



SDBIP KPI PERFORMANCE REPORT FOR THE MID-YEAR ENDING 31 DECEMBER 2022

1. SERVICE DELIVERY PERFORMANCE PLANNING

1.1 LEGISLATIVE OVERVIEW

In terms of Section 72(1)(a) and 52(d) of the Local Government Municipal Finance Management Act No. 56 of 2003 (MFMA) the Accounting Officer must by 25 January of each year assess the performance of the municipality during the first half of the financial year. A report on such assessment must in terms of Section 72(1)(b) of the MFMA be submitted to the Mayor, Provincial Treasury and National Treasury.

Once the Mayor has considered the report, it must be submitted to Council by 31 January 2023 in terms of Section 54(1)(f) of the MFMA.

The Mayor approved the Top Layer SDBIP for 2022/23 in terms of Section 53(1)(c)(ii) of the MFMA, MFMA Circular No. 13 and the Budgeting and Reporting Regulation on 13 June 2022 which include the Municipality's key performance indicators for 2022/23.

1.2 CREATING A CULTURE OF PERFORMANCE

A) PERFORMANCE FRAMEWORK

Regulation 7(1) of the Local Government: Municipal Planning and Performance Management Regulations, 2001 states that "A Municipality's Performance Management System entails a framework that describes and represents how the municipality's cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organized and managed, including determining the roles of the different role players." This framework, inter alia, reflects the linkage between the IDP, Budget, SDBIP and individual and service provider performance. The Municipality adopted a performance management framework that was approved by Council in 2013.

B) MONITORING PERFORMANCE

The Municipality utilizes an electronic web-based system on which KPI owners update actual performance on a monthly basis. KPI owners report on the results of the KPI by documenting the following information on the performance system:

- The actual result in terms of the target set
- The output/outcome of achieving the KPI
- The calculation of the actual performance reported (If %)
- A performance comment
- Actions to improve the performance against the target set, if the target was not achieved
- It is the responsibility of every KPI owner to maintain a portfolio of evidence to support actual performance results updated



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1.3 LINK TO THE IDP AND THE BUDGET

The Municipality identified the following strategic objectives based on the inputs from the community in the 5 year Integrated Development Plan (IDP):

- B Developing a safe, clean, healthy and sustainable environment for communities
- Promote local economic development
- Improve the standards of living of all people in Laingsburg
- Reprovision of infrastructure to deliver improved services to all residents and business
- To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values
- To achieve financial viability in order to render affordable services to residents
- Effective maintenance and manage of municipal assets and natural resources
- Create an environment conducive for economic development

A) PERFORMANCE INDICATORS SET IN THE APPROVED TOP LAYER SDBIP FOR 2022/23 PER STRATEGIC OBJECTIVE

DEVELOPING A SAFE, CLEAN, HEALTHY AND SUSTAINABLE ENVIRONMENT FOR COMMUNITIES

	KPI	Unit of Measurement	Wards	Actual performance of 2021/22	Target					
Ref					Q1	Q2	Q3	Q4	Annual	
TL20	Review the Disaster Management Plan and submit to Council by 31 March 2023	Reviewed Disaster Management Plan submitted to Council by 31 March 2023	All	1	0	0	1	0	1	

EFFECTIVE MAINTENANCE AND MANAGE OF MUNICIPAL ASSETS AND NATURAL RESOURCES

D -6	rain the second	Unit of Measurement	Wards	Actual performance of	Target					
Ref	KPI	Onit of Measurement	wards	2021/22	Q 1	Q2	Q3	Q4	Annual	
TL21	Spend 75% of the electricity maintenance budget by 30 June 2023 [(Actual expenditure on maintenance divided by the total approved maintenance budget)x100]	% of the maintenance budget spent	All	95%	0%	0%	0%	75%	75%	



