

# ANNUAL REPORT

2021/22



## LAINGSBURG MUNICIPALITY



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# CHAPTER 1: MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

## CHAPTER 1

### COMPONENT A: EXECUTIVE MAYOR'S FOREWORD

It is my privilege to present the Laingsburg Municipality's Annual Report for the 2021/22 financial year.

This Annual Report is a culmination of the implementation of the Municipality's Integrated Development Plan (IDP), Annual Budget and Service Delivery and Budget Implementation Plan (SDBIP) as adopted by Council for the financial year under review. The Report is an account of the Municipality's achievements and assists in identifying our successes and areas with room for improvement.

#### Our Vision

A Destination of choice where people come first

#### Our Mission

To function as a community-focused and sustainable municipality by:

- Rendering effective basic services
- Promoting local economic development
- Consulting communities in the processes of Council
- Creating a safe social environment where people can thrive

Good Governance entails addressing the needs of the public through consultation and communications and being accountable to the residents of Laingsburg as required by the Municipal Systems Act. Council undertook several processes to achieve this goal, including issuing newsletters, holding consultations with a wide range of stakeholders.

The Municipality's cashflow crush, combined with the effect of the COVID-19 Lockdown, created one of the most difficult environments to plan ahead. The Municipality's financial situation and increased pressure on an already depressed economy by the National Lockdown had a compounding negative effect and increased the universal challenges experienced by all spheres of Government.

Yet, there is hope aside from revitalising the Tourism industry, a number initiatives are in the pipeline, that will be implemented during the financial cycle.

With the lesson we have learned we are now in the privileged position of being able to plan for the unexpected and to ensure that our financial strategy for the ensuring year is one that will for our environment, stakeholders and the people of Laingsburg.

This is possible through creating strategic partnerships with other spheres of Government, the private sector and the community of Laingsburg, as we cannot meet the challenges that we face on our own.





## CHAPTER 1: MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

I remain thankful to Council, the Speaker, the Executive Deputy Mayor and the Municipal Manager who continue to direct our staff, resources and operations towards making a positive difference in the lives and future of the Laingsburg Community.

I want to thank all the staff and Senior Management of Laingsburg Municipality who have worked tirelessly to achieve the outcomes of the 2021/22 Annual Report. We have pressure to perform under difficult circumstances.

**J Botha**

**Executive Mayor**



# CHAPTER 1: MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

## COMPONENT B: EXECUTIVE SUMMARY

### 1.1 MUNICIPAL MANAGER'S OVERVIEW

The Annual Report is an integral part of our Corporate Governance Framework and one of the main tools we use to ensure we are accountable to the Laingsburg community for our activities. The year under review has been difficult in many respects.

#### Developmental approach

Our communities, with their aspirations and collective determination, are our most important resource and our IDP is focused on their most immediate needs, regardless of race or sex, or whether rural or urban, rich or poor, the people of Laingsburg must together shape their own future. Development is not about the delivery of goods to a passive citizenry. It is about active involvement and growing empowerment.

#### COVID-19 Pandemic

The COVID-19 Pandemic has forced us to be more innovative and to adjust to the pressures of the world economy. The Pandemic has also affected our poor communities and we have set our sights on improving the living conditions of our people through better access to basic physical and social services for urban and rural communities. The Municipality has and will continue to assist vulnerable communities.

#### Infrastructure

Central to improving the living conditions of our communities is the provision of infrastructure. Within this, the provision of water takes priority. The fundamental principle of our Water Policy is the right to access to clean water and to ensure water security for all. We advocated a sustainable approach to the management of our water resources.

#### Energy and Electrification

Most of our communities and entrepreneurs depend on energy and the current challenges around generating capacity at Eskom poses a continued threat to the economic growth and development of Laingsburg. Loadshedding seems to be the order of the day and if it continues it will present more challenges to the Municipality.

#### Expanded Public Works Programme (EPWP)

The EPWP is designed to provide temporary employment opportunities to as many unemployed residents as possible. In this regard, the EPWP continues to deliver positive change for the Municipality and its residents.

#### Planning and Development

While much work is still left to do, it is highly commendable how our communities, businesses and employees have adapted to the new normal during an unpredictable pandemic.





## CHAPTER 1: MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

Finally, I thank the Mayor, the Speaker, all citizens, councillors, employees, and stakeholders for their efforts to make Laingsburg a better place for all.

**J Booyen**

**Municipal Manager**



# CHAPTER 1: MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

## 1.2 MUNICIPAL OVERVIEW

This report addresses the performance of the Laingsburg Municipality in the Western Cape in respect of its core legislative obligations. Local government must create the participatory framework that defines and enhances the relationship between elected leaders and their communities. This requires that the Council of the Municipality provides regular and predictable reporting on programme performance and the general situation in their locality.

The 2021/22 Annual Report reflects on the performance of the Laingsburg Municipality for the period 1 July 2021 to 30 June 2022. The Annual Report is prepared in terms of Section 121(1) of the Municipal Finance Management Act (MFMA), in terms of which the Municipality must prepare an Annual Report for each financial year.

### 1.2.1 VISION AND MISSION





The Laingsburg Municipality committed itself to the following vision and mission:

#### Vision:

*“A destination of choice where people come first”*

#### Mission:

To function as a community-focused and sustainable municipality by:

-  Rendering effective basic services
-  Promoting local economic development
-  Consulting communities in the processes of Council
-  Creating a safe social environment where people can thrive

## 1.3 MUNICIPAL FUNCTIONS, POPULATION AND ENVIRONMENTAL OVERVIEW

### 1.3.1 POPULATION

The Municipality is estimated to have a population of **10 160** in the 2021/22 financial year. This shows a **1.79% increase** against the population of **9 981** in 2020/21.





# CHAPTER 1: MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

## A) TOTAL POPULATION

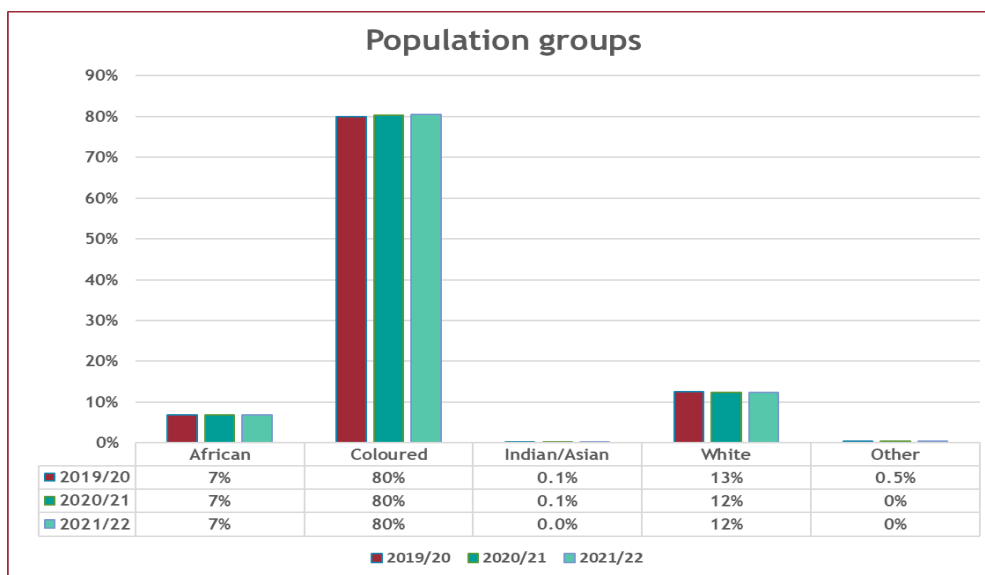
The table below indicates the total population within the municipal area:

Year	Number of Households	Total Population	African	Coloured	Indian	White	Other
2019/20	2 862	9 795	662	7 834	14	1 237	48
2020/21	2 862	9 981	676	8 020	8	1 235	42
2021/22	2 862	10 160	692	8 172	5	1 249	42

*Source: Stats SA Census, 2011*

*Table 1: Demographic Information of the Municipal Area - Total Population*

The graph below illustrates the yearly population growth for the municipal area.



*Graph 1.: Total Population Growth*

### 1.3.2 HOUSEHOLDS

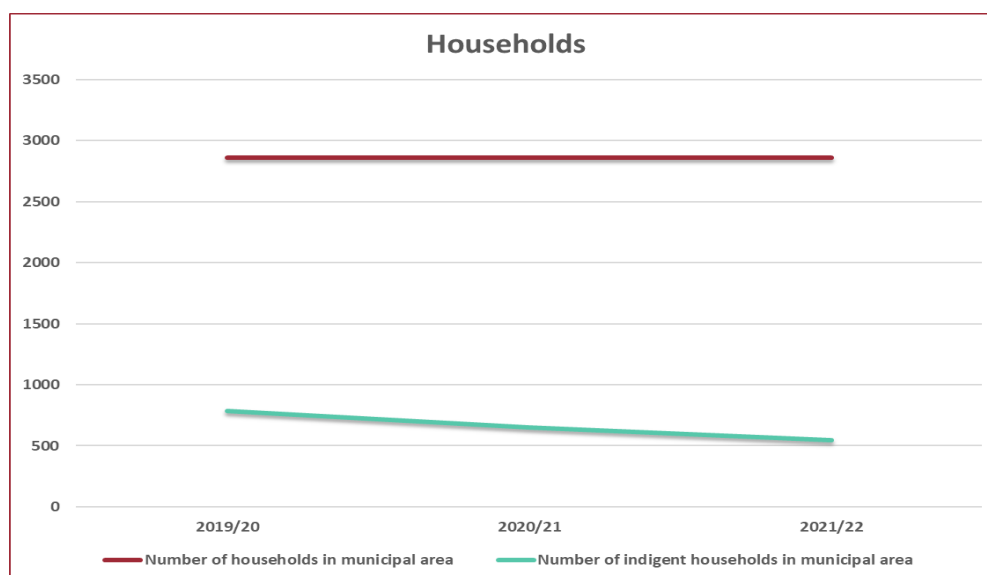
Households	2019/20	2020/21	2021/22
Number of households in municipal area	2 862	2 862	2 862
Number of indigent households in municipal area	784	653	546

*Table 2: Total Number of Households*



## CHAPTER 1: MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

The graph below shows that the total number of indigent households decreased from 653 households in 2020/21 to 546 households in the 2021/22 financial year:



Graph 2.: Indigent Households

### 1.3.3 SOCIO ECONOMIC STATUS

Financial Year	Housing Backlog	Unemployment Rate	Households with no Income	HIV/AIDS Prevalence 2010	Urban/rural household split
2020/21	799	17%	127 HH	1	91%/9%
2021/22	914	20%	127 HH	1	91%/9%

Table 3: Socio Economic Status

### 1.3.4 DEMOGRAPHIC INFORMATION

#### A) MUNICIPAL GEOGRAPHICAL INFORMATION

Laingsburg Local Municipality (LLM) is in the Central Karoo region of the Western Cape. It is the smallest Municipality in South Africa with a total population estimate of 10 160 with 2 862 households. The Municipality's main socio-economic challenges include the municipal inability to attract investors to the town, high unemployment and a declining school enrolment. Agriculture has historically been the dominant sector in the region, but as there has been strong growth in finance, insurance, real estate and business services which is linked to various sectors within the Laingsburg Municipality environment, including wholesale and retail, trade, catering, and accommodation.

The Municipality covers an area of approximately 8 800 square kilometres and the town of Laingsburg, 276 km from Cape Town, is the main centre which straddles the N1 National Road.

Historically, a village was established along the banks of the Buffels River in 1880, which was first called Buffalo, followed by Nassau and then Laingsburg. Thirty years ago, on Sunday 25th of January 1981, a devastating flood that laid Laingsburg waste, secured for this Karoo town a permanent place on the map and in the history of South Africa.



# CHAPTER 1: MAYOR’S FOREWORD AND EXECUTIVE SUMMARY

Within a few hours the whole town was under water (the water reached heights four times greater than any other flood over the previous two centuries). 104 Inhabitants lost their lives and 184 houses were destroyed.

## B) WARDS

The municipality is structured into the following 4 wards:

Ward	Areas
1	Bergsig (Laingsburg) and Bo Dorp
2	Matjiesfontein and surrounding farms
3	Central Town (Laingsburg) and until Faberskraal
4	Göldnerville (Laingsburg) and Acacia Park (Laingsburg)

Table 4: Municipal Wards

Below is a map that indicates the municipal area in the Central Karoo District area:

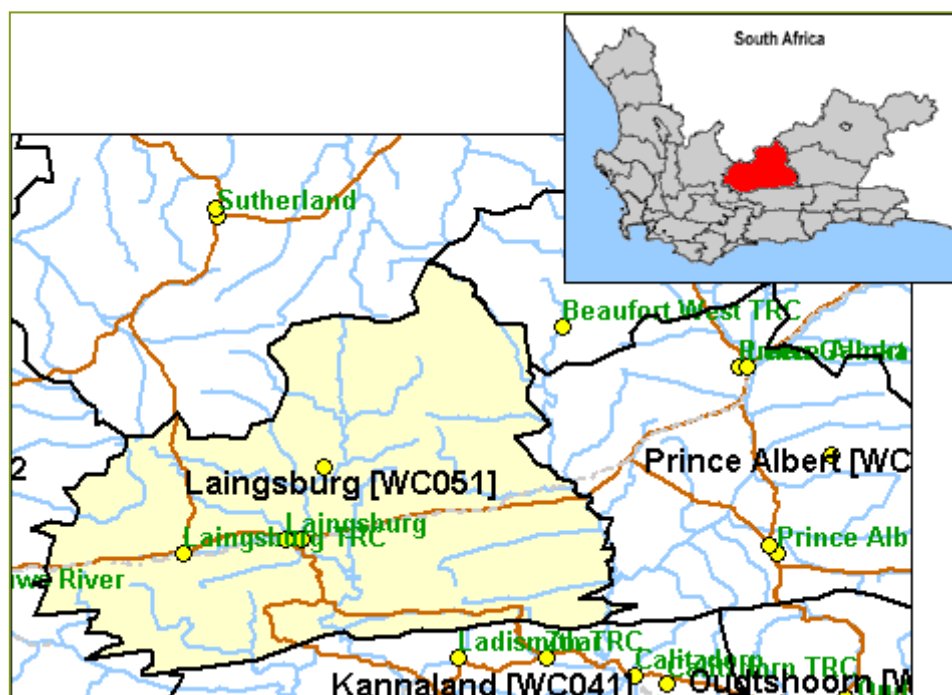


Figure 1.: Laingsburg Area Map



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### Laingsburg

This friendly, modern Karoo village, only 280 km from Cape Town, was almost entirely destroyed by a huge flood only a century after it started. The town lies in a geologically fascinating area, steeped in history and tradition. It's a worthwhile and hospitable stop on the busy N1 highway through the Great Karoo.

The warm welcome that awaits tourists in Laingsburg dates back to the mid-1700's. In those years' farmers along the banks of the Buffels River offered hospitality to adventurers' brave enough to cross the mountains and venture out onto the arid plains of the Great Karoo. In exchange for news of Cape Town and the civilised world, as well as gossip garnered from other farms along the way, these isolated farmers of the interior offered accommodation, sustenance and fodder.

Many early officials and explorers, such as Barrow, Lichtenstein, De Mist and Swellengrebel, wrote of the people they met in what was later to become the district of Laingsburg. They described the Karoo as "awesome, hot, dry, and dusty. An inhospitable land peppered with friendly outspans veritable jewels in the desert."

At tiny homesteads dotted about on the vast plains' travellers found fresh, drinking water, safe outspans, "a true welcome, homely hospitality and a nourishing meal." Many wrote that "such comforts were offered by God-fearing but brusque men, their shy women and hordes of children."

### Matjiesfontein

In 1884, young immigrant Scot, James Logan, purchased lands at "a place called Matjiesfontein", an insignificant railway halt in the depths of the Karoo. The Cape Government Railways had, by then, reached the Kimberley diamond fields, and - following Cecil Rhodes' vision of the "road to the North", his dream of a Cape to Cairo line - was extending into the Zambezi hinterland. Logan, whose meteoric rise was based on an energetic and meticulous efficiency, had been awarded the government catering contract at Touws River, which lies within the vast spaces of the Karoo.

In those days, dining cars were unheard of, and - aware that travellers needed sustenance on those interminable journeys to the interior - Logan saw the potential of this remote Matjiesfontein halt. He had already found the Karoo air beneficial for his weak chest; and, entranced by the lunar majesty of the landscape, resigned his post and set about creating a village, seemingly in the depths of nowhere, which would make his fortune and become for many what John Buchan (remember "Prester John" and "The 39 Steps"?) would have recognised as a "Temenos" - a special place of the spirit.

Logan purchased the farm Matjiesfontein and, with his thoroughly commercial instincts, three others which possessed plentiful water. He created what an enthusiast describes as an "Oasis"; planted trees (inevitably including the ubiquitous pepper) and a garden; built his own still-surviving residence, Tweedside Lodge; and established the famous Hotel Milner, which was conveniently completed in 1899, and shortly thereafter served as the Headquarters of the Cape Western Command.

By early 1899, Matjiesfontein had become a fashionable watering place, attracting those who could afford to seek relief for chest complaints in the clear, bright air, entertaining distinguished visitors, some of whom were more parasite than patron. Lord Randolph Churchill is still remembered for "borrowing" a hunting dog which he never returned.



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Olive Schreiner lived in her own cottage here for five years and published the book "Story of an African Farm", which brought her instant fame and an income to last her a lifetime. Olive later became one of the first voices of feminism in South Africa. Today her small three-roomed cottage is a landmark in the village; Logan, a cricket fanatic, entertained most of the famous early teams visiting the Colony. Rudyard Kipling, on his first call at the Cape, made a special journey inland specifically to visit her. During the Boer War, Matjesfontein supported a base hospital, and Logan offered five of his villas as convalescent homes for soldiers.

Virtually all the British Army commanders - Lord Roberts, Douglas Haig, after his post as Commander-in-Chief of the BEF in France, and Edmund Ironside (Chief of the Imperial General Staff, 1940) - stayed or were entertained in the Village. Edgar Wallace - ex-trooper, war correspondent, thriller writer - sent his superb "Unofficial Despatches" from there.

All celebrated in their time and, even now, some are still remembered.

### **Vleiland**

There is a delightful short drive quite close to Laingsburg which offers some unbeatable mountain scenery. Follow the road past the railway bridge and drive to the small settlements of Vleiland and Rouxpos. Turn left and drive through the tiny, seemingly forgotten little village of Vleiland. It consists of little more than a post office and library which seem trapped in time. The road curves through this scenic historic spot and re-joins the main road. A little further along is a turn off to the right which takes the tourist through the awe-inspiring scenery of the Rouxpos settlement area of tiny historic thatched farms. Again the road curves along and meets the main road back to Laingsburg. This drive is truly a worthwhile experience.

If the tourist continues along the road from Vleiland he or she will reach the entrance to Seweweeks Poort. On the left the road goes down the Bosluiskloof Pass, which is in excellent condition and is a fine example of early roads in the Karoo. Breath-taking scenery causes one to climb out of the car to take it all in. Photographers will take shots of seemingly endless vistas of undulating valleys. Nature lovers will notice a variety of wildlife including antelope and baboons and birds such as Brown-hooded Kingfishers, which keep to dry areas of thorn bush and Rock Kestrels. This road ends at the Gamka Dam which is worth a visit.

If the traveller continues straight on with the gravel road into Seweweeks Poort he or she will be rewarded with 15 km of awe-inspiring mountain views. The level road winds on with high mountains towering over it, their slopes covered with indigenous trees and plants. Rock rabbits or dassies and other small game scurry over the road which crosses the Seweweeks Poort stream many times. In winter the mountain peaks may be covered with snow. Where the traveller meets the asphalt road at the tiny village of Amalienstein, he or she may turn right towards Ladismith and Montague or left to the Huis River Pass into Calitzdorp and on to Oudtshoorn.



## CHAPTER 1: MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

### C) KEY ECONOMIC ACTIVITIES

The Municipality is dependent upon the following economic activities according to the Western Cape Government Socio-economic Profile:

Key Economic Activities	Description
Services Sector (Community)	Community services, consisting mainly of government departments.
Construction	This sector contributes 9.7% to the GDP as per Quantec research of 2017.
Commerce	Laingsburg produces fruit and vegetables of exceptional sun ripe quality especially downstream from the Floriskraal dam. The region is known for its seasonal production of apricots, dried yellow peaches, pears, plums, quinces and tomatoes.
Manufacturing and mining	Manufacturing is the 5 <sup>th</sup> largest contributing sector to Laingsburg's Gross Domestic Product (GDP) of Region with 13.6% in 2014. As expected, the smallest contributing sector to the GDP is Mining and quarrying (0%)
Finance	The finance sector consists mainly of private sector business and services and is the biggest contributors to the GDP of Laingsburg.
Wholesale and Retail	This sector in Laingsburg contributes approximately 13.6% of the regional GDP. This sector includes the areas of catering and accommodation and also showed a positive growth. The N1 national road running through the town is the main contributor to this growth
Agriculture	Agriculture is one of the main sectors providing employment opportunities in the Laingsburg region. Processing is seen as a major opportunity for employment creation as raw materials are currently being exported to neighbouring regions such as the Cape Winelands Districts in the Western Cape and Port Elizabeth in the Eastern Cape. Agriculture is also one of the leading economic contributors and makes up around 24.2% of the economic activities in the area. However, this sector is currently showing a decline due to the global recession, continuing drought, a shift from agriculture to game farming, and the underutilisation of agricultural land

Table 5: Key Economic Activities

## 1.4 SERVICE DELIVERY OVERVIEW

### 1.4.1 BASIC SERVICES DELIVERY PERFORMANCE HIGHLIGHTS

Highlights	Description
The construction of the 2 megalitre (ML) reservoir and the construction of the Goldnerville pressure tank	This has ensured that the Municipality has sufficient water storage capacity to address the extensive water infrastructure damages
Upgrade of the Matjiesfontein sewer reticulation	The conservancy tanks in Matjiesfontein have been upgraded to a water born system
The establishment of an in-house Electrical Unit	The Municipality, for the first time in its developmental form, has established an in-house Electrical Unit independent from the contractor that serviced the Municipality. This has resulted in a faster response rate to customer complaints
Acquiring a tipper truck	This has improved the rate of illegal dumping clean up

Table 6: Basic Services Delivery Highlights



## CHAPTER 1: MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

### 1.4.2 BASIC SERVICES DELIVERY CHALLENGES

Service Area	Challenge	Actions to address
Water Services	Deficit on water sales	The Municipality, in the tough economic times, struggle to develop the water infrastructure to ensure a sustainable supply because of the deficit on water sales. If this continues, it will result in budget creep that will mean that the Municipality will reach a point where it cannot maintain the infrastructure
Waste Water (Sanitation) Provision	Aged pump station infrastructure	The municipal pump stations have reached its serviceability life
Electricity Services	The establishment of an in-house Electrical Unit	The Municipality, for the first time in its developmental form, has established an in-house Electrical Unit independent from the contractor that serviced the Municipality. This has resulted in a faster response rate to customer complaints
Waste Management	High cost of waste collection	This places huge financial strain on the municipal budget

*Table 7: Basic Services Delivery Challenges*

### 1.4.3 PROPORTION OF HOUSEHOLDS WITH ACCESS TO BASIC SERVICES

Description	2020/21	2021/22
	%	
Electricity service connections	79	83
Water - available within 200 m from dwelling	99	99
Sanitation - Households with at least VIP service	84	86
Waste collection - kerbside collection once a week	60	62

*Table 8: Households with Minimum Level of Basic Services*



# CHAPTER 1: MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

## 1.5 FINANCIAL HEALTH OVERVIEW

### 1.5.1 NATIONAL KEY PERFORMANCE INDICATORS - MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT (RATIOS)

The following table indicates the municipality's performance in terms of the **National Key Performance Indicators** required in terms of the Local Government: Municipal Planning and the Performance Management Regulations of 2001 and Section 43 of the MSA. These key performance indicators are linked to the **National Key Performance Area** namely **Municipal Financial Viability and Management**.

KPA & Indicator	2020/21	2021/22
Financial viability measured in terms of the municipality's ability to meet its service debt obligations at 30 June 2021 [(Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / (Total Operating Revenue - Operating Conditional Grant)x 100]	60%	40%
Financial viability measured in % in terms of the total amount of outstanding service debtors in comparison with total revenue received for services at 30 June 2021 [(Total outstanding service debtors/annual revenue received for services)x 100]	0%	95%
Financial viability measured in terms of the available cash to cover fixed operating expenditure at 30 June 2021 ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets))	0.35	0.35

Table 9: National KPI's for Financial Viability and Management

## 1.6 ORGANISATIONAL DEVELOPMENT OVERVIEW

### 1.6.1 MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT HIGHLIGHTS

The highlights for municipal transformation and organisational development are as follows:

Description	Actions to address
Review of organogram	The review is currently in process

Table 10: Municipal Transformation and Organisational Development Highlights

### 1.6.2 MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT CHALLENGES

Description	Actions to address
Lack of office space	Apply for budget funding

Table 11: Municipal Transformation and Organisational Development Challenges





# CHAPTER 1: MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

## 1.7 AUDITOR-GENERAL REPORT

### 1.7.1 AUDITED OUTCOMES

Year	2019/20	2020/21	2021/22
Opinion received	Qualified	Qualified	Adverse

Table 12: Audit Outcomes

## 1.8 IDP/BUDGET PROCESS 2021/22

The table below provides details of the key deadlines for the IDP/Budget process 2021/22:

Activity	Responsible person	Date
IDP Time Schedule	A Abrahams	27 September 2021
Budget Process Plan	A Groenewald	27 September 2021
Approved Draft 2021/22 IDP	A Abrahams	29 March 2021
Approved Draft Budget 2021/22	A Groenewald	29 March 2021
Submission of IDP and Budget to MEC, PT and NT	A Abrahams and A. Groenewald	30 March 2021
21 Days Public Comments on IDP and Budget	A Abrahams	31 March 2021 - 22 April 2021
IDP Roadshow	Mayor M Gouws	25 - 27 May 2021
Approved Final 2021/22 IDP	A Abrahams	31 May 2021
Approved Final Budget 2021/22	A Abrahams	31 May 2021
Submission of Final IDP and Budget to MEC, PT and NT	A Abrahams and A. Groenewald	1 June 2021
SDBIP 2021/22	Mayor M Gouws and A. Abrahams	14 June 2021

Table 13: IDP/Budget Process



## CHAPTER 2: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

### CHAPTER 2

#### COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

Good governance has 8 major characteristics. It is participatory, consensus oriented, accountable, transparent, responsive, effective and efficient, equitable and inclusive and follows the rule of law. It assures that corruption is minimized, the views of minorities are taken into account and that the voices of the most vulnerable in society are heard in decision-making. It is also responsive to the present and future needs of society.

#### 2.1 NATIONAL KEY PERFORMANCE INDICATORS - GOOD GOVERNANCE AND PUBLIC PARTICIPATION

The following table indicates the Municipality's performance in terms of the National Key Performance Indicators required in terms of the Local Government: Municipal Planning and the Performance Management Regulations 796 of 2001 and Section 43 of the MSA. This key performance indicator is linked to the National Key Performance Area - Good Governance and Public Participation.

