10 388	10 388	2 878	4 831	5 195	(363)	-7%	9 270
Water management		4 535	3 910	3 910	1 066	1 726	1 955	(229)	-12%	2 933
Waste water management		10 453	10 421	10 421	3 269	5 914	5 209	705	14%	12 195
Waste management		1 688	2 034	2 034	490	772	1 016	(244)	-24%	1 625
<i>Other</i>		-	12	12	4	6	6	0	2%	7
<b>Total Expenditure - Functional</b>	3	88 261	98 908	98 908	28 461	47 221	49 469	(2 247)	-5%	94 052
<b>Surplus/ (Deficit) for the year</b>		9 349	4 659	4 659	7 267	14 654	15 648	(994)	-6%	578



**Table C3: Financial Performance (Revenue and Expenditure by Municipal Vote)**

WC051 Laingsburg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q2 Second Quarter

Vote Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue by Vote</b>										
Vote 1 - MAYORAL & COUNCIL	1	905	-	-	-	-	-	-	-	-
Vote 2 - MUNICIPAL MANAGER		-	-	-	-	-	-	-	-	-
Vote 3 - CORPORATE SERVICES		1 770	2 528	2 528	535	1 101	1 265	(164)	-13.0%	2 528
Vote 4 - BUDGET & TREASURY		36 529	35 340	35 340	13 689	26 915	30 478	(3 563)	-11.7%	35 340
Vote 5 - PLANNING AND DEVEOLPMENT		-	-	-	-	-	-	-	-	-
Vote 6 - COMMUNITY AND SOCIAL SERV		1 276	1 413	1 413	353	592	1 055	(463)	-43.9%	1 413
Vote 7 - SPORTS AND RECREATION		4	4	4	0	0	2	(1)	-82.8%	4
Vote 8 - HOUSING		16	12	12	6	9	6	3	43.3%	12
Vote 9 - PUBLIC SAFETY		33 670	33 335	33 335	10 930	16 411	16 669	(258)	-1.5%	33 335
Vote 10 - ROAD TRANSPORT		1 100	1 337	1 337	400	616	643	(27)	-4.2%	1 337
Vote 11 - WASTE MANAGEMENT		2 247	2 845	2 845	687	1 385	1 423	(38)	-2.6%	2 845
Vote 12 - WASTE WATER MANAGEMENT		2 731	2 873	2 873	771	1 543	1 437	106	7.4%	2 873
Vote 13 - WATER		2 922	7 033	7 033	4 530	5 415	3 350	2 065	61.7%	7 033
Vote 14 - ELECTRICITY		14 443	16 847	16 847	3 827	7 887	8 789	(901)	-10.3%	16 847
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
<b>Total Revenue by Vote</b>	<b>2</b>	<b>97 610</b>	<b>103 567</b>	<b>103 567</b>	<b>35 728</b>	<b>61 875</b>	<b>65 116</b>	<b>(3 241)</b>	<b>-5.0%</b>	<b>103 567</b>
<b>Expenditure by Vote</b>										
Vote 1 - MAYORAL & COUNCIL	1	5 043	5 206	5 206	2 237	4 339	2 602	1 738	66.8%	5 206
Vote 2 - MUNICIPAL MANAGER		3 035	3 697	3 697	977	1 762	1 849	(88)	-4.7%	3 697
Vote 3 - CORPORATE SERVICES		7 705	7 572	7 572	2 285	4 337	3 798	539	14.2%	7 572
Vote 4 - BUDGET & TREASURY		12 940	17 236	17 236	4 199	6 174	8 620	(2 445)	-28.4%	17 236
Vote 5 - PLANNING AND DEVEOLPMENT		329	1 394	1 394	137	286	698	(411)	-58.9%	1 394
Vote 6 - COMMUNITY AND SOCIAL SERV		1 184	1 745	1 745	456	862	872	(10)	-1.2%	1 745
Vote 7 - SPORTS AND RECREATION		169	268	268	84	139	133	6	4.6%	268
Vote 8 - HOUSING		209	500	500	89	133	250	(116)	-46.6%	500
Vote 9 - PUBLIC SAFETY		31 207	32 046	32 046	9 685	14 757	16 024	(1 267)	-7.9%	32 046
Vote 10 - ROAD TRANSPORT		9 673	11 049	11 049	3 465	6 226	5 515	712	12.9%	11 049
Vote 11 - WASTE MANAGEMENT		1 688	2 034	2 034	490	772	1 016	(244)	-24.0%	2 034
Vote 12 - WASTE WATER MANAGEMENT		2 034	1 962	1 962	414	875	980	(105)	-10.7%	1 962
Vote 13 - WATER		4 535	3 910	3 910	1 066	1 726	1 955	(229)	-11.7%	3 910
Vote 14 - ELECTRICITY		8 511	10 388	10 388	2 878	4 831	5 195	(363)	-7.0%	10 388
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
<b>Total Expenditure by Vote</b>	<b>2</b>	<b>88 261</b>	<b>99 008</b>	<b>99 008</b>	<b>28 461</b>	<b>47 221</b>	<b>49 506</b>	<b>(2 285)</b>	<b>-4.6%</b>	<b>99 008</b>
<b>Surplus/ (Deficit) for the year</b>	<b>2</b>	<b>9 349</b>	<b>4 559</b>	<b>4 559</b>	<b>7 267</b>	<b>14 654</b>	<b>15 610</b>	<b>(956)</b>	<b>-6.1%</b>	<b>4 559</b>

**Table C4: Financial Performance (Revenue and Expenditure)**

WC051 Laingsburg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q2 Second Quarter

Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue By Source</b>										
Property rates		3 990	4 933	4 933	6	4 406	8 347	(3 941)	-47%	4 933
Service charges - electricity revenue		11 861	15 788	15 788	3 827	7 887	8 237	(349)	-4%	15 788
Service charges - water revenue		1 096	4 576	4 576	966	1 852	2 121	(269)	-13%	4 576
Service charges - sanitation revenue		2 731	2 873	2 873	771	1 543	1 437	106	7%	2 873
Service charges - refuse revenue		1 490	1 826	1 826	668	1 349	913	436	48%	1 826
Service charges - other		-	-	-	0	10	70	(60)	-86%	-
Rental of facilities and equipment		1 354	1 139	1 139	460	824	569	254	45%	1 139
Interest earned - external investments		146	673	673	141	239	337	(97)	-29%	673
Interest earned - outstanding debtors		282	544	544	(72)	(12)	272	(285)	-105%	544
Dividends received		-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		33 342	32 410	32 410	10 849	16 266	16 205	60	0%	32 410
Licences and permits		228	935	935	85	151	468	(317)	-68%	935
Agency services		151	166	166	47	112	83	28	34%	166
Transfers and subsidies		21 464	27 228	27 228	9 051	17 481	18 386	(905)	-5%	27 228
Other revenue		94	470	470	220	283	165	118	71%	470
Gains on disposal of PPE		-	-	-	-	-	-	-	-	-
<b>Total Revenue (excluding capital transfers and contributions)</b>		<b>78 229</b>	<b>93 561</b>	<b>93 561</b>	<b>27 017</b>	<b>52 390</b>	<b>57 612</b>	<b>(5 222)</b>	<b>-9%</b>	<b>93 561</b>
<b>Expenditure By Type</b>										
Employee related costs		20 912	27 474	27 474	7 175	13 302	13 735	(433)	-3%	27 474
Remuneration of councillors		2 770	2 973	2 973	703	1 176	1 486	(310)	-21%	2 973
Debt impairment		25 618	27 277	27 277	8 642	12 963	13 639	(676)	-5%	27 277
Depreciation & asset impairment		8 667	7 930	7 930	1 903	2 854	3 968	(1 113)	-28%	7 930
Finance charges		-	-	-	-	-	-	-	-	-
Bulk purchases		7 899	9 150	9 150	2 498	4 124	4 575	(451)	-10%	9 150
Other materials		-	-	-	-	-	-	-	-	-
Contracted services		2 445	2 215	2 215	174	237	1 108	(870)	-79%	2 215
Transfers and subsidies		4 113	2 051	2 051	1 192	2 357	1 025	1 332	130%	2 051
Other expenditure		15 837	19 838	19 838	6 175	10 207	9 933	274	3%	19 838
Loss on disposal of PPE		-	-	-	-	-	-	-	-	-
<b>Total Expenditure</b>		<b>88 261</b>	<b>98 908</b>	<b>98 908</b>	<b>28 461</b>	<b>47 221</b>	<b>49 469</b>	<b>(2 247)</b>	<b>-5%</b>	<b>98 908</b>
<b>Surplus/(Deficit)</b>										
(National / Provincial and District)		(10 033)	(5 347)	(5 347)	(1 444)	5 169	8 143	(2 974)	(0)	(5 347)
(National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		19 268	10 006	10 006	8 707	9 484	7 504	1 980	0	10 006
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>		<b>9 235</b>	<b>4 659</b>	<b>4 659</b>	<b>7 263</b>	<b>14 654</b>	<b>15 648</b>			<b>4 659</b>
Taxation		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after taxation</b>		<b>9 235</b>	<b>4 659</b>	<b>4 659</b>	<b>7 263</b>	<b>14 654</b>	<b>15 648</b>			<b>4 659</b>
Attributable to minorities		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) attributable to municipality</b>		<b>9 235</b>	<b>4 659</b>	<b>4 659</b>	<b>7 263</b>	<b>14 654</b>	<b>15 648</b>			<b>4 659</b>
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>		<b>9 235</b>	<b>4 659</b>	<b>4 659</b>	<b>7 263</b>	<b>14 654</b>	<b>15 648</b>			<b>4 659</b>

The Municipality has generated 61, 57% or R57, 612 million of the Budgeted Revenue to date which is lower than the budgeted amounts. During the financial year operating grants totaling R18, 386 million were received. The largest part of the grants received forms part of the Equitable Share Allocation for the financial year.