			Wards	Actual			Targe		
Ref	KPI	Unit of Measurement	wards	performance of 2021/22	Q1	Q2	Q3	Q4	Annual
TL22	Spend 75% of the water maintenance budget by 30 June 2023 [(Actual expenditure on maintenance divided by the total approved maintenance budget)x100]	% of the maintenance budget spent	All	95%	0%	0%	0%	75%	75%
TL23	Spend 75% of the sewerage maintenance budget by 30 June 2023 [(Actual expenditure on maintenance divided by the total approved maintenance budget)x100]	% of the maintenance budget spent	All	95%	0%	0%	0%	75%	75%
TL24	Spend 75% of the refuse removal maintenance budget by 30 June 2023 [(Actual expenditure on maintenance divided by the total approved maintenance budget)x100]	% of the maintenance budget spent	All	95%	0%	0%	0%	75%	75%
TL25	Limit the % electricity unaccounted for to less than 10% by 30 June 2023 [(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased) × 100]	% electricity unaccounted for by 30 June	All	6.93%	0%	0%	0%	10%	10%
TL26	Limit unaccounted for water to less than 30% by 30 June 2023 [(Number of Kilolitres Water Purchased or Purified - Number of Kilolitres Water Sold) / Number of Kilolitres Water Purchased or Purified × 100]	% of water unaccounted	All	33.35%	0%	0%	0%	30%	30%



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Ref	KPI	Unit of Measurement	Wards	Actual performance of	Target						
Kei		Offic of Measurement	wards	2021/22	Q1	Q2	Q3	Q4	Annual		
TL27	95% of water samples comply with SANS241 micro biological indicators [(Number of water samples that comply with SANS241 indicators/Number of water samples tested)x100]	% of water samples compliant	All	90%	0%	0%	0%	95%	95%		
TL28	95% of effluent samples comply with permit values in terms of SANS 242 by 30 June 2023 [(Number of effluent samples that comply with permit values/Number of effluent samples tested)x100]	% of effluent samples compliant	All	100%	0%	0%	0%	95%	95%		

IMPROVE THE STANDARDS OF LIVING OF ALL PEOPLE IN LAINGSBURG

Ref	KPI	Unit of Measurement	Wards	Actual performance of	Target						
Rei		Unit of Measurement	Wards	2021/22	Q1	Q2	Q3	Q 4	Annual		
TL8	Provide free 50kWh electricity to indigent households as at 30 June 2023	Number of households receiving free basic electricity	All	416	464	464	464	464	464		
TL9	Provide free 6kl water to indigent households as at 30 June 2023	Number of households receiving free basic water	All	537	743	743	743	743	743		
TL10	Provide free basic sanitation to indigent households as at 30 June 2023	Number of households receiving free basic sanitation services	All	535	731	731	731	731	731		
TL11	Provide free basic refuse removal to indigent households as at 30 June 2023	Number of households receiving free basic refuse removal services	All	547	753	753	753	753	753		



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PROVISION OF INFRASTRUCTURE TO DELIVER IMPROVED SERVICES TO ALL RESIDENTS AND BUSINESS

				Actual		\$ 78 FE & SE & W	Target	V Total	
Ref	KPI	Unit of Measurement	Wards	performance of 2021/22	Q1	Q2	Q3	Q4	Annual
TL4	Number of formal residential properties connected to the municipal electrical infrastructure network (credit and prepaid electrical metering)(Excluding Eskom areas) and billed for the service as at 30 June 2023	Number of residential properties which are billed for electricity or have prepaid meters (Excluding Eskom areas) as at 30 June 2023	All	886	863	863	863	863	863
TL5	Number of formal residential properties that receive piped water (credit and prepaid water metering) that is connected to the municipal water infrastructure network and billed for the service as at 30 June 2023	Number of residential properties which are billed for water	All	1 335	1 338	1 338	1 338	1 338	1 338
TL6	Number of formal residential properties connected to the municipal waste water sanitation/sewerage network for sewerage service, irrespective of the number of water closets (toilets) and billed for the service as at 30 June 2023	Number of residential properties which are billed for sewerage	All	1 296	1 296	1 296	1 296	1 296	1 296
TL7	Number of formal residential properties for which refuse is removed once per week and billed for the service as at 30 June 2023	Number of residential properties which are billed for refuse removal	All	1 348	1 346	1 346	1 346	1 346	1 346