KPA & Indicators	2020/21	2021/22
The percentage of the municipal capital budget actually spent on capital projects by 30 June 2021 [(Amount actually spent on capital projects/ Amount budgeted for capital projects)x100]	85%	95%

Table 14: National KPIs - Good Governance and Public Participation Performance

#### 2.2 PERFORMANCE HIGHLIGHTS - GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Highlights	Description
Ward Committees and the IDP	Ward Committees and Community Development Workers (CDW's) assist Municipal Officials in the IDP and Budget process by mobilising the community to attend meetings, roadshows and imbizo's
Ward Committee meetings	Ward operational plans are developed and the Ward Committee attendance rates are high in each Ward
Performance monitoring of Section 56/57 employees	Ward Committee Members forms part of the evaluation panel

Table 15: Good Governance and Public Participation Performance Highlights

#### 2.3 CHALLENGES - GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Description	Actions to address
Ward Councillor Report back meetings	It is difficult to facilitate community meetings because of poor attendance. Door to door campaigns with the assistance of CDW's and Ward Committee Members were conducted instead.

Table 16: Good Governance and Public Participation Challenges



## CHAPTER 2: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

### 2.4 GOVERNANCE STRUCTURE

#### 2.4.1 POLITICAL GOVERNANCE STRUCTURE

The Council performs both legislative and executive functions. They focus on legislative, oversight and participatory roles, and have delegated its executive function to the Executive Mayor. Their primary role is to debate issues publicly and to facilitate political debate and discussion. Apart from their functions as decision makers, councillors are also actively involved in community work and the various social programmes in the municipal area.

#### A) COUNCIL

The Council comprise of 7 elected Councillors as at 30 June 2022, made up from 4 Ward Councillors and 3 Proportional Representation (PR) Councillors. The portfolio committees are made up of Councillors drawn from all political parties.

Below is a table that categorised the Councillors within their specific political parties and wards for the 2021/22 financial year:

Council Members	Capacity	Political Party	Ward Representing or Proportional	Number of Meetings Attended
J Botha	Executive Mayor	ANC	PR	13
S Laban	Deputy Executive Mayor	KDF	PR	13
M Gouws	Speaker	ANC	Ward 4	22
G McKenzie	Councillor	PA	PR	4
A Theron	Councillor	DA	Ward 2	12
L Potgieter	Councillor	DA	Ward 3	17
J Pieterse	Councillor	DA	Ward 1	12

Table 17: Council 2021/22



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Below is a table which indicates the Council meetings attendance for the 2021/22 financial year:

Meeting Dates	Council Meetings Attendance	Apologies for Non-Attendance
13 July 2021	4	0
22 July 2021	4	3
26 July 2021	4	0
16 August 2021	4	0
27 September 2021	4	3
27 September 2021	7	0
4 October 2021	7	0
11 October 2021	7	0
25 October 2021	6	0
4 November 2021	4	0
15 November 2021	7	0
23 November 2021	7	0
13 December 2021	7	0
25 January 2022	7	0
2 February 2022	7	0
24 February 2022	7	0
28 February 2022	7	0
24 March 2022	6	0
31 March 2022	7	0
7 April 2022	7	0
6 May 2022	6	1
30 May 2022	7	0
7 June 2022	7	0

*Table 18: Council Meetings*

### B) EXECUTIVE MAYORAL COMMITTEE

Due to the size of the Municipality and its Council, there is no Mayoral Committee as it would not be practical to have such a committee.

### C) PORTFOLIO COMMITTEES

No committee meetings took place during the 2021/22 financial year



## CHAPTER 2: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

### 2.4.2 ADMINISTRATIVE GOVERNANCE STRUCTURE

The Municipal Manager is the Chief Accounting Officer of the Municipality. He/she is the head of the administration, and primarily has to serve as chief custodian of service delivery and implementation of political priorities. He/she is assisted by his direct reporters, which constitutes the Management Team, whose structure is outlined in the table below:

Name of Official	Department	Performance agreement signed
		Yes/No
Municipal Manager: J Booyesen	Municipal Manager	Yes
Senior Manager Finance and Corporate Services: A Groenewald	Finance & Corporate Services	Yes
Manager Infrastructure Services: J Komanisi	Infrastructure Services	Yes
Manager Community Services: N Hendrikse	Community Services	Yes
Internal Auditor: P Post	Municipal Manager	Yes

Table 19: Administrative Governance Structure

## COMPONENT B: INTERGOVERNMENTAL RELATIONS

### 2.5 INTERGOVERNMENTAL RELATIONS

#### 2.5.1 INTERGOVERNMENTAL STRUCTURES

To adhere to the principles of the Constitution as mentioned above the municipality participates in the following intergovernmental structures:

Name of Structure	Members	Outcomes of Engagements/Topics Discussed
Municipal Managers Forum	J Booyesen and A Groenewald	Provincial planning, assistance and buy in
Chief Financial Officers (CFO) Forum	A Groenewald and G Bothma	Provincial planning, assistance and buy in
Provincial Coordinating Forum	Mayor J Botha, J Booyesen and A Groenewald	Planning and developing of provincial programmes and projects
District Coordinating Forum	Mayor J Botha, J Booyesen, A Groenewald and J Komanisi	District alignment, programmes and projects
District IDP Forums	A Abrahams	District planning
Provincial IDP Forums	A Abrahams	Provincial planning
IDP Indaba	J Booyesen, A Groenewald, J Komanisi, G Bothma, N Hendrikse, J Mouton, A Abrahams, W Adams	Joint planning
District Public Participation Forum and Communication Forum	A Abrahams, W Adams, S Schippers, M Walters, R Pedro	Public participation and communication
Provincial Public Participation and Communication Forum	A Abrahams, W Adams, S Schippers, M Walters, R Pedro	Public participation and communication
District Expanded Public Works Programme (EPWP)	J Komanisi, J Mouton, K Mauries	Progress reports, implementation, assistance and guidance
Provincial EPWP	J Komanisi, J Mouton	Progress Reports, implementation, assistance and guidance



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Name of Structure	Members	Outcomes of Engagements/Topics Discussed
Information and Communication Technologies (ICT) Forums	R Pedro	ICT Initiatives, assistance and programmes
District Local Economic Development (LED) Forums	W Adams, M Walters	Local Economic Development
Provincial LED Forums	W Adams, M Walters	Local Economic Development
Spatial Development Framework (SDF) Forum	N Gouws, P Buys, H Jansen	SDF assistance and guidance

Table 20: Intergovernmental Structures

### 2.5.2 JOINT PROJECTS AND FUNCTIONS WITH SECTOR DEPARTMENTS

All the functions of government are divided between the different spheres namely national, provincial and local. The municipality therefore share their area and community with other spheres of government and their various sector departments and has to work closely with national and provincial departments to ensure the effective implementation of various projects and functions. The table below provides detail of such projects and functions:

Name of Project/ Function	Expected Outcome/s of the Project	Sector Department/s Involved	Contribution of Sector Department
Improved public participation	<ul style="list-style-type: none"> <li>Getting the community to participate and communicate in society and government programmes</li> </ul>	<ul style="list-style-type: none"> <li>Department of Local government (DLG)</li> <li>Laingsburg Municipality</li> <li>GIS</li> </ul>	<ul style="list-style-type: none"> <li>Funding</li> <li>Technical support</li> </ul>
Review and implementation of Community Safety Strategy	<ul style="list-style-type: none"> <li>Functional Community Safety Forum</li> <li>Alignment of strategy with National Development Plan (NDP) and Provincial Sector Plan (PSP)</li> </ul>	<ul style="list-style-type: none"> <li>Department of Correctional Services (DOCS)</li> <li>South African Police Services (SAPS)</li> <li>Laingsburg Municipality</li> </ul>	<ul style="list-style-type: none"> <li>Technical support</li> <li>Training</li> <li>Equipment</li> </ul>

Table 21: Joint Projects and Functions with Sector Departments

### COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION

Section 16 of the MSA refers specifically to the development of a culture of community participation within municipalities. It states that a municipality must develop a culture of municipal governance that complements formal representative government with a system of participatory governance. For this purpose, it must encourage and create conditions for the local community to participate in the affairs of the community. Such participation is required in terms of:

- the preparation, implementation and review of the IDP;
- establishment, implementation and review of the performance management system;
- monitoring and review of the performance, including the outcomes and impact of such performance; and
- preparation of the municipal budget.



## CHAPTER 2: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

### 2.6.1 PUBLIC MEETINGS

Due to the COVID-19 pandemic, no public meetings took place during the 2021/22 financial year

### 2.6.2 WARD COMMITTEES

The ward committees support the ward councillor who receives reports on development, participate in development planning processes, and facilitate wider community participation.

To this end, the Municipality constantly strives to ensure that all ward committees:

- function optimally with community information provision,
- convening of meetings,
- ward planning,
- service delivery and
- IDP formulation and performance feedback to communities.

The Local Government Elections were held on 1 November 2021 and new Ward Committees were established in January 2022.

#### A) WARD 1: BERGSIG (LAINGSBURG), BO DORP

Name of representative	Capacity representing	Dates of meetings held during the year
Councillor B van As	Chairperson	6 July 2021 10 August 2021 7 September 2021 5 October 2021
W Willemse	Secretary	
C Nel	Youth	
F van Wyk	Health/Deputy Chair	
J Pieterse	Business	
L Wagenstroom	Disabled	
L Pieterse	Women	
C Buys	Safety	
K Ben	Small Farmers	
A Marthinus	Sport	
R Carolisen	Schools	
B Vorster	Community Development Worker	

Table 22: Ward 1 Committee Meetings (1 July 2021 to 31 October 2021)

Name of representative	Capacity representing	Dates of meetings held during the year
Councillor J Pieterse	Chairperson	21 January 2022 15 February 2022 8 March 2022 5 April 2022 3 May 2022 16 June 2022
J Verrooi	Deputy Chair/Health	
B Kleinbooi	Business	
I Harmse	Elderly/Disabled	
R Berg	Schools	
F Pietersen	Women	



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Name of representative	Capacity representing	Dates of meetings held during the year
C Buys	Youth	
H de Bruyn	Churches	
S Vorster	Safety	
M Coakley	Merging Farmers	
A Maans	Secretary/Sport	
B Vorster	Community Development Worker	

Table 23: Ward 1 Committee Meetings (January 2022 to 30 June 2022)

### B) WARD 2: MATJIESFONTEIN AND SURROUNDING FARMS

Name of representative	Capacity representing	Dates of meetings held during the year
Councillor W Theron	Chairperson	1 July 2021 5 August 2021 2 September 2021 14 October 2021
B Herder	Deputy Chair	
K Mckeet	Secretary	
J Wylbach	Sport	
A de Bruin	Agriculture	
A Bothma	Churches	
E du Toit	Schools	
K Solomons	Farmworkers	
K Bandjies	Women	
S Maritz	Elderly / Disabled	
J Stadler	Businesses	
G Coakley	Community Development Worker	

Table 24: Ward 2 Committee Meetings (1 July 2021 to 31 October 2021)

Name of representative	Capacity representing	Dates of meetings held during the year
Councillor A Theron	Chairperson	25 January 2022 22 February 2022 19 April 2022 24 May 2022
K Mckeet	Secretary	
L Witbooi	Elderly	
E Adams	Sport	
A Bothma	Deputy Chairperson	
J Stadler	Safety	
S Maritz	Churches	
K Bandjies	Women	
K Solomons	Youth	
C Alexander	Agriculture	
G Coakley	Community Development Worker	

Table 25: Ward 2 Committee Meetings (January 2022 to 30 June 2022)





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### C) WARD 3: CENTRAL TOWN UP TO FABERSKRAAL

Name of representative	Capacity representing	Dates of meetings held during the year
Councillor L Potgieter	Chairperson	1 July 2021 17 Augustus 2021 4 September 2021 2 October 2021
E van der Westhuizen	Churches	
C Willemse	Youth	
L Smith	Elderly	
C van der Vyver	Farmworkers	
M Meyer	Women	
A Smith	Labour	
D Wall	Schools	
R Hendricks	Businesses	
J Wall	Sport	
M Gibello	Safety	
C Jantjies	Community Development Worker	

Table 26: Ward 3 Committee Meetings (1 July 2021 to 31 October 2021)

Name of representative	Capacity representing	Dates of meetings held during the year
Councillor L Potgieter	Chairperson	24 January 2022 22 February 2022 21 March 2022 11 April 2022 5 May 2022 16 June 2022
A Smith	Churches	
T Klansie	Youth	
F van Wyk	Disabled	
R Hendricks	Agriculture	
M Jantjies	Women	
M Gibello	Secretary	
A Smith	Schools	
C Buys	Businesses	
E Fisher	Sport	
W Willemse	Safety	
C Jantjies	Community Development Worker	

Table 27: Ward 3 Committee Meetings (January 2022 to 30 June 2022)



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### D) WARD 4: GOLDNERVILLE (LAINGSBURG), ACACIA PARK (LAINGSBURG)

Name of representative	Capacity representing	Dates of meetings held during the year
Councillor M Gouws	Chairperson	12 August 2021 7 September 2021 5 October 2021
A van Niekerk	Women	
C van der Westhuizen	Sport	
L van Schalkwyk	Disabled People	
W van Niekerk	Labour	
L Jantjies	Schools	
T Klansie	Taxes and Indigent Subsidy	
E Louw	Churches	
D Horn	Youth	
L Noble	Businesses	
M de Vlam	Safety	
F Hermanus	Community Development Worker	

Table 28: Ward 4 Committee Meetings (1 July 2021 to 31 October 2021)

Name of representative	Capacity representing	Dates of meetings held during the year
Councillor M Gouws	Chairperson	24 January 2022 15 February 2022 17 March 2022 20 April 2022 25 May 2022 16 June 2022
A van Niekerk	Women	
C van der Westhuizen	Sport	
L van Schalkwyk	Disabled People	
W van Niekerk	Labour	
L Jantjies	Schools	
T Klansie	Taxes and Indigent Subsidy	
E Louw	Churches	
D Horn	Youth	
L Noble	Businesses	
M de Vlam	Safety	
F Hermanus	Community Development Worker	

Table 29: Ward 4 Committee Meetings (January 2022 to 30 June 2022)

### 2.6.3 FUNCTIONALITY OF WARD COMMITTEES

The purpose of a ward committee is:

- to get better participation from the community to inform council decisions;
- to make sure that there is more effective communication between the Council and the community; and
- to assist the ward Councillor with consultation and report-backs to the community.

Ward committees should be elected by the community they serve. A ward committee may not have more than 10 members and women should be well represented. The ward Councillor serves on the ward committee and act as the chairperson. Although ward committees have no formal powers, they advise the ward Councillor who makes specific



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submissions directly to the administration. These committees play a very important role in the development and annual revision of the integrated development plan of the area.

The table below provides information on the establishment of Ward Committees and their functionality:

























Ward Number	Committee established Yes / No	Number meetings held during the year	Committee functioning effectively (Yes / No)	Actions to address
1	Yes	10	Yes	 Job Creation  Youth Development  Housing  Crime Prevention
2	Yes	8	Yes	 Aged Infrastructure  Housing  Job Creation  Youth Development  Crime Prevention  Storm water channels  Road Paving and Farm Roads
3	Yes	10	Yes	 Crime Prevention  Youth Development  Job Creation  Safe house  Play Parks  Infrastructure Upgrades
4	Yes	9	Yes	 Upgrading Cemetery  Youth Development  Job Creation  Housing  Storm water upgrades  Backyard Toilets  Crime Prevention

Table 30: Functioning of Ward Committees



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### 2.6.4 REPRESENTATIVE FORUMS

#### A) IDP FORUM

The table below specifies the members of the IDP Forum for the 2021/22 financial year:

Name of representative	Capacity	Meeting dates
S Piti	IDP Central Karoo District Municipality	3 May 2022
M Gouws	Ward Councillor	
A van Graan	Department of Justice	
L Potgieter	Ward Councillor	
J Pieterse	Ward Councillor	
A Theron	Ward Councillor	
J Komanisi	Manager: Infrastructure	
A Groenewald	CFO	
C Hendrikse	Department Home Affairs	
S Stadler	Department Social Development	
Capt. Marthinus	South African Police Services	
A du Toit	Central Karoo Health Inspector	
S van Wyk	Churches / Neighbourhood watch	
S Cloete	Roggeveld Wind Farm	
D Horn	Ward Committees	
S Schippers	Thusong and NPO's	

Table 31: IDP Forum

### COMPONENT D: CORPORATE GOVERNANCE

Corporate governance is the set of processes, practices, policies, laws and stakeholders affecting the way an institution is directed, administered or controlled. Corporate governance also includes the relationships among the many stakeholders involved and the goals for which the institution is governed.

### 2.7 RISK MANAGEMENT

In terms of Section 62 (1)(c)(i) of the MFMA states “the accounting officer of a municipality is responsible for managing the financial administration of the municipality, and must for this purpose take all reasonable steps to ensure- that the municipality has and maintains effective, efficient and transparent systems - of financial and risk management and internal control;”...



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The table below include the top 10 risks of the Municipality:

Risk	Department	Division
Unauthorised Access to Information due to lack of up-to-date security of all System Software	Finance and Corporate Services	Information Technology
Lack of Contingency Plan to ensure continued service delivery in case of emergencies to ensure continued supply of electricity services	Infrastructure Services	Electricity
COVID-19 Business Continuity Risks	Strategic	All
Inspections not adequately performed	Town Planning	Building Control
Ineffective Implementation of Town Planning By-Laws	Town Planning	Building Control
Over-dependency on Contractor appointed for electrical work	Infrastructure Services	Electricity
Safety Risk to Traffic Officers	Community Services	Traffic and Law Enforcement
Vacancies not timely filled	Corporate Services	Human Resources
Unauthorised/ Invalid changes to programs	Finance and Corporate Services	Information Technology
Completed houses not transferred timeously to beneficiaries name at the Deeds Office	Corporate Services	Housing

*Table 32: Top Ten Risks*

### 2.8 ANTI-CORRUPTION AND ANTI-FRAUD

Section 83(c) of the MSA refers to the implementation of effective bidding structures to minimize the possibility of fraud and corruption and the Municipal Finance Management Act (MFMA), Section 112(1) (m)(i) identify supply chain measures to be enforced to combat fraud and corruption, favouritism and unfair and irregular practices. Section 115(1) of the MFMA states that the accounting officer must take steps to ensure mechanisms and separation of duties in a supply chain management system to minimize the likelihood of corruption and fraud.

#### 2.8.1 DEVELOPED STRATEGIES

Name of strategy	Developed Yes/No	Date Adopted
Anti-corruption Strategy	Yes	2011
Fraud Prevention Strategy	Yes	2017

*Table 33: Anti-Corruption & Fraud Prevention Strategies*



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### 2.9 AUDIT COMMITTEE

Section 166(2) of the MFMA states that an audit committee is an independent advisory body which must -

(a) advise the municipal council, the political office-bearers, the accounting officer and the management staff of the municipality, on matters relating to -

- internal financial control;
- risk management;
- performance management; and
- effective governance.

The Audit Committee have the following main functions as prescribed in Section 166 (2) (a-e) of the MFMA and the Local Government Municipal and Performance Management Regulation.

#### 2.9.1 FUNCTIONS OF THE AUDIT COMMITTEE

- To advise the council on all matters related to compliance and effective governance.
- To review the annual financial statements to provide council with an authoritative and credible view of the financial position of the municipality, its efficiency and its overall level of compliance with the MFMA, the annual Division of Revenue Act (DoRA) and other applicable legislation.
- Respond to the council on any issues raised by the Auditor-General in the audit report.
- To review the quarterly reports submitted to it by the Internal Audit.
- To evaluate audit reports pertaining to financial, administrative and technical systems.
- The compilation of reports to council, at least twice during a financial year.
- To review the performance management system and make recommendations in this regard to Council.
- To identify major risks to which council is exposed and determine the extent to which risks have been minimised.
- To review the annual report of the Municipality.
- Review the plans of the Internal Audit function and in so doing; ensure that the plan addresses the high-risk areas and ensure that adequate resources are available.
- Provide support to the Internal Audit function.
- Ensure that no restrictions or limitations are placed on the Internal Audit section.
- Evaluate the activities of the Internal Audit function in terms of their role as prescribed by legislation.



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### 2.9.2 MEMBERS OF THE AUDIT COMMITTEE

Name of representative	Capacity	Meeting dates
W Phillips	Audit Committee Chairman	14 October 2021 3 September 2021
A Augustyn	Audit Committee Member	
N Gabada	Audit Committee Member	

*Table 34: Members of the Audit Committee*

### 2.10 PERFORMANCE AUDIT COMMITTEE

The Municipal Planning and Performance Management Regulation require that the performance audit committee is comprised of a minimum of three members, the majority of whom are external (neither a Councillor nor an employee) of the Municipality. Section 14(2)(b) of the Municipal Planning and Performance Management Regulation further stipulates that the performance audit committee must include at least one person who has expertise in performance management. It is also a requirement of the Regulations in Section 14(2)(d) that the council of a municipality designate neither a member of the performance audit committee who is neither a councillor nor an employee of the municipality as the chairperson of the committee.

In terms of Section 166(4)(a) of the MFMA, an audit committee must consist of at least three persons with appropriate experience, of whom the majority may not be in the employ of the Municipality.

Section 166(5) of the MFMA, requires that the members of an audit committee must be appointed by the council of the municipality. One of the members, not in the employ of the municipality, must be appointed as the chairperson of the committee. No councillor may be a member of an audit committee.

Both the Regulations and the MFMA, indicate that three is the minimum number of members needed to comprise a performance audit committee. While the regulations preclude the appointment of a councillor as chairperson of the performance audit committee, the MFMA excludes the involvement of a councillor in the composition of a performance audit committee entirely.

In accordance with the requirements of Section 14(2)(e) of the Regulations, if the chairperson is absent from a specific meeting of the committee, the members present must elect a chairperson from those present to act as chairperson for that meeting.

Further, Section 14(2)(f) of the Regulations provides that, in the event of a vacancy occurring amongst the members of the performance audit committee, the municipality concerned must fill that vacancy for the unexpired portion of the vacating member's term of appointment.

Section 14(3)(a) of the Regulations requires that the performance audit committee of a municipality must meet at least twice during each financial year. However, additional special meetings of the performance audit committee may be called for by any member of the committee, where sufficient justification exists in terms of Section 14(3)(b) of the Regulations.



## CHAPTER 2: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

### A) FUNCTIONS OF THE PERFORMANCE AUDIT COMMITTEE

In terms of Section 14(4) (a) of the Regulations the performance audit committee has the responsibility to -

- i) review the quarterly reports produced and submitted by the internal audit process;
- ii) review the municipality’s performance management system and make recommendations in this regard to the council of the municipality; and
- iii) at least twice during each financial year submit a performance audit report to the council of the municipality.

### B) MEMBERS OF THE PERFORMANCE AUDIT COMMITTEE

Name of representative	Capacity	Meeting dates
W Phillips	Audit Committee Chairman	14 October 2021 3 September 2021
A Augustyn	Audit Committee Member	
N Gabada	Audit Committee Member	

Table 35: Members of the Performance Audit Committee

## 2.11 INTERNAL AUDITING

Section 165 (2)(a), (b)(iv) of the MFMA requires that:

The internal audit unit of a municipality must -

- (a) prepare a risk-based audit plan and an internal audit program for each financial year; and
- (b) advise the accounting officer and report to the audit committee on the implementation on the internal audit plan and matters relating to:
  - (i) internal audit;
  - (ii) internal controls;
  - (iii) accounting procedures and practices;
  - (iv) (iv)risk and risk management;
  - (v) performance management;
  - (vi) loss control; and
  - (vii) compliance with this Act, the annual DoRA and any other applicable legislation
- (c) perform other duties as may be assigned to it by the accounting officer.





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Below are the functions of the Internal Audit Unit that was performed during the financial year under review:

Function	Date/Number
Annual Financial Statements Review	14 October 2021
Quarterly Performance Information Assessment - Quarter 1	3 September 2021
Quarterly Performance Information Assessment - Quarter 2	N/A
Quarterly Performance Information Assessment - Quarter 3	N/A
Quarterly Performance Information Assessment - Quarter 4	N/A
Expenditure	N/A
Division of Revenue Act (DORA) Audit	N/A

Table 36: Functions of the Internal Audit Unit

### 2.12 BY-LAWS AND POLICIES

Section 11 of the MSA gives a council the executive and legislative authority to pass and implement by-laws and policies. Below is a list of all the policies developed and reviewed during the financial year:

Policies developed/ revised	Date adopted	Public Participation Conducted Prior to adoption of policy Yes/No
Disaster Management Policy	To be submitted in the next financial year	No

Table 37: By-laws and Policies 2021/22

### 2.13 COMMUNICATION

Local government has a legal obligation and a political responsibility to ensure regular and effective communication with the community. The Constitution and other statutory enactments all impose an obligation on local government communicators and require high levels of transparency, accountability, openness, participatory democracy and direct communication with the communities to improve the lives of all.

The communities, on the other hand, have a right and a responsibility to participate in local government affairs and decision-making and ample provision is made in the abovementioned legislation for them to exercise their right in this respect. Our democratic government is committed to the principle of *Batho Pele* and this, in simple terms, means that those we elect to represent us (councillors at the municipal level) and those who are employed to serve us (the municipal officials at municipal level) must always put people first in what they do.



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The table below details the communication activities of the Municipality:

Communication activities	Yes/No
Communication unit	Yes, it forms part of the Development Unit's activities/duties
Communication strategy	Yes
Communication policy	Yes
Customer satisfaction surveys	No
Functional complaint management systems	Yes
Newsletters distributed at least quarterly	Yes

*Table 38: Communication Activities*

### 2.14 WEBSITE

Municipalities are required to develop and maintain a functional website that displays relevant information as per the requirements of Section 75 of the MFMA and Section 21A and B of the MSA as amended.

The website should serve as a mechanism to promote accountability and transparency to communities and therefore information posted should be accurate and timeously updated.

The municipal website is a key communication mechanism in terms of service offering, information sharing and public participation. It is a communication tool that should allow easy and convenient access to relevant information. The municipal website should serve as an integral part of the municipality's communication strategy.

The table below gives an indication of the information and documents that are published on our website:

Description of information and/or document	Yes/No and/or Date Published
<b>Municipal contact details (Section 14 of the Promotion of Access to Information Act)</b>	
Contact details of the Municipal Manager	Yes
Contact details of the CFO	Yes
Physical address of the Municipality	Yes
Postal address of the Municipality	Yes
<b>Financial Information (Sections 53, 75, 79 and 81(1) of the Municipal Finance Management Act)</b>	
Draft Budget 2021/22	Yes
Adjusted Budget 2021/22	Yes
SDBIP 2021/22	Yes
Budget and Treasury Office Structure	Yes
Budget and Treasury Office delegations	Yes
<b>Integrated Development Plan and Public Participation (Section 25(4)(b) of the Municipal Systems Act and Section 21(1)(b) of the Municipal Finance Management Act)</b>	
Reviewed IDP for 2021/22	Yes
IDP Process Plan 2021/22	Yes
<b>Supply Chain Management (Sections 14(2), 33, 37 &amp; 75(1)(e)&amp;(f) and 120(6)(b) of the Municipal Finance Management Act and Section 18(a) of the National SCM Regulation)</b>	
SCM contracts above R30 000	No



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Description of information and/or document	Yes/No and/or Date Published
<b>Reports (Sections 52(d), 71, 72 &amp;75(1)(c) and 129(3) of the Municipal Finance Management Act)</b>	
Annual Report of 2020/21	Yes
Mid-year budget and performance assessment	Yes
Quarterly Reports	Yes
Monthly Budget Statement	Yes
<b>Local Economic Development (Section 26(c) of the Municipal Systems Act)</b>	
Local Economic Development Strategy	No

Table 39: Website Checklist

### 2.15 SUPPLY CHAIN MANAGEMENT

The Supply Chain Management Policy of the Laingsburg Municipality is deemed to be fair, equitable, transparent, competitive and cost-effective as required by Section 217 of the Constitution.