**Table C5: Capital Expenditure (Municipal Vote, Standard Classification and Funding)**

WC051 Laingsburg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q2 Second Quarter

Vote Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Capital Expenditure - Functional Classification</b>										
<i>Governance and administration</i>		35	1 110	1 110	1 332	1 385	555	830	150%	-
Executive and council		-	-	-	-	-	-	-	-	-
Finance and administration		35	1 110	1 110	1 332	1 385	555	830	150%	-
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		25	717	717	-	-	359	(359)	-100%	-
Community and social services		11	-	-	-	-	-	-	-	-
Sport and recreation		-	717	717	-	-	359	(359)	-100%	-
Public safety		14	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		238	-	-	-	-	-	-	-	-
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		238	-	-	-	-	-	-	-	-
Environmental protection		-	-	-	-	-	-	-	-	-
<i>Trading services</i>		27 806	12 754	12 754	6 014	8 099	4 089	4 010	98%	8 064
Energy sources		8 424	4 576	4 576	-	-	-	-	-	-
Water management		19 383	8 179	8 179	6 014	8 099	4 089	4 010	98%	6 064
Waste water management		-	-	-	-	-	-	-	-	2 000
Waste management		-	-	-	-	-	-	-	-	-
<i>Other</i>		-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure - Functional Classification</b>	3	28 105	14 581	14 581	7 346	9 484	5 003	4 482	90%	8 064
<b>Funded by:</b>										
National Government		10 584	12 754	12 754	6 215	7 332	4 089	3 243	79%	8 064
Provincial Government		17 468	1 827	1 827	1 131	2 152	914	1 238	136%	-
District Municipality		-	-	-	-	-	-	-	-	-
Other transfers and grants		-	-	-	-	-	-	-	-	-
Transfers recognised - capital		28 052	14 581	14 581	7 346	9 484	5 003	4 482	90%	8 064
Public contributions & donations	5	-	-	-	-	-	-	-	-	-
Borrowing	6	-	-	-	-	-	-	-	-	-
Internally generated funds		52	-	-	-	-	-	-	-	-
<b>Total Capital Funding</b>		28 105	14 581	14 581	7 346	9 484	5 003	4 482	90%	8 064

**Table C6: Financial Position**

WC051 Laingsburg - Table C6 Monthly Budget Statement - Financial Position - Q2 Second Quarter

Description	Ref	2019/20	Budget Year 2020/21			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
<b>ASSETS</b>						
<b>Current assets</b>						
Cash		6 552	6 552	6 552	6 756	6 552
Call investment deposits		-	-	-	-	-
Consumer debtors		10 509	10 509	10 509	4 504	10 509
Other debtors		3 915	3 915	3 915	14 477	3 915
Current portion of long-term receivables		0	0	0	0	0
Inventory		889	889	889	889	889
<b>Total current assets</b>		<b>21 864</b>	<b>21 864</b>	<b>21 864</b>	<b>26 626</b>	<b>21 864</b>
<b>Non current assets</b>						
Long-term receivables		-	-	-	-	-
Investments		-	-	-	-	-
Investment property		24 801	24 801	24 801	24 751	24 801
Investments in Associate		-	-	-	-	-
Property, plant and equipment		167 473	167 473	167 473	170 480	167 473
Agricultural		-	-	-	-	-
Biological		-	-	-	-	-
Intangible		370	370	370	370	370
Other non-current assets		43	43	43	44	43
<b>Total non current assets</b>		<b>192 687</b>	<b>192 687</b>	<b>192 687</b>	<b>195 645</b>	<b>192 687</b>
<b>TOTAL ASSETS</b>		<b>214 551</b>	<b>214 551</b>	<b>214 551</b>	<b>222 272</b>	<b>214 551</b>
<b>LIABILITIES</b>						
<b>Current liabilities</b>						
Bank overdraft		-	-	-	-	-
Borrowing		17	17	17	17	17
Consumer deposits		674	674	674	704	674
Trade and other payables		12 262	12 262	12 262	13 040	12 262
Provisions		1 159	1 159	1 159	1 159	1 159
<b>Total current liabilities</b>		<b>14 112</b>	<b>14 112</b>	<b>14 112</b>	<b>14 920</b>	<b>14 112</b>
<b>Non current liabilities</b>						
Borrowing		6	6	6	6	6
Provisions		14 483	14 483	14 483	14 483	14 483
<b>Total non current liabilities</b>		<b>14 490</b>	<b>14 490</b>	<b>14 490</b>	<b>14 490</b>	<b>14 490</b>
<b>TOTAL LIABILITIES</b>		<b>28 601</b>	<b>28 601</b>	<b>28 601</b>	<b>29 409</b>	<b>28 601</b>
<b>NET ASSETS</b>	2	<b>185 950</b>	<b>185 950</b>	<b>185 950</b>	<b>192 862</b>	<b>185 950</b>
<b>COMMUNITY WEALTH/EQUITY</b>						
Accumulated Surplus/(Deficit)		185 950	185 950	185 950	192 862	185 950
Reserves		-	-	-	-	-
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	2	<b>185 950</b>	<b>185 950</b>	<b>185 950</b>	<b>192 862</b>	<b>185 950</b>

Explanatory notes to Table C6 – Financial Position

**Current Assets**

It must be noted that the classification requirements (As per the tables in Section 4) as prescribe by National Treasury in terms of the MBRR, does not fully comply with GRAP. The current assets amounted to R 26 626 mil as at 31 December 2020 (R 35 064 mil as at 30 September 2020), the classification below complies with the GRAP disclosure format.

**Non-Current Assets**

The classification requirements are almost aligned to the GRAP requirements. The depreciation and amortization run on all applicable capital assets still needs to be performed.

**Current Liabilities**

Current Liabilities are those liabilities of the municipality due and payable in the short-term (less than 12 months). Current Liabilities amounted to R 14 920 mil as at 31 December 2020 (R 16, 574 million as at 30 September 2020).

**Non-Current Liabilities**

The non-current provisions are created in order to enable the municipality to be in a position to fulfill its known legal obligations when they become due and payable. Non -current provisions (R 14 490 000), National Treasury's budget formats do not provide for a line item where non-current deposits can be accounted for and thus was included in non-current provisions.

**Community wealth/Equity**

The reserves amount is represented by the Capital Replacement Reserve as at 31 December 2020 amounted to R 0 (R 0 as at 30 September 2020).

The Capital Replacement Reserve is a cash-backed reserve established to enable the municipality to finance future capital expenditure. Cash contributions, depending on the availability thereof, are made annually to the reserve. The municipality is not able to finance its annual infrastructure capital program by means of this reserve.

**Table C7: Cash Flow**

WC051 Laingsburg - Table C7 Monthly Budget Statement - Cash Flow - Q2 Second Quarter

Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
1										
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>										
<b>Receipts</b>										
Property rates		3 456	4 480	4 480	994	2 754	2 358	396	17%	4 480
Service charges		18 023	24 030	24 030	8 141	12 775	12 530	245	2%	24 030
Other revenue		27 260	8 809	8 809	1 819	6 256	4 433	1 823	41%	8 809
Government - operating		17 756	27 558	27 558	10 058	20 655	13 779	6 876	50%	27 558
Government - capital		3 725	10 006	10 006	-	2 799	5 003	(2 204)	-44%	10 006
Interest		748	1 314	1 314	(11)	122	657	(535)	-81%	1 314
Dividends		-	-	-	-	-	-	-	-	-
<b>Payments</b>										
Suppliers and employees		(59 599)	(63 261)	(63 261)	(19 469)	(35 591)	(32 259)	3 331	-10%	(63 261)
Finance charges		-	(795)	(795)	-	-	(398)	(398)	100%	(795)
Transfers and Grants		(356)	(605)	(605)	(90)	(137)	(303)	(166)	55%	(605)
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>		<b>11 012</b>	<b>11 537</b>	<b>11 537</b>	<b>1 442</b>	<b>9 633</b>	<b>5 801</b>	<b>(3 832)</b>	<b>-66%</b>	<b>11 537</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>										
<b>Receipts</b>										
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-
Decrease (Increase) in non-current debtors		-	-	-	-	-	-	-	-	-
Decrease (increase) other non-current receivables		-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-
<b>Payments</b>										
Capital assets		(5 469)	(9 754)	(9 754)	(7 346)	(9 484)	(5 003)	4 482	-90%	(11 976)
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>		<b>(5 469)</b>	<b>(9 754)</b>	<b>(9 754)</b>	<b>(7 346)</b>	<b>(9 484)</b>	<b>(5 003)</b>	<b>4 482</b>	<b>-90%</b>	<b>(11 976)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>										
<b>Receipts</b>										
Short term loans		-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits		60	43	43	43	65	22	43	200%	34
<b>Payments</b>										
Repayment of borrowing		-	-	-	-	-	-	-	-	-
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>		<b>60</b>	<b>43</b>	<b>43</b>	<b>43</b>	<b>65</b>	<b>22</b>	<b>(43)</b>	<b>-200%</b>	<b>34</b>
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>										
		5 603	1 826	1 826	(5 861)	214	820			(405)
Cash/cash equivalents at beginning:		12 092	12 092	12 092		12 092	12 092			12 092
Cash/cash equivalents at month/year end:		17 695	13 918	13 918		12 306	12 911			11 687

The Municipality started off with a cash flow balance of R 12 092 million at the first quarter of the year and increased it with (R 820 000). The closing balance for this quarter is R5, 066 million. The increase in cash flow is due to the receipt of the operational grants. The Municipal Cash flow is mainly from Operating Activities as no Borrowing or Investments are budgeted for the 2020/2021 financial year.

**Table SC1 Material variance explanations**

WC051 Laingsburg - Supporting Table SC1 Material variance explanations - Q2 Second Quarter

Ref	Description	Variance	Reasons for material deviations	Remedial or corrective steps/remarks
	R thousands			
1	<u>Revenue By Source</u>			
	Service charges - water revenue	-0.13	Water restrictions have been announced and introduced	0
	Service charges - sanitation revenue	0	Journal for revenue foregone will be processed after all new	0
	Service charges - refuse revenue	0	Journal for revenue foregone will be processed after all new	0
2	<u>Expenditure By Type</u>			
	Depreciation & asset impairment	-	Final calculation will be done on year end	0
		0		0
		0		0
3	<u>Capital Expenditure</u>			
	All capital projects	-	All projects started and is before the planned schedule at this	0
		0		0
4	<u>Financial Position</u>			
		0		0
5	<u>Cash Flow</u>			
	Property rates	0	Government dept paid during Sept and Oct and not in month	0
6	<u>Measureable performance</u>			
		0		0
7	<u>Municipal Entities</u>			

**SECTION 8 – DEBTOR ANALYSIS**

Table SC3 provides an age analysis of consumer debtors as at 31 December 2020.