Ref	КРІ	Unit of Measurement	Wards	Actual			Target		
ince i	NT!	Onit of Measurement	wards	performance of 2021/22	Q1	Q2	Q3	Q4	Annual
TL18	The percentage of the municipal capital budget actually spent on capital projects by 30 June 2023 [(Amount actually spent on capital projects/ Amount budgeted for capital projects)x100]	% of capital budget spent on capital projects	All	95%	15%	40%	60%	95%	95%
TL29	95% of the approved project budget spent on the Storm Water Conveyance in the Laingsburg Municipality area by 30 June 2023 [(Actual expenditure divided by the total approved project budget) x100]	% of budget spent by 30 June 2023	All	New key performance indicator for 2022/23. No audited comparative available	15%	40%	60%	95%	95%
TL30	95% of the approved project budget spent on Waste Water Reticulation in Matjiesforntein by 30 June 2023 [(Actual expenditure divided by the total approved project budget) x100]	% of budget spent by 30 June 2023	2	New key performance indicator for 2022/23. No audited comparative available	15%	40%	60%	95%	95%
TL31	Upgrade the Waste Water Treatment Works (WWTW) in Matjiesfontein by 30 June 2023	Number of WWTW upgraded	2	New key performance indicator for 2022/23. No audited comparative available	0	0	0	1	1



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TO ACHIEVE FINANCIAL VIABILITY IN ORDER TO RENDER AFFORDABLE SERVICES TO RESIDENTS

				Actual			Targe	t	
Ref	KPI	Unit of Measurement	Wards	performance of 2021/22	Q1	Q2	Q3	Q4	Annual
TL3	Achieve a debtor payment percentage of 65% by 30 June 2023 [(Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off)/Billed Revenue x 100]	% debtor payment achieved	All	78 %	0%	0%	0%	75%	75%
TL12	Financial viability measured in terms of the municipality's ability to meet its service debt obligations at 30 June 2023 [(Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / (Total Operating Revenue -Operating Conditional Grant) x 100]	Debt coverage ratio as at 30 June 2023	All	40%	0%	0%	0%	38%	38%
TL13	Financial viability measured in % in terms of the total amount of outstanding service debtors in comparison with total revenue received for services at 30 June 2023 [(Total outstanding service debtors/annual revenue received for services)x 100]	% outstanding service debtors at 30 June 2023	All	95%	0%	0%	0%	80%	80%



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Ref	KPI	Unit of Measurement	Wards		Target					
i Kei		Offic of Measurement	Wallus	2021/22	Q1	Q2	Q3	Q4	Annual	
TL14	Financial viability measured in terms of the available cash to cover fixed operating expenditure at 30 June 2023 [(Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets)]	Cost coverage ratio as at 30 June 2023	All	0.35	0	0	0	0.35	0.35	

TO CREATE AN INSTITUTION WITH SKILLED EMPLOYEES TO PROVIDE A PROFESSIONAL SERVICE TO ITS CLIENTELE GUIDED BY MUNICIPAL VALUES

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2021/22	Target						
Kei		Unit of Measurement			Q1	Q2	Q3	Q4	Annual		
TL1	Limit the vacancy rate to less than 10% of budgeted posts by 30 June 2023 [(Number of posts filled/Total number of budgeted posts)x100]	% vacancy rate of budgeted posts by 30 June 2023	All	10%	0%	0%	0%	5%	5%		
TL2	The percentage of the Municipality's personnel budget actually spent on implementing its workplace skills plan by 30 June 2023 [(Actual amount spent on training/total operational budget)x100]	% of the Municipality's personnel budget on implementing its workplace skills plan by 30 June 2023	All	0.05%	0%	0%	0%	0.40%	0.40%		



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				Actual performance of	Target						
Ref	KPI	Unit of Measurement	Wards	2021/22	Q1	Q2	Q3	Q4	Annual		
TL15	The number of people from employment equity target groups employed (to be appointed) by 30 June 2023 in the three highest levels of management in compliance with the equity plan	Number of people employed (to be appointed) by 30 June 2023	All	0	0	0	0	0	0		
TL17	Develop a Risk Based Audit Plan for 2023/24 and submit to the Audit Committee for consideration by 30 June 2023	RBAP submitted to the Audit Committee by 30 June 2023	All	1	0	0	0	1	1		
TL19	Develop and distribute at least two municipal newsletters by 30 June 2023	Number of municipal newsletters developed and distributed	All	2	0	1	0	1	2		

PROMOTE LOCAL ECONOMIC DEVELOPMENT

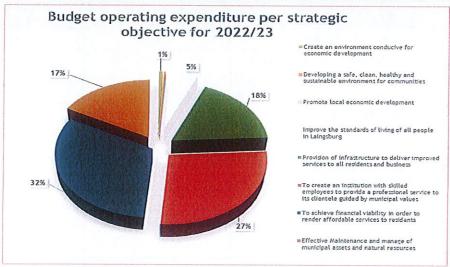
	КРІ	Unit of Measurement	Wards	Actual performance of 2021/22	Target						
Ref			wards		Q1	Q2	Q3	. Q4	Annual		
TL16	Create job opportunities through EPWP and LED projects by 30 June 2023	Number of job opportunities created by 30 June 2023	All	160	0	0	0	160	160		