#### 2.15.1 COMPETITIVE BIDS IN EXCESS OF R200 000

##### A) BID COMMITTEE MEETINGS

The following table details the number of bid committee meetings held for the 2021/22 financial year:

Bid Specification Committee	Bid Evaluation Committee	Bid Adjudication Committee
12	9	10

Table 40: Bid Committee Meetings

The attendance figures of members of the bid specification committee are as follows:

Member	Percentage attendance (%)
J Komanisi	83
J Mouton	75
E Hermanus	50
K Gertse	67
A Quinn	83
L Tshikovhi	42
A Groenewald	8
G Bothma	8
T Raiman	8
O Essa	8
N Nothwanya	8

Table 41: Attendance of Members of Bid Specification Committee



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The attendance figures of members of the bid evaluation committee are as follows:

Member	Percentage attendance (%)
J Mouton	89
A Quinn	11
A Abrahams	100
O Noble	100
L Tshikovhi	78

*Table 42: Attendance of Members of Bid Evaluation Committee*

The attendance figures of members of the bid adjudication committee are as follows:

Member	Percentage attendance (%)
J Komanisi	100
K Gertse	100
A Groenewald	100
G Bothma	80
N Hendrikse	70

*Table 43: Attendance of Members of Bid Adjudication Committee*

The percentages as indicated above include the attendance of those officials acting in the position of a bid committee member.

### B) AWARDS MADE BY THE BID ADJUDICATION COMMITTEE

The highest bids awarded by the bid adjudication committee are the following:

Bid number	Date of award	Title of bid	Successful Bidder	Value of bid awarded (R)
T05 - 2021/2022	23 February 2022	Laingsburg South Raw Water Feed Phase One	De Jagers Loodgieter Kontrakteurs (Edms) Bpk	4 142 026.06
T06 - 2021/2022	04 March 2022	Matjiesfontein Sewer Reticulation Upgrade Phase One	Lwazi Projects cc	2 867 937.16
T09 - 2021/2022	19 May 2022	Reno Mattresses for Göldnerville Stormwater	Wealth Construction t/a Lwazi Construction	1 494 593.05

*Table 44: The Highest Bid Awarded by Bid Adjudication Committee*

### C) AWARDS MADE BY THE ACCOUNTING OFFICER

There were no bids awarded by the Accounting Officer during the 2021/22 financial year.



## CHAPTER 2: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

### D) APPEALS LODGED BY AGGRIEVED BIDDERS

Bid number	Title of bid	No of Appeals Received	No of Successful Appeals
T04 - 2021/2022	Construction of Paved Sidewalks Acacia Park	1	0
T06 - 2021/2022	Matjiesfontein Sewer Reticulation Upgrade Phase 1	1	0
T07 - 2021/2022	Construction Health & Safety Services	2	0
T08 - 2021/2022	Gabions for Göldnerville Stormwater	1	0

Table 45: Appeals Lodged by Aggrieved Bidders

### 2.15.2 DEVIATION FROM NORMAL PROCUREMENT PROCESSES

Reason for Deviation	Number of Deviations	Value of deviations (R)	Percentage of total deviations value (%)
Section 36(1)(a)(i)- In an emergency which is considered an unforeseeable and sudden event with materially harmful or potentially materially harmful consequences for the municipality which requires urgent action to address	4	71 252.72	8
Section 36(1)(a)(ii)- Where it can be demonstrated that goods or services are produced or available from a single provider only	1	352 025.35	40
Section 36(1)(a)(v)- Exceptional case and it is impractical or impossible to follow the official procurement processes	10	464 224.14	52
<b>Total</b>	<b>15</b>	<b>887 502.21</b>	<b>100</b>

Table 46: Details of Deviations for Procurement Services



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

### CHAPTER 3

#### 3.1 OVERVIEW OF PERFORMANCE WITHIN THE ORGANISATION

Performance management is a process which measures the implementation of the organisation's strategy. It is also a management tool to plan, monitor, measure and review performance indicators to ensure efficiency, effectiveness and the impact of service delivery by the Municipality.

At local government level performance management is institutionalized through the legislative requirements on the performance management process for Local Government. Performance management provides the mechanism to measure whether targets to meet its strategic goals, set by the organisation and its employees, are met.

The Constitution of S.A (1996), Section 152, dealing with the objectives of local government paves the way for performance management with the requirements for an "accountable government". The democratic values and principles in terms of Section 195 (1) are also linked with the concept of performance management, with reference to the principles of inter alia:

- the promotion of efficient, economic and effective use of resources;
- accountable public administration;
- to be transparent by providing information;
- to be responsive to the needs of the community; and
- to facilitate a culture of public service and accountability amongst staff.

The Municipal Systems Act (MSA), 2000 requires municipalities to establish a performance management system. Further, the MSA and the Municipal Finance Management Act (MFMA) requires the Integrated Development Plan (IDP) to be aligned to the municipal budget and to be monitored for the performance of the budget against the IDP via the Service Delivery and the Budget Implementation Plan (SDBIP).

In addition, Regulation 7 (1) of the Local Government: Municipal Planning and Performance Management Regulations, 2001 states that "A Municipality's Performance Management System entails a framework that describes and represents how the municipality's cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organised and managed, including determining the roles of the different role players." Performance management is not only relevant to the organisation, but also to the individuals employed in the organization as well as the external service providers and the Municipal Entities. This framework, inter alia, reflects the linkage between the IDP, Budget, SDBIP and individual and service provider performance.

The Municipality adopted a Performance Management Framework that was approved by Council in 2013.

##### 3.1.1 LEGISLATIVE REQUIREMENTS

In terms of Section 46(1)(a) a municipality must prepare for each financial year a performance report reflecting the municipality's and any service provider's performance during the financial year, including comparison with targets of and with performance in the previous financial year. The report must, furthermore, indicate the development and service delivery priorities and the performance targets set by the Municipality for the following financial year and measures that were or are to be taken to improve performance.



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

### 3.1.2 ORGANISATION PERFORMANCE

Strategic performance indicates how well the Municipality is meeting its objectives and which policies and processes are working. All government institutions must report on strategic performance to ensure that service delivery is efficient, effective and economical. Municipalities must develop strategic plans and allocate resources for the implementation. The implementation must be monitored on an ongoing basis and the results must be reported on during the financial year to various role-players to enable them to timeously implement corrective measures where required.

This report highlights the strategic performance in terms of the Municipality's Top Layer SDBIP, performance on the National Key Performance Indicators prescribed in terms of Section 43 of the MSA and an overall summary of performance on municipal services.

### 3.1.3 THE PERFORMANCE SYSTEM FOLLOWED FOR 2021/22

#### A) THE IDP AND THE BUDGET

The IDP and the budget for 2021/22 was approved by Council on 31 May 2021. The IDP process and the performance management process are integrated. The IDP fulfils the planning stage of performance management. Performance management in turn, fulfils the implementation management, monitoring and evaluation of the IDP.

#### B) THE SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN

The organisational performance is evaluated by means of a municipal scorecard (Top Layer SDBIP) at organisational level.

The SDBIP is a plan that converts the IDP and budget into measurable criteria on how, where and when the strategies, objectives and normal business process of the Municipality is implemented. It also allocates responsibility to directorates to deliver the services in terms of the IDP and budget. The Top Layer SDBIP was approved by the Executive Mayor on 14 June 2021.

The Top Layer SDBIP was revised with the adjustments budget in terms of Section 26(2)(c) of the Municipal Budget and Reporting Regulations and approved by the Council on 24 February 2022. The following were considered in the development of the amended Top Layer SDBIP:

- Areas to be addressed and root causes of the Auditor-General management letter, as well as the risks identified during the 2020/21 audit
- Alignment with the IDP, National KPA's, Municipal KPA's and IDP objectives
- Alignment with the Adjustments Budget
- Oversight Committee Report on the Annual Report of 2020/21
- The risks identified by the Internal Auditor during the municipal risk analysis



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

### C) ACTUAL PERFORMANCE

The Municipality utilizes an electronic web-based system on which KPI owners update actual performance on a monthly basis. KPI owners report on the results of the KPI by documenting the following information on the performance system:

- the actual result in terms of the target set;
- a performance comment;
- actions to improve the performance against the target set, if the target was not achieved.

It is the responsibility of every KPI owner to maintain a portfolio of evidence to support actual performance results updated.

### 3.2 INTRODUCTION TO STRATEGIC AND MUNICIPAL PERFORMANCE FOR 2021/22

#### 3.2.1 STRATEGIC SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN (TOP LAYER)

The purpose of strategic performance reporting is to report specifically on the implementation and achievement of IDP outcomes. This section provides an overview on the strategic achievement of the Municipality in terms of the strategic intent and deliverables achieved as stated in the IDP. The Top Layer (strategic) SDBIP is the Municipality's strategic plan and shows the strategic alignment between the different documents (IDP, budget and performance agreements).

In the paragraphs below the performance achieved is illustrated against the Top Layer SDBIP according to the IDP (strategic) objectives.

The following table explains the method by which the overall assessment of actual performance against targets set for the key performance indicators (KPI's) of the SDBIP is measured:

Category	Colour	Explanation
KPI Not Yet Measured	N/A	KPI's with no targets or actuals in the selected period
KPI Not Met	R	0% > = Actual/Target < 75%
KPI Almost Met	O	75% > = Actual/Target < 100%
KPI Met	G	Actual/Target = 100%
KPI Well Met	G2	100% > Actual/Target < 150%
KPI Extremely Well Met	B	Actual/Target > = 150%

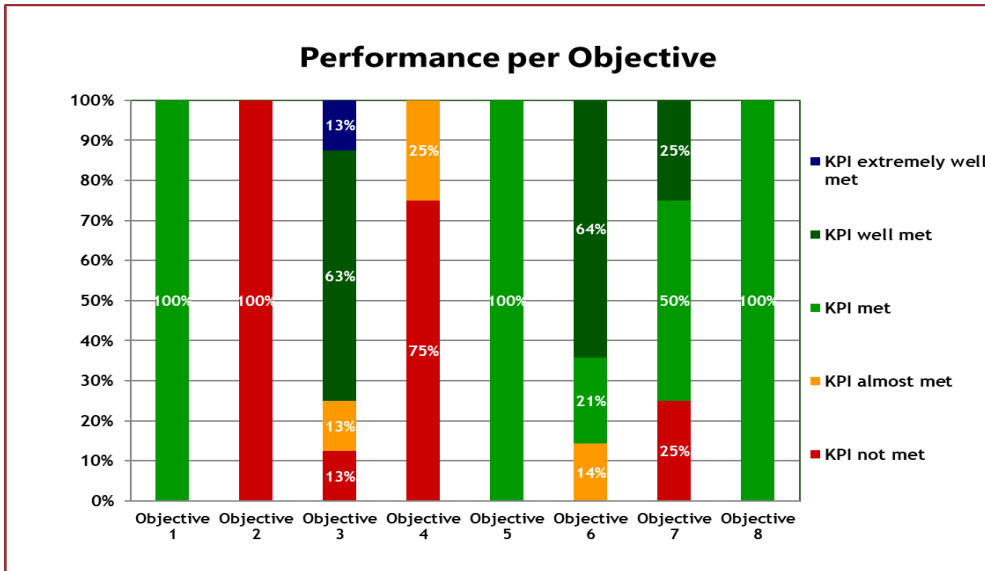
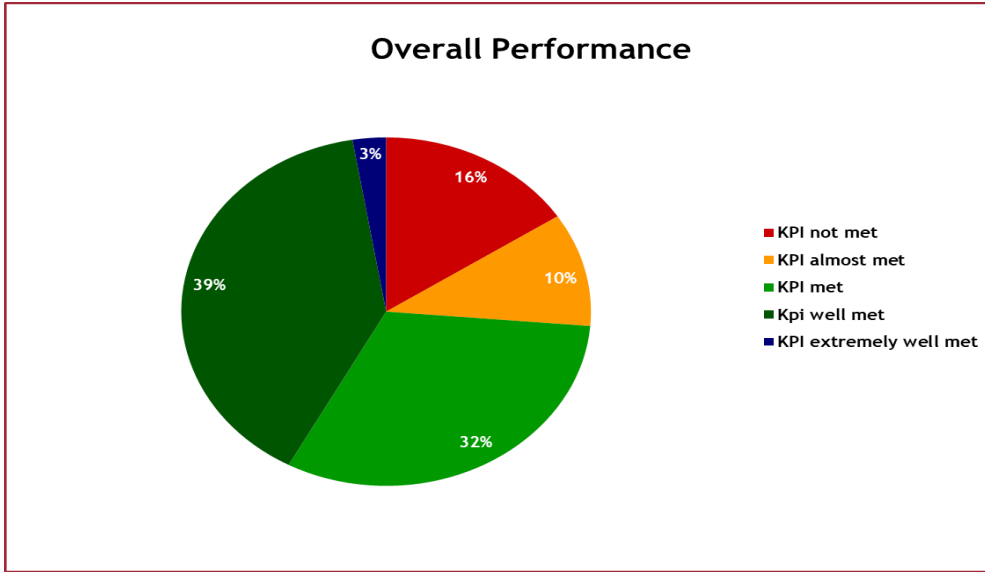
Figure 2.: SDBIP Measurement Categories





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

The graph below displays the overall performance per Strategic Objective for 2021/22:





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

Measurement Category	Objective 1	Objective 2	Objective 3	Objective 4	Objective 5	Objective 6	Objective 7	Objective 8
	Create an environment conducive for economic development	Developing a safe, clean, healthy and sustainable environment for communities	Effective maintenance and manage of municipal assets and natural resources	Improve the standards of living of all people in Laingsburg	Promote local economic development	Provision of infrastructure to deliver improved services to all residents and business	To achieve financial viability in order to render affordable services to residents	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values
KPI Not Met	0	1	1	3	0	0	1	0
KPI Almost Met	0	0	1	1	0	2	0	0
KPI Met	1	0	0	0	1	3	2	5
KPI Well Met	0	0	5	0	0	9	1	0
KPI Extremely Well Met	0	0	1	0	0	0	0	0
<b>Total</b>	<b>1</b>	<b>1</b>	<b>8</b>	<b>4</b>	<b>1</b>	<b>14</b>	<b>4</b>	<b>5</b>

*Graph 3.: Overall Performance Per Strategic Objective*

### A) TOP LAYER SDBIP - CREATE AN ENVIRONMENT CONDUCTIVE FOR ECONOMIC DEVELOPMENT

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2020/21	Target					Overall performance for 2021/22	
					Q1	Q2	Q3	Q4	Annual	Actual	R
TL32	Review the Economic Recovery Plan and submit to Council by 30 June 2022	Reviewed Economic Recovery Plan submitted to Council by 30 June 2022	All	New key performance indicator for 2021/22. No audited comparative is available	0	0	0	1	1	1	G

*Table 47: Top Layer SDBIP - Create an Environment Conducive for Economic Development*

### B) TOP LAYER SDBIP - DEVELOPING A SAFE, CLEAN, HEALTHY AND SUSTAINABLE ENVIRONMENT FOR COMMUNITIES

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2020/21	Target					Overall performance for 2021/22	
					Q1	Q2	Q3	Q4	Annual	Actual	R
TL20	Review the Disaster Management Plan and submit to Council by 31 March 2022	Reviewed Disaster Management Plan submitted to Council by 31 March 2022	All	1	0	0	1	0	1	0	R



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2020/21	Target					Overall performance for 2021/22	
					Q1	Q2	Q3	Q4	Annual	Actual	R
Corrective Measure			The Disaster Management Plan was not reviewed and tabled before Council on 31 March. The plan was tabled before Council on 6 May 2022								

Table 48: Top Layer SDBIP - Developing a Safe, Clean, Healthy and Sustainable Environment for Communities

### C) TOP LAYER SDBIP - EFFECTIVE MAINTENANCE AND MANAGE OF MUNICIPAL ASSETS AND NATURAL RESOURCES

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2020/21	Target					Overall performance for 2021/22	
					Q1	Q2	Q3	Q4	Annual	Actual	R
TL21	Spend 75% of the electricity maintenance budget by 30 June 2022 [(Actual expenditure on maintenance divided by the total approved maintenance budget)x100]	% of the maintenance budget spent	All	100%	0%	0%	0%	75%	75%	95%	G2
TL22	Spend 75% of the water maintenance budget by 30 June 2022 [(Actual expenditure on maintenance divided by the total approved maintenance budget)x100]	% of the maintenance budget spent	All	100%	0%	0%	0%	75%	75%	95%	G2
TL23	Spend 75% of the sewerage maintenance budget by 30 June 2022 [(Actual expenditure on maintenance divided by the total approved maintenance budget)x100]	% of the maintenance budget spent	All	100%	0%	0%	0%	75%	75%	95%	G2



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2020/21	Target					Overall performance for 2021/22	
					Q1	Q2	Q3	Q4	Annual	Actual	R
TL24	Spend 75% of the refuse removal maintenance budget by 30 June 2022 [(Actual expenditure on maintenance divided by the total approved maintenance budget)x100]	% of the maintenance budget spent	All	100%	0%	0%	0%	75%	75%	95%	G2
TL25	Limit the % electricity unaccounted for to less than 10% by 30 June 2022 [(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased ) × 100]	% electricity unaccounted for by 30 June	All	12%	0%	0%	0%	10%	10%	6.93%	B
TL26	Limit unaccounted for water to less than 30% by 30 June 2022 [(Number of Kilotres Water Purchased or Purified - Number of Kilotres Water Sold) / Number of Kilotres Water Purchased or Purified × 100]	% of water unaccounted	All	26%	0%	0%	0%	30%	30%	33.35%	R
<b>Corrective Measure</b>			The Disaster Management Plan was not reviewed and tabled before Council on 31 March. The plan was tabled before Council on 6 May 2022								



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2020/21	Target					Overall performance for 2021/22	
					Q1	Q2	Q3	Q4	Annual	Actual	R
TL27	95% of water samples comply with SANS241 micro biological indicators [(Number of water samples that comply with SANS241 indicators/Number of water samples tested)x100]	% of water samples compliant	All	100%	0%	0%	0%	95%	95%	90%	O
<b>Corrective Measure</b>			One failure but resampled and passed								
TL28	95% of effluent samples comply with permit values in terms of SANS 242 by 30 June 2022 [(Number of effluent samples that comply with permit values/Number of effluent samples tested)x100]	% of effluent samples compliant	All	100%	0%	0%	0%	95%	95%	100%	G2

*Table 49: Top Layer SDBIP - Effective Maintenance and Manage of Municipal Assets and Natural Resources*

### D) TOP LAYER SDBIP - IMPROVE THE STANDARDS OF LIVING OF ALL PEOPLE IN LAINGSBURG

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2020/21	Target					Overall performance for 2021/22	
					Q1	Q2	Q3	Q4	Annual	Actual	R
TL8	Provide free 50kWh electricity to indigent households as at 30 June 2022	Number of households receiving free basic electricity	All	464	464	464	464	464	464	416	O
<b>Corrective Measure</b>			Total to be revised after final approval of indigents as there are still applicants to be approved								
TL9	Provide free 6kl water to indigent households as at 30 June 2022	Number of households receiving free basic water	All	743	743	743	743	743	743	537	R
<b>Corrective Measure</b>			Total to be revised after all applications are approved								



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2020/21	Target					Overall performance for 2021/22		
					Q1	Q2	Q3	Q4	Annual	Actual	R	
TL10	Provide free basic sanitation to indigent households as at 30 June 2022	Number of households receiving free basic sanitation services	All	731	731	731	731	731	731	731	535	R
<b>Corrective Measure</b>			Total to be revised after all indigent applications are approved									
TL11	Provide free refuse removal to indigent households as at 30 June 2022	Number of households receiving free basic refuse removal services	All	753	753	753	753	753	753	753	547	R
<b>Corrective Measure</b>			Total to be revised after all applications are approved									

Table 50: Top Layer SDBIP - Improve the Standards of Living of All People in Laingsburg

### E) TOP LAYER SDBIP - PROMOTE LOCAL ECONOMIC DEVELOPMENT

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2020/21	Target					Overall performance for 2021/22		
					Q1	Q2	Q3	Q4	Annual	Actual	R	
TL16	Create job opportunities through EPWP and LED projects by 30 June 2022	Number of job opportunities created by 30 June 2022	All	152	0	0	0	160	160	160	160	G

Table 51: Top Layer SDBIP - Promote Local Economic Development

### F) TOP LAYER SDBIP - PROVISION OF INFRASTRUCTURE TO DELIVER IMPROVED SERVICES TO ALL RESIDENTS AND BUSINESS

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2020/21	Target					Overall performance for 2021/22		
					Q1	Q2	Q3	Q4	Annual	Actual	R	
TL4	Number of formal residential properties connected to the municipal electrical infrastructure network (credit and prepaid electrical metering)(Excluding Eskom areas) and billed for the service as at 30 June 2022	Number of residential properties which are billed for electricity or have prepaid meters (Excluding Eskom areas) as at 30 June 2022	All	863	863	863	863	863	863	863	886	G2



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2020/21	Target					Overall performance for 2021/22	
					Q1	Q2	Q3	Q4	Annual	Actual	R
TL5	Number of formal residential properties that receive piped water (credit and prepaid water metering) that is connected to the municipal water infrastructure network and billed for the service as at 30 June 2022	Number of residential properties which are billed for water	All	490	1 338	1 338	1 338	1 338	1 338	1 335	O
<b>Corrective Measure</b>			Will do inspections on connections per properties								
TL6	Number of formal residential properties connected to the municipal waste water sanitation/sewerage network for sewerage service, irrespective of the number of water closets (toilets) and billed for the service as at 30 June 2022	Number of residential properties which are billed for sewerage	All	1 296	1 296	1 296	1 296	1 296	1 296	1 296	G
TL7	Number of formal residential properties for which refuse is removed once per week and billed for the service as at 30 June 2022	Number of residential properties which are billed for refuse removal	All	1 346	1 346	1 346	1 346	1 346	1 346	1 348	G2
TL18	The percentage of the municipal capital budget actually spent on capital projects by 30 June 2022 [(Amount actually spent on capital projects/ Amount budgeted for capital projects)x100]	% of capital budget spent on capital projects	All	85%	0%	0%	0%	95%	95%	95	G
TL29	Submit a Capacity Report on the Landfill Sites to Council by 30 June 2022	Number of capacity report submitted by 30 June 2022	All	1	0	0	0	1	1	1	G



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2020/21	Target					Overall performance for 2021/22	
					Q1	Q2	Q3	Q4	Annual	Actual	R
TL3 3	Spend 95% of the budget allocated for the construction of new perimeter fencing at Matjiesfontein 250kl reservoir (MIG 202055) by 30 June 2022 [(Actual expenditure on capital project/ the total approved budget of capital project)x100]	% of capital budget spent	2	New key performance indicator for 2021/22. No audited comparative is available	0%	0%	0%	95%	95%	100%	G 2
TL3 4	Spend 95% of the budget allocated for the construction of new bulk sewer lines for Goldnerville 180 housing project (MIG 196824) by 30 June 2022 [(Actual expenditure on capital project/ the total approved budget of capital project)x100]	% of capital budget spent	4	New key performance indicator for 2021/22. No audited comparative is available	0%	0%	0%	95%	95%	100%	G 2
TL3 5	Spend 95% of the budget allocated for the construction of new stormwater cut-off trench for Goldnerville 180 housing project (MIG 194304) by 30 June 2022 [(Actual expenditure on capital project/ the total approved budget of capital project)x100]	% of capital budget spent	4	New key performance indicator for 2021/22. No audited comparative is available	0%	0%	0%	95%	95%	100%	G 2





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2020/21	Target					Overall performance for 2021/22	
					Q1	Q2	Q3	Q4	Annual	Actual	R
TL3 6	Spend 95% of the budget allocated for the construction of new stormwater gabions for Goldnerville 180 housing project (MIG 194612) by 30 June 2022 [(Actual expenditure on capital project/ the total approved budget of capital project)x100]	% of capital budget spent	4	New key performance indicator for 2021/22. No audited comparative is available	0%	0%	0%	95%	95%	94%	O
<b>Corrective Measure</b>			Will complete in the new financial year								
TL3 7	Spend 95% of the budget allocated for the construction of new stormwater mattresses in Goldnerville (MIG 198496) by 30 June 2022 [(Actual expenditure on capital project/ the total approved budget of capital project)x100]	% of capital budget spent	4	New key performance indicator for 2021/22. No audited comparative is available	0%	0%	0%	95%	95%	96%	G 2
TL3 8	Spend 95% of the budget allocated on the construction of new community lighting in the Laingsburg Municipal Area (MIG 179091) by 30 June 2022 [(Actual expenditure on capital project/ the total approved budget of capital project)x100]	% of capital budget spent	All	New key performance indicator for 2021/22. No audited comparative is available	0%	0%	0%	95%	95%	100%	G 2
TL4 0	Spend 95% of the budget allocated for the construction of new sidewalks for Goldnerville 180 housing project (MIG 196891) by 30 June 2022 [(Actual expenditure on capital project/ the total approved budget of capital project)x100]	% of capital budget spent	4	New key performance indicator for 2021/22. No audited comparative is available	0%	0%	0%	95%	95%	100%	G 2



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2020/21	Target					Overall performance for 2021/22	
					Q1	Q2	Q3	Q4	Annual	Actual	R
TL4 1	Spend 95% of the budget allocated for the rehabilitation of Matjiesfontein Sports field (MIG 191558) by 30 June 2022 [(Actual expenditure on capital project/ the total approved budget of capital project)x100]	Spend 95% of the budget allocated for the rehabilitation of Matjiesfontein Sports field (MIG 191558) by 30 June 2022 [(Actual expenditure on capital project/ the total approved budget of capital project)x100]	2	New key performance indicator for 2021/22. No audited comparative is available	0%	0%	0%	95%	95%	100%	G 2

Table 52: Top Layer SDBIP - Provision of Infrastructure to Deliver Improved Services to all Residents and Business

### G) TOP LAYER SDBIP - TO ACHIEVE FINANCIAL VIABILITY IN ORDER TO RENDER AFFORDABLE SERVICES TO RESIDENTS

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2020/21	Target					Overall performance for 2021/22	
					Q1	Q2	Q3	Q4	Annual	Actual	R
TL3	Achieve a debtor payment percentage of 65% by 30 June 2022 [(Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off)/Billed Revenue x 100]	% debtor payment achieved	All	99.67%	0%	0%	0%	65%	65%	78%	G2



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2020/21	Target					Overall performance for 2021/22	
					Q1	Q2	Q3	Q4	Annual	Actual	R
TL12	Financial viability measured in terms of the municipality's ability to meet its service debt obligations at 30 June 2022 [(Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / (Total Operating Revenue - Operating Conditional Grant) x 100]	Debt coverage ratio as at 30 June 2022	All	60%	0%	0%	0%	40%	40%	40%	G
TL13	Financial viability measured in % in terms of the total amount of outstanding service debtors in comparison with total revenue received for services at 30 June 2022 [(Total outstanding service debtors/annual revenue received for services)x 100]	% outstanding service debtors at 30 June 2022	All	0%	0%	0%	0%	80%	80%	95%	R



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2020/21	Target					Overall performance for 2021/22	
					Q1	Q2	Q3	Q4	Annual	Actual	R
<b>Corrective Measure</b>			<b>Improve debt collection</b>								
TL14	Financial viability measured in terms of the available cash to cover fixed operating expenditure at 30 June 2022 [(Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets)]	Cost coverage ratio as at 30 June 2022	All	0.35	0	0	0	0.35	0.35	0.35	G

Table 53: Top Layer SDBIP - To Achieve Financial Viability in order to Render Affordable Services to Residents

### H) TOP LAYER SDBIP - TO CREATE AN INSTITUTION WITH SKILLED EMPLOYEES TO PROVIDE A PROFESSIONAL SERVICE TO ITS CLIENTELE GUIDED BY MUNICIPAL VALUES

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2020/21	Target					Overall performance for 2021/22	
					Q1	Q2	Q3	Q4	Annual	Actual	R
TL1	Limit the vacancy rate to less than 10% of budgeted posts by 30 June 2022 [(Number of posts filled/Total number of budgeted posts)x100]	% vacancy rate of budgeted posts by 30 June 2022	All	10%	0%	0%	0%	10%	10%	10%	G



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

Ref	KPI	Unit of Measurement	Wards	Actual performance of 2020/21	Target					Overall performance for 2021/22	
					Q1	Q2	Q3	Q4	Annual	Actual	R
TL2	The percentage of the Municipality's personnel budget actually spent on implementing its workplace skills plan by 30 June 2022 [(Actual amount spent on training/total operational budget)x100]	% of the Municipality's personnel budget on implementing its workplace skills plan by 30 June 2022	All	1%	0%	0%	0%	0%	0.05%	0.05%	G
TL15	The number of people from employment equity target groups employed (to be appointed) by 30 June 2022 in the three highest levels of management in compliance with the equity plan	Number of people employed (to be appointed) by 30 June 2022	All	0	0	0	0	0	0	0	G
TL17	Develop a Risk Based Audit Plan for 2022/23 and submit to the Audit Committee for consideration by 30 June 2022	RBAP submitted to the Audit Committee by 30 June 2022	All	1	0	0	0	1	1	1	G
TL19	Develop and distribute at least two municipal newsletters by 30 June 2022	Number of municipal newsletters developed and distributed	All	2	0	1	0	1	2	2	G

*Table 54: Top Layer SDBIP - To Create an Institution with Skilled Employees to Provide a Professional Service to its Clientele Guided by Municipal Values*



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

### 3.2.2 SERVICE PROVIDERS STRATEGIC PERFORMANCE

Section 76(b) of the MSA states that KPIs should inform the indicators set for every municipal entity and service provider with whom the municipality has entered into a service delivery agreement.