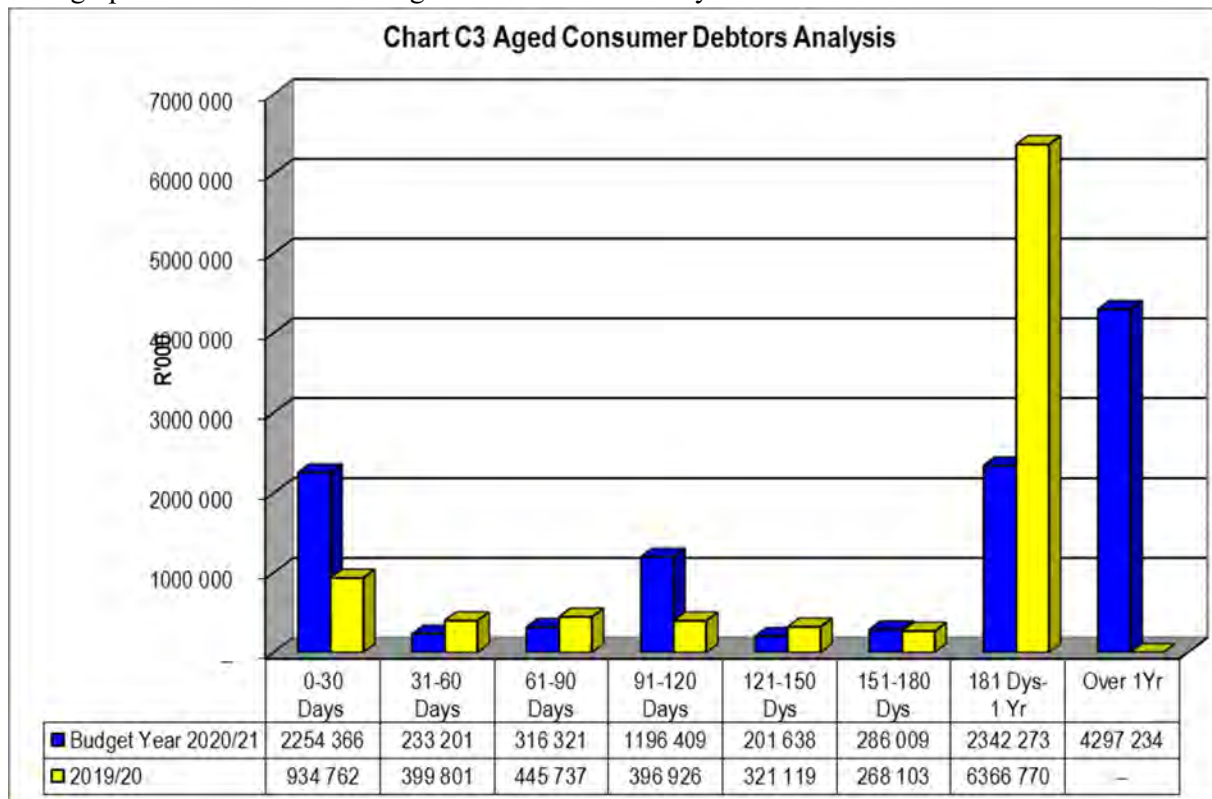
**Table SC3 Debtors Analysis**

WC051 Laingsburg - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q2 Second Quarter

Description	NT Code	Budget Year 2020/21									Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total			
R thousands													
<b>Debtors Age Analysis By Income Source</b>													
Trade and Other Receivables from Exchange Transactions - Water	1200	194	52	62	66	59	48	277	642	1 400	1 093	-	-
Trade and Other Receivables from Exchange Transactions - Electricity	1300	914	51	98	58	51	98	331	347	1 948	885	-	-
Receivables from Non-exchange Transactions - Property Rates	1400	811	31	40	977	16	23	1 028	1 331	4 258	3 376	-	-
Receivables from Exchange Transactions - Waste Water Management	1500	136	41	44	41	32	40	227	776	1 338	1 116	-	-
Receivables from Exchange Transactions - Waste Management	1600	135	34	38	36	31	44	193	356	868	660	-	-
Receivables from Exchange Transactions - Property Rental Debtors	1700	58	23	32	18	13	32	275	732	1 184	1 070	-	-
Interest on Arrear Debtor Accounts	1810	-	-	-	-	-	-	-	-	-	-	-	-
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-
Other	1900	6	1	1	1	0	0	10	113	133	124	-	-
<b>Total By Income Source</b>	<b>2000</b>	<b>2 254</b>	<b>233</b>	<b>316</b>	<b>1 196</b>	<b>202</b>	<b>286</b>	<b>2 342</b>	<b>4 297</b>	<b>11 127</b>	<b>8 324</b>	<b>-</b>	<b>-</b>
<b>2019/20 - totals only</b>		<b>934762</b>	<b>399801</b>	<b>445737</b>	<b>396926</b>	<b>321119</b>	<b>268103</b>	<b>6366770</b>	<b>0</b>	<b>9 133</b>	<b>7 353</b>		
<b>Debtors Age Analysis By Customer Group</b>													
Organs of State	2200	126	17	28	319	17	59	282	587	1 436	1 265	-	-
Commercial	2300	1 117	37	91	688	44	67	1 193	820	4 058	2 813	-	-
Households	2400	1 011	179	197	189	140	160	867	2 890	5 634	4 246	-	-
Other	2500	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total By Customer Group</b>	<b>2600</b>	<b>2 254</b>	<b>233</b>	<b>316</b>	<b>1 196</b>	<b>202</b>	<b>286</b>	<b>2 342</b>	<b>4 297</b>	<b>11 127</b>	<b>8 324</b>	<b>-</b>	<b>-</b>

Table C6 (Statement of Financial Position) as at 31 December 2020 shows the total outstanding debtors is R 11, 127 mil.

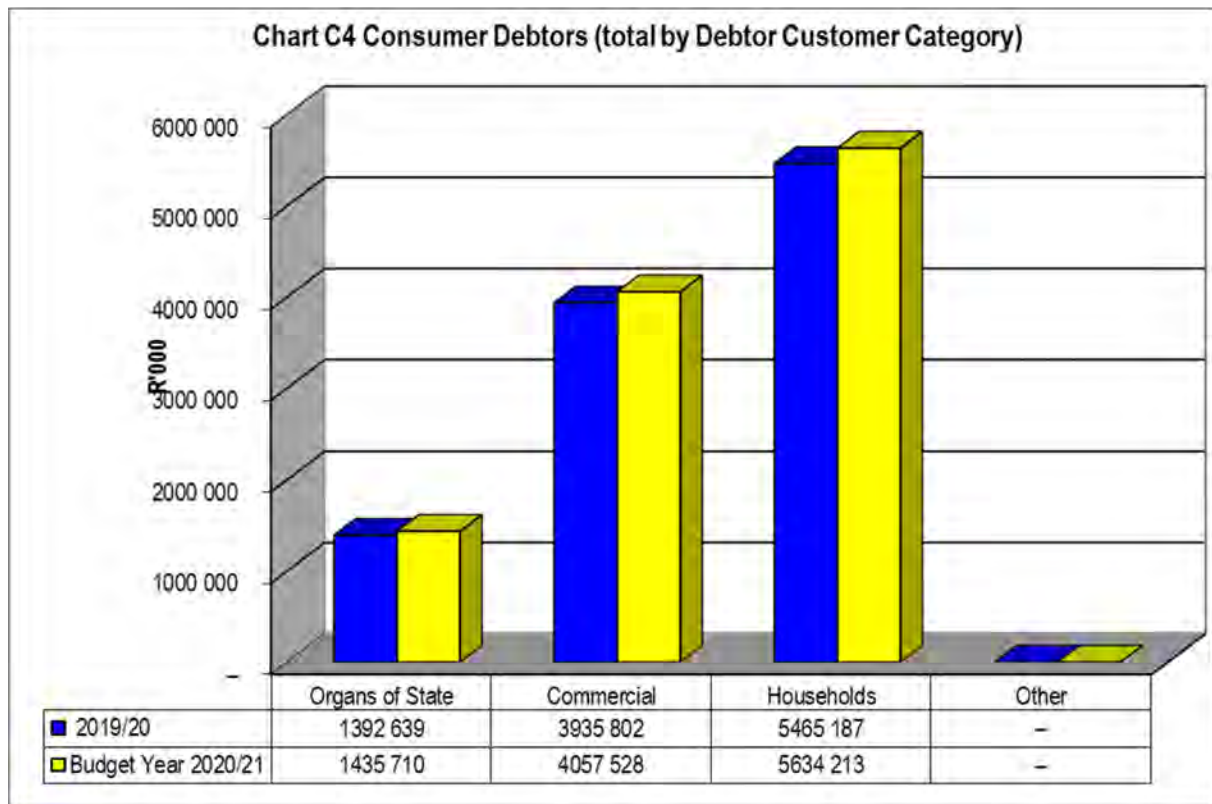
The graph below illustrates the aged consumer debt analysis at 31 December 2020 date.





The graph indicates that the outstanding debt are increasing on a monthly basis but it is slightly higher than 2019/20 financial year, indicating the municipality must put measures in place to prevent it from escalating as the municipality is experiencing cash flow problems.

The graph below illustrates the consumer category debtor arrears. The category is the households followed by the organs of stat.



The above tables explain that the debtor arrears have increased from July 2019 up to the end of December 2020. Household arrears are the highest but all other categories show an increase in outstanding debtors.

**SECTION 9 – CREDITOR ANALYSIS (TRADE AND OTHER PAYABLES)**

Table SC4 provide an age analysis of the creditors (Trade payables) as at 31 December 2020.

