



## **ANNEXURE A**

### **INFORMATION STATEMENT IN TERMS OF SECTION 33 (1) (a) (i) (aa) OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, NO 56 OF 2003 THAT LAINGSBURG MUNICIPALITY (“THE MUNICIPALITY”) INTENDS ENTERING INTO A CONTRACT FOR THE SUPPLY AND DELIVERY OF HIGH SECURITY LOCKS AND KEYS FOR A PERIOD OF 10 YEARS**

**TENDER NO:** T05 - 2022 / 2023  
**TENDER DESCRIPTION:** SUPPLY AND DELIVERY OF HIGH SECURITY LOCKS AND KEYS FOR A PERIOD OF 10 YEARS

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In terms of section 33 of the Local Government: Municipal Finance Management Act, No. 56 of 2003, Laingsburg Municipality (“the Municipality”) intends to enter into a contract for the supply and delivery of high security locks and keys for a period of 10 years. The contract will impose financial obligations on the Municipality for a period longer than the three years covered in the annual budget for 2022/2023 financial year.

#### **1. PURPOSE**

The Municipality intends on entering into a contract with a supplier for the supply and delivery of high security locks and keys. This will enable the Municipality to have a suitable supplier for the supply and delivery of high security locks, keys, hasps, carry kits and associated equipment for the purposes of locking various high risk equipment. The locks shall be specifically registered in the name of the Municipality and shall contain various security locking levels which shall be able to be operated by a Keyed Alike Master Key System.

#### **2. TERM OF THE CONTRACT**

The contract will be for a period of ten (10) years.

#### **3. OBLIGATIONS**

The supplier shall be responsible for the supply and delivery of high security locks and keys for use within the Electricity, Water, Effluent Treatment, Solid Waste and similar environments as well as supporting equipment.

In terms of the proposed agreement, the Municipality will place an order with the supplier as per the specifications on a, as and when needed basis depending on the available budget and the required needs.

The financial implications for the Municipality will be as follows:

Table 1.1

Item	Description	Unit Rate
1.	Key	R 185.96
2.	Padlock with 20 mm inside clearance and 30 mm shackle length complete with Barrel	R 1 073.89
3.	Padlock with 20 mm inside clearance and 70 mm shackle length complete with Barrel	R 1 175.51
4.	Padlock Replacement Barrel	R 298.86
5.	Padlock Replacement Body	R 305.50
6.	Adjustable Cable Padlocks with Braided Steel Cable	R 907.19
7.	Heavy Duty Bar Hasp	R 398.48
8.	High Security Linked Chain	R 1 002.83
9.	Lockout Tags	R 50.69

All prices shall be firm for an initial period up to **30 June 2023**. Upon reaching the end of the period mentioned above, the service provider must formally apply for a price increase and which increases shall be based on mainly the price increase indices applicable to the Aluminium content of the padlocks and the increases shall be calculated from a base date of **01 January 2023**. Price increases need to be applied for, and to be firm for the whole of each financial year of the Municipality from **01 July 2023** onwards.

Price increases will be based on formula, based on SEIFSA indices and if no formula is supplied, the price increase will be calculated as follows:

- New Price = Old Price x (SEIFSA Aluminium Manufacturing Index at time of application) / (SEIFSA Aluminium Manufacturing Index of 01 January 2023).

The long term agreement enables the service provider to recoup the expenditure incurred in the research and development that goes into manufacturing the unique locks and keys and is more cost effective for the Municipality.

Provision for the expenditure has been made in the Operational Budgets and will be made in future budgets for the duration of the agreement. It will have no impact on municipal tariffs and revenue.

#### 4. INVITATION FOR PUBLIC COMMENT

The local community and other interested parties are invited to submit comments or representations to the Municipality in respect of the proposed contract.

Such comments or representations must reach the Municipality by 08 April 2023 via electronic email or postal mail at the addresses hereunder:

<b>PHYSICAL ADDRESS</b>	<b>MAILING ADDRESS</b>
Laingsburg Municipality 02 Van Riebeeck Street Municipal Building LAINGSBURG	Laingsburg Municipality Private Bag X4 LAINGSBURG 6900
<b>SUBMISSIONS MUST BE MARKED AS: TENDER T05 – 2022/2023: SUPPLY AND DELIVERY OF HIGH SECURITY LOCKS AND KEYS FOR A PERIOD OF TEN (10) YEARS</b>	

Further details may be requested via email to Mr. Keith Gertse on [kjgertse@laingsburg.gov.za](mailto:kjgertse@laingsburg.gov.za) or on telephone number (023) 55 11 019.

Persons who are physically disabled or unable to write but need to participate in the process, may present themselves during office hours at the offices of the Municipality listed above where a staff member will assist them to transcribe the relevant comments or representations.

**MR JAFTA BOOYSEN  
MUNICIPAL MANAGER**