Service provider means a person or institution or any combination of persons and institutions which provide a municipal service

- ☛ External service provider means an external mechanism referred to in Section 76(b) which provides a municipal service for a municipality
- ☛ Service delivery agreement means an agreement between a municipality and an institution or person mentioned in Section 76(b) in terms of which a municipal service is provided by that institution or person, either for its own account or on behalf of the municipality

Section 121(b) of the MFMA and Section 46 of the MSA further state that a municipality should include the following related to service providers in its annual report:

- ☛ The performance of each service provider
- ☛ a comparison of the performance with targets set for and performances in the previous financial year; and
- ☛ measures taken to improve performance
- ☛ measures taken to improve performance

During the year under review the Municipality did not appoint any service providers who provided municipal services to or for the benefit of the local community on behalf of the Municipality and therefore this report contains no such details. All other contract appointments are regularly monitored and ensured, that the requirements of the contract are complied with.

### 3.2.3 MUNICIPAL FUNCTIONS

#### A) ANALYSIS OF FUNCTIONS

The municipal functional areas are as indicated below:

Municipal Function	Municipal Function Yes / No
<b>Constitution Schedule 4, Part B functions:</b>	
Air pollution	Yes
Building regulations	Yes
Child care facilities	No
Electricity and gas reticulation	Yes
Firefighting services	Yes
Local tourism	Yes
Municipal airports	No
Municipal planning	Yes
Municipal health services	No



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

Municipal Function	Municipal Function Yes / No
Municipal public transport	No
Municipal public works only in respect of the needs of municipalities in the discharge of their responsibilities to administer functions specifically assigned to them under this Constitution or any other law	Yes
Pontoons, ferries, jetties, piers and harbours, excluding the regulation of international and national shipping and matters related thereto	No
Stormwater management systems in built-up areas	Yes
Trading regulations	Yes
Water and sanitation services limited to potable water supply systems and domestic waste-water and sewage disposal systems	Yes
<b>Constitution Schedule 5, Part B functions:</b>	
Beaches and amusement facilities	No
Billboards and the display of advertisements in public places	Yes
Cemeteries, funeral parlours and crematoria	Yes
Cleansing	Yes
Control of public nuisances	Yes
Control of undertakings that sell liquor to the public	Yes
Facilities for the accommodation, care and burial of animals	Yes
Fencing and fences	Yes
Licensing of dogs	Yes
Licensing and control of undertakings that sell food to the public	Yes
Local amenities	Yes
Local sport facilities	Yes
Markets	Yes
Municipal abattoirs	No
Municipal parks and recreation	Yes
Municipal roads	Yes
Noise pollution	Yes
Pounds	No
Public places	Yes
Refuse removal, refuse dumps and solid waste disposal	Yes
Street trading	Yes
Street lighting	Yes
Traffic and parking	Yes

Table 55: Functional Areas



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

### 3.3 COMPONENT A: BASIC SERVICES

#### 3.3.1 WATER SERVICES

##### A) INTRODUCTION TO WATER SERVICES

Laingsburg's main water supply comes from the municipal farm Soutkloof Fountain with additional water sources of Soutkloof pit, Soutkloof borehole, 2 boreholes at Buffels River and a borehole in town.

The Municipality ensures that the groundwater sources are managed in a sustainable manner.

##### B) HIGHLIGHTS: WATER SERVICES

Highlights	Description
The construction of the 2 megalitre (ML) reservoir and the construction of the Goldnerville pressure tank	This has ensured that the Municipality has sufficient water storage capacity to address the extensive water infrastructure damages

Table 56: Water Services Highlights

##### C) CHALLENGES: WATER SERVICES

Description	Actions to address
Deficit on water sales	The Municipality, in the tough economic times, struggle to develop the water infrastructure to ensure a sustainable supply because of the deficit on water sales. If this continues, it will result in budget creep that will mean that the Municipality will reach a point where it cannot maintain the infrastructure

Table 57: Water Services Challenges

##### D) WATER SERVICE DELIVERY LEVELS

The table below specifies the different water service delivery levels per household for the financial years 2020/21 and 2021/22 in the areas in which the Municipality is responsible for the delivery of the service:

Water Service Delivery Levels		
Households		
Description	2020/21	2021/22
	Actual	Actual
	No.	No.
<i>Water: (above min level)</i>		
Piped water inside dwelling	954	2 543
Piped water inside yard (but not in dwelling)	416	0
Using public tap (within 200m from dwelling)	0	0
Other water supply (within 200m)	0	0
<i>Minimum Service Level and Above sub-total</i>	<b>1 370</b>	<b>2 543</b>
<i>Minimum Service Level and Above Percentage</i>	<b>100</b>	<b>100</b>

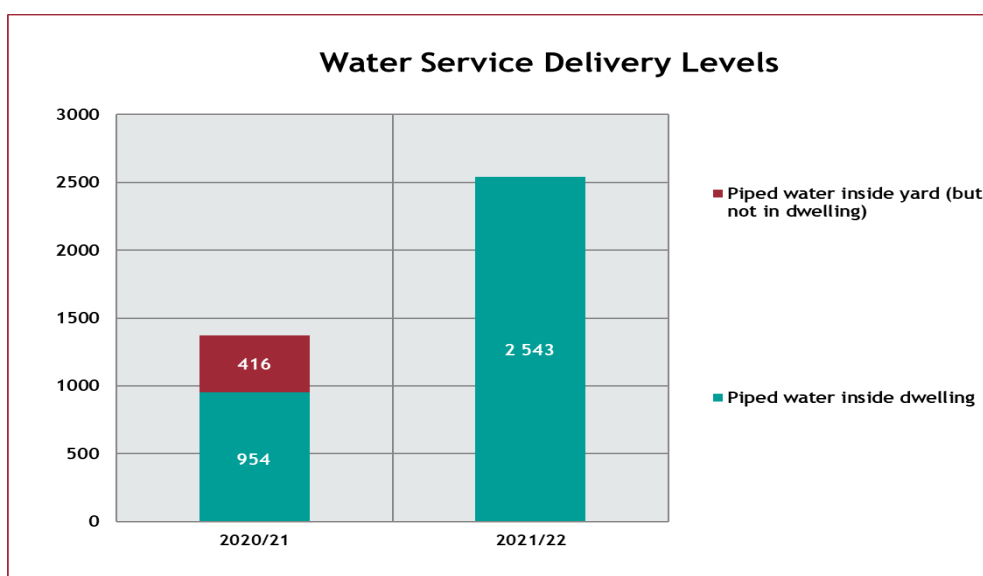




## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

Water Service Delivery Levels		
Households		
Description	2020/21	2021/22
	Actual	Actual
	No.	No.
<i>Water: (below min level)</i>		
Using public tap (more than 200m from dwelling)	0	0
Other water supply (more than 200m from dwelling)	0	0
No water supply	0	0
<i>Below Minimum Service Level sub-total</i>	0	0
<i>Below Minimum Service Level Percentage</i>	0	0
<b>Total number of households</b>	<b>1 370</b>	<b>2 543</b>
<i>Include informal settlements</i>		

Table 58: Water Service Delivery Levels: Households



Graph 4.: Water Service Delivery Levels

### E) EMPLOYEES: WATER SERVICES

Employees: Water Services					
Job Level	2020/21	2021/22			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	3	7	3	4	57.14
4 - 6	1	1	1	0	0
7 - 9	2	3	3	0	0
10 - 12	0	0	0	0	0
13 - 15	0	0	0	0	0
16 - 18	0	0	0	0	0



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

Employees: Water Services					
Job Level	2020/21	2021/22			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
19 - 20	0	0	0	0	0
<b>Total</b>	<b>6</b>	<b>11</b>	<b>7</b>	<b>4</b>	<b>36.36</b>

Table 59: Employees: Water Services

### E) CAPITAL EXPENDITURE: WATER SERVICES

Capital Expenditure 2021/22				
R'000				
Capital Project	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget
Construction of pipe from South to Main Reservoir	3 500	3 500	4 752	26.35%

Table 60: Capital Expenditure: Water Services

### 3.3.2 WASTE WATER (SANITATION) PROVISION

#### A) INTRODUCTION TO WASTE WATER (SANITATION) PROVISION

The Waste Water (Sanitation) function of a municipality is important for the municipal environmental health and prevention of communicable diseases. This service in the municipality also brings dignity to the community.

#### B) HIGHLIGHT: WASTE WATER (SANITATION) PROVISION

Highlights	Description
Improved Green Drop score	The improvement has justified the efforts of the Municipality
Increased reuse of the treated sewer water	This has reduced the demand on the fresh water stock and indirectly on the municipal finances
Upgrade of the Matjiesfontein sewer reticulation	The conservancy tanks in Matjiesfontein have been upgraded to a water born system

Table 61: Waste Water (Sanitation) Provision Highlight

#### C) CHALLENGE: WASTE WATER (SANITATION) PROVISION

Description	Actions to address
Aged pump station infrastructure	The municipal pump stations have reached its serviceability life

Table 62: Waste Water (Sanitation) Provision Challenge



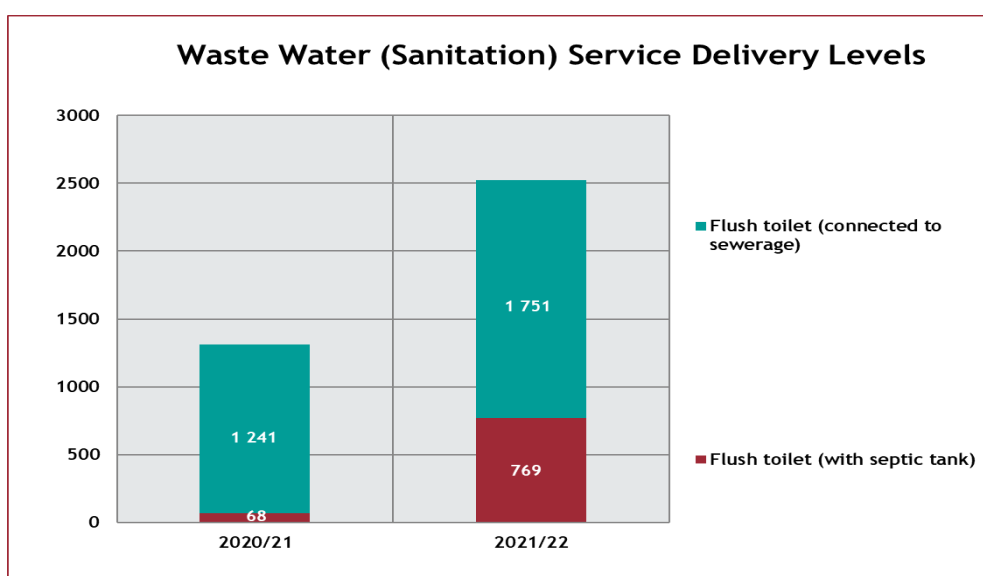
## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

### D) WASTE WATER (SANITATION) PROVISION SERVICE DELIVERY LEVELS

The table below specifies the different sanitation service delivery levels per households for the financial years 2020/21 and 2021/22 in the areas in which the Municipality is responsible for the delivery of the service:

Waste Water (Sanitation) Service Delivery Levels		
Households		
Description	2020/21	2021/22
	Actual	Actual
	No.	No.
<i>Sanitation/sewerage: (above minimum level)</i>		
Flush toilet (connected to sewerage)	1 241	1 751
Flush toilet (with septic tank)	68	769
Chemical toilet	0	0
Pit toilet (ventilated)	0	23
Other toilet provisions (above min. service level)	0	0
<i>Minimum Service Level and Above sub-total</i>	1 317	2 543
<i>Minimum Service Level and Above Percentage</i>	100	100
<i>Sanitation/sewerage: (below minimum level)</i>		
Bucket toilet	0	0
Other toilet provisions (below min. service level)	0	0
No toilet provisions	0	0
<i>Below Minimum Service Level sub-total</i>	0	0
<i>Below Minimum Service Level Percentage</i>	0	0
<b>Total households</b>	<b>1 317</b>	<b>2 543</b>
<i>Including informal settlements</i>		

Table 63: Waste Water (Sanitation) Provision Service Delivery Levels



Graph 5.: Waste Water (Sanitation) Provision Service Delivery Levels



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

### E) EMPLOYEES: WASTE WATER (SANITATION) PROVISION

Employees: Sanitation Services					
Job Level	2020/21	2021/22			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0
4 - 6	2	2	2	0	0
7 - 9	0	0	0	0	0
10 - 12	1	0	0	0	0
13 - 15	0	0	0	0	0
16 - 18	0	0	0	0	0
19 - 20	0	0	0	0	0
<b>Total</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>

Table 64: Employees Waste Water (Sanitation) Provision

### F) CAPITAL EXPENDITURE: WASTE WATER (SANITATION) PROVISION

Capital Expenditure 2021/22				
R'000				
Capital Project	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget
Construction of bulk sewer line in Matjiesfontein	1 047	1 047	2 460	57.44%

Table 65: Capital Expenditure: Waste Water (Sanitation) Provision

### 3.3.3 ELECTRICITY SERVICES

#### A) INTRODUCTION TO ELECTRICITY SERVICES

Electricity Services faced many challenges this financial year but with the cooperation of our clients, the community and stakeholders, the year can be viewed as a standout one. The Municipality delivered a good electricity service in the context of a small town. The municipal area had minimal long-term breakdowns. The Municipality was well prepared and attended to breakdowns by using innovation and forward thinking.

#### B) HIGHLIGHTS: ELECTRICITY SERVICES

Highlights	Description
The establishment of an in-house Electrical Unit	The Municipality, for the first time in its developmental form, has established an in-house Electrical Unit independent from the contractor that serviced the Municipality. This has resulted in a faster response rate to customer complaints
The introduction of the prepaid split meter	The Municipality has realised the benefits of the in-house Electrician and the split prepaid meter in the rise of identifying individuals that temper with prepaid meters. The split meter has made it virtually impossible to temper with the meter and once a customer is identified for tampering with it, there is no reoccurrence

Table 66: Electricity Services Highlights



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

### C) CHALLENGES: ELECTRICITY SERVICES

Description	Actions to address
The lack of own generation capacity	Investigate the possibility of a renewable energy plant to add to the capacity

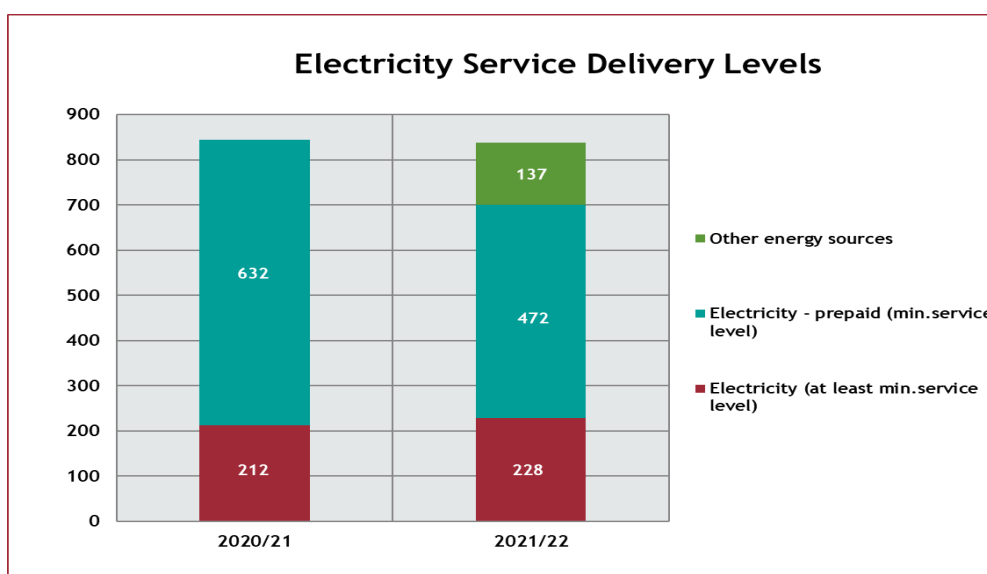
Table 67: Electricity Services Challenges

### D) ELECTRICITY SERVICE DELIVERY LEVELS

The table below indicates the different service delivery level standards for electricity in the areas in which the Municipality is responsible for the delivery of the service:

Electricity Service Delivery Levels		
Households		
Description	2020/21	2021/22
	Actual	Actual
	No.	No.
<b>Energy: (above minimum level)</b>		
Electricity (at least min.service level)	212	228
Electricity - prepaid (min.service level)	632	472
<i>Minimum Service Level and Above sub-total</i>	<b>837</b>	<b>700</b>
<i>Minimum Service Level and Above Percentage</i>	<b>100%</b>	<b>100%</b>
<b>Energy: (below minimum level)</b>		
Electricity (< min.service level)	0	0
Electricity - prepaid (< min. service level)	0	0
Other energy sources	0	137
<i>Below Minimum Service Level sub-total</i>	<b>0</b>	<b>0</b>
<i>Below Minimum Service Level Percentage</i>	<b>0%</b>	<b>0%</b>
<b>Total number of households</b>	<b>837</b>	<b>837</b>

Table 68: Electricity Service Delivery Levels





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

Graph 6.: Electricity Service Delivery Levels

### E) CAPITAL EXPENDITURE: ELECTRICITY SERVICES

Capital Expenditure 2021/22				
R'000				
Capital Project	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget
Community Lightning	0	0	126	100%

Table 69: Capital Expenditure: Electricity Services

### F) EMPLOYEES: ELECTRICITY SERVICES

Employees: Electricity Services					
Job Level	2020/21	2021/22			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0
4 - 6	0	0	0	0	0
7 - 9	0	0	0	0	0
10 - 12	0	1	1	0	0
13 - 15	0	0	0	0	0
16 - 18	0	0	0	0	0
19 - 20	0	0	0	0	0
<b>Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>

Table 70: Employees: Electricity Services

### 3.3.4 WASTE MANAGEMENT (REFUSE COLLECTIONS, WASTE DISPOSAL, STREET CLEANING AND RECYCLING)

#### A) INTRODUCTION TO WASTE MANAGEMENT

Proper waste management is important for a healthy municipal environment. The Municipality has a responsibility of creating this healthy environment while disposing of the waste in a responsible manner.

#### B) HIGHLIGHTS: WASTE MANAGEMENT

Highlights	Description
Acquiring a tipper truck	This has improved the rate of illegal dumping clean up

Table 71: Waste Management Highlights

#### C) CHALLENGES: WASTE MANAGEMENT

Description	Actions to address
High cost of waste collection	This places huge financial strain on the municipal budget

Table 72: Waste Management Challenges



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

### D) WASTE MANAGEMENT SERVICE DELIVERY LEVELS

The table below specifies the different refuse removal service delivery levels per household for the financial years 2020/21 and 2021/22 in the areas in which the Municipality is responsible for the delivery of the service:

Waste Management Service Delivery Levels		
Description	Households	
	2020/21	2021/22
	Actual	Actual
	No.	No.
<b><i>Solid Waste Removal: (Minimum level)</i></b>		
Removed at least once a week	1 358	1 751
<i>Minimum Service Level and Above sub-total</i>	1 358	1 751
<i>Minimum Service Level and Above percentage</i>	100%	100%
<b><i>Solid Waste Removal: (Below minimum level)</i></b>		
Removed less frequently than once a week	0	0
Using communal refuse dump	0	0
Using own refuse dump	0	0
Other rubbish disposal	0	769
No rubbish disposal	0	0
<i>Below Minimum Service Level sub-total</i>	0	0
<i>Below Minimum Service Level percentage</i>	0%	30.24%
<b>Total number of households</b>	<b>1 358</b>	<b>2 543</b>

Table 73: Waste Management Service Delivery Levels



Graph 7.: Waste Management Service Delivery Levels



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

### E) EMPLOYEES: WASTE MANAGEMENT

Employees: Waste Management					
Job Level	2020/21	2021/22			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	9	5	5	0	0
4 - 6	5	4	4	0	0
7 - 9	0	0	0	0	0
10 - 12	0	0	0	0	0
13 - 15	0	0	0	0	0
16 - 18	0	0	0	0	0
19 - 20	0	0	0	0	0
<b>Total</b>	<b>14</b>	<b>9</b>	<b>9</b>	<b>0</b>	<b>0</b>

Table 74: Employees: Solid Waste Services

### 3.3.5 HOUSING

#### A) INTRODUCTION TO HOUSING

Due to the high poverty level in the Laingsburg Municipal area, it is essential to provide the poor members in our community with Reconstruction and Development Programme (RDP) houses. It contributes to sustainable human settlements where families can live in a safe and hygienic environment.

The following table shows the number of people on the housing waiting list. There are currently approximately 914 housing units on the waiting list.

Financial year	Number of housing units on waiting list	% Housing waiting list increase/(decrease)
2020/21	799	1.91
2021/22	914	1.15

Table 75: Housing Waiting List

#### B) HIGHLIGHTS: HOUSING

Highlight	Description
More title deeds were registered in the Deeds Office	There were a lot of people who lived in the Goldnerville/Bergsig area whose houses were registered

Table 76: Housing Highlights





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

### C) CHALLENGES: HOUSING

Description	Actions to address
Young people want to get their own houses	People are being placed on the waiting list and the Municipality still follow the criteria as set from the Department of Human Settlements

Table 77: Housing Challenges

### 3.3.6 FREE BASIC SERVICES AND INDIGENT SUPPORT

#### A) INTRODUCTION TO FREE BASIC SERVICES AND INDIGENT SUPPORT

The table indicates the percentage of indigent households that have access to free basic municipal services. In accordance with the approved indigent policy of the Municipality, all households earning less than R3 500 per month will receive the free basic services as prescribed by national policy.

The table indicates the total number of indigent households and other households that received free basic services in the past two financial years:

Financial year	Number of households								
	Total no of HH	Free Basic Electricity		Free Basic Water		Free Basic Sanitation		Free Basic Refuse Removal	
		No. Access	%	No. Access	%	No. Access	%	No. Access	%
2020/21	1 338	464	35%	743	56%	731	55%	573	56%
2021/22	1 335	416	31%	537	40%	535	40%	547	41%

*Figures as at 30 June 2022*

Table 78: Free Basic Services to Indigent Households

Electricity									
Financial year	Indigent Households			Non-indigent households			Households in Eskom areas		
	No. of HH	Unit per HH (kwh)	Value	No. of HH	Unit per HH (kwh)	Value	No. of HH	Unit per HH (kwh)	Value
			R'000			R'000			R'000
2020/21	464	50	501	399	0	0	475	50	513
2021/22	416	31%	467	470	0	0	449	50	504

*\*Figures as at 30 June 2022*

Table 79: Free Basic Electricity Services to Indigent Households

Water						
Financial year	Indigent Households			Non-indigent households		
	No. of HH	Unit per HH (kl)	Value	No. of HH	Unit per HH (kl)	Value
			R'000			R'000
2020/21	743	6	1 409	595	0	0
2021/22	535	149	960	761	0	0

*\*Figures as at 30 June 2022*

Table 80: Free Basic Water Services to Indigent Households



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

Sanitation						
Financial year	Indigent Households			Non-indigent households		
	No. of HH	R value per HH	Value	No. of HH	Unit per HH per month	Value
			R'000			R'000
2020/21	731	140	1 224	565	0	0
2021/22	535	149	960	761	0	0

\*Figures as at 30 June 2022

*Table 81: Free Basic Sanitation Services to Indigent Households*

Refuse Removal						
Financial year	Indigent Households			Non-indigent households		
	No. of HH	Service per HH per week	Value	No. of HH	Unit per HH per month	Value
			R'000			R'000
2020/21	753	1	1020	593	0	0
2021/22	547	1	792	801	0	0

\*Figures as at 30 June 2022

*Table 82: Free Basic Refuse Removal Services to Indigent Households Per Type of Service*

### 3.4 COMPONENT B: ROAD TRANSPORT

#### 3.4.1 ROADS

##### A) INTRODUCTION TO ROADS

For optimal performance it is essential that roads are maintained to provide the road user with an acceptable level of service, to protect the structural layers of pavement from the abrasive forces of traffic, as well as from the effects of the environment.

Gravel Road Infrastructure: Kilometres				
Year	Total gravel roads	New gravel roads constructed	Gravel roads upgraded to tar	Gravel roads graded/maintained
2020/21	1.94	0	0	1.94
2021/22	1.94	0	0	1.94

*Table 83: Gravel Road Infrastructure*

Tarred Road Infrastructure: Kilometres					
Year	Total tarred roads	New tar roads	Existing tar roads re-tarred	Existing tar roads re-sheeted	Tar roads maintained
2020/21	26.7	0	0	0	26.7
2021/22	26.7	0	0	0	26.7

*Table 84: Tarred Road Infrastructure*



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

The table below shows the costs involved for the maintenance and construction of roads within the municipal area:

Financial year	New & Replacements	Resealed	Maintained
	R'000		
2020/21	0	0	0
2021/22	0	0	R48 000

\* The cost for maintenance includes stormwater

Table 85: Cost of Construction/Maintenance of Roads

### B) EMPLOYEES: ROADS

Employees: Roads					
Job Level	2020/21	2021/22			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	1	5	5	0	0
4 - 6	0	0	0	0	0
7 - 9	2	3	2	1	33.33
10 - 12	1	1	0	1	100
13 - 15	0	0	0	0	0
16 - 18	0	0	0	0	0
19 - 20	0	0	0	0	0
<b>Total</b>	<b>5</b>	<b>9</b>	<b>7</b>	<b>2</b>	<b>22.22</b>

Table 86: Employees: Roads

### C) CAPITAL EXPENDITURE: ROADS

Capital Expenditure 2021/22				
R'000				
Capital Project	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget
Stormwater and pavements	1 553	1 553	3 586	56.69%

Table 87: Capital Expenditure: Roads

#### 3.4.2 WASTE WATER (STORMWATER DRAINAGE)

##### A) INTRODUCTION TO WASTE WATER (STORMWATER DRAINAGE)

It is common practice to provide a formal drainage system of pipes or channels to convey stormwater away from erven and streets and to discharge this water into natural watercourses. The stormwater system must be cleaned and maintained on a regular basis to ensure a proper working drainage system.