**Table SC4 Creditors Analysis**

WC051 Laingsburg - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q2 Second Quarter

Description R thousands	NT Code	Budget Year 2020/21									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
<b>Creditors Age Analysis By Customer Type</b>											
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	-	-	-	-	-	-	-	-	-	-
Auditor General	0800	-	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-	-
<b>Total By Customer Type</b>	<b>1000</b>	-	-	-	-	-	-	-	-	-	-

**SECTION 10 – INVESTMENT PORTFOLIO**

Table SC5 provides the investment portfolio in the prescribed format of National Treasury. It includes all investments except call deposits. It does not reconcile with the values as per Table C6, the reason being that values in table SC5 is measured at market value. The Municipality normally invests money with interest at maturity. This interest, with the exception of those on a call deposits, is only recognised on date of maturity or the accrued interest as on 30 June of each year. Even with this recognition of accrued interest, the accrual is classified in terms of GRAP as other receivables and not as part of the investments or call deposits.

In order to be classified as an Investment in terms of GRAP the investment must be made for a period longer than 12 months, otherwise it is classified as cash and cash equivalents. Laingsburg Municipality does have monetary investments at present. For the purpose of this section, investments held for a period until maturity is also viewed as investments.

**Table SC5 Investment Portfolio**

WC051 Laingsburg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Q2 Second Quarter

Investments by maturity Name of institution & investment ID  R thousands	Ref	Period of Investment	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of the month	Change in market value	Market value at end of the month
		Yrs/Months							
<b>Municipality</b>									
Laingsburg Municipality		1 716	-	-	4	0.0%	1 720	4	0
<b>Municipality sub-total</b>					4		1 720	4	0
<b>Entities</b>									
<b>Entities sub-total</b>					-		-	-	-
<b>TOTAL INVESTMENTS AND INTEREST</b>	2				4		1 720	4	0

Table SC5 above shows the investment portfolio per month of December 2020. The total investment portfolio at December 2020 was R 1 720 000.

**SECTION 11 - COUNCILLOR ALLOWANCES AND EMPLOYEE BENEFITS**

Table SC 8 provides the councillor and staff benefits per employee related cost type.

**Table SC 8 Councillor and staff benefits**

WC051 Laingsburg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q2 Second Quarter

Summary of Employee and Councillor remuneration	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands		A	B	C						D
<b>Councillors (Political Office Bearers plus Other)</b>										
Basic Salaries and Wages		2 536	2 229	2 229	606	1 217	1 115	103	9%	2 229
Pension and UIF Contributions		-	-	-	-	-	-	-	-	-
Medical Aid Contributions		-	-	-	-	-	-	-	-	-
Motor Vehicle Allowance		286	743	743	97	195	372	(177)	-48%	700
Cellphone Allowance		307	328	328	80	157	164	(7)	-4%	328
Housing Allowances		-	-	-	-	-	-	-	-	-
Other benefits and allowances		-	-	-	-	-	-	-	-	-
<b>Sub Total - Councillors</b>		<b>3 129</b>	<b>3 300</b>	<b>3 300</b>	<b>783</b>	<b>1 569</b>	<b>1 650</b>	<b>(81)</b>	<b>-5%</b>	<b>3 257</b>
% increase	4		5.5%	5.5%						4.1%
<b>Senior Managers of the Municipality</b>										
Basic Salaries and Wages		1 539	3 515	3 515	873	1 722	1 757	(35)	-2%	3 197
Pension and UIF Contributions		143	426	426	104	202	213	(10)	-5%	371
Medical Aid Contributions		27	116	116	22	46	58	(12)	-21%	200
Overtime		-	-	-	-	-	-	-	-	-
Performance Bonus		-	259	259	-	-	130	(130)	-100%	-
Motor Vehicle Allowance		272	547	547	135	269	274	(4)	-2%	413
Cellphone Allowance		4	-	-	-	-	-	-	-	-
Housing Allowances		11	12	12	-	-	6	(6)	-100%	22
Other benefits and allowances		105	0	0	184	184	0	184	101986%	130
Payments in lieu of leave		-	-	-	-	-	-	-	-	-
Long service awards		-	-	-	-	-	-	-	-	-
Post-retirement benefit obligations		-	-	-	-	-	-	-	-	-
<b>Sub Total - Senior Managers of Municipality</b>		<b>2 099</b>	<b>4 875</b>	<b>4 875</b>	<b>1 317</b>	<b>2 423</b>	<b>2 438</b>	<b>(14)</b>	<b>-1%</b>	<b>4 333</b>
% increase	4		132.3%	132.3%						106.5%
<b>Other Municipal Staff</b>										
Basic Salaries and Wages		16 118	17 457	17 457	4 309	8 796	8 057	739	9%	15 748
Pension and UIF Contributions		2 375	2 538	2 538	595	1 162	1 269	(107)	-8%	2 190
Medical Aid Contributions		745	690	690	162	317	345	(29)	-8%	1 301
Overtime		1 215	697	697	240	514	349	166	48%	803
Performance Bonus		-	1 269	1 269	-	-	634	(634)	-100%	-
Motor Vehicle Allowance		826	570	570	90	179	285	(106)	-37%	575
Cellphone Allowance		7	5	5	0	1	2	(2)	-67%	-
Housing Allowances		139	129	129	37	73	65	8	13%	158
Other benefits and allowances		1 529	234	234	1 134	1 151	117	1 034	885%	185
Payments in lieu of leave		253	131	131	-	-	65	(65)	-100%	-
Long service awards		42	236	236	-	21	118	(97)	-82%	-
Post-retirement benefit obligations		202	203	203	94	127	102	26	25%	-
<b>Sub Total - Other Municipal Staff</b>		<b>23 451</b>	<b>24 159</b>	<b>24 159</b>	<b>6 661</b>	<b>12 341</b>	<b>11 408</b>	<b>933</b>	<b>8%</b>	<b>20 959</b>
% increase	4		3.0%	3.0%						-10.6%
<b>Total Parent Municipality</b>		<b>28 679</b>	<b>32 334</b>	<b>32 334</b>	<b>8 761</b>	<b>16 333</b>	<b>15 496</b>	<b>838</b>	<b>5%</b>	<b>28 550</b>
Post-retirement benefit obligations		-	-	-	-	-	-	-	-	-
<b>Sub Total - Other Staff of Entities</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
% increase	4									
<b>Total Municipal Entities</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL SALARY, ALLOWANCES &amp; BENEFITS</b>		<b>28 679</b>	<b>32 334</b>	<b>32 334</b>	<b>8 761</b>	<b>16 333</b>	<b>15 496</b>	<b>838</b>	<b>5%</b>	<b>28 550</b>
% increase	4		12.7%	12.7%						-0.4%
<b>TOTAL MANAGERS AND STAFF</b>		<b>25 550</b>	<b>29 034</b>	<b>29 034</b>	<b>7 978</b>	<b>14 764</b>	<b>13 846</b>	<b>919</b>	<b>7%</b>	<b>25 293</b>

## SECTION 12 - RECEIPT AND EXPENDITURE ON GRANT PROGRAMMES

The measurement of actual versus planned receipting of transfers and grants are provided in Table SC 6.

### SC6 Transfers and Grant Receipts

WC051 Laingsburg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q2 Second Quarter

Description	Ref	Budget Year 2020/21								
		2019/20 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>RECEIPTS:</b>										
<b>Operating Transfers and Grants</b>										
National Government:		18 395	25 621	25 621	8 322	18 926	17 459	1 921	11.0%	25 621
Local Government Equitable Share		15 000	22 239	22 239	7 259	17 516	15 568	1 948	12.5%	22 239
Finance Management		2 395	1 800	1 800	750	750	1 100			1 800
Municipal Systems Improvement		-	-	-	-	-	-			-
EPWP Incentive		1 000	1 252	1 252	313	522	626			1 252
Integrated National Electrification Programme		-	-	-	-	-	-			-
MIG - PMU Operating	3	-	330	330	-	138	165	(27)	-16.6%	330
Provincial Government:		2 837	1 937	1 937	393	625	1 092	(464)	-42.5%	1 937
Vote 13 - Cultural Affairs and Sport		1 260	1 393	1 393	348	580	1 045	(464)	-44.5%	1 393
CDW		-	94	94	44	44	47			94
GRANT - WCFMSG		1 577	-	-	-	-	-			-
MAIN ROAD SUBSIDY		-	50	50	-	-	-			50
GRANT - WCFMSG; REV MANAGEMENT		-	400	400	-	-	-			400
GRANT - LOCAL GRADUATE INTERNSHIP		-	-	-	-	-	-			-
GRANT - SUPPORT		-	-	-	-	-	-			-
District Municipality:		-	400	400	180	180	-	180	#DIV/0!	400
GRANT - COVID-19 SKDM		-	400	400	180	180	-	180	#DIV/0!	400
<b>Total Operating Transfers and Grants</b>	5	21 232	27 958	27 958	8 895	19 731	18 551	1 637	8.8%	27 958
<b>Capital Transfers and Grants</b>										
National Government:		19 268	6 279	6 279	3 759	4 536	7 504	(2 968)	-39.6%	6 279
Municipal Infrastructure Grant (MIG)		17 111	6 279	6 279	3 759	4 536	7 504	(2 968)	-39.6%	6 279
GRANT - INEP ELEC		2 157	-	-	-	-	-	-		-
Other capital transfers [insert description]		-	-	-	-	-	-	-		-
Provincial Government:		-	-	-	5 098	-	-	-		-
Fire Services Capacity Building Grant		-	-	-	-	-	-	-		-
		-	-	-	3 563	-	-	-		-
		-	-	-	1 535	-	-	-		-
<b>Total Capital Transfers and Grants</b>	5	19 268	6 279	6 279	8 857	4 536	7 504	(2 968)	-39.6%	6 279
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>	5	40 500	34 237	34 237	17 752	24 267	26 055	(1 332)	-5.1%	34 237

**SECTION 13 – MATERIAL VARIANCES TO THE SDBIP**

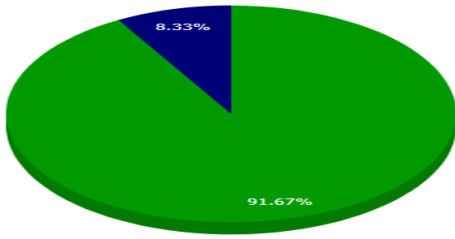
The following graphs provides the Top Level key performance indicators of the municipality per directorate and whether these KPI’s were met for the quarter ending December 2020.