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B) BUDGET SPENDING PER STRATEGIC OBJECTIVES

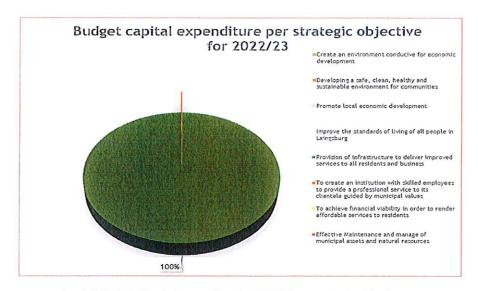
The table below provides an analysis of the budget allocation per strategic objectives (Opex excludes internal transfers) for the 2022/23 financial year:

Strategic Objective	Capital Budget R'000	Operational Budget (Opex) R'000
Create an environment conducive for economic development	0	798
Developing a safe, clean, healthy and sustainable environment for communities	0	401
Promote local economic development	0	0
Improve the standards of living of all people in Laingsburg	0	5 614
Provision of infrastructure to deliver improved services to all residents and business	23 987	19 610
To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	52	29 925
To achieve financial viability in order to render affordable services to residents	0	34 809
Effective Maintenance and manage of municipal assets and natural resources	0	18 729
Total	24 039	109 885



Graph 1: Budgeted operating expenditure (excluding internal transfers) for 2022/23 per strategic objective

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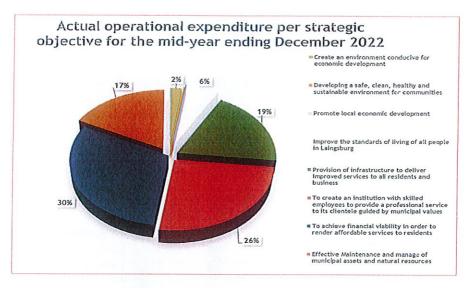


Graph 2: Budgeted capital expenditure for 2022/23 per strategic objective

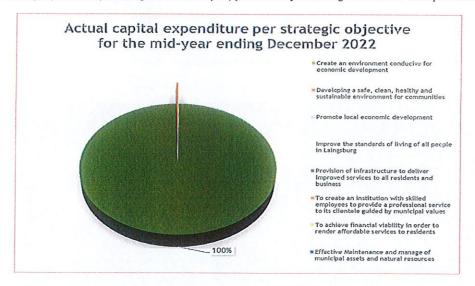
The table below provide an analysis of the actual spending per strategic objectives for the mid-year ending 31 December 2022

Strategic Objective	Capital Expenditure as at 31 December 2022 R'000	Operational Expenditure as at 31 December 2022 R'000	
Create an environment conducive for economic development	0	936	
Developing a safe, clean, healthy and sustainable environment for communities	0	151	
Promote local economic development	0	0	
Improve the standards of living of all people in Laingsburg	0	2 628	
Provision of infrastructure to deliver improved services to all residents and business	8 863	9 060	
To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	32	12 183	
To achieve financial viability in order to render affordable services to residents	0	14 525	
Effective Maintenance and manage of municipal assets and natural resources	0	8 328	
Total	8 896	47 811	





Graph 3: Actual operating expenditure (excluding internal transfers) for the mid-year ending 31 December 2022 per strategic objective

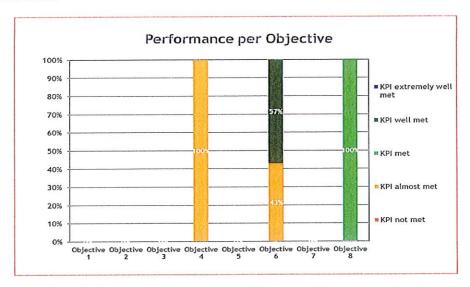


Graph 4: Actual capital expenditure for the mid-year ending 31 December 2022 per strategic objective

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2. MID-YEAR PERFORMANCE AGAINST THE PERFORMANCE INDICATORS SET IN THE APPROVED TOP LAYER SDBIP FOR 2022/23