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

### B) WASTE WATER (STORMWATER DRAINAGE) MAINTAINED AND UPGRADED

The table below shows the total kilometres of stormwater maintained and upgraded as well as the kilometres of new stormwater pipes installed:

Stormwater Infrastructure: Kilometres				
Year	Total Stormwater measures (km)	New stormwater measures (km)	Stormwater measures upgraded (km)	Stormwater measures maintained (km)
2020/21	8.13	0	0	8.13
2021/22	8.13	0	0	8.13

Table 88: Stormwater Infrastructure

The table below indicates the amount of money spent on stormwater projects:

Financial year	Stormwater Measures		
	New R'000	Upgraded R'000	Maintained R'000
2020/21	81 000	0	81 000
2021/22	81 000	0	81 000

Table 89: Cost of Construction/Maintenance of Stormwater Systems

## 3.5 COMPONENT C: PLANNING AND LOCAL ECONOMIC DEVELOPMENT (LED)

### 3.5.1 PLANNING

#### A) INTRODUCTION TO PLANNING

Municipality makes use of its Land Use Planning By-Law and the National Building Regulations and Building Standards (Act 103 of 1977) to ensure that land use applications and building plan applications adhere to the required regulations and legislation. It is also a managing tool to ensure compliance.

#### A) SERVICE DELIVERY STATISTICS: PLANNING

Type of service	2020/21	2021/22
Building plans application processed	4	9
Total surface (m <sup>2</sup> )	462	1 250
Residential extensions	4	9
Rural applications	0	0
Land use applications processed	3	3

Table 90: Service Delivery Statistics: Planning



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

### 3.5.2 LED (INCLUDING TOURISM AND MARKET PLACES)

#### A) INTRODUCTION TO LED

The vision of the LED strategy is to create sustainable communities in the central Karoo through local economic development

#### B) HIGHLIGHTS: LED

The performance highlights with regard to the implementation of the LED strategy are as follows:

Highlights	Description
Tourism Development Plan	A proper development plan has been developed to be inclusive of all activities and the establishment of itinerary
Laingsburg Cultural Plan	Focus on the Tourism Sector to be more inclusive towards its rich architectural history

Table 91: LED Highlights

#### C) CHALLENGES: LED

The challenges with regard to the implementation of the LED strategy are as follows:

Description	Actions to address
Lack of funding	Find external funding to implement programmes
Lack of support from within and external	Ongoing communication with stakeholders regarding opportunities and assistance where needed
Spatial Development Framework (SDF)	Make use of the newly appointed Town Planner to identify the available land earmarked for development and opportunities
Agri-processing	Lack of land availability as the policies on land needs to address impartially

Table 92: Challenges LED

#### D) LED STRATEGY

LED includes all activities associated with economic development initiatives. The Municipality has a mandate to provide strategic guidance to the Municipality's integrated development planning and economic development matters and working in partnership with the relevant stakeholders on strategic economic issues. The LED strategy identifies various issues and strategic areas for intervention such as:

Objective	Strategies
<b>Diversifying the economy</b>	
To develop the agricultural sector in such a way that: <ul style="list-style-type: none"> <li>☛ Current agricultural practices are maintained and further enhanced as this forms the backbone of the local economy</li> <li>☛ Value adding practices in the form of agri-processing are initiated and become sustainable</li> <li>☛ Agri-processing industries involve the large number of economically active unemployed females in the sub-region</li> </ul>	<ul style="list-style-type: none"> <li>☛ Sustain existing agricultural practices</li> <li>☛ Promoting agri-processing industries</li> <li>☛ Provide for Urban Agriculture and Small-Scale Farming</li> <li>☛ Identify and support agri-tourism practices</li> <li>☛ Alternative Energies</li> <li>☛ Agri Tourism</li> </ul>



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

Objective	Strategies
<ul style="list-style-type: none"> <li>☛ Synergies are created between the service industry and the agricultural sector, whereby tourists are attracted to local products and utilise other services</li> </ul>	
<b>Transport and service sector</b>	
<p>To develop a sustainable transport and related services sector in the Municipality in a way that:</p> <ul style="list-style-type: none"> <li>☛ Supports and is aligned with the five strategic issues identified in the Central Karoo District's Integrated Transport Plan</li> <li>☛ Distinguishes between the two types of travellers that are passing through the Central Karoo and Cape Town towards Johannesburg: private vehicle owners and truck drivers</li> <li>☛ Promotes the image of Laingsburg as an ideal stop-over for travellers seeking good services.</li> <li>☛ Focuses on projects within the Municipality that can spread the benefits equitably</li> <li>☛ Creates links with the agriculture sector</li> </ul>	<ul style="list-style-type: none"> <li>☛ Align with regional transport plan</li> <li>☛ Cater for the needs of long-distance private travellers</li> <li>☛ Capture the trucks market</li> <li>☛ Facilitate creative alliances with the local agriculture and tourism sector</li> <li>☛ Becoming the best Karoo Town</li> <li>☛ Tarring of gravel roads</li> <li>☛ Wifi Free Town</li> <li>☛ Public Transportation</li> </ul>
<b>Human resources development</b>	
<ul style="list-style-type: none"> <li>☛ To ensure that all children have access to high quality early childhood development programmes</li> <li>☛ To ensure that all learners and job seekers have equal access to quality education and training</li> <li>☛ To ensure that learners have safe access to learning facilities</li> <li>☛ To empower residents of Laingsburg to acquire skills that will enable them to access and acquire favourable city jobs</li> </ul>	<ul style="list-style-type: none"> <li>☛ Ensure access to early childhood and school development programmes</li> <li>☛ Worker Skills Development and Training Programmes</li> <li>☛ Further Education and Training (FET) College</li> <li>☛ School for Children with Learning Disabilities</li> </ul>
<b>Integrated human settlement</b>	
<p>To establish a pattern of development that:</p> <ul style="list-style-type: none"> <li>☛ Improves land use integration to enhance the access of poorer communities to economic and social services</li> <li>☛ Creates and ensures that housing becomes assets to the poor</li> </ul>	<ul style="list-style-type: none"> <li>☛ Improve connectivity between townships and more established parts of the town</li> <li>☛ Enhance the asset value of low-income housing</li> <li>☛ Gap Housing</li> <li>☛ Spatial Planning and Land Use Management Act (SPLUMA)/ Land Use Planning Act (LUPA)</li> </ul>

Table 93: LED Objectives and Strategies

### E) LED INITIATIVES

Within a limited budget for LED projects and one official to assist with LED implementation the following programmes have been initiated in the municipal area:

Job creation through Extended Public Works Programme (EPWP) projects		
Details	EPWP Projects	Jobs created through EPWP projects
	No.	No.
2020/21	5	150
2021/22	4	140

Table 94: Job Creation Through EPWP Projects



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

### F) ADDITIONAL SERVICE DELIVERY STATISTICS: LED INITIATIVES

Type of service	2020/21	2021/22
Small businesses assisted	4	2
SMME's trained	36	36
Community members trained for tourism / PACA	0	19
Local artisans and crafters assisted	0	1
Recycling awareness programmes	1	1

Table 95: LED Initiatives

### 3.6 COMPONENT D: COMMUNITY AND SOCIAL SERVICES

#### 3.6.1 LIBRARIES

##### A) INTRODUCTION: LIBRARIES

The Library Service of Laingsburg Municipality consists of one main library and three mini libraries. The library function promotes a reading culture and the importance of reading from a young age.

##### B) HIGHLIGHTS: LIBRARIES

Highlights	Description
Laingsburg Library	New flooring has been installed at the library. Also received new furniture
Goldnerville Library	New book shelves at the library
Matjiesfontein Library	Extra new book shelf at the library
Vleiland Library	The Municipality managed to supply Vleiland Library with a photocopy machine. The Municipality is in the process of setting up a computer

Table 96: Libraries Highlights

##### C) CHALLENGES: LIBRARIES

Description	Actions to address
Laingsburg Library: No proper workspace for the staff as well as no space to host projects with children or adult groups	Extension of the current library building
Goldnerville Library: limited space in library	Requesting modular library
Matjiesfontein Library: limited space in library	Requesting modular library
Vleiland Library: <ul style="list-style-type: none"> <li>☛ limited space in library</li> <li>☛ internet and computer facilities</li> </ul>	Requesting modular library, funding and support
Maintenance of computer and internet for the public computers. Currently, the libraries in the municipal area must wait for IT technicians of the Western Cape Library Services in Cape Town when computers or the internet is not working	Local IT technicians and Provincial IT technicians to work together to provide the service

Table 97: Libraries Challenges



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

### D) SERVICE STATISTICS FOR LIBRARIES

Type of service	2020/21	2021/22
Library members	940	1 825
Books circulated	6 639*	8 872
Exhibitions held	10	12
Internet users	716*	170
Children programmes	0*	3
Book group meetings for adults	0*	0

\*Due to the National Lockdown regulations, libraries were closed for the public on Level 5 and Level 4

Table 98: Service Statistics for Libraries

### E) EMPLOYEES LIBRARIES

Employees: Libraries					
Job Level	2020/21	2021/22			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0
4 - 6	0	0	0	0	0
7 - 9	4	4	4	0	0
10 - 12	1	1	1	0	0
13 - 15	0	0	0	0	0
16 - 18	0	0	0	0	0
19 - 20	0	0	0	0	0
<b>Total</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>0</b>	<b>0</b>

Table 99: Employees: Libraries

### F) CAPITAL EXPENDITURE: LIBRARIES

Capital Expenditure 2021/22				
R'000				
Capital Project	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget
Small Capital Works	252	252	205	(22.93%)

Table 100: Capital Expenditure: Libraries





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

### 3.6.2 CEMETERIES

#### A) INTRODUCTION TO CEMETERIES

The Municipality has three cemeteries within the town of Laingsburg. The cemeteries located in Kambro Street and in Göldnerville are used for new burials, whereas the other one located in the town CBD was used to bury the victims and fatalities of the 1981 flood disaster.

#### B) SERVICE STATISTICS FOR CEMETERIES

Type of service	2020/21	2021/22
Pauper burials	10	1

Table 101: Service Stats for Cemeteries

### 3.6.3 CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

#### A) INTRODUCTION TO CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

Child care is to assist parents who cannot take care of their young children because of work or other reasons. The Social Welfare Department subsidises non-governmental organisations to provide a variety of child care services, to meet the different needs of the parents and their young children.

Aged care is the term for daily living and nursing care services provided to older citizens who either need some help at home or can no longer live independently. These services are generally divided into two categories namely residential care and home-based care.

Social programmes are welfare subsidies designed to aid the needs of the population.

#### B) HIGHLIGHTS: CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

Description	Actions to address
Mandela Day	Greening and cleaning in Ward 4
16 days of Activism	Male municipal officials participated in women, -children and substance abuse programmes

Table 102: Child Care; Aged Care; Social Programmes Highlights

#### C) CHALLENGES: CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

Description	Actions to address
Substance abuse	Aftercare programmes to curb substance abuse
Teenage pregnancies	Awareness Programmes
Early school dropouts	Awareness programmes on the importance of education

Table 103: Child Care; Aged Care; Social Programmes Challenges



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

### D) SERVICE STATISTICS FOR CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

Description	2020/21	2021/22
Trees planted	20	10 (Akasia Park)
Veggie gardens established or supported	0	0
Soup kitchens established or supported	4	4
Initiatives to increase awareness on child abuse	0	0
Youngsters educated and empowered	15	12
Initiatives to increase awareness on disability	0	0
Initiatives to increase awareness on women	0	0
Women empowered	0	0
Initiatives to increase awareness on HIV/AIDS	0	0
Initiatives to increase awareness on Early Childhood Development (ECD)	0	0
Initiatives to increase awareness on substance abuse and high drug and alcohol related crimes	0	0
Special events hosted (World's Aids Day, Arbour day, World Disability Day, Youth Day, 16 Days of Activism against Women Abuse)	1	2

Table 104: Service Statistics for Child Care; Aged Care; Social Programmes

### 3.7 COMPONENT E: SECURITY AND SAFETY

#### 3.7.1. PUBLIC SAFETY

##### A) INTRODUCTION TO PUBLIC SAFETY

**Neighbourhood Watch and Law Enforcement:** Attends to all complaints from the public related to Laingsburg Municipality's by-laws, for example exceeding prescribed number of dogs and noise control.

**Traffic:** Enforces all offences regarding the Road Traffic Act 93 of 1996, for example disobeying stop signs, parking on the wrong side of the road and driving a motor vehicle without driving license. Furthermore, monitor hotspots/dangerous areas in town and manages parking bay outlays within the town.

**Fire and disaster management:** Attends to fire callouts within the jurisdiction of Laingsburg Municipality, as well as on the N1, for example house fires, veld fires and motor vehicle accident fires.

The Municipality has a Traffic Department which consists of seven traffic officers, three of which are permanent and four are employed on an annual contract basis. Recent recruits, ten of them, funded from the Department of Community Safety, completed a peace officer course. They are all employed on a contract base between themselves and the Department of Community Safety.



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

### B) HIGHLIGHTS: PUBLIC SAFETY

Highlights	Description
4 Newly recruited traffic officers on a contract basis from our National Rural Youth Service Corps (Narysec) Programme	Appointed on a contractual base within the Municipality

Table 105: Public Safety Services Highlights

### C) CHALLENGES: PUBLIC SAFETY

Description	Actions to address
Fully marked and equipped patrol vehicles needed	Apply for budget funding
Patrol within suburbs restricted	Apply for budget funding

Table 106: Public Safety Services Challenges

### D) SERVICE STATISTICS FOR PUBLIC SAFETY

Details	2020/21	2021/22
Motor vehicle licenses processed	1 580	1 592
Learner driver licenses processed	536	586
Driver licenses processed	1 162	654
Driver licenses issued	1 099	1 525
R-value of fines collected	975 575	4 359 060
Operational call-outs	83	91
Roadblocks held	12	24
Complaints attended to by Traffic Officers	126	138
Special Functions - Escorts	0	0
Awareness initiatives on public safety	23	7
Operational call-outs: Fire Services	46	50
Awareness initiatives on fire safety	2	2
Reservists and volunteers trained on fire fighting	0	0

Table 107: Service Statistics for Public Safety

### E) EMPLOYEES: PUBLIC SAFETY

Employees: Public Safety					
Job Level	2020/21		2021/22		
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0
4 - 6	1	2	2	0	0
7 - 9	1	1	1	0	0
10 - 12	3	2	2	0	0
13 - 15	0	0	0	0	0
16 - 18	1	0	0	0	0



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

Employees: Public Safety					
Job Level	2020/21		2021/22		
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
19 - 20	0	0	0	0	0
<b>Total</b>	<b>6</b>	<b>5</b>	<b>5</b>	<b>0</b>	<b>0</b>

Table 108: Employees: Public Safety

### 3.8 COMPONENT F: SPORT AND RECREATION

#### 3.8.1 INTRODUCTION TO SPORT AND RECREATION

The Municipality consists of three sport fields which is situated in Laingsburg, Matjiesfontein and Vleiland. Furthermore, it also has two “kickabout” mini sport fields within the suburbs of Göldnerville and Bergsig.

#### A) HIGHLIGHTS: SPORT AND RECREATION

Description	Actions to address
Multipurpose mini-sport field erected	A multipurpose mini-sport field, which consists of various sports codes, was erected on the JJ Ellis Sport Field

Table 109: Highlights: Sport and Recreation

#### B) CHALLENGES: SPORT AND RECREATION

Description	Actions to address
Only one sport field with grass which is used for club rugby and soccer, including school rugby and soccer	Register a Municipal Infrastructure Grant (MIG) project for a new sport field

Table 110: Challenges: Sport and Recreation

#### C) SERVICE STATISTICS FOR SPORT AND RECREATION

Type of service	2020/21	2021/22
<b>Community Parks</b>		
Number of parks with play park equipment	5	5
Number of wards with community parks	4	4
<b>Sport fields</b>		
Number of wards with sport fields	2	2
Number of sport associations utilizing sport fields	5	5
R-value collected from utilization of sport fields	0	0
<b>Sport halls</b>		
Number of wards with sport halls	2	2
Number of sport associations utilizing sport halls	4	4

Table 111: Additional Performance Information for Sport and Recreation



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

### D) EMPLOYEES: SPORT AND RECREATION

Employees: Sport and Recreation					
Job Level	2020/21	2021/22			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	3	3	3	0	0
4 - 6	0	0	0	0	0
7 - 9	0	0	0	0	0
10 - 12	0	0	0	0	0
13 - 15	0	0	0	0	0
16 - 18	0	0	0	0	0
19 - 20	0	0	0	0	0
<b>Total</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>0</b>

Table 112: Employees: Sport and Recreation

### 3.9 COMPONENT G: CORPORATE POLICY OFFICES AND OTHER SERVICES

#### 3.9.1 FINANCIAL SERVICES

### A) EMPLOYEES: FINANCIAL SERVICES

Employees: Financial Services					
Job Level	2020/21	2021/22			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0
4 - 6	2	2	2	0	0
7 - 9	4	6	6	0	0
10 - 12	2	5	4	1	20
13 - 15	0	0		0	0
16 - 18	2	1	1	0	0
19 - 20	0	0	0	0	0
<b>Total</b>	<b>10</b>	<b>14</b>	<b>13</b>	<b>1</b>	<b>7.14</b>

Table 113: Employees: Financial Services



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

### 3.9.2 HUMAN RESOURCES (HR)

#### A) INTRODUCTION TO HR

In the context of developmental local government, municipalities are tasked with the crucial responsibility of fulfilling the constitutional mandates delegated to them. As the staff component of any municipality is the vehicle of service delivery and ultimately responsible for compliance with the listed constitutional mandates, it is incumbent on the Laingsburg Municipality to ensure that its Human Resources capacity is developed to a level where it can perform its responsibilities in an economical, effective, efficient and accountable way.

#### B) HIGHLIGHTS: HR

Highlights	Description
Review of organogram	The review is currently in process

Table 114: Highlights: HR

#### C) CHALLENGES: HR

Description	Actions to address
Lack of office space	Apply for budget funding

Table 115: Challenges: HR

#### D) EMPLOYEES: HR

Employees: Human Resources					
Job Level	2020/21	2021/22			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0
4 - 6	2	2	2	0	0
7 - 9	2	2	2	0	0
10 - 12	1	1	1	0	0
13 - 15	0	0	0	0	0
16 - 18	1	1	1	0	0
19 - 20	0	0	0	0	0
<b>Total</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>0</b>	<b>0</b>

Table 116: Employees: HR



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

### 3.9.3 INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

#### A) INTRODUCTION TO ICT SERVICES

Laingsburg Municipality is one of the smallest municipalities in the Western Cape and still in the beginning phases of developing its ICT infrastructure. Before 2015, the Municipality had no proper ICT infrastructure or a fixed ICT dedicated official to handle its daily tasks.

The Municipality only appointed a qualified official in May 2015 and thereafter the ICT environment started to become more stable. Even though an ICT official is in place, budgetary constraints are still a problem for Laingsburg Municipality and for that reason growth in the ICT environment is substantially slow.

#### B) HIGHLIGHTS: ICT SERVICES

Highlights	Description
Laptops	Laptops procured for new Council
Collaborator renewal process	Collaborator being renewed and used for record management purposes

Table 117: Highlights: ICT Services

#### B) CHALLENGES: ICT SERVICES

Description	Actions to address
Old PC equipment, LCD's and printers	Currently looking at options for leasing new ICT equipment
Loadshedding	Loadshedding creating unnecessary complications with backups and IT equipment where the Municipality's generator is not as reliable as it should be
Lack of a disaster recovery site	The Municipality does not have a disaster recovery site for a backup and restore point. This can be a major issue for the Municipality if something would happen to the main building

Table 118: Challenges: ICT Services

#### C) EMPLOYEES: ICT SERVICES

Employees: ICT Services					
Job Level	2020/21	2021/22			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0
4 - 6	0	0	0	0	0
7 - 9	0	0	0	0	0
10 - 12	1	1	1	0	0
13 - 15	0	0	0	0	0
16 - 18	0	0	0	0	0
19 - 20	0	0	0	0	0
<b>Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>

Table 119: Employees: ICT Services



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

### 3.9.4 PROCUREMENT SERVICES

#### A) INTRODUCTION TO PROCUREMENT SERVICES

All Divisions and Departments within the Municipality are dependent on Supply Chain Management (SCM) to render services to the Community. The effective and efficient functioning of the SCM Unit is crucial to service delivery.

Despite the fact that the SCM Unit only has three employees, it always works to optimize processes and improve systems to enhance service delivery while still complying with all relevant legislation.

#### B) CHALLENGES: PROCUREMENT SERVICES

Description	Actions to address
Capacity of the Municipality	Laingsburg Municipality, being a medium capacity municipality, still faces vigorous challenges in adhering and complying with all required supply chain legislation. Increasing the capacity in the Unit will address the constraints. However, due to budgetary constraints, this is not always possible or feasible
Constitutional Court judgment regarding Preferential Procurement Regulations	The impact of the judgment led to the abrupt standstill of procurement in the public sector. The uncertainty in the legislative and regulatory environment made many organs of state, including the Municipality, risk averse. No one wanted to proceed with the advertisement of any tenders. This led to many delays in service delivery and had an impact on the spending of conditional grants. As a grant dependent municipality, Laingsburg Municipality cannot afford to lose any money that must be returned due to unspent grants

Table 120: Challenges: Procurement Services

#### C) SERVICE STATISTICS: PROCUREMENT SERVICES

Description	Total No	Monthly Average
Orders processed	1 969	164.08
Extensions	2	0.17
Bids received (number of documents)	358	29.83
Bids awarded	14	1.17
Bids awarded ≤ R200 000	77	6.42
Appeals registered	7	0.58
Successful appeals	0	0

Table 121: Service Statistics: Procurement Services





## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

### E) DETAILS OF DEVIATIONS FOR PROCUREMENT SERVICES

Reason for Deviation	Number of Applications Considered and Approved	Value of Applications Approved (R)
Section 36(1)(a)(i)- In an emergency which is considered an unforeseeable and sudden event with materially harmful or potentially materially harmful consequences for the municipality which requires urgent action to address	4	R71 253
Section 36(1)(a)(ii)- Where it can be demonstrated that goods or services are produced or available from a single provider only	1	R352 025
Section 36(1)(a)(iii)- For the acquisition of special works of art or historical objects where specifications are difficult to compile	0	R0.00
Section 36(1)(a)(v)- Exceptional case and it is impractical or impossible to follow the official procurement processes	10	R464 224
<b>Total</b>	<b>15</b>	<b>R887 502</b>

Table 122: Details of Deviations for Procurement Services

### 3.10 COMPONENT H: SERVICE DELIVERY PRIORITIES FOR 2022/23

The main development and service delivery priorities for 2022/23 form part of the Municipality's Top Layer SDBIP for 2022/23 and are indicated in the table below:

#### 3.10.1 DEVELOPING A SAFE, CLEAN, HEALTHY AND SUSTAINABLE ENVIRONMENT FOR COMMUNITIES

Ref	KPI	Unit of Measurement	Wards	Annual Target
TL20	Review the Disaster Management Plan and submit to Council by 31 March 2023	Reviewed Disaster Management Plan submitted to Council by 31 March 2023	All	1

Table 123: Service Delivery Priorities for 2022/23- Developing a Safe, Clean, Healthy and Sustainable Environment for Communities

#### 3.10.2 EFFECTIVE MAINTENANCE AND MANAGE OF MUNICIPAL ASSETS AND NATURAL RESOURCES

Ref	KPI	Unit of Measurement	Wards	Annual Target
TL21	Spend 75% of the electricity maintenance budget by 30 June 2023 [(Actual expenditure on maintenance divided by the total approved maintenance budget)x100]	% of the maintenance budget spent	All	75%
TL22	Spend 75% of the water maintenance budget by 30 June 2023 [(Actual expenditure on maintenance divided by the total approved maintenance budget)x100]	% of the maintenance budget spent	All	75%



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

Ref	KPI	Unit of Measurement	Wards	Annual Target
TL23	Spend 75% of the sewerage maintenance budget by 30 June 2023 [(Actual expenditure on maintenance divided by the total approved maintenance budget)x100]	% of the maintenance budget spent	All	75%
TL24	Spend 75% of the refuse removal maintenance budget by 30 June 2023 [(Actual expenditure on maintenance divided by the total approved maintenance budget)x100]	% of the maintenance budget spent	All	75%
TL25	Limit the % electricity unaccounted for to less than 10% by 30 June 2023 [(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased ) × 100]	% electricity unaccounted for by 30 June	All	10%
TL26	Limit unaccounted for water to less than 30% by 30 June 2023 [(Number of Kilolitres Water Purchased or Purified - Number of Kilolitres Water Sold) / Number of Kilolitres Water Purchased or Purified × 100]	% of water unaccounted	All	30%
TL27	95% of water samples comply with SANS241 micro biological indicators [(Number of water samples that comply with SANS241 indicators/Number of water samples tested)x100]	% of water samples compliant	All	95%
TL28	95% of effluent samples comply with permit values in terms of SANS 242 by 30 June 2023 [(Number of effluent samples that comply with permit values/Number of effluent samples tested)x100]	% of effluent samples compliant	All	95%

Table 124: Services Delivery Priorities for 2022/23- Effective Maintenance and Manage of Municipal Assets and Natural Resources

### 3.10.3 IMPROVE THE STANDARDS OF LIVING OF ALL PEOPLE IN LAINGSBURG

Ref	KPI	Unit of Measurement	Wards	Annual Target
TL8	Provide free 50kWh electricity to indigent households as at 30 June 2023	Number of households receiving free basic electricity	All	464
TL9	Provide free 6kl water to indigent households as at 30 June 2023	Number of households receiving free basic water	All	743
TL10	Provide free basic sanitation to indigent households as at 30 June 2023	Number of households receiving free basic sanitation services	All	731
TL11	Provide free basic refuse removal to indigent households as at 30 June 2023	Number of households receiving free basic refuse removal services	All	753

Table 125: Services Delivery Priorities for 2022/23- Improve the Standards of Living of All People in Laingsburg



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

### 3.10.4 PROMOTE ECONOMIC DEVELOPMENT

Ref	KPI	Unit of Measurement	Wards	Annual Target
TL16	Create job opportunities through EPWP and LED projects by 30 June 2023	Number of job opportunities created by 30 June 2023	All	160

Table 126: Services Delivery Priorities for 2022/23- Promote Economic Development