**Laingsburg Municipality**

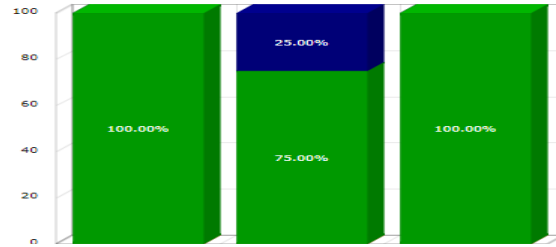
**Departmental KPI Report**

Report drawn on 15 January 2021 at 12:52 for the months of October 2020 to December 2020.

Municipal Manager



Responsible Department



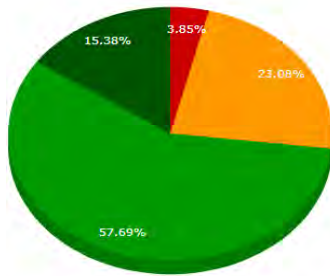
	Responsible Department			
	Municipal Manager	Municipal Manager	IDP, Planning and Development	Internal Audit
Not Met	-	-	-	-
Almost Met	-	-	-	-
Met	11 (91.67%)	2 (100.00%)	3 (75.00%)	6 (100.00%)
Well Met	-	-	-	-
Extremely Well Met	1 (8.33%)	-	1 (25.00%)	-
<b>Total:</b>	<b>12*</b>	<b>2</b>	<b>4</b>	<b>6</b>
	<b>100%</b>	<b>16.67%</b>	<b>33.33%</b>	<b>50.00%</b>

\* Excludes 23 KPIs which had no targets/actuals for the period selected.

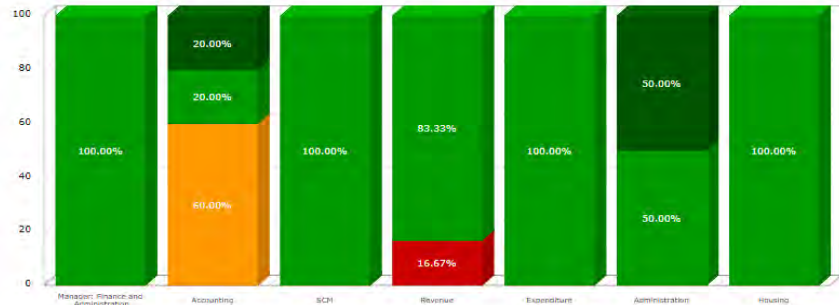
**Departmental KPI Report**

Report drawn on 15 January 2021 at 13:01 for the months of October 2020 to December 2020.

Finance and Administration



Responsible Department



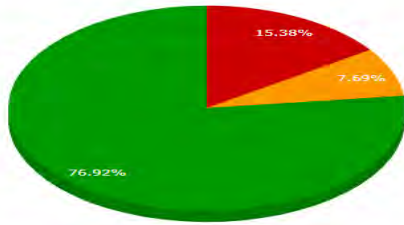
	Finance and Administration	Responsible Department								
		Manager: Finance and Administration	Accounting	SCM	Revenue	Expenditure	Administration	Housing	Budget & Treasury	ICT
Not Met	1 (3.85%)	-	-	-	1 (16.67%)	-	-	-	-	-
Almost Met	6 (23.08%)	-	6 (60.00%)	-	-	-	-	-	-	-
Met	15 (57.69%)	2 (100.00%)	2 (20.00%)	1 (100.00%)	5 (83.33%)	2 (100.00%)	2 (50.00%)	1 (100.00%)	-	-
Well Met	4 (15.38%)	-	2 (20.00%)	-	-	-	2 (50.00%)	-	-	-
Extremely Well Met	-	-	-	-	-	-	-	-	-	-
<b>Total:</b>	<b>26*</b>	<b>2</b>	<b>10</b>	<b>1</b>	<b>6</b>	<b>2</b>	<b>4</b>	<b>1</b>	<b>-</b>	<b>-</b>
	<b>100%</b>	<b>7.69%</b>	<b>38.46%</b>	<b>3.85%</b>	<b>23.08%</b>	<b>7.69%</b>	<b>15.38%</b>	<b>3.85%</b>	<b>-</b>	<b>-</b>

\* Excludes 32 KPIs which had no targets/actuals for the period selected.

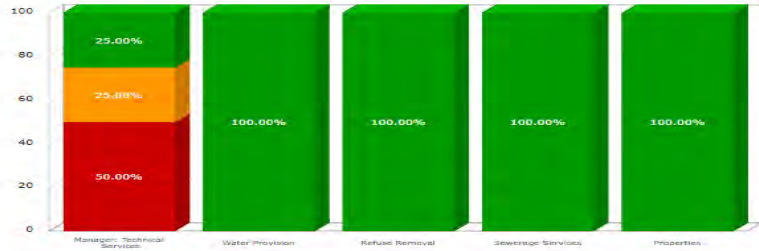
### Departmental KPI Report

Report drawn on 15 January 2021 at 13:17  
for the months of October 2020 to December 2020.

Infrastructure Services



Responsible Department



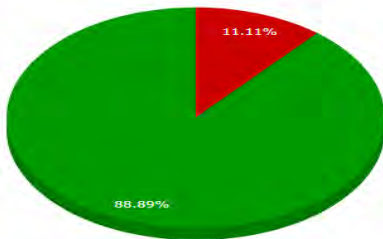
	Infrastructure Services	Responsible Department							
		Manager: Technical Services	Water Provision	Refuse Removal	Fleet management	Sewerage Services	Properties	Road Transport	Electricity
Not Met	2 (15.38%)	2 (50.00%)	-	-	-	-	-	-	-
Almost Met	1 (7.69%)	1 (25.00%)	-	-	-	-	-	-	-
Met	10 (76.92%)	1 (25.00%)	2 (100.00%)	2 (100.00%)	-	2 (100.00%)	3 (100.00%)	-	-
Well Met	-	-	-	-	-	-	-	-	-
Extremely Well Met	-	-	-	-	-	-	-	-	-
<b>Total:</b>	<b>13*</b>	<b>4</b>	<b>2</b>	<b>2</b>		<b>2</b>	<b>3</b>		
	<b>100%</b>	<b>30.77%</b>	<b>15.38%</b>	<b>15.38%</b>		<b>15.38%</b>	<b>23.08%</b>		

\* Excludes 24 KPIs which had no targets/actuals for the period selected.

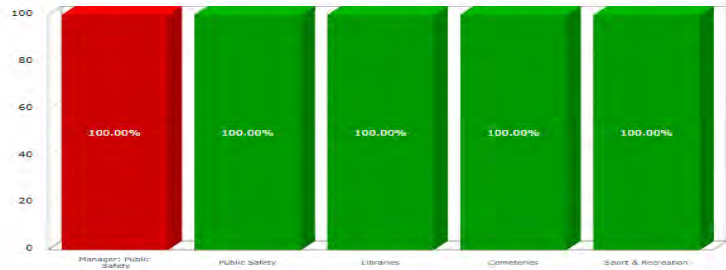
### Departmental KPI Report

Report drawn on 15 January 2021 at 13:12  
for the months of October 2020 to December 2020.

Community Services



Responsible Department



	Community Services	Responsible Department				
		Manager: Public Safety	Public Safety	Libraries	Cemeteries	Sport & Recreation
Not Met	1 (11.11%)	1 (100.00%)	-	-	-	-
Almost Met	-	-	-	-	-	-
Met	8 (88.89%)	-	4 (100.00%)	2 (100.00%)	1 (100.00%)	1 (100.00%)
Well Met	-	-	-	-	-	-
Extremely Well Met	-	-	-	-	-	-
<b>Total:</b>	<b>9*</b>	<b>1</b>	<b>4</b>	<b>2</b>	<b>1</b>	<b>1</b>
	<b>100%</b>	<b>11.11%</b>	<b>44.44%</b>	<b>22.22%</b>	<b>11.11%</b>	<b>11.11%</b>

\* Excludes 4 KPIs which had no targets/actuals for the period selected.

Material variances have occurred. For explanations and corrective measures of all immaterial variances to the financial and non-financial indicators please refer to Sections 6.

**SECTION 14 – CAPITAL PROGRAMME PERFORMANCE**

The measurements of actual versus planned capital expenditure are provided Table SC 12. The year to date values and percentage variances are also indicated.

**Table SC12 – Capital expenditure trend**

WC051 Laingsburg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Q2 Second Quarter

Month	2019/20	Budget Year 2020/21							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
<u>Monthly expenditure performance trend</u>									
July	16 781	14 581	14 581	22	22	22	-		0%
August	-	-	-	809	830	830	-		6%
September	-	-	-	1 308	2 139	2 139	-		15%
October	-	-	-	2 722	4 861	4 861	-		33%
November	-	-	-	1 053	5 913	5 913	-		41%
December	-	-	-	3 571	9 484	5 913	(3 571)	-60.4%	65%
January	-	-	-	-	9 484	5 913	(3 571)	-60.4%	65%
February	-	-	-	-	9 484	5 913	(3 571)	-60.4%	65%
March	-	-	-	-	9 484	5 913	(3 571)	-60.4%	65%
April	-	-	-	-	9 484	5 913	(3 571)	-60.4%	65%
May	-	-	-	-	9 484	5 913	(3 571)	-60.4%	65%
June	-	-	-	-	9 484	5 913	(3 571)	-60.4%	65%
<b>Total Capital expenditure</b>	<b>16 781</b>	<b>14 581</b>	<b>14 581</b>	<b>9 484</b>					



**SECTION 15 – OTHER SUPPORTING DOCUMENTATION**

Other National Treasury prescribed supporting documentation not used elsewhere in this document is listed below.