2.1 OVERALL ACTUAL PERFORMANCE OF INDICATORS FOR THE MID-YEAR ENDING 31 DECEMBER 2022



	Objective 1	Objective 2	Objective 3	Objective 4	Objective 5	Objective 6	Objective 7	Objective 8	
Measurement Category	Create an environment conducive for economic development	Developing a safe, clean, healthy and sustainable environment for communities	Effective Maintenance and manage of municipal assets and natural resources	Improve the standards of living of all people in Laingsburg	Promote Local Economic Development	Provision of infrastructure to deliver improved services to all residents and business	To achieve financial viability in order to render affordable services to residents	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Total
KPI Not Met	0	0	0	0	0	0	0	0	0
KPI Almost Met	0	0	0	4	0	3	0	0	7
KPI Met	0	0	0	0	0	0	1	0	1
KPI Well Met	0	0	0	0	0	4	0	0	4
KPI Extremely Well Met	0	0	0	0	0	0	0	0	0
Total	0	0	0	4	0	7	, 1	ő	12



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Category	Colour	Explanation
KPI's Not Met	R	0% >= Actual/Target < 75%
KPI's Almost Met	0	75% >= Actual/Target < 100%
KPI's Met	G	Actual/Target = 100%
KPI's Well Met	G2	100% > Actual/Target < 150%
KPI's Extremely Well Met	В	Actual/Target >= 150%

2.2 ACTUAL PERFORMANCE PER STRATEGIC OBJECTIVE OF INDICATORS FOR THE MID-YEAR ENDING 31 DECEMBER 2022

Detailed below is the unaudited Top Layer SDBIP for the first half of the financial year ending 31 December 2022 which measures the Municipality's overall performance per strategic objective. The tables, furthermore, includes the performance comments and corrective measures indicated for targets not achieved.

The Municipality met 41.66% (5 of 12) of the applicable KPI's for the period as at 31 December 2022. The remainder of the KPI's (19) on the Top Layer SDBIP out of the total number of 31 KPI's do not have targets for this period and will be reported on in future quarters when they are due.

The Top Layer SDBIP will be revised and submitted with the Adjustments Budget to Council by the end of February 2023 with the necessary motivation where key performance indicator targets require amendment as a result of the Adjustments Budget and corrections as a result of the audit outcomes of 2021/22.

A) IMPROVE THE STANDARDS OF LIVING OF ALL PEOPLE IN LAINGSBURG

Ref	KPI	Unit of	Wards	Actual performance	Overall performance for the mid-year ending 31 December 2022					
		Measurement		of 2021/22	Q1	Q2	Target	Actual	R	
TL8	Provide free 50kWh electricity to indigent households as at 30 June 2023	Number of households receiving free basic electricity	All	416	464	464	464	456	0	
Correc	tive Measure		Target w	ill be revised after	the applicati	ons close			artenia la distribui discriptioni anni	
TL9	Provide free 6kl water to indigent households as at 30 June 2023	Number of households receiving free basic water	All	537	743	743	743	617	0	
Correc	tive Measure		Target w	ill be revised after	the applicati	ons close				



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Ref	KPI	Unit of	Wards	Actual performance	Overall performance for the mid-year ending 31 December 2022					
		Measurement		of 2021/22	Q1	Q2	Target	Actual	R	
TL10	Provide free basic sanitation to indigent households as at 30 June 2023	Number of households receiving free basic sanitation services	All	535	731	731	731	613	0	
Correc	tive Measure		Target w	rill be revised after	the application	ons close				
TL11	Provide free basic refuse removal to indigent households as at 30 June 2023	Number of households receiving free basic refuse removal services	All	547	753	753	753	630	0	
Correc	tive Measure		Target w	rill be revised after	the application	ons close				

B) PROVISION OF INFRASTRUCTURE TO DELIVER IMPROVED SERVICES TO ALL RESIDENTS AND BUSINESS

Ref	KPI	Unit of	Wards	Actual Wards performance		Overall performance for the mid-year ending 31 December 2022					
		Measurement		of 2021/22	Q1	Q2	Target	Actual	R		
TL4	Number of formal residential properties connected to the municipal electrical infrastructure network (credit and prepaid electrical metering)(Excluding Eskom areas) and billed for the service as at 30 June 2023	Number of residential properties which are billed for electricity or have prepaid meters (Excluding Eskom areas) as at 30 June 2023	All	886	863	863	863	896	G2		
TL5	Number of formal residential properties that receive piped water (credit and prepaid water metering) that is connected to the municipal water infrastructure network and billed for the service as at 30 June 2023	Number of residential properties which are billed for water	All	1 335	1 338	1 338	1 338	1 336	Ο		
Corre	ctive Measure		Water in	nfrastructure conn	nection inspec	tions to b	e done				