### 3.10.5 PROVISION OF INFRASTRUCTURE TO DELIVER IMPROVED SERVICES TO ALL RESIDENTS AND BUSINESS

Ref	KPI	Unit of Measurement	Wards	Annual Target
TL4	Number of formal residential properties connected to the municipal electrical infrastructure network (credit and prepaid electrical metering)(Excluding Eskom areas) and billed for the service as at 30 June 2023	Number of residential properties which are billed for electricity or have prepaid meters (Excluding Eskom areas) as at 30 June 2023	All	863
TL5	Number of formal residential properties that receive piped water (credit and prepaid water metering) that is connected to the municipal water infrastructure network and billed for the service as at 30 June 2023	Number of residential properties which are billed for water	All	1 338
TL6	Number of formal residential properties connected to the municipal waste water sanitation/sewerage network for sewerage service, irrespective of the number of water closets (toilets) and billed for the service as at 30 June 2023	Number of residential properties which are billed for sewerage	All	1 296
TL7	Number of formal residential properties for which refuse is removed once per week and billed for the service as at 30 June 2023	Number of residential properties which are billed for refuse removal	All	1 346
TL18	The percentage of the municipal capital budget actually spent on capital projects by 30 June 2023 [(Amount actually spent on capital projects/ Amount budgeted for capital projects)x100]	% of capital budget spent on capital projects	All	95%
TL29	95% of the approved project budget spent on the Storm Water Conveyance in the Laingsburg Municipality area by 30 June 2023 [(Actual expenditure divided by the total approved project budget) x100]	% of budget spent by 30 June 2023	All	95%
TL30	95% of the approved project budget spent on Waste Water Reticulation in Matjiesfontein by 30 June 2023 [(Actual expenditure divided by the total approved project budget) x100]	% of budget spent by 30 June 2023	2	95%
TL31	Upgrade the Waste Water Treatment Works (WWTW) in Matjiesfontein by 30 June 2023	Number of WWTW upgraded	2	1

Table 127: Services Delivery Priorities for 2022/23- Provision of Infrastructure to Deliver Improved Services to All Residents and Business



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

### 3.10.6 TO ACHIEVE FINANCIAL VIABILITY IN ORDER TO RENDER AFFORDABLE SERVICES TO RESIDENTS

Ref	KPI	Unit of Measurement	Wards	Annual Target
TL3	Achieve a debtor payment percentage of 65% by 30 June 2023 [(Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off)/Billed Revenue x 100]	% debtor payment achieved	All	75%
TL12	Financial viability measured in terms of the municipality's ability to meet its service debt obligations at 30 June 2023 [(Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / (Total Operating Revenue - Operating Conditional Grant) x 100]	Debt coverage ratio as at 30 June 2023	All	38%
TL13	Financial viability measured in % in terms of the total amount of outstanding service debtors in comparison with total revenue received for services at 30 June 2023 [(Total outstanding service debtors/annual revenue received for services)x 100]	% outstanding service debtors at 30 June 2023	All	80%
TL14	Financial viability measured in terms of the available cash to cover fixed operating expenditure at 30 June 2023 [(Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets)]	Cost coverage ratio as at 30 June 2023	All	0.35

Table 128: Services Delivery Priorities for 2022/23- To Achieve Financial Viability in Order to Render Affordable Services to Residents

### 3.10.7 TO CREATE AN INSTITUTION WITH SKILLED EMPLOYEES TO PROVIDE A PROFESSIONAL SERVICE TO ITS CLIENTELE GUIDED BY MUNICIPAL VALUES

Ref	KPI	Unit of Measurement	Wards	Annual Target
TL1	Limit the vacancy rate to less than 10% of budgeted posts by 30 June 2023 [(Number of posts filled/Total number of budgeted posts)x100]	% vacancy rate of budgeted posts by 30 June 2023	All	5%
TL2	The percentage of the Municipality's personnel budget actually spent on implementing its workplace skills plan by 30 June 2023 [(Actual amount spent on training/total operational budget)x100]	% of the Municipality's personnel budget on implementing its workplace skills plan by 30 June 2023	All	0.40%
TL15	The number of people from employment equity target groups employed (to be appointed) by 30 June 2023 in the three highest levels of management in compliance with the equity plan	Number of people employed (to be appointed) by 30 June 2023	All	0



## CHAPTER 3: SERVICE DELIVERY PERFORMANCE

Ref	KPI	Unit of Measurement	Wards	Annual Target
TL17	Develop a Risk Based Audit Plan for 2023/24 and submit to the Audit Committee for consideration by 30 June 2023	RBAP submitted to the Audit Committee by 30 June 2023	All	1
TL19	Develop and distribute at least two municipal newsletters by 30 June 2023	Number of municipal newsletters developed and distributed	All	2

*Table 129: Service Delivery Priorities for 2022/23 - To Create an Institution with Skilled Employees to Provide a Professional Service to its Clientele Guided by Municipal Values*



## CHAPTER 4: ORGANISATIONAL DEVELOPMENT PERFORMANCE

### CHAPTER 4

#### 4.1 NATIONAL KEY PERFORMANCE INDICATORS - MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT

The following table indicates the Municipality's performance in terms of the National Key Performance Indicators required in terms of the Local Government: Municipal Planning and the Performance Management Regulations of 2001 and Section 43 of the MSA. These key performance indicators are linked to the National Key Performance Area - Municipal Transformation and Organisational Development.

KPA & Indicators	Municipal Achievement	Municipal Achievement
	2020/21	2021/22
People employed from employment equity target groups in the three highest levels of management in compliance with a municipality's approved employment equity plan	0	0
Percentage of municipality's personnel budget actually spent on training by 30 June 2022 ((Total Actual Training Expenditure/ Total personnel Budget)x100)	1%	0.05%

Table 130: National KPIs- Municipal Transformation and Organisational Development

#### 4.2 COMPONENT A: INTRODUCTION TO THE MUNICIPAL WORKFORCE

The Laingsburg Municipality currently employs 68 (excluding non-permanent positions) officials, who individually and collectively contribute to the achievement of the Municipality's objectives. The primary objective of Human Resource Management is to render an innovative HR service that addresses both skills development and an administrative function.

##### 4.2.1 EMPLOYMENT EQUITY

The Employment Equity Act (1998) Chapter 3, Section 15 (1) states that affirmative action measures are measures designed to ensure that suitable qualified people from designated groups have equal employment opportunities and are equitably represented in all occupational categories and levels in the workforce of a designated employer. The national performance indicator also refers to: "Number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan"

##### A) EMPLOYMENT EQUITY TARGETS/ACTUAL

African		Coloured		Indian		White	
Target June	Actual June	Target June	Actual June	Target June	Actual June	Target June	Actual June
1	1	2	2	0	0	1	1

Table 131: 2021/22 EE Targets/Actual by Racial Classification

Male			Female			Disability		
Target June	Actual June	Target reach	Target June	Actual June	Target reach	Target June	Actual June	Target reach
1	1	1	2	1	1	1	0	0

Table 132: 2021/22 EE Targets/Actual by Gender Classification



## CHAPTER 4: ORGANISATIONAL DEVELOPMENT PERFORMANCE

### B) SPECIFIC OCCUPATIONAL CATEGORIES - RACE

The table below indicates the number of employees by race within the specific occupational categories:

Occupational Levels	Male				Female				Total
	A	C	I	W	A	C	I	W	
Top Management	0	1	0	0	0	0	0	0	1
Senior management	1	1	0	0	0	0	0	1	3
Professionally qualified and experienced specialists and mid- management	1	1	0	1	0	1	0	0	4
Skilled technical and academically qualified workers, junior management, supervisors, foremen and superintendents	0	16	0	0	1	19	0	0	36
Semi-skilled and discretionary decision making	0	7	0	0	0	0	0	0	7
Unskilled and defined decision making	0	12	0	0	0	5	0	0	17
<b>Total permanent</b>	<b>2</b>	<b>38</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>25</b>	<b>0</b>	<b>1</b>	<b>68</b>
Non- permanent employees	0	2	0	0	1	8	0	0	11
<b>Grand total</b>	<b>2</b>	<b>40</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>33</b>	<b>0</b>	<b>1</b>	<b>79</b>

Table 133: Occupational Categories

### C) DEPARTMENTS - RACE

The following table categorises the number of employees by race within the different departments:

Department	Male				Female				Total
	A	C	I	W	A	C	I	W	
Office of the Municipal Manager	2	4	0	0	0	1	0	1	8
Finance and Corporate Services	0	5	0	1	0	13	0	0	19
Community Services	0	4	0	0	0	9	0	0	13
Infrastructure Services	1	24	0	0	1	2	0	0	28
<b>Total permanent</b>	<b>3</b>	<b>37</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>25</b>	<b>0</b>	<b>1</b>	<b>68</b>
Non- permanent	0	2	0	0	1	8	0	0	11
<b>Grand total</b>	<b>3</b>	<b>39</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>33</b>	<b>0</b>	<b>1</b>	<b>79</b>

Table 134: Department - Race

#### 4.2.2 VACANCY RATE

The approved organogram for the Municipality had 76 posts for the 2021/22 financial year. The actual positions filled are indicated in the table below by functional level. 8 posts were vacant at the end of 2021/22, resulting in a vacancy rate of 10.52%.



## CHAPTER 4: ORGANISATIONAL DEVELOPMENT PERFORMANCE

Below is a table that indicates the vacancies within the Municipality:

Per Functional Level		
Post level	Filled	Vacant
MM & MSA section 57 & 56	1	0
Middle management (T14-T19)	6	0
Admin Officers (T4-T13)	45	5
General Workers (T3)	17	3
<b>Total</b>	<b>68</b>	<b>8</b>
Functional area	Filled	Vacant
Office of the Municipal Manager	8	0
Finance and Administration Services	19	1
Community Services	12	1
Infrastructure Services	28	5
<b>Total</b>	<b>67</b>	<b>7</b>

Table 135: Vacancy Rate Per Post

The table below indicates the number of critical vacancies per salary level:

Salary Level	Number of current critical vacancies	Total posts as per organogram	Vacancy job title
Municipal Manager	0	0	N/A
Chief Financial Officer	0	0	N/A
Other Section 57 Managers	0	0	N/A
Senior management (T14-T19)	0	0	N/A
Highly skilled supervision (T4-T13)	2	0	Accountant Revenue & Foreman
<b>Total</b>	<b>2</b>	<b>0</b>	<b>N/A</b>

Table 136: Critical Vacancies Per Salary Level

### 4.2.3 STAFF TURNOVER RATE

A high staff turnover may be costly to a municipality and might negatively affect productivity, service delivery and institutional memory/organisational knowledge. Below is a table that shows the staff turnover rate within the Municipality.

The table below indicates the turn-over rate over the last two years:

Financial year	Total no appointments at the end of each Financial Year	New appointments	No Terminations during the year	Turn-over Rate
2020/21	2	2	2	100%
2021/22	1	1	1	100%

Table 137: Staff Turnover Rate





## CHAPTER 4: ORGANISATIONAL DEVELOPMENT PERFORMANCE

### 4.3 COMPONENT B: MANAGING THE MUNICIPAL WORKFORCE

#### 4.3.1 INJURIES

An occupational injury is a personal injury, disease or death resulting from an occupational accident. Compensation claims for such occupational injuries are calculated according to the seriousness of the injury/disease and can be costly to a municipality. Occupational injury will influence the loss of man hours and therefore financial and productivity performance.

The table below indicates the total number of injuries within the different directorates:

Directorates	2020/21	2021/22
Office of the Municipal Manager	0	0
Finance and Corporate Services	1	0
Community Services	0	0
Infrastructure Services	1	0
<b>Total</b>	<b>2</b>	<b>0</b>

Table 138: Injuries

#### 4.3.2 SICK LEAVE

The number of day's sick leave taken by employees has service delivery and cost implications. The monitoring of sick leave identifies certain patterns or trends. Once these patterns are identified, corrective action can be taken. The total number of employees that have taken sick leave during the 2021/22 financial year shows an increase when comparing it with the 2020/21 financial year.

The table below indicates the total number sick leave days taken within the year:

Year	Total number of sick leave days taken within the year
2020/21	395
2021/22	517

Table 139: Sick Leave

#### 4.3.3 HR POLICIES AND PLANS

Policies and plans provide guidance for fair and consistent staff treatment and a consistent approach to the managing of staff.

The table below shows the HR policies and plans that are approved:

Approved policies	
Name of policy	Date approved/ revised
Recruitment Policy	June 2010
Disability Policy	June 2010
Overtime Policy	October 2011
Leave Policy	August 2013
Unauthorised Absenteeism from the Workplace Policy	August 2013
Dress Code Policy	June 2016



## CHAPTER 4: ORGANISATIONAL DEVELOPMENT PERFORMANCE

Approved policies	
HIV/Aids Policy	June 2010
Study Aid for Officials Policy	October 2010
Records Management Policy	July 2021
Policies still to be developed/reviewed	
Name of policy	
Recruitment and Selection Policy	
Occupational Health and Safety Policy	
Leave of Absence Policy	
Overtime and Standby Policy	

Table 140: HR Policies and Plans

### 4.4 COMPONENT C: CAPACITATING THE MUNICIPAL WORKFORCE

Section 68(1) of the MSA states that municipality must develop its human resource capacity to a level that enables it to perform its functions and exercise its powers in an economical, effective, efficient and accountable way. For this purpose, the human resource capacity of a municipality must comply with the Skills Development Act (SDA), 1998 (Act No. 81 of 1998), and the Skills Development Levies Act, 20 1999 (Act No. 28 of 1999).

#### 4.4.1 SKILLS MATRIX

The table below indicates the number of employees that received training in the year under review:

Management level	Gender	Number of employees identified for training at start of the year (2021/22)	Number of Employees that received training (2021/22)
MM and S57	Female	4	0
	Male	1	0
Legislators, senior officials and managers	Female	4	0
	Male	4	1
Associate professionals and Technicians	Female	4	0
	Male	6	1
Professionals	Female	1	1
	Male	1	1
Clerks	Female	4	3
	Male	3	1
Service and sales workers	Female	3	0
	Male	3	0
Craft and related trade workers	Female	0	0
	Male	0	0
Plant and machine operators and assemblers	Female	1	0
	Male	2	1
Elementary occupations	Female	4	0
	Male	6	0
<b>Sub total</b>	<b>Female</b>	<b>25</b>	<b>4</b>



## CHAPTER 4: ORGANISATIONAL DEVELOPMENT PERFORMANCE

Management level	Gender	Number of employees identified for training at start of the year (2021/22)	Number of Employees that received training (2021/22)
	Male	26	5
<b>Total</b>		<b>51</b>	<b>9</b>

Table 141: Skills Matrix

### 4.4.2 SKILLS DEVELOPMENT - TRAINING PROVIDED

The Skills Development Act (1998) and the MSA, require employers to supply employees with the necessary training to develop its human resource capacity. Section 55(1)(f) states that as head of administration the Municipal Manager is responsible for the management, utilization and training of staff.

Training provided within the reporting period 2021/22			
Management level	Gender	Total	
		Actual	Target
MM and S57	Female	0	0
	Male	0	0
Legislators, senior officials and managers	Female	0	0
	Male	0	1
Professionals	Female	0	1
	Male	0	1
Technicians and associate professionals	Female	0	0
	Male	0	1
Clerks	Female	0	3
	Male	0	1
Service and sales workers	Female	0	0
	Male	0	0
Craft and related trade workers	Female	0	0
	Male	0	0
Plant and machine operators and assemblers	Female	0	0
	Male	0	1
Elementary occupations	Female	0	0
	Male	0	0
Sub total	Female	0	4
	Male	0	5
<b>Total</b>		<b>0</b>	<b>9</b>

Table 142: Skills Development



## CHAPTER 4: ORGANISATIONAL DEVELOPMENT PERFORMANCE

### 4.4.3 SKILLS DEVELOPMENT - BUDGET ALLOCATION

The table below indicates that a total amount of **R413 858** was allocated to the workplace skills plan and that **102.07%** of the total amount was spent in the 2021/22 financial year:

Year	Total personnel budget	Total Allocated	Total Spend	% Spent
2020/21	32 239 280	426 900	248 800	58.28%
2021/22	32 161 800	413 858	422 444	102.07%

*Table 143: Budget Allocated and Spent for Skills Development*

### 4.4.4 MFMA COMPETENCIES

In terms of Section 83 (1) of the MFMA, the accounting officer, senior managers, the chief financial officer, non-financial managers and other financial officials of a municipality must meet the prescribed financial management competency levels that are key to the successful implementation of the Municipal Finance Management Act. National Treasury has prescribed such financial management competencies in Government Notice 493 dated 15 June 2007.

To assist the above-mentioned officials to acquire the prescribed financial competencies, National Treasury, with the collaboration of various stakeholders and role players in the local government sphere, developed an outcomes-based NQF Level 6 qualification in municipal finance management. In terms of the Government Notice 493 of 15 June 2007, “(1) No municipality or municipal entity may, with effect 1 January 2013 (exempted until 30 September 2015 as per Government Notice No. 179 of 14 March 2014), employ a person as a financial official if that person does not meet the competency levels prescribed for the relevant position in terms of these Regulations.”

The table below provides details of the financial competency development progress as required by the regulation:

Description	Total number of officials employed by municipality (Regulation 14(4)(a) and (c))	Competency assessments completed (Regulation 14(4)(b) and (d))	Total number of officials whose performance agreements comply with Regulation 16 (Regulation 14(4)(f))	Total number of officials that meet prescribed competency levels (Regulation 14(4)(e))
<b>Financial Officials</b>				
Accounting officer	1	Yes	1	1
Chief financial officer	1	Yes	1	1
Senior managers	2	Yes	2	2
Any other financial officials	2	Yes	0	2
<b>Supply Chain Management Officials</b>				
Heads of supply chain management units	1	No	0	0
Supply chain management senior managers	0	No	0	0
<b>TOTAL</b>	<b>7</b>	<b>N/A</b>	<b>4</b>	<b>4</b>

*Table 144: MFMA Competencies*



## CHAPTER 4: ORGANISATIONAL DEVELOPMENT PERFORMANCE

### 4.5 COMPONENT D: MANAGING THE MUNICIPAL WORKFORCE EXPENDITURE

Section 66 of the MSA states that the accounting officer of a municipality must report to the Council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits. This is in line with the requirements of the Public Service Regulations, (2002), as well as National Treasury Budget and Reporting Regulations SA22 and SA23.

#### 4.5.1 PERSONNEL EXPENDITURE

The percentage personnel expenditure is essential in the budgeting process as it reflects on current and future efficiency. The table below indicates the percentage of the municipal budget that was spent on salaries and allowance for the past two financial years and that the Municipality is well within the national norm of between 35 to 40%:

Financial year	Total Expenditure salary and allowances	Total Operating Expenditure	Percentage
	R'000	R'000	
2020/21	28 635	89 341	32.05%
2021/22	33 010	65 949	50.05%

Table 145: Personnel Expenditure

Below is a summary of Councillor and staff benefits for the year under review:

Financial year	2020/21		2021/22	
	Actual	Original Budget	Adjusted Budget	Actual
Description	R'000			
<b>Councillors (Political Office Bearers plus Other)</b>				
Basic salaries and wages	2 215	2 229	2 327	2 657
Motor vehicle allowance	356	743	704	205
Other allowances	303	328	328	310
<b>Sub Total</b>	<b>2 874</b>	<b>3 300</b>	<b>3 359</b>	<b>3 172</b>
% increase/ (decrease)	N/A	14.82	1.79	(5.57)
<b>Senior Managers of the Municipality</b>				
Salary	3 445	3 621	3 573	3 738
Contributions	501	567	524	527
Allowances	582	563	750	600
Other benefits	184	190	193	228
Performance bonus	0	0	0	0
<b>Sub Total</b>	<b>4 712</b>	<b>4 940</b>	<b>5 010</b>	<b>5 093</b>
% increase/ (decrease)	N/A	4.84	1.42	1.66
<b>Other Municipal Staff</b>				
Basic Salaries and Wages	17 303	18 336	16 793	17 211
Contributions	3 081	3 436	3 220	3 169
Allowances	503	511	506	505
Housing allowance	147	125	59	51



## CHAPTER 4: ORGANISATIONAL DEVELOPMENT PERFORMANCE

Financial year	2020/21	2021/22		
Description	Actual	Original Budget	Adjusted Budget	Actual
	R'000			
Overtime	1 173	720	1 017	857
Other benefits or allowances	1 717	1 842	2 198	2 952
<b>Sub Total</b>	<b>23 924</b>	<b>24 970</b>	<b>23 793</b>	<b>24 745</b>
% increase	N/A	4.37	(4.71)	4.00
<b>Total Municipality</b>	<b>31 510</b>	<b>33 211</b>	<b>32 162</b>	<b>33 010</b>
% increase/ (decrease)	N/A	5.40	(3.16)	2.64

Table 146: Personnel Expenditure



## CHAPTER 5: FINANCIAL PERFORMANCE

### CHAPTER 5

This chapter provides details regarding the financial performance of the Municipality for the 2021/22 financial year.

#### COMPONENT A: STATEMENTS OF FINANCIAL PERFORMANCE

The Statement of Financial Performance provides an overview of the financial performance of the Municipality and focuses on the financial health of the Municipality.

#### 5.1 FINANCIAL SUMMARY

##### 5.1.1 OVERALL FINANCIAL SUMMARY

The table below indicates the summary of the financial performance for the 2021/22 financial year:

Financial Summary						
R'000						
Description	2020/21	2021/22			2021/22% Variance	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
<b>Financial Performance</b>						
Property rates	4 452	4 699	4 617	4 657	(0.89)	0.87
Service charges	20 014	23 343	24 475	22 834	(2.23)	(7.19)
Investment revenue	420	673	398	977	31.20	59.27
Transfers recognised - operational	29 026	29 002	26 325	24 563	(18.07)	(7.17)
Other own revenue	22 708	35 640	34 790	27 920	(27.65)	(24.61)
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>76 619</b>	<b>93 356</b>	<b>90 605</b>	<b>80 953</b>	<b>(15.32)</b>	<b>(11.92)</b>
Employee costs	29 732	29 911	28 854	29 722	(0.64)	2.92
Remuneration of Councillors	3 104	3 300	3 359	3 172	(4.05)	(5.89)
Depreciation & asset impairment	10 988	6 053	6 053	9 117	33.61	33.61
Finance costs	1 088	0	0	0	N/A	N/A
Bulk purchases	10 238	10 463	11 719	11 735	10.84	0.13
Transfers and subsidies	351	449	354	181	(147.38)	(94.81)
Other expenditure	42 573	48 440	51 718	47 362	(2.28)	(9.20)
<b>Total Expenditure</b>	<b>98 075</b>	<b>98 616</b>	<b>102 055</b>	<b>101 289</b>	<b>2.64</b>	<b>(0.76)</b>
<b>Surplus/(Deficit)</b>	<b>(21 456)</b>	<b>(5 260)</b>	<b>(11 450)</b>	<b>(20 336)</b>	<b>74.13</b>	<b>43.69</b>
Transfers recognised - capital	21 316	13 879	14 479	12 904	(7.56)	(12.21)
<b>Surplus/(Deficit) for the year</b>	<b>(140)</b>	<b>8 619</b>	<b>3 029</b>	<b>(7 432)</b>	<b>215.97</b>	<b>140.75</b>



## CHAPTER 5: FINANCIAL PERFORMANCE

Financial Summary						
R'000						
Description	2020/21	2021/22			2021/22% Variance	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
<b>Capital expenditure &amp; funds sources</b>						
<b>Capital expenditure</b>						
Transfers recognised - capital	21 316	13 879	14 479	12 904	(7.56)	(12.21)
<b>Total sources of capital funds</b>	<b>21 316</b>	<b>13 879</b>	<b>14 479</b>	<b>12 904</b>	<b>(7.56)</b>	<b>(12.21)</b>
<b>Financial position</b>						
Total current assets	25 498	14 488	25 380	17 339	16.44	(46.38)
Total non-current assets	226 722	213 582	187 823	214 618	0.48	12.48
Total current liabilities	(20 274)	(32 602)	(42 737)	(16 393)	(98.88)	(160.70)
Total non-current liabilities	(33 640)	(5 453)	(13 121)	(24 797)	78.01	47.09
Community wealth/Equity	(198 307)	(190 014)	(157 346)	(190 767)	0.39	17.52
<b>Cash flows</b>						
Net cash from (used) operating	17 522	10 295	10 295	(6 541)	257.39	257.39
Net cash from (used) investing	(19 930)	(6 338)	(6 338)	(136)	(4 550.69)	(4 550.69)
Net cash from (used) financing	(6)	0	0	0	N/A	N/A
Cash/cash equivalents at the beginning of the year	9 767	12 181	12 181	3 090	(294.23)	(294.23)
Cash/cash equivalents at the year end	12 181	16 138	16 138	9 767	(65.22)	(65.22)
<b>Cash backing/surplus reconciliation</b>						
Cash and investments available	9 767	12 181	12 181	3 090	(294.23)	(294.23)
<b>Balance - surplus (shortfall)</b>	<b>9 767</b>	<b>12 181</b>	<b>12 181</b>	<b>3 090</b>	<b>(294.23)</b>	<b>(294.23)</b>
<b>Asset register summary (WDV)</b>						
Asset register summary (WDV)	226 722	201 502	205 755	214 618	6.11	4.13
Depreciation & asset impairment	10 988	5 711	5 709	9 117	37.36	37.38
Repairs and Maintenance	2 364	1 754	6 893	1 572	(11.55)	(338.49)
<b>Free services</b>						
Cost of Free Basic Services provided	2 767	2 939	2 939	3 131	6.12	6.12





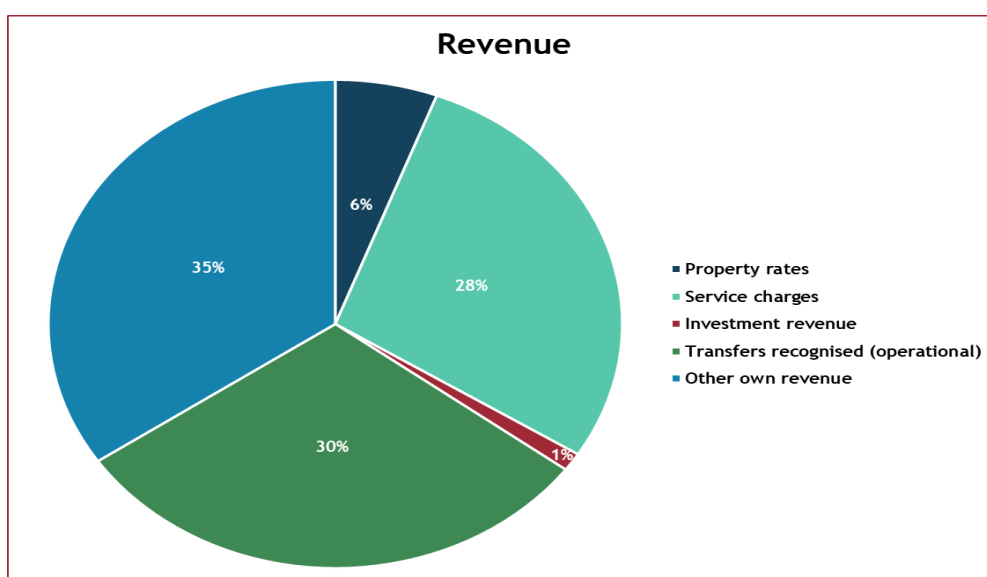
## CHAPTER 5: FINANCIAL PERFORMANCE

Financial Summary						
R'000						
Description	2020/21	2021/22			2021/22% Variance	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
Revenue cost of free services provided	5 318	4 899	4 899	4 744	(3.27)	(3.27)