**Table SC9 – Cash flow per month by source of revenue and type of expenditure**

WC051 Laingsburg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - Q2 Second Quarter

Description	Ref	Budget Year 2020/21												2020/21 Medium Term Revenue & Expenditure Framework			
		July	August	Sept	October	Nov	Dec	January	Feb	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23	
<b>R thousands</b>	<b>1</b>	<b>Outcome</b>	<b>Outcome</b>	<b>Outcome</b>	<b>Outcome</b>	<b>Outcome</b>	<b>Outcome</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
<b>Cash Receipts By Source</b>																	
Property rates		103	595	1 061	286	469	239	393	393	393	393	393	393	(238)	4 480	4 230	4 568
Service charges - electricity revenue		668	1 242	1 229	1 278	2 404	1 314	1 316	1 316	1 316	1 316	1 316	1 316	681	15 393	16 020	17 302
Service charges - water revenue		130	170	198	160	268	235	486	486	486	486	486	486	1 951	5 544	2 780	3 002
Service charges - sanitation revenue		127	210	156	161	121	191	135	135	135	135	135	135	(182)	1 463	1 467	1 584
Service charges - refuse		125	154	177	142	175	163	151	151	151	151	151	151	(61)	1 630	1 399	1 511
Service charges - other		20	14	14	12	1 292	224	-	-	-	-	-	-	(1 577)	-	-	-
Rental of facilities and equipment		64	97	132	97	272	151	95	95	95	95	95	95	(206)	1 080	629	680
Interest earned - external investments		20	26	26	25	23	14	56	56	56	56	56	56	258	673	893	965
Interest earned - outstanding debtors		-	-	60	(62)	-	(11)	53	53	53	53	53	53	387	642	422	455
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		5	1	9	4	32	10	540	540	540	540	540	540	3 721	6 484	6 992	7 552
Licences and permits		8	24	34	36	32	17	77	77	77	77	77	77	390	927	1 173	1 267
Agency services		-	-	-	-	-	-	14	14	14	14	14	14	97	166	134	145
Transfer receipts - operating		7 974	2 623	-	44	2 037	7 976	2 297	2 297	2 297	2 297	2 297	2 297	(4 579)	27 558	24 873	26 863
Other revenue		496	2 516	1 051	1 696	(2 860)	2 332	13	13	13	13	13	13	(5 143)	152	160	173
<b>Cash Receipts by Source</b>		<b>9 740</b>	<b>7 672</b>	<b>4 149</b>	<b>3 879</b>	<b>4 267</b>	<b>12 855</b>	<b>5 626</b>	<b>5 626</b>	<b>5 626</b>	<b>5 626</b>	<b>5 626</b>	<b>5 626</b>	<b>(4 501)</b>	<b>66 192</b>	<b>61 174</b>	<b>66 067</b>
<b>Other Cash Flows by Source</b>																	
Transfer receipts - capital		900	-	1 899	-	-	-	834	834	834	834	834	834	3 038	10 006	12 896	13 927
Contributions & Contributed assets		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Short term loans		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Increase in consumer deposits		12	-	9	12	18	14	4	4	4	4	4	4	(40)	43	38	41
Receipt of non-current debtors		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Receipt of non-current receivables		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Change in non-current investments		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Cash Receipts by Source</b>		<b>10 652</b>	<b>7 672</b>	<b>6 057</b>	<b>3 891</b>	<b>4 285</b>	<b>12 869</b>	<b>6 464</b>	<b>6 464</b>	<b>6 464</b>	<b>6 464</b>	<b>6 464</b>	<b>6 464</b>	<b>(1 503)</b>	<b>76 241</b>	<b>74 107</b>	<b>80 036</b>
<b>Cash Payments by Type</b>																	
Employee related costs		2 071	3 004	2 264	2 328	3 291	1 899	2 419	2 419	2 419	2 419	2 419	2 419	1 629	28 584	29 085	31 412
Remuneration of councillors		238	0	236	236	236	231	275	275	275	275	275	275	749	3 300	3 441	3 716
Interest paid		-	-	-	-	-	-	66	66	66	66	66	66	(331)	-	-	-
Bulk purchases - Electricity		-	-	1 626	1 006	742	750	762	762	762	762	762	762	983	8 920	8 533	9 215
Bulk purchases - Water & Sewer		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other materials		1	179	45	97	60	19	148	148	148	148	148	148	592	1 735	959	1 035
Contracted services		357	31	62	(286)	73	1	595	595	595	595	595	595	3 751	6 965	6 807	7 351
Grants and subsidies paid - other municipalities		-	-	-	-	-	-	-	-	-	-	-	-	-	-	814	879
Grants and subsidies paid - other		0	29	17	21	19	51	50	50	50	50	50	50	216	605	-	-
General expenses		1 736	1 762	2 509	3 636	2 611	2 540	1 176	1 176	1 176	1 176	1 176	1 176	(6 917)	13 756	12 923	13 956
<b>Cash Payments by Type</b>		<b>4 404</b>	<b>5 004</b>	<b>6 760</b>	<b>7 038</b>	<b>7 032</b>	<b>5 489</b>	<b>5 493</b>	<b>5 493</b>	<b>5 493</b>	<b>5 493</b>	<b>5 493</b>	<b>5 493</b>	<b>672</b>	<b>63 866</b>	<b>62 561</b>	<b>67 566</b>
<b>Other Cash Flows/Payments by Type</b>																	
Capital assets		22	809	1 308	2 722	1 053	3 571	834	834	834	834	834	834	(4 169)	9 484	13 174	14 228
Repayment of borrowing		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Cash Flows/Payments		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Cash Payments by Type</b>		<b>4 425</b>	<b>5 813</b>	<b>8 069</b>	<b>9 761</b>	<b>8 085</b>	<b>9 060</b>	<b>6 327</b>	<b>6 327</b>	<b>6 327</b>	<b>6 327</b>	<b>6 327</b>	<b>6 327</b>	<b>(3 497)</b>	<b>73 350</b>	<b>75 735</b>	<b>81 794</b>
<b>NET INCREASE/(DECREASE) IN CASH HELD</b>		<b>6 227</b>	<b>1 859</b>	<b>(2 011)</b>	<b>(5 870)</b>	<b>(3 800)</b>	<b>3 809</b>	<b>137</b>	<b>137</b>	<b>137</b>	<b>137</b>	<b>137</b>	<b>137</b>	<b>1 994</b>	<b>2 890</b>	<b>(1 628)</b>	<b>(1 758)</b>
Cash/cash equivalents at the monthly/year beginning:		12 092	18 318	20 178	18 166	12 296	8 497	12 306	12 442	12 579	12 715	12 852	12 988	12 988	12 092	14 982	13 355
Cash/cash equivalents at the monthly/year end:		18 318	20 178	18 166	12 296	8 497	12 306	12 442	12 579	12 715	12 852	12 988	14 982	14 982	13 355	11 597	

**Table SC13 a – Capital expenditure on new assets by asset class**

WC051 Laingsburg - Supporting Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class - Q2 Second Quarter

Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>Capital expenditure on new assets by Asset Class/Sub-class</b>										
<b>Infrastructure</b>		28 045	12 754	12 754	3 025	8 099	4 089	(4 010)	-98.1%	12 754
Roads Infrastructure		149	-	-	-	-	-	-	-	-
Roads		149	-	-	-	-	-	-	-	-
Electrical Infrastructure		8 513	2 372	2 372	-	-	-	-	-	2 372
Power Plants		-	-	-	-	-	-	-	-	-
HV Substations		-	-	-	-	-	-	-	-	-
HV Switching Station		-	-	-	-	-	-	-	-	-
HV Transmission Conductors		-	-	-	-	-	-	-	-	-
MV Substations		8 513	2 372	2 372	-	-	-	-	-	2 372
MV Switching Stations		-	-	-	-	-	-	-	-	-
MV Networks		-	-	-	-	-	-	-	-	-
LV Networks		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Water Supply Infrastructure		19 383	10 382	10 382	3 025	8 096	4 089	(4 007)	-98.0%	10 382
Dams and Weirs		-	-	-	-	-	-	-	-	-
Boreholes		-	-	-	-	-	-	-	-	-
Reservoirs		471	7 924	7 924	2 853	7 136	2 860	(4 276)	-149.5%	7 924
Pump Stations		-	-	-	-	-	-	-	-	-
Water Treatment Works		-	-	-	-	-	-	-	-	-
Bulk Mains		-	-	-	-	-	-	-	-	-
Distribution		18 912	2 459	2 459	173	960	1 229	268	21.8%	2 459
Distribution Points		-	-	-	-	-	-	-	-	-
PRV Stations		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Sanitation Infrastructure		0	-	-	-	3	-	(3)	#DIV/0!	-
Pump Station		-	-	-	-	-	-	-	-	-
Reticulation		0	-	-	-	3	-	(3)	#DIV/0!	-
<b>Community Assets</b>		11	717	717	-	-	359	359	100.0%	717
Community Facilities		11	-	-	-	-	-	-	-	-
Libraries		11	-	-	-	-	-	-	-	-
Sport and Recreation Facilities		-	717	717	-	-	359	359	100.0%	717
Indoor Facilities		-	-	-	-	-	-	-	-	-
Outdoor Facilities		-	717	717	-	-	359	359	100.0%	717
<b>Other assets</b>		-	1 110	1 110	546	1 385	555	(830)	-149.6%	1 110
Operational Buildings		-	1 110	1 110	546	1 385	555	(830)	-149.6%	1 110
Municipal Offices		-	1 110	1 110	546	1 385	555	(830)	-149.6%	1 110
<b>Computer Equipment</b>		43	-	-	-	-	-	-	-	-
Computer Equipment		43	-	-	-	-	-	-	-	-
<b>Furniture and Office Equipment</b>		6	-	-	-	-	-	-	-	-
Furniture and Office Equipment		6	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure on new assets</b>	1	28 105	14 581	14 581	3 571	9 484	5 003	(4 482)	-89.6%	14 581