Ref	KPI	Unit of	Wards	Actual performance	Overall po		ce for the cember 20		ending
	and the state of the	Measurement		of 2021/22	Q1	Q2	Target	Actual	R
TL6	Number of formal residential properties connected to the municipal waste water sanitation/sewerage network for sewerage service, irrespective of the number of water closets (toilets) and billed for the service as at 30 June 2023	Number of residential properties which are billed for sewerage	All	1 296	1 296	1 296	1 296	1 294	ο
Corre	ctive Measure		Inspecti	on needs to be do	ne on connec	tions to th	ne network		
TL7	Number of formal residential properties for which refuse is removed once per week and billed for the service as at 30 June 2023	Number of residential properties which are billed for refuse removal	All	1 348	1 346	1 346	1 346	1 341	0
Corre	ctive Measure		Billed a	counts to be revi	sed				
TL18	The percentage of the municipal capital budget actually spent on capital projects by 30 June 2023 [(Amount actually spent on capital projects/ Amount budgeted for capital projects)x100]	% of capital budget spent on capital projects	All	95%	15%	40%	40%	42%	G2
TL29	95% of the approved project budget spent on the Storm Water Conveyance in the Laingsburg Municipality area by 30 June 2023 [(Actual expenditure divided by the total approved project budget) x100]	% of budget spent by 30 June 2023	All	New key performance indicator for 2022/23. No audited comparative available	15%	40%	40%	42%	G2



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Ref	KPI	Unit of	Actual Wards performance	Overall performance for the mid-year ending 31 December 2022					
		Measurement		of 2021/22	Q1	Q2	Target	Actual	R
TL30	95% of the approved project budget spent on Waste Water Reticulation in Matjiesforntein by 30 June 2023 [(Actual expenditure divided by the total approved project budget) x100]	% of budget spent by 30 June 2023	2	New key performance indicator for 2022/23. No audited comparative available	15%	40%	40%	48%	G2

C) TO CREATE AN INSTITUTION WITH SKILLED EMPLOYEES TO PROVIDE A PROFESSIONAL SERVICE TO ITS CLIENTELE GUIDED BY MUNICIPAL VALUES

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2021/22	Overall performance for the mid-year ending 31 December 2022					
					Q1	Q2	Target	Actual	R	
TL19	Develop and distribute at least two municipal newsletters by 30 June 2023	Number of municipal newsletters developed and distributed	All	2	0	1	1	1	G	

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2.3 ADJUSTMENT OF THE TOP LAYER SDBIP FOR 2022/23

In terms of Section 27(2)(b), when submitting an adjustments budget to the National Treasury and the relevant provincial treasury in terms of Section 28(7) of the MFMA read together with Section 24(3) of the MFMA, the municipal manager must also submit the amended service delivery and budget implementation plan, within ten working days after the council has approved the amended plan in terms of Section 54(1)(c) of the MFMA.

The Top Layer SDBIP will be revised if needed and submitted with the Adjustments Budget to Council with the necessary motivation where key performance indicator targets require amendment as a result of the Adjustments Budget and/or corrections as a result of the audit outcomes of 2021/22.

2.4 ANNUAL REPORT 2021/22

The draft Annual Report of the 2021/22 financial year will be tabled on or before 31 January 2023.

As prescribed in Section 72(1)((a)(iii) of the MFMA the Accounting Officer must assess the performance of the municipality in the first 6 months taking into account the past year's Annual Report and progress on resolving the problems identified in the Annual Report. Council has appointed a Municipal Public Accounts Committee (MPAC) on 23 May 2018, who will compile an oversight report. This report will include a summary of comments and conclusions on the Annual Report of the Municipality and will include one or more of the following:

- Misstatements in the Financial Statements;
- Material under spending of the budget;
- Planned key performance indicators not achieved;
- Non-compliance with laws and regulations;
- Assessment by Internal Audit on predetermined objectives (PMS);
- Financial management; and
- Governance.

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