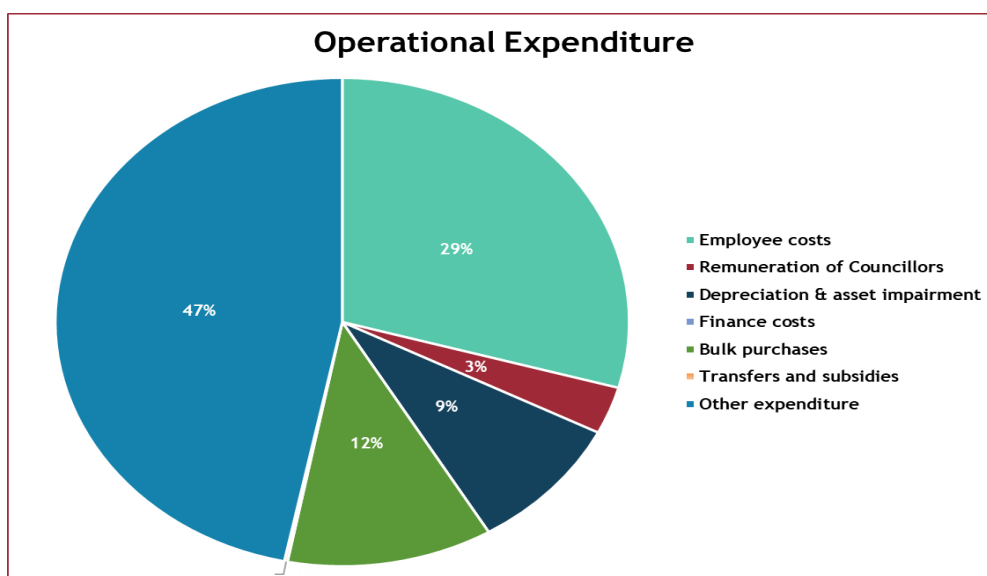
*Variations are calculated by dividing the difference between actual and original/adjustments budget by the actual.*

Table 147: Financial Performance 2021/22

The following graphs indicate the various types of revenue and expenditure items in the municipal budget for 2021/22:



Graph 8.: Revenue



Graph 9.: Operating Expenditure



## CHAPTER 5: FINANCIAL PERFORMANCE

### 5.1.2 REVENUE COLLECTION BY VOTE

The table below indicates the revenue collection performance by vote:

Vote Description	2020/21	2021/22			2021/22% Variance	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjusted Budget
	R'000					
Vote 1 - Mayoral & Council	0	0	0	0	N/A	N/A
Vote 2 - Municipal Manager	0	0	0	0	N/A	N/A
Vote 3 - Corporate Services	2 207	2 616	2 865	2 963	13.27	3.43
Vote 4 - Budget & Treasury	36 275	40 257	36 426	35 098	(12.81)	(3.64)
Vote 5 - Planning and Development	0	0	0	0	N/A	N/A
Vote 6 - Community and Social Services	1 504	1 584	1 717	1 703	7.55	(0.78)
Vote 7 - Sport and Recreation	718	4	4	2	(43.27)	(43.27)
Vote 8 - Housing	20	12	15	16	36.47	8.76
Vote 9 - Public Safety	20 533	33 335	32 725	24 456	(26.64)	(25.27)
Vote 10 - Road Transport	1 517	1 183	1 973	2 054	73.60	4.13
Vote 11 - Waste Management	2 763	2 261	2 995	3 039	34.42	1.45
Vote 12 - Waste Water Management	3 104	3 187	3 302	3 271	2.65	(0.93)
Vote 13 - Water	10 045	4 193	4 216	4 313	2.87	2.32
Vote 14 - Electricity	19 250	18 604	18 846	16 939	(8.95)	(10.12)
<b>Total Revenue by Vote</b>	<b>97 935</b>	<b>107 235</b>	<b>105 084</b>	<b>93 856</b>	<b>(12.48)</b>	<b>(10.68)</b>

*Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.*

Table 148: Revenue by Vote

### 5.1.3 REVENUE COLLECTION BY SOURCE

The table below indicates the revenue collection performance by source for the 2021/22 financial year:

Description	2020/21	2021/22			2021/22 % Variance	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjusted Budget
	R'000					
Property rates	4 452	4 699	4 617	4 657	(0.88)	0.88
Property rates - penalties and collection charges	0	0	0	0	N/A	N/A
Service charges - electricity revenue	14 400	17 391	17 633	15 637	(10.08)	(11.32)
Service charges - water revenue	2 237	2 926	2 948	3 088	5.54	4.74
Service charges - sanitation revenue	1 750	1 861	1 979	2 079	11.71	5.05
Service charges - refuse revenue	1 626	1 166	1 915	2 030	74.17	6.01
Service charges - other	184	0	0	0	N/A	N/A
Rentals of facilities and equipment	1 740	1 212	1 698	1 795	48.17	5.75
Interest earned - external investments	420	673	398	977	45.34	145.51
Interest earned - outstanding debtors	52	773	679	238	(69.18)	(64.91)



## CHAPTER 5: FINANCIAL PERFORMANCE

Description	2020/21	2021/22		2021/22 % Variance		
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjusted Budget
	R'000					
Fines	20 170	32 410	32 514	23 990	(25.98)	(26.22)
Licences and permits	363	927	213	467	(49.59)	119.33
Agency services	180	166	210	194	16.48	(7.82)
Transfers recognised - operational	29 026	29 002	26 325	24 563	(15.30)	(6.69)
Transfers recognised - capital	21 316	13 879	14 479	12 904	(7.03)	(10.88)
Other revenue	18	152	(524)	1 236	715.20	(335.74)
Gains on disposal of property, plant and equipment (PPE)	0	0	0	0	N/A	N/A
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>97 935</b>	<b>107 235</b>	<b>105 084</b>	<b>93 856</b>	<b>(12.48)</b>	<b>(10.68)</b>

*Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.*

Table 149: Revenue by Source

### 5.1.4 OPERATIONAL SERVICES PERFORMANCE

The table below indicates the operational services performance for the 2021/22 financial year:

Financial Performance of Operational Services - Operating Cost						
R'000						
Description	2020/21	2021/22		2021/22 % Variance		
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjusted Budget
Water	4 515	3 721	3 634	4 825	29.67	32.80
Waste Water (Sanitation)	2 527	1 610	2 240	3 282	103.86	46.51
Electricity	11 394	11 293	13 864	12 943	14.61	(6.64)
Waste Management	6 530	2 064	3 047	6 502	215.00	113.38
Housing	(147)	299	300	72	(75.90)	(75.96)
<b>Component A: sub-total</b>	<b>24 819</b>	<b>18 988</b>	<b>23 085</b>	<b>27 624</b>	<b>45.48</b>	<b>19.66</b>
Roads	11 951	11 583	11 696	12 146	4.85	3.84
<b>Component B: sub-total</b>	<b>11 951</b>	<b>11 583</b>	<b>11 696</b>	<b>12 146</b>	<b>4.85</b>	<b>3.84</b>
Planning	628	1 029	780	711	(30.97)	(8.92)
<b>Component C: sub-total</b>	<b>628</b>	<b>1 029</b>	<b>780</b>	<b>711</b>	<b>(30.97)</b>	<b>(8.92)</b>
Libraries	1 342	1 270	1 618	1 356	6.76	(16.20)
Cemeteries	3	233	233	10	(95.76)	(95.76)
Child care, aged care and social programmes	57	34	25	16	(53.89)	(36.93)
<b>Component D: sub-total</b>	<b>1 402</b>	<b>1 537</b>	<b>1 876</b>	<b>1 381</b>	<b>(10.14)</b>	<b>(26.37)</b>
Public Safety	21 641	31 530	31 422	26 441	(16.14)	(15.85)
Fire Services and Disaster Management	73	109	117	51	(53.06)	(55.96)
<b>Component E: sub-total</b>	<b>21 714</b>	<b>31 639</b>	<b>31 539</b>	<b>26 493</b>	<b>(16.27)</b>	<b>(16.00)</b>
Sport and Recreation	262	256	252	248	(3.45)	(1.83)



## CHAPTER 5: FINANCIAL PERFORMANCE

Financial Performance of Operational Services - Operating Cost						
R'000						
Description	2020/21	2021/22			2021/22 % Variance	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjusted Budget
Component F: sub-total	262	256	252	248	(3.45)	(1.83)
Financial Services	20 748	17 240	16 018	16 079	(6.74)	0.38
Administration	8 546	7 690	8 442	8 046	4.63	(4.69)
Office of the MM	3 825	3 469	3 487	3 472	0.09	(0.41)
Office of the Mayor	4 182	5 183	4 880	5 090	(1.81)	4.30
Component G: sub-total	37 301	33 583	32 827	32 687	(2.67)	(0.43)
Total Expenditure	98 075	98 616	102 055	101 289	2.71	(0.75)

*Variations are calculated by dividing the difference between actual and original/adjustments budget by the actual.*

Table 150: Operational Services Performance

### 5.2 FINANCIAL PERFORMANCE PER MUNICIPAL FUNCTION

#### 5.2.1 WATER SERVICES

Description	2020/21	2021/22			
	Actual	Original Budget	Adjusted Budget	Actual	Variance to Budget
	R'000				
Total Operational Revenue (excluding tariffs)	10 045	4 193	4 216	4 313	2.87
<b>Expenditure:</b>					
Employees	1 550	1 529	1 524	1 550	1.39
Repairs and Maintenance	494	410	182	200	(51.17)
Other	2 471	1 783	1 928	3 075	72.52
Total Operational Expenditure	4 515	3 721	3 634	4 825	29.67
Net Operational (Service) Expenditure	5 530	472	582	(512)	(208.47)

*Variations are calculated by dividing the difference between the actual and original budget by the actual.*

Table 151: Financial Performance: Water Services



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### 5.2.2 WASTE WATER (SANITATION) PROVISION

Description	2020/21	2021/22			
	Actual	Original Budget	Adjusted Budget	Actual	Variance to Budget
	R'000				
<b>Total Operational Revenue (excluding tariffs)</b>	<b>3 104</b>	<b>3 187</b>	<b>3 302</b>	<b>3 271</b>	<b>2.65</b>
<b>Expenditure:</b>					
Employees	1 060	851	1 008	976	14.67
Repairs and Maintenance	217	403	563	508	25.93
Other	1 250	355	669	1 798	405.91
<b>Total Operational Expenditure</b>	<b>2 527</b>	<b>1 610</b>	<b>2 240</b>	<b>3 282</b>	<b>103.86</b>
<b>Net Operational (Service) Expenditure</b>	<b>577</b>	<b>1 577</b>	<b>1 062</b>	<b>(10)</b>	<b>(100.65)</b>
<i>Variations are calculated by dividing the difference between the actual and original budget by the actual.</i>					

Table 152: Financial Performance: Waste Water (Sanitation) Services

### 5.2.3 ELECTRICITY

Description	2020/21	2021/22			
	Actual	Original Budget	Adjusted Budget	Actual	Variance to Budget
	R'000				
<b>Total Operational Revenue (excluding tariffs)</b>	<b>19 250</b>	<b>18 604</b>	<b>18 846</b>	<b>16 939</b>	<b>(8.95)</b>
<b>Expenditure:</b>					
Employees	0	0	0	0	N/A
Repairs and Maintenance	232	365	394	230	(36.87)
Other	11 162	10 929	13 470	12 713	16.33
<b>Total Operational Expenditure</b>	<b>11 394</b>	<b>11 293</b>	<b>13 864</b>	<b>12 943</b>	<b>14.61</b>
<b>Net Operational (Service) Expenditure</b>	<b>7 856</b>	<b>7 311</b>	<b>4 982</b>	<b>3 996</b>	<b>(45.34)</b>
<i>Variations are calculated by dividing the difference between the actual and original budget by the actual.</i>					

Table 153: Financial Performance: Electricity



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### 5.2.4 WASTE MANAGEMENT

Description	2020/21	2021/22			
	Actual	Original Budget	Adjusted Budget	Actual	Variance to Budget
	R'000				%
<b>Total Operational Revenue (excluding tariffs)</b>	<b>2 763</b>	<b>2 261</b>	<b>2 995</b>	<b>3 039</b>	<b>34.42</b>
<b>Expenditure:</b>					
Employees	683	659	828	837	26.95
Repairs and Maintenance	59	218	218	290	32.51
Other	5 788	1 186	2 001	5 375	353.12
<b>Total Operational Expenditure</b>	<b>6 530</b>	<b>2 064</b>	<b>3 047</b>	<b>6 502</b>	<b>215.00</b>
<b>Net Operational (Service) Expenditure</b>	<b>(3 768)</b>	<b>197</b>	<b>(52)</b>	<b>(3 463)</b>	<b>(1 860.01)</b>
<i>Variances are calculated by dividing the difference between the actual and original budget by the actual.</i>					

Table 154: Financial Performance: Waste Management

### 5.2.5 HOUSING

Description	2020/21	2021/22			
	Actual	Original Budget	Adjusted Budget	Actual	Variance to Budget
	R'000				%
<b>Total Operational Revenue (excluding tariffs)</b>	<b>20</b>	<b>12</b>	<b>15</b>	<b>16</b>	<b>36.47</b>
<b>Expenditure:</b>					
Employees	0	0	0	0	N/A
Repairs and Maintenance	7	18	18	0	(100.00)
Other	(154)	281	282	72	(74.37)
<b>Total Operational Expenditure</b>	<b>(147)</b>	<b>299</b>	<b>300</b>	<b>72</b>	<b>(75.90)</b>
<b>Net Operational (Service) Expenditure</b>	<b>167</b>	<b>(287)</b>	<b>(285)</b>	<b>(56)</b>	<b>(80.54)</b>
<i>Variances are calculated by dividing the difference between the actual and original budget by the actual.</i>					

Table 155: Financial Performance: Housing



## CHAPTER 5: FINANCIAL PERFORMANCE

### 5.2.6 ROADS AND STORMWATER

Description	2020/21	2021/22			
	Actual	Original Budget	Adjusted Budget	Actual	Variance to Budget
	R'000				%
<b>Total Operational Revenue (excluding tariffs)</b>	<b>1 517</b>	<b>1 183</b>	<b>1 973</b>	<b>2 054</b>	<b>73.60</b>
<b>Expenditure:</b>					
Employees	8 234	7 348	7 391	8 126	10.57
Repairs and Maintenance	558	521	443	267	(48.62)
Other	3 158	3 714	3 862	3 753	1.03
<b>Total Operational Expenditure</b>	<b>11 951</b>	<b>11 583</b>	<b>11 696</b>	<b>12 146</b>	<b>4.85</b>
<b>Net Operational (Service) Expenditure</b>	<b>(10 434)</b>	<b>(10 400)</b>	<b>(9 723)</b>	<b>(10 091)</b>	<b>(2.97)</b>
<i>Variations are calculated by dividing the difference between the actual and original budget by the actual.</i>					

Table 156: Financial Performance: Roads and Stormwater

### 5.2.7 PLANNING AND BUILDING CONTROL

Description	2020/21	2021/22			
	Actual	Original Budget	Adjusted Budget	Actual	Variance to Budget
	R'000				%
<b>Total Operational Revenue (excluding tariffs)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Expenditure:</b>					
Employees	0	713	667	693	(2.71)
Repairs and Maintenance	0	239	75	0	(100.00)
Other	0	78	38	17	(77.88)
<b>Total Operational Expenditure</b>	<b>0</b>	<b>1 029</b>	<b>780</b>	<b>711</b>	<b>(30.97)</b>
<b>Net Operational (Service) Expenditure</b>	<b>0</b>	<b>(1 029)</b>	<b>(780)</b>	<b>(711)</b>	<b>(30.97)</b>
<i>Variations are calculated by dividing the difference between the actual and original budget by the actual.</i>					

Table 157: Financial Performance: Planning and Building Control



## CHAPTER 5: FINANCIAL PERFORMANCE

### 5.2.8 LIBRARIES

Description	2020/21	2021/22			
	Actual	Original Budget	Adjusted Budget	Actual	Variance to Budget
	R'000				
<b>Total Operational Revenue (excluding tariffs)</b>	<b>1 482</b>	<b>1 566</b>	<b>1 686</b>	<b>1 686</b>	<b>7.61</b>
<b>Expenditure:</b>					
Employees	1 280	1 021	1 403	1 263	23.66
Repairs and Maintenance	53	60	60	19	(68.11)
Other	8	189	155	74	(60.83)
<b>Total Operational Expenditure</b>	<b>1 342</b>	<b>1 270</b>	<b>1 618</b>	<b>1 356</b>	<b>6.76</b>
<b>Net Operational (Service) Expenditure</b>	<b>141</b>	<b>296</b>	<b>68</b>	<b>330</b>	<b>11.29</b>
<i>Variances are calculated by dividing the difference between the actual and original budget by the actual.</i>					

Table 158: Financial Performance: Libraries

### 5.2.9 CEMETERIES

Description	2020/21	2021/22			
	Actual	Original Budget	Adjusted Budget	Actual	Variance to Budget
	R'000				
<b>Total Operational Revenue (excluding tariffs)</b>	<b>22</b>	<b>17</b>	<b>29</b>	<b>17</b>	<b>(2.93)</b>
<b>Expenditure:</b>					
Employees	0	0	0	0	N/A
Repairs and Maintenance	0	0	0	0	N/A
Other	3	233	233	10	(95.76)
<b>Total Operational Expenditure</b>	<b>3</b>	<b>233</b>	<b>233</b>	<b>10</b>	<b>(95.76)</b>
<b>Net Operational (Service) Expenditure</b>	<b>19</b>	<b>(216)</b>	<b>(204)</b>	<b>7</b>	<b>(103.08)</b>
<i>Variances are calculated by dividing the difference between the actual and original budget by the actual.</i>					

Table 159: Financial Performance: Cemeteries





## CHAPTER 5: FINANCIAL PERFORMANCE

### 5.2.10 CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

Description	2020/21	2021/22			
	Actual	Original Budget	Adjusted Budget	Actual	Variance to Budget
	R'000				%
<b>Total Operational Revenue (excluding tariffs)</b>	0	0	0	0	N/A
<b>Expenditure:</b>					
Employees	0	0	0	0	N/A
Repairs and Maintenance	0	0	0	0	N/A
Other	57	34	25	16	(53.89)
<b>Total Operational Expenditure</b>	<b>57</b>	<b>34</b>	<b>25</b>	<b>16</b>	<b>(53.89)</b>
<b>Net Operational (Service) Expenditure</b>	<b>(57)</b>	<b>(34)</b>	<b>(25)</b>	<b>(16)</b>	<b>(53.89)</b>
<i>Variances are calculated by dividing the difference between the actual and original budget by the actual.</i>					

Table 160: Financial Performance: Child Care, Aged Care, Social Programmes

### 5.2.11 PUBLIC SAFETY (TRAFFIC AND LAW ENFORCEMENT)

Description	2020/21	2021/22			
	Actual	Original Budget	Adjusted Budget	Actual	Variance to Budget
	R'000				%
<b>Total Operational Revenue (excluding tariffs)</b>	<b>20 533</b>	<b>33 335</b>	<b>32 725</b>	<b>24 456</b>	<b>(26.64)</b>
<b>Expenditure:</b>					
Employees	3 321	3 345	3 136	3 146	(5.94)
Repairs and Maintenance	768	374	212	238	(36.28)
Other	17 552	27 811	28 075	23 057	(17.09)
<b>Total Operational Expenditure</b>	<b>21 641</b>	<b>31 530</b>	<b>31 422</b>	<b>26 441</b>	<b>(16.14)</b>
<b>Net Operational (Service) Expenditure</b>	<b>(1 107)</b>	<b>1 805</b>	<b>1 303</b>	<b>(1 985)</b>	<b>(209.97)</b>
<i>Variances are calculated by dividing the difference between the actual and original budget by the actual.</i>					

Table 161: Financial Performance: Public Safety (Traffic and Law Enforcement)



## CHAPTER 5: FINANCIAL PERFORMANCE

### 5.2.12 FIRE SERVICES AND DISASTER MANAGEMENT

Description	2020/21	2021/22			
	Actual	Original Budget	Adjusted Budget	Actual	Variance to Budget
	R'000				%
<b>Total Operational Revenue (excluding tariffs)</b>	0	0	0	0	N/A
<b>Expenditure:</b>					
Employees	0	0	0	0	N/A
Repairs and Maintenance	29	10	10	14	49.57
Other	44	100	107	37	(63.01)
<b>Total Operational Expenditure</b>	<b>73</b>	<b>109</b>	<b>117</b>	<b>51</b>	<b>(53.06)</b>
<b>Net Operational (Service) Expenditure</b>	<b>(73)</b>	<b>(109)</b>	<b>(117)</b>	<b>(51)</b>	<b>(53.06)</b>
<i>Variations are calculated by dividing the difference between the actual and original budget by the actual.</i>					

Table 162: Financial Performance: Fire Services and Disaster Management

### 5.2.13 SPORT AND RECREATION

Description	2020/21	2021/22			
	Actual	Original Budget	Adjusted Budget	Actual	Variance to Budget
	R'000				%
<b>Total Operational Revenue (excluding tariffs)</b>	<b>718</b>	<b>4</b>	<b>4</b>	<b>2</b>	<b>(43.27)</b>
<b>Expenditure:</b>					
Employees	0	158	166	184	16.55
Repairs and Maintenance	0	13	14	5	(61.30)
Other	262	85	72	58	(31.62)
<b>Total Operational Expenditure</b>	<b>262</b>	<b>256</b>	<b>252</b>	<b>248</b>	<b>(3.45)</b>
<b>Net Operational (Service) Expenditure</b>	<b>456</b>	<b>(252)</b>	<b>(248)</b>	<b>(245)</b>	<b>(2.81)</b>
<i>Variations are calculated by dividing the difference between the actual and original budget by the actual.</i>					

Table 163: Financial Performance: Sport and Recreation



## CHAPTER 5: FINANCIAL PERFORMANCE

### 5.2.14 OFFICE OF THE MUNICIPAL MANAGER

Description	2020/21	2021/22			
	Actual	Original Budget	Adjusted Budget	Actual	Variance to Budget
	R'000				
<b>Total Operational Revenue (excluding tariffs)</b>	0	0	0	0	N/A
<b>Expenditure:</b>					
Employees	2 881	2 873	3 003	3 113	8.34
Repairs and Maintenance	385	0	0	0	N/A
Other	558	596	483	360	(39.67)
<b>Total Operational Expenditure</b>	<b>3 825</b>	<b>3 469</b>	<b>3 487</b>	<b>3 472</b>	<b>0.09</b>
<b>Net Operational (Service) Expenditure</b>	<b>(3 825)</b>	<b>(3 469)</b>	<b>(3 487)</b>	<b>(3 472)</b>	<b>0.09</b>
<i>Variations are calculated by dividing the difference between the actual and original budget by the actual.</i>					

Table 164: Financial Performance: Office of the Municipal Manager

### 5.2.15 ADMINISTRATION

Description	2020/21	2021/22			
	Actual	Original Budget	Adjusted Budget	Actual	Variance to Budget
	R'000				
<b>Total Operational Revenue (excluding tariffs)</b>	2 207	2 616	2 865	2 963	13.27
<b>Expenditure:</b>					
Employees	2 338	3 247	2 462	2 383	(26.59)
Repairs and Maintenance	2 772	1 452	2 028	1 966	35.43
Other	3 436	2 992	3 952	3 697	23.57
<b>Total Operational Expenditure</b>	<b>8 546</b>	<b>7 690</b>	<b>8 442</b>	<b>8 046</b>	<b>4.63</b>
<b>Net Operational (Service) Expenditure</b>	<b>(6 399)</b>	<b>(5 074)</b>	<b>(5 577)</b>	<b>(5 083)</b>	<b>0.17</b>
<i>Variations are calculated by dividing the difference between the actual and original budget by the actual.</i>					

Table 165: Financial Performance: Administration



## CHAPTER 5: FINANCIAL PERFORMANCE

### 5.2.16 OFFICE OF THE MAYOR

Description	2020/21	2021/22			
	Actual	Original Budget	Adjusted Budget	Actual	Variance to Budget
	R'000				
<b>Total Operational Revenue (excluding tariffs)</b>	0	0	0	0	N/A
<b>Expenditure:</b>					
Employees	742	754	786	1 312	73.86
Repairs and Maintenance	(222)	110	84	28	(74.41)
Other	3 663	4 319	4 009	3 750	(13.17)
<b>Total Operational Expenditure</b>	<b>4 182</b>	<b>5 183</b>	<b>4 880</b>	<b>5 090</b>	<b>(1.81)</b>
<b>Net Operational (Service) Expenditure</b>	<b>(4 182)</b>	<b>(5 183)</b>		<b>(5 090)</b>	<b>(1.81)</b>
<i>Variations are calculated by dividing the difference between the actual and original budget by the actual.</i>					

Table 166: Financial Performance: Office of the Mayor

### 5.2.17 FINANCIAL SERVICES

Description	2020/21	2021/22			
	Actual	Original Budget	Adjusted Budget	Actual	Variance to Budget
	R'000				
<b>Total Operational Revenue (excluding tariffs)</b>	36 275	40 257	36 426	35 098	(12.81)
<b>Expenditure:</b>					
Employees	6 604	7 412	6 478	6 339	(14.48)
Repairs and Maintenance	8 705	2 310	2 591	2 193	(5.03)
Other	5 439	7 518	6 949	7 546	0.38
<b>Total Operational Expenditure</b>	<b>20 748</b>	<b>17 240</b>	<b>16 018</b>	<b>16 079</b>	<b>(6.74)</b>
<b>Net Operational (Service) Expenditure</b>	<b>15 527</b>	<b>23 016</b>	<b>20 408</b>	<b>19 020</b>	<b>(17.36)</b>
<i>Variations are calculated by dividing the difference between the actual and original budget by the actual.</i>					

Table 167: Financial Performance: Financial Services



## CHAPTER 5: FINANCIAL PERFORMANCE

### 5.3 GRANTS

#### 5.3.1 GRANT PERFORMANCE

The Municipality had a total amount of R50.34 million for infrastructure and other projects available that was received in the form of grants from the National and Provincial Governments during the 2021/22 financial year.