**Table SC13 c – Expenditure on Repairs and Maintenance by asset class**

WC051 Laingsburg - Supporting Table SC13c Monthly Budget Statement - expenditure on repairs and maintenance by asset class - Q2 Second

Description	Ref	2019/20	Budget Year 2020/21						YTD variance %	Full Year Forecast
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance		
<b>R thousands</b>	<b>1</b>									
<b>Repairs and maintenance expenditure by Asset Class/Sub-class</b>										
<b>Infrastructure</b>		347	780	787	121	275	393	118	30.0%	750
Roads Infrastructure		-	7	6	-	-	3	3	100.0%	6
Roads		-	7	6	-	-	3	3	100.0%	6
Road Structures		-	-	-	-	-	-	-		-
Road Furniture		-	-	-	-	-	-	-		-
Capital Spares		-	-	-	-	-	-	-		-
Storm water Infrastructure		-	-	-	-	-	-	-		-
Drainage Collection		-	-	-	-	-	-	-		-
Storm water Conveyance		-	-	-	-	-	-	-		-
Attenuation		-	-	-	-	-	-	-		-
Electrical Infrastructure		317	358	384	110	174	192	17	9.1%	347
Power Plants		-	-	-	-	-	-	-		-
HV Substations		-	-	-	-	-	-	-		-
HV Switching Station		-	-	-	-	-	-	-		-
HV Transmission Conductors		-	-	-	-	-	-	-		-
MV Substations		257	289	311	99	159	155	(4)	-2.4%	286
MV Switching Stations		-	-	-	-	-	-	-		-
MV Networks		-	-	-	-	-	-	-		-
LV Networks		59	69	73	11	15	36	21	57.9%	61
Capital Spares		-	-	-	-	-	-	-		-
Water Supply Infrastructure		30	78	75	2	2	37	36	95.6%	75
Dams and Weirs		-	-	-	-	-	-	-		-
Boreholes		-	-	-	-	-	-	-		-
Reservoirs		-	11	10	-	-	5	5	100.0%	10
Pump Stations		-	-	-	-	-	-	-		-
Water Treatment Works		-	-	-	-	-	-	-		-
Bulk Mains		-	-	-	-	-	-	-		-
Distribution		30	67	65	2	2	32	31	94.9%	65
Distribution Points		-	-	-	-	-	-	-		-
PRV Stations		-	-	-	-	-	-	-		-
Capital Spares		-	-	-	-	-	-	-		-
Sanitation Infrastructure		1	338	322	9	99	161	61	38.2%	322
Pump Station		-	-	-	-	-	-	-		-
Reticulation		1	315	300	1	87	150	63	41.8%	300
Waste Water Treatment Works		-	23	22	8	12	11	(1)	-11.2%	22
<b>Community Assets</b>		0	3	2	-	-	1	1	100.0%	3
Community Facilities		0	3	2	-	-	1	1	100.0%	3
Halls		0	3	2	-	-	1	1	100.0%	3
<b>Investment properties</b>		181	252	290	148	177	145	(32)	-22.3%	270
Revenue Generating		-	-	-	-	-	-	-		-
Improved Property		-	-	-	-	-	-	-		-
Unimproved Property		-	-	-	-	-	-	-		-
Non-revenue Generating		181	252	290	148	177	145	(32)	-22.3%	270
Improved Property		168	206	204	148	177	102	(75)	-73.9%	184
Unimproved Property		13	46	86	-	-	43	43	100.0%	86
<b>Other assets</b>		49	60	57	3	8	29	21	72.2%	57
Operational Buildings		49	42	40	3	8	20	12	61.8%	40
Municipal Offices		49	42	40	3	8	20	12	61.8%	40
Housing		-	18	17	-	0	9	8	96.7%	17
Staff Housing		-	-	-	-	-	-	-		-
Social Housing		-	18	17	-	0	9	8	96.7%	17
<b>Furniture and Office Equipment</b>		213	308	319	119	209	160	(50)	-31.3%	314
Furniture and Office Equipment		213	308	319	119	209	160	(50)	-31.3%	314
<b>Machinery and Equipment</b>		942	115	118	63	77	59	(19)	-31.6%	65
Machinery and Equipment		942	115	118	63	77	59	(19)	-31.6%	65
<b>Transport Assets</b>		528	703	608	182	287	304	17	5.6%	556
Transport Assets		528	703	608	182	287	304	17	5.6%	556
<b>Total Repairs and Maintenance Expenditure</b>	<b>1</b>	<b>2 260</b>	<b>2 221</b>	<b>2 180</b>	<b>636</b>	<b>1 034</b>	<b>1 090</b>	<b>56</b>	<b>5.1%</b>	<b>2 014</b>

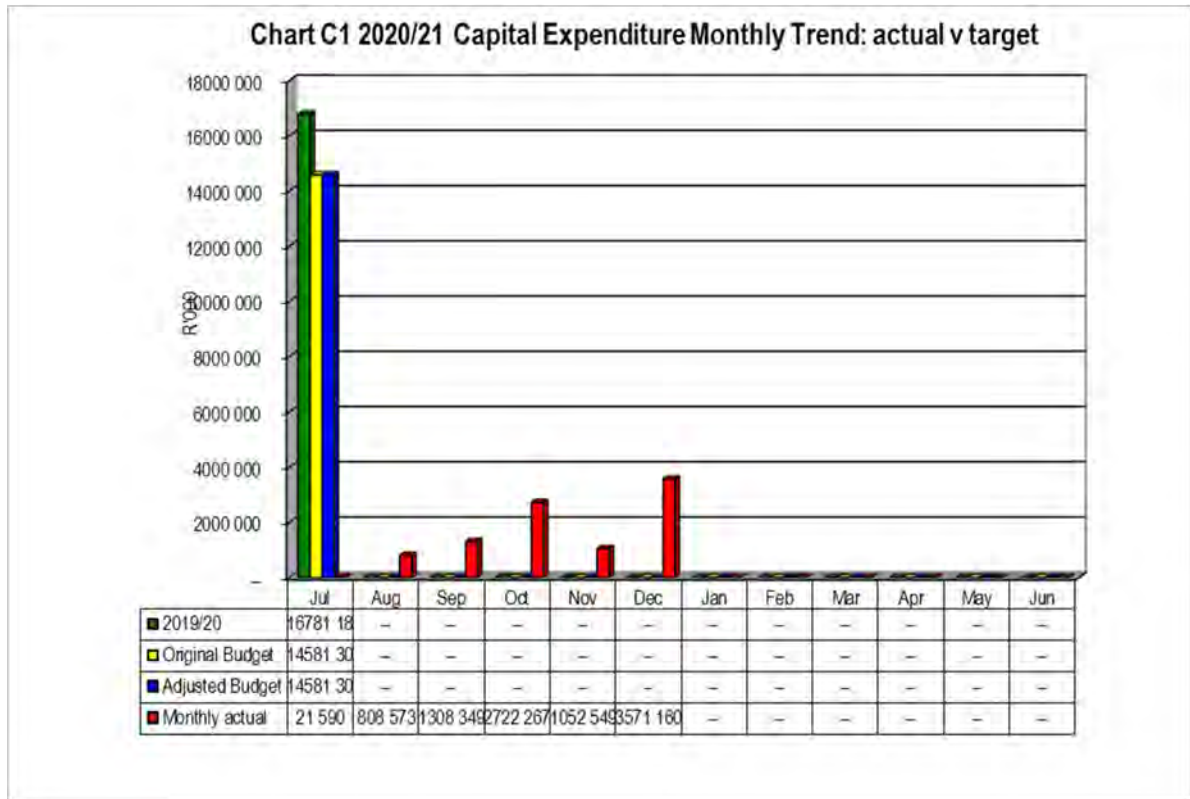
**Table SC13 d – Depreciation charges by asset class**

WC051 Laingsburg - Supporting Table SC13d Monthly Budget Statement - depreciation by asset class - Q2 Second Quarter

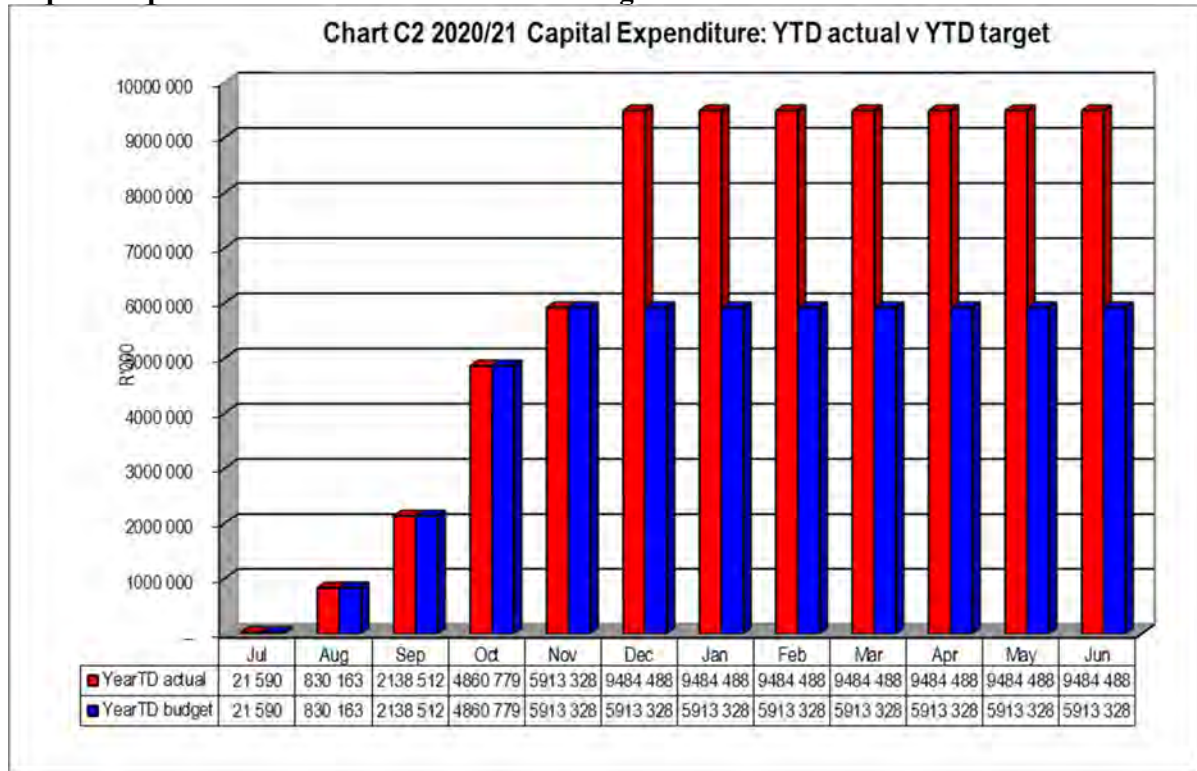
Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>Depreciation by Asset Class/Sub-class</b>										
<b>Infrastructure</b>		4 999	4 315	7 250	1 438	2 157	3 625	1 468	40.5%	7 250
Roads Infrastructure		2 524	2 596	4 444	865	1 298	2 222	924	41.6%	4 444
Roads		2 524	2 596	4 444	865	1 298	2 222	924	41.6%	4 444
Electrical Infrastructure		230	465	900	155	233	450	217	48.3%	900
MV Switching Stations		230	465	900	155	233	450	217	48.3%	900
Water Supply Infrastructure		735	628	720	209	314	360	46	12.7%	720
Distribution Points		735	628	720	209	314	360	46	12.7%	720
PRV Stations		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Sanitation Infrastructure		1 074	139	972	46	69	486	417	85.7%	972
Pump Station		-	-	-	-	-	-	-	-	-
Reticulation		1 074	139	972	46	69	486	417	85.7%	972
Solid Waste Infrastructure		436	486	215	162	243	107	(136)	-126.3%	215
Landfill Sites		436	486	215	162	243	107	(136)	-126.3%	215
<b>Community Assets</b>		-	266	763	89	133	382	249	65.2%	763
Community Facilities		-	266	763	89	133	382	249	65.2%	763
Libraries		-	39	12	13	20	6	(14)	-228.6%	12
Cemeteries/Crematoria		-	219	348	73	109	174	65	37.2%	348
Police		-	-	-	-	-	-	-	-	-
Parks		-	-	-	-	-	-	-	-	-
Public Open Space		-	8	403	3	4	202	198	98.1%	403
<b>Investment properties</b>		57	77	119	26	39	60	21	35.4%	119
Revenue Generating		57	77	119	26	39	60	21	35.4%	119
Improved Property		57	77	119	26	39	60	21	35.4%	119
<b>Other assets</b>		-	261	187	87	130	94	(37)	-39.2%	187
Housing		-	261	187	87	130	94	(37)	-39.2%	187
Staff Housing		-	-	-	-	-	-	-	-	-
Social Housing		-	261	187	87	130	94	(37)	-39.2%	187
<b>Computer Equipment</b>		1 249	41	115	14	21	58	37	64.1%	115
Computer Equipment		1 249	41	115	14	21	58	37	64.1%	115
<b>Furniture and Office Equipment</b>		102	749	1 297	250	375	649	274	42.2%	1 297
Furniture and Office Equipment		102	749	1 297	250	375	649	274	42.2%	1 297
<b>Total Depreciation</b>	1	6 407	5 709	9 732	1 903	2 854	4 866	2 012	41.3%	9 732

**Schedule C – National Treasury Formats graphs**

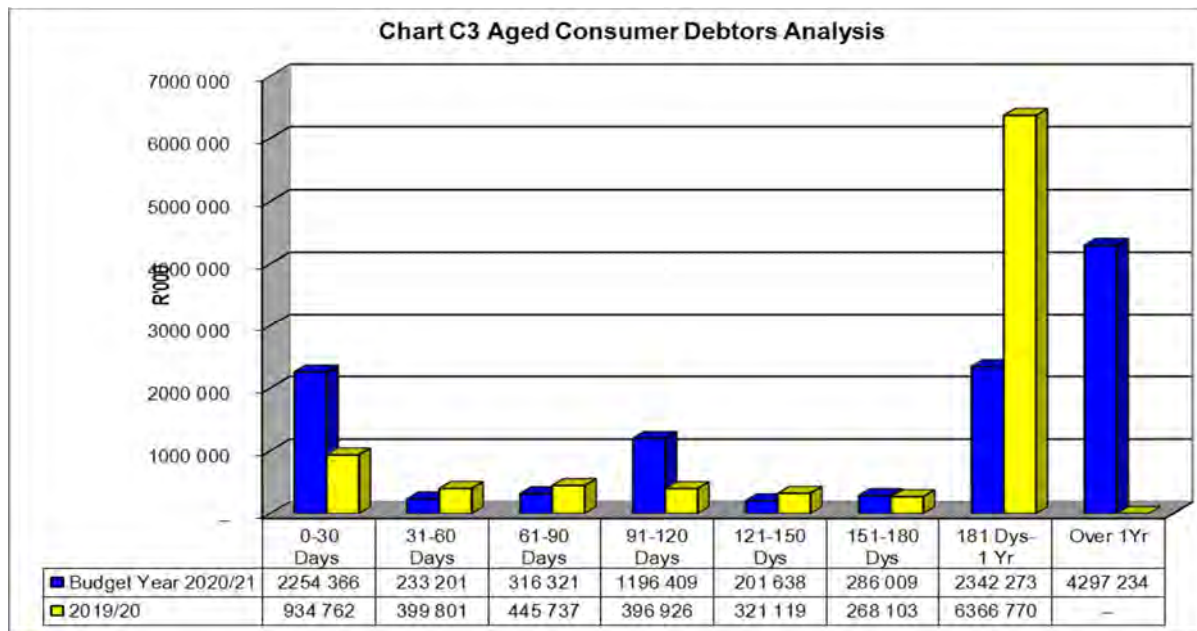
**Capital Expenditure monthly trend: Actual VS Target**



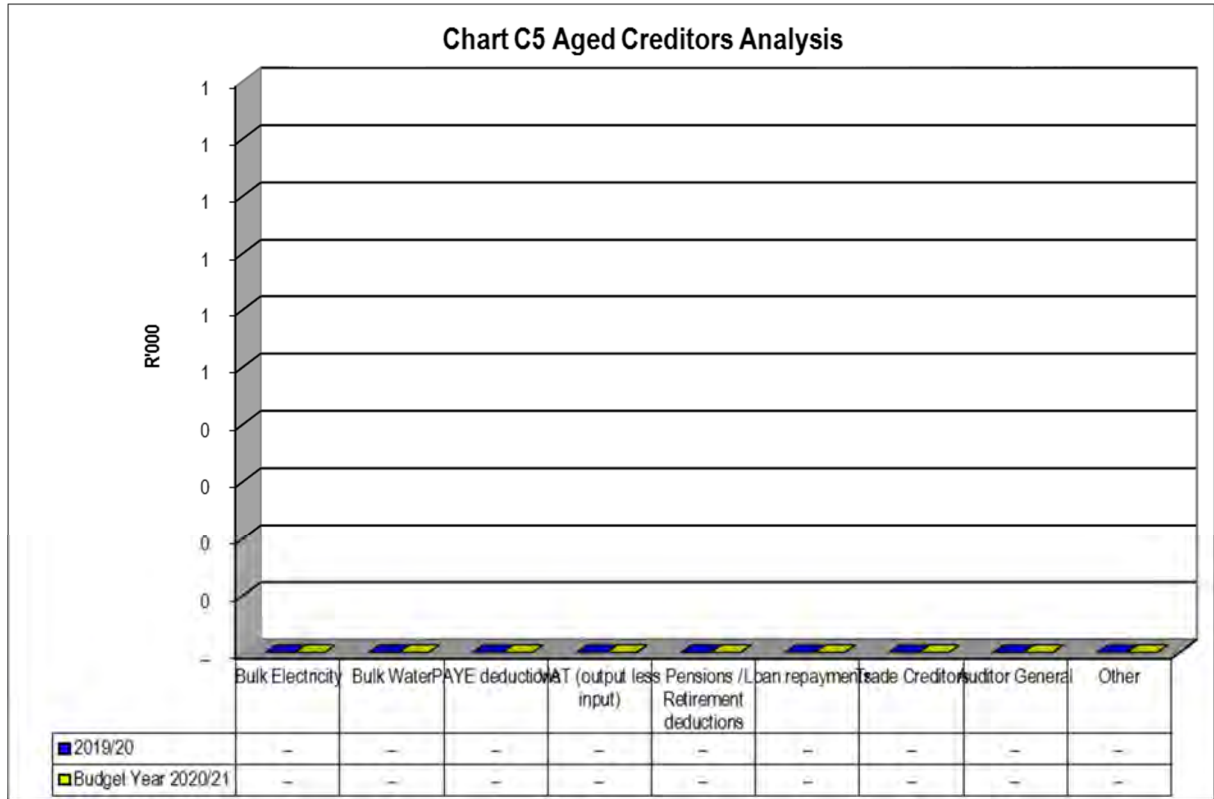
**Capital Expenditure: YTD Actual VS YTD Target**



**Aged Consumer Debtors analysis**



Aged Creditors analysis



**SECTION 16 - WARD COMMITTEES**

The municipal public participation policy and ward committee policy is in place. All four (4) ward committees are established and in fully functional. In the COVID 19 period ward committees was active in their wards with various activities (feeding schemes) etc. Monthly ward committee meetings take place and ward committee members are working within their wards as per their assigned portfolios.

**SECTION 17 – RECOMMENDATIONS**

It is recommended that Council / Finance Committee take note of this report

**SECTION 18 - CONCLUSION**

The above-mentioned report outline the performance of the municipality with regards to the overall Performance of the municipality, Financial Performance as well as Non- financial Performance with regards legislative compliance. The overall performance was good, but there are still areas that require intervention and mitigation measures to prevent it in the following quarters of the year as well as improve the reporting on the system. The municipal manager will conduct a quarterly review and the outcome of the Performance Review will be recorded to rectify non-performance to ensure that that all targets can be achieved before year-end.