The performance in the spending of these grants is summarised as follows:

Grant Performance						
R'000						
Description	2020/21	2021/22			2021/22 % Variance	
	Actual	Budget	Adjusted Budget	Actual	Original Budget	Adjusted Budget
<b>Capital Transfers and Grants</b>						
<b>National Government:</b>	<b>26 845</b>	<b>41 173</b>	<b>36 877</b>	<b>34 644</b>	<b>(15.86)</b>	<b>(6.05)</b>
Equitable share	16 574	23 360	18 461	18 461	(20.97)	0.00
Department of Water Affairs	0	7 496	7 496	7 496	0.00	0.00
Municipal Infrastructure Grant (MIG)	2 704	6 719	6 719	4 908	(26.96)	(26.96)
Expanded Public Works Programme (EPWP)	1 238	1 098	1 898	1 898	72.86	0.00
Integrated National Electrification Programme	2 372	0	0	0	N/A	N/A
COVID-19 Support Grant	268	0	0	0	N/A	N/A
Finance Management Grant (FMG)	3 688	2 500	2 303	1 881	(24.74)	(18.30)
<b>Provincial Government:</b>	<b>3 582</b>	<b>1 708</b>	<b>2 130</b>	<b>1 844</b>	<b>7.95</b>	<b>-13.45</b>
Municipal Service Delivery and Capacity Building	56	0	257	1	0.00	(99.58)
Proclaimed roads	0	50	50	49	(2.21)	(2.21)
Community Development Workers Operating Grant	186	94	139	110	16.78	(21.05)
Library Grant	1 251	1 564	1 684	1 684	7.67	0.00
SMME Booster Grant	194	0	0	0	N/A	N/A
COVID-19 Support Grant	400	0	0	0	N/A	N/A
Department of Sport and Recreation	72	0	0	0	N/A	N/A
Municipal Drought Support Grant	1 423	0	0	0	N/A	N/A
<b>District Municipality</b>	<b>0</b>	<b>0</b>	<b>400</b>	<b>400</b>	<b>0.00</b>	<b>0.00</b>
COVID-19 Support Grant	0	0	400	400	0.00	0.00
<b>Other Grant Providers</b>	<b>68</b>	<b>0</b>	<b>47</b>	<b>73</b>	<b>0.00</b>	<b>56.55</b>
Private Enterprise - COVID-19	0	0	37	30	0.00	(17.81)
SETA	68	0	10	43	0.00	327.95
<b>Total Capital Transfers and Grants</b>	<b>30 495</b>	<b>42 881</b>	<b>39 454</b>	<b>36 961</b>	<b>(13.81)</b>	<b>(6.32)</b>

*Variations are calculated by dividing the difference between actual and original/adjustments budget by the actual.*

Table 168: Grant Performance for 2021/22



## CHAPTER 5: FINANCIAL PERFORMANCE

### 5.3.2 LEVEL OF RELIANCE ON GRANTS & SUBSIDIES

Financial year	Total grants	Total	Percentage
	and subsidies received	Operating Revenue	
	R'000	R'000	%
2020/21	50 342	76 619	65.70
2021/22	37 467	90 605	41.35

Table 169: Reliance on Grants

### 5.3.3 THREE LARGEST ASSETS

The following table indicates the details of the three largest assets within the Municipality:

Asset 1		
Name	MV and LV Networks	
Description	MV transformer	
Asset Type	Electrical Infrastructure	
Key Staff Involved	Technical Department	
Staff Responsibilities	Manager Infrastructure	
Asset Value as at 30 June 2022	2020/21 R million	2021/22 R million
	3 717	3 104
Asset 2		
Name	Sewerage Purification & Reticulation	
Description	Sanitation infrastructure	
Asset Type	Civil structures	
Key Staff Involved	Technical Department	
Staff Responsibilities	Manager Infrastructure	
Asset Value as at 30 June 2022	2020/21 R million	2021/22 R million
	1 864	2 436
Asset 3		
Name	Water Purification & Reticulation	
Description	Water Supply Infrastructure	
Asset Type	Water	
Key Staff Involved	Technical Department	
Staff Responsibilities	Manager Infrastructure	
Asset Value as at 30 June 2022	2020/21 R million	2021/22 R million
	1 163	12 747

Table 170: Three Largest Assets



## CHAPTER 5: FINANCIAL PERFORMANCE

### 5.3.4 SOURCES OF FINANCE FOR CAPITAL EXPENDITURE

The following table indicates the sources of finance used for capital expenditure during the financial year:

Details	2020/21	2021/22				
	<i>Audited outcome</i>	Original Budget (OB)	Adjustment Budget	Actual	Adjustment to OB Variance	Actual to OB Variance
<b>Source of finance</b>						
<b>Description</b>	<b>R'000</b>				<b>%</b>	
Grants and subsidies	21 316	10 006	25 422	12 904	154.07	28.97
<b>Total</b>	<b>21 316</b>	<b>10 006</b>	<b>25 422</b>	<b>12 904</b>	<b>154.07</b>	<b>28.97</b>
<b>Percentage of finance</b>						
Grants and subsidies	100	100	100	100		
<b>Capital expenditure</b>						
<b>Description</b>	<b>R'000</b>				<b>%</b>	
Water and sanitation	1 864	7 779	18 420	15 183	136.80	95.19
Electricity	3 717	400	0	3 104	(100.00)	676.09
Housing	0	0	0	0	N/A	N/A
Roads and storm water	0	0	0	0	N/A	N/A
Other	1 767	1 827	7 002	3 029	283.24	65.78
<b>Total</b>	<b>7 348</b>	<b>10 006</b>	<b>25 422</b>	<b>21 316</b>	<b>154.07</b>	<b>113.04</b>
<b>Percentage of expenditure</b>						
Water and sanitation	25.37	77.74	72.46	71.23		
Electricity	50.59	4.00	N/A	14.56		
Roads and storm water	N/A	N/A	N/A	N/A		
Other	24.04	18.26	27.54	14.21		

Table 171: Sources of Finance for Capital Expenditure

### 5.3.5 GRANTS MADE BY THE MUNICIPALITY

The following table indicates the grants made by the Municipality during the financial year:

All organisations or person in receipt of grants provided by the Municipality	Nature of Project	Conditions attached to funding	Value 2021/22 (R'000)	Total Amount committed over previous and future years
Indigent households	Repairs and maintenance on electrical and plumbing equipment and indigent burials	None	181	400

Table 172: Grants Made by the Municipality



## CHAPTER 5: FINANCIAL PERFORMANCE

### 5.4 ASSET MANAGEMENT

#### 5.4.1 REPAIRS AND MAINTENANCE

Description	2020/21	2021/22			
	Actual (Audited Outcome)	Original Budget	Adjustment Budget	Actual	Budget variance
		R'000			
Repairs and Maintenance Expenditure	993	1 754	6 893	6 893	0.00

Table 173: Repairs & Maintenance

### 5.5 FINANCIAL RATIOS BASED ON KEY PERFORMANCE INDICATORS

#### 5.5.1 LIQUIDITY RATIO

Description	Basis of calculation	2020/21	2021/22
		Audited outcome	Pre-Audited outcome
Current Ratio	Current assets/current liabilities	(1.19)	(059)
Current Ratio adjusted for aged debtors	Current assets less debtors > 90 days/current liabilities	(0.81)	(0.42)
Liquidity Ratio	Cash and equivalents/Trade creditors and short-term borrowings	(0.40)	(0.32)

Table 174: Liquidity Financial Ratio

#### 5.5.2 IDP REGULATION FINANCIAL VIABILITY INDICATORS

Description	Basis of calculation	2020/21	2021/22
		Audited outcome	Pre-Audited outcome
Cost Coverage	(Available cash + Investments)/monthly fixed operational expenditure	0.88	0.00
Total Outstanding Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services	9.00	12.33
Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)	51.37	26.11

Table 175: Financial Viability National KPAs

#### 5.5.3 EMPLOYEE COSTS

Description	Basis of calculation	2020/21	2021/22
		Audited outcome	Pre-Audited outcome
Employee costs	Employee costs/(Total Revenue - capital revenue)	38.81%	31.85%

Table 176: Employee Costs





## CHAPTER 5: FINANCIAL PERFORMANCE

### 5.5.4 REPAIRS AND MAINTENANCE

Description	Basis of calculation	2020/21	2021/22
		Audited outcome	Pre-Audited outcome
Repairs and maintenance (R&M) as a percentage of total revenue excluding capital revenue	R&M/(total revenue excluding capital revenue)	1.30	7.61

Table 177: Repairs and Maintenance Ratio

### COMPONENT B: CASH FLOW MANAGEMENT AND INVESTMENTS

Cash flow management is critical to the municipality as it enables the organisation to assess whether enough cash is available at any point in time to cover the council's commitments. Cash flow is rigorously managed and monitored on a regular basis.

### 5.6 CASH FLOW

Description	2020/21	2021/22		
	Audited Outcome	Original Budget	Adjusted Budget	Actual
	R'000			
<b>Cash flow from operating activities</b>				
<b>Receipts</b>				
Property rates	5 146	4 792	4 792	4 579
Service charges	2 615	23 225	23 225	21 963
Government grants	46 742	37 982	37 982	30 777
Interest	286	673	673	280
Other receipts	21 673	9 082	9 082	8 642
<b>Payments</b>				
Suppliers and employees	(58 569)	(64 685)	(64 685)	(72 247)
Finance charges	(370)	(773)	(773)	(536)
Transfers and Grants	0	0	0	0
<b>Net cash from/(used) operating activities</b>	<b>17 522</b>	<b>10 295</b>	<b>10 295</b>	<b>(6 541)</b>
<b>Cash flows from investing activities</b>				
<b>Receipts</b>				
Proceeds on disposal of PPE	0	0	0	(0)
Decrease (increase) other non-current receivables	0	0	0	(14)
<b>Payments</b>				
Capital assets	(19 930)	(6 338)	(6 338)	(122)
<b>Net cash from/(used) investing activities</b>	<b>(19 930)</b>	<b>(6 338)</b>	<b>(6 338)</b>	<b>(136)</b>
<b>Cash flows from financing activities</b>				
<b>Receipts</b>				
Repayment of other financial and cash equivalents	(6)	0	0	0



## CHAPTER 5: FINANCIAL PERFORMANCE

Description	2020/21	2021/22		
	<i>Audited Outcome</i>	Original Budget	Adjusted Budget	Actual
	R'000			
Increase (decrease) in consumer deposits	0	0	0	0
Net cash from/(used) financing activities	(6)	0	0	0
Net increase/ (decrease) in cash held	(2 414)	3 957	3 957	(6 677)
Cash/cash equivalents at the year begin:	12 181	9 767	9 767	9 767
Cash/cash equivalents at the year-end:	9 767	13 724	13 724	3 090

Table 178: Cash Flow

### 5.7 GROSS OUTSTANDING DEBTORS PER SERVICE

Financial year	Rates	Trading services	Economic services	Housing rentals	Other	Total
		(Electricity and Water)	(Sanitation and Refuse)			
	R'000					
2020/21	220	2 037	1 148	383	7 072	10 860
2021/22	(236)	11	48	18	(13 553)	(13 714)
Difference	(456)	(2 026)	(1 101)	(365)	(20 625)	(24 574)
% growth year on year	(207.3)	(99.5)	(95.9)	(95.4)	(291.7)	(226.3)

*Note: Figures exclude provision for bad debt*

Table 179: Gross Outstanding Debtors per Service

### 5.8 TOTAL DEBTORS AGE ANALYSIS

Financial year	Less than 30 days	Between 30-60 days	Between 60-90 days	More than 90 days	Total
	R'000				
2020/21	1 382	235	187	7 421	9 225
2021/22	1 661	457	370	8 177	10 666
Difference	279	222	183	757	1 442
% growth year on year	20.22	94.49	97.88	10.20	15.63

*Note: Figures exclude provision for bad debt.*

Table 180: Outstanding Debtor Age Analysis



## CHAPTER 5: FINANCIAL PERFORMANCE

### 5.9 BORROWING AND INVESTMENTS

#### 5.9.1 MUNICIPAL INVESTMENTS

Actual Investments		
R'000		
Investment type	2020/21	2021/22
	Actual	Actual
Deposits - Bank	9 767	3 090
<b>Total</b>	<b>9 767</b>	<b>3 090</b>

*Table 181: Municipal Investments*



## CHAPTER 6: AUDITOR-GENERAL OPINION

### CHAPTER 6

#### COMPONENT A: AUDITOR-GENERAL OPINION 2020/21

##### 6.1 AUDITOR-GENERAL REPORT 2020/21

Details	
Audit Report Status:	Qualified opinion
Issue raised	Corrective steps implemented
<p><b>Inventory:</b> During the previous year, the AG was unable to obtain sufficient appropriate audit evidence for consumable stores included in the inventory balance of R588 461 due to the status of the accounting records. The Municipality did not have adequate systems of internal control to ensure adequate stock records are kept for purchases and issues made during the year. The AG's audit opinion on the financial statements for the period ended 30 June 2020 was modified accordingly. The AG was, therefore, still unable to obtain sufficient appropriate audit evidence to substantiate the inventory balance of R640 536 (2020/21: R588 461) at 30 June 2021. Consequently, the AG was unable to determine whether any adjustments were necessary to the inventory balance, stated at R640 536 (2020/21: R588 461). The AG was also unable to quantify the possible misstatement of the inventory balance by alternative means. Consequently, the AG was also not able to determine whether any adjustments were necessary to inventory of R2.3 million (2020/21: R1.9 million), recognised as an expense per notes 2 and 36 to the financial statements; the surplus for the year of R4.4 million (2020/21: deficit of R3 million); and the accumulated surplus, stated at R170.8 million</p>	Not implemented
<p><b>Payables:</b> Included in payables from exchange transactions is R7.8 million (2020/21: R3.4 million) for goods and services received but for which sufficient appropriate audit evidence could not be provided to the auditors. The Municipality did not reconcile the amount per the payables listings to the amount recorded per the financial statements and general ledger. As a consequence, the AG was unable to determine whether any adjustments were necessary to the financial statements arising from trade payables and accruals incorrectly stated. Consequently, the AG was unable to determine whether any adjustments to expenditure stated at R93.6 million, payables from exchange transactions stated at R12.5 million and the accumulated surplus stated at R170.8 million in the financial statements were necessary</p>	Partly corrected



## CHAPTER 6: AUDITOR-GENERAL OPINION

Details	
<p><b>Transfer and subsidies:</b></p> <p>The AG was unable to obtain sufficient appropriate audit evidence to confirm whether the conditions were met to satisfy revenue recognition in terms of GRAP 23 - <i>Revenue from Non-exchange Transactions (Taxes and Transfers)</i>. Consequently, the AG was unable to confirm whether any adjustment were necessary to the amount of R2.6 million recognised as transfer revenue: government grants and subsidies and could not do so by alternative means. The AG's audit opinion on the financial statements is also modified because of the possible effect of the opening balances on the transfer revenue: government grants and subsidies, unspent conditional grants and accumulated surplus.</p> <p>Consequently, the AG was unable to determine whether any further adjustments were necessary to transfer revenue: government grants and subsidies, stated at R50.3 million; the related expenditure, stated at R93.6 million; unspent conditional grants, stated at R8.4 million and accumulated surplus stated at R170.8 million in the financial statements</p>	Partly corrected
Emphasis of matters	
<p><b>Restatement of corresponding figures:</b></p> <p>As disclosed in note 44 to the financial statements, the corresponding figures for 30 June 2020 were restated as a result of errors detected during the 2021/22 financial year in the financial statements of the Municipality at, and for the year ended, 30 June 2021</p>	Completed
<p><b>Material impairments:</b></p> <p>As disclosed in note 3 to the financial statements, the Municipality provided for the impairment of receivables from exchange transactions (service debtors) amounting to R3.4 million (2020/21: R3.4 million).</p> <p>As disclosed in note 6 to the financial statements, the Municipality provided for the impairment of receivables from non-exchange transactions amounting to R104.9 million (2020/21: R87.9 million). This mainly relates to fines issued</p>	Completed
<p><b>Material losses:</b></p> <p>As disclosed in note 48.1.8 to the financial statements, water losses of 37.56% amounting to R1.7 million (2020/21: R39.83% amounting to R2.1 million) were incurred during the year</p>	Investigation in progress

Table 182: AG Report 2020/21



## CHAPTER 6: AUDITOR-GENERAL OPINION

### COMPONENT B: AUDITOR-GENERAL OPINION 2021/22

#### 6.2 AUDITOR-GENERAL REPORT 2021/22

Details	
Audit Report Status:	Adverse opinion
Issue raised	Corrective steps implemented
<p><b>Property, plant, and equipment:</b></p> <p>The AG was unable to obtain sufficient appropriate audit evidence for property, plant, and equipment, due to inadequate information presented in the fixed assets register. The AG was unable to confirm the physical assets by alternative means. The AG was also unable to obtain sufficient and appropriate audit evidence of the adjustments on the balances previously disclosed due to insufficient supporting information. Consequently, The AG was unable to determine whether any adjustments relating to property, plant, and equipment of R190 796 446 (2021: 202 678 338) as disclosed in note 7, depreciation and amortisation of R9 117 123 (2021: 10 988 220) as disclosed in note 32, Impairment losses as disclosed in note 33 of R1 535 793 (2021: 739 600) and contracted services of the prior year (2021) as disclosed in note 36 of R7 477 323 to the financial statements were necessary.</p> <p>Also, the municipality did not account for its infrastructure asset additions at the appropriate purchase price, in accordance with GRAP 17, Property, Plant, and Equipment. The municipality did not maintain proper records management so that additions are recorded at amounts evidenced by supporting documentation. Consequently, property, plant and equipment is overstated by R5 653 244.</p> <p>In addition, the municipality did not write off expenditure on projects which were discontinued and where no future economic benefits are expected as required by GRAP 17, Property, Plant, and Equipment. Consequently, property, plant and equipment is overstated by R1 306 213 and loss on disposal of property, plant and equipment is understated by the same amount.</p> <p>Furthermore, the municipality did not disclose in note 7.5 infrastructure assets under construction valued at R5 218 686, for which there was no capital expenditure for three years, as required by GRAP 17.</p>	<p>Corrective measures are as follows:</p> <ul style="list-style-type: none"> <li>• Review and update Asset Register</li> <li>• Correction of the WIP projects</li> </ul>



## CHAPTER 6: AUDITOR-GENERAL OPINION

Details	
<p><b>Revenue from exchange transactions:</b> <b>Service charges</b></p> <p>The AG was unable to obtain sufficient and appropriate audit evidence to confirm the value of consumed services provided and amount due to the municipality due to faulty conventional water and electricity meters. The AG was unable to confirm the service charges through alternative means. Consequently, The AG was unable to determine if any adjustments to revenue from exchange transactions: service charges of R22 834 044 as disclosed in note 24, receivables from exchange transactions amounting to R5 220 521 as disclosed in note 3, and impairment losses amounting to R21 723 900 as disclosed in note 33 were required to the financial statements.</p>	<p>Investigate faulty meters, as well as meter readings</p>
<p><b>Revenue from exchange transactions:</b> <b>Interest, dividends and rent on land earned</b></p> <p>The municipality did not correctly calculate interest charged on outstanding debtor accounts in accordance with the GRAP 9, Revenue from exchange transactions, as the municipality only raised interest on the current outstanding balance and not the accumulated balance in the current financial year. Consequently, the interest, dividends and rent on land earned as disclosed in note 28 is understated by R7 101 002 and Receivables from exchange transactions is understated with the same amount in the current year. Additionally, there was an impact on the surplus for the period and on the accumulated surplus</p>	<p>Investigate the entire population. Implement appropriate verification controls</p>
<p><b>Revenue from non-exchange transactions:</b> <b>Fines, penalties, and forfeits</b></p> <p>The municipality did not record all the provincial traffic fines, as required by GRAP 23, Revenue from non-exchange transactions, due to the municipality not performing the required reconciliations. The AG was unable to determine the impact on the amount of fines revenue as it was impracticable to do so.</p> <p>Additionally, the municipality did not record revenue of traffic offences at the full amount. Consequently, fines, penalties and forfeits in note 20 and Statutory receivables from non-exchange transactions in note 5 are understated by R2 071 878. Additionally, there was an impact on the surplus for the period and on the accumulated surplus</p>	<p>None</p>
<p><b>Revenue from non-exchange transactions:</b> <b>Transfers and subsidies</b></p> <p>The municipality only disclosed in note 22 the amount received from the National Treasury instead of its DoRA equitable share allocation as required by GRAP 23, Revenue from non- exchange transactions. Consequently, the disclosure included in transfers and subsidies in note 22 is understated by R7 103 000.</p>	<p>Adjust the Annual Financial Statements (AFS)</p>



## CHAPTER 6: AUDITOR-GENERAL OPINION

Details	
<p><b>Revenue from non-exchange transactions:</b> <b>Property rates</b></p> <p>The municipality incorrectly levied agricultural properties incorrectly and afforded rebates not due to these properties as required by GRAP 23, Revenue from non-exchange transactions. Consequently, the amounts disclosed in note 19 to the financial statements for property rates levies and rates rebates are overstated by R9 349 507 and R8 385 324, respectively. This also impacts the comparative figures, but it was impractical to determine the extent of the misstatement. Additionally, there was an impact on the surplus for the period and on the accumulated surplus.</p>	<p>List of possible properties being considered for re-evaluation will be drawn up and kept on record.</p> <p>It will be ensured that there is correct compliance with the property rates regulations as promulgated per GN R195 in Government Gazette 33016 of 12 March 2010.</p> <p>AFS will be adjusted with the misstatements identified (see Annexure A and B) attached for the final calculations</p>
<p><b>Revenue from non-exchange transactions:</b> <b>Surcharges and taxes</b></p> <p>The municipality did not appropriately recognise in note 23 the VAT portion of capital grants spending as required by GRAP 17, Property, Plant, and Equipment, resulting in the overstatement of R1 035 394 of the unspent conditional grants and receipts, transfers and subsidies, property plant and equipment and surcharges and taxes by the same amount. Additionally, there was an impact on the surplus for the period and on the accumulated surplus.</p>	<p>None</p>
<p><b>Receivables from exchange transactions:</b></p> <p>The municipality did not apportion the outstanding balances between the amounts recoverable in the next twelve months and the amount not recoverable in the next twelve months, as required in terms of GRAP 1, Presentation of Financial Statements, which resulted in the current portion of accounts receivable disclosed in note 3 being overstated by R1 029 149 and the non-current portion understated by the same amount.</p>	<p>None</p>
<p><b>Statutory receivables from non-exchange transactions:</b></p> <p>The AG was unable to obtain sufficient and appropriate audit evidence that receivables from non- exchange transactions, disclosed in note 5 to the financial statements, had been appropriately recorded, as the municipality did not submit a full age analysis listing of the traffic fines receivable. The AG was unable to confirm through alternative means. Consequently, The AG was unable to determine if any adjustment was required to be made to the fines receivables disclosed at R5 482 713 in note 5 to the financial statements.</p>	<p>Corrections to be made</p>
<p><b>Statutory receivables from exchange transactions:</b></p> <p>The AG was unable to obtain sufficient and appropriate audit evidence to confirm the Value Added Tax (VAT) receivable as the municipality had not submitted all VAT returns by 30 June 2022. Alternative procedures could not be performed to confirm the reliability of the VAT receivable. Consequently, The AG was unable to confirm if any adjustments were required to the statutory receivables from exchange transactions disclosed in note 4 of the financial statements at R6 175 830.</p>	<p>Adjustment of AFS</p>





## CHAPTER 6: AUDITOR-GENERAL OPINION

Details	
<p><b>Payables from exchange transactions:</b></p> <p>The municipality did not appropriately account for the 1% National Treasury payments towards the outstanding audit fees payable in accordance with GRAP 1, Presentation of Financial Statements. Consequently, payables from exchange transactions as disclosed in note 13 understated by R2 698 841 (2021: 1997 330), operational costs in note 40 is understated by R2 679 414 (2021: 2 908 263) and transfers and subsidies is understated by R5 378 255 (2021: 2096 077).</p> <p>The municipality inappropriately capitalised in note 7 the VAT input from its capital spending as part of the asset purchase prices, contrary to GRAP 17, Property, Plant, and Equipment requirements. Consequently, property, plant and equipment and payables from exchange transactions are overstated by R1 523 602 (2021: 1523 602).</p>	<p>Management takes note of the recommendation and will review the current business process to explore ways to improve it as well as document any undocumented procedures. These procedures will be supported by system generated evidence</p>
<p><b>Inventory:</b></p> <p>The AG was unable to obtain sufficient and appropriate audit evidence for Inventory as the municipality did not have an adequate system of records management to account for inventory consumed due to bulk water meters not working effectively during the financial year. The AG was unable to confirm the inventory by alternative means. Consequently, The AG was unable to determine whether adjustments relating to Inventory of R306 365 (2021: 640 536) disclosed in note 2, the inventory consumed of R2 591 486 (2021: 2 293 690) as disclosed in note 37 and material losses as disclosed in note 40.4 and note 47.1.10 of R1 809 150 (2021: 1704 341) to the financial statements were necessary.</p>	<p>Review of the entire Inventory / Stores Management System with remedial actions and recommendations to address all prior year and current year audit findings.</p> <p>Management will put together an action plan to address the deficiencies with the measurement of water</p> <p>Corrections to be made.</p> <p>Adjustment of AFS</p>
<p><b>Provisions:</b></p> <p>The municipality did not value the rehabilitation of landfill sites provision in note 17 of the annual financial statements based on the obligation to rehabilitate by the next financial year as required by the licence to operate and GRAP 19, Provisions, Contingent Liabilities and Contingent Assets. Consequently, provisions and property, plant and equipment were understated by R1 778 529.</p>	<p>Adjust Financial Statements. Correction of interest cost</p> <p>Review of AFS</p>
<p><b>Contracted services</b></p> <p>The municipality inappropriately recognised wages paid under the Expanded Public Works Programme as contracted services in note 36 instead of the employee related costs as required by GRAP 25, Employee Benefits. This has resulted in the overstatement of contracted services in note 36 by R1 238 978 and the understatement of employee related costs in note 30 by the same amount. Additionally, there was an impact on the surplus for the period and on the accumulated surplus.</p>	<p>Corrections to be made</p> <p>Management will enhance their understanding of the financial reporting framework to ensure that journals are correctly allocated and classified.</p> <p>Correction to Cash flow Statement as per Management comments</p>
<p><b>Impairment losses</b></p> <p>The AG was unable to obtain sufficient and appropriate audit evidence could not be obtained over the Impairment losses as disclosed in note 33.2 of the financial statements as the amounts disclosed within this note does not agree with the impairment disclosed in note 3, receivables from exchange transactions, note 5, statutory receivables from non-exchange transactions. Consequently, I am unable to determine if any adjustments relating to the impairment note of R21 723 900 (2021: 16 913 999) were necessary.</p>	<p>Adjustments to disclosure notes in AFS. Adjustments in AFS, included note 5.2 All accounts will be reviewed and linked to the correct mSCOA Guides</p>



## CHAPTER 6: AUDITOR-GENERAL OPINION

Details	
<p><b>Change in accounting estimates:</b></p> <p>The municipality did not disclose all changes in estimates made in the financial statements as required by GRAP 3, Accounting Policies, Changes in Accounting Estimates and Errors. The change in estimate adjustments made to the provisions to decommissioning, restoration, and similar liabilities as disclosed in note 17 of the financial statements has not been disclosed in note 44: change in accounting estimates. Consequently, the change in estimates disclosure is understated with R11 980 598 (2021: 5 819 889) in the financial statements.</p>	<p>Already adjusted in the AFS of 2021/22 to be submitted to Auditor-General</p>
<p><b>Financial instruments:</b></p> <p>The municipality did not make all the qualitative and quantitative disclosures required by GRAP 104, Financial Instruments as disclosed in note 49. Some financial instruments were incorrectly recorded and not in accordance to the reporting requirements. The AG was unable to determine the full extent of the omitted disclosure as it was impractical to do so.</p>	<p>Management adjusts the financial statements with the misstatements identified</p>
<p><b>Principal-agent disclosures:</b></p> <p>The municipality did not appropriately disclose the principal-agent arrangements to which it is a party, as required by GRAP 109, Accounting by Principals and Agents as no separate disclosure was included within the financial statements. The AG was unable to determine the full extent of the omitted disclosure as it was impractical to do so.</p>	<p>None</p>
<p><b>Segment reporting:</b></p> <p>The municipality did not appropriately account for the segment report as disclosed in note 57 and as required by GRAP 18, Segment Reporting as various calculation differences were identified from the supporting schedules, the reporting segments was not linked to the general information disclosed in the financial statements and various reconciliations was not performed. The AG was unable to determine the full extent of the omitted disclosure as it was impractical to do so.</p>	<p>Corrections to be made</p>
<p><b>Statement of comparison of budget and actual amounts:</b></p> <p>The municipality did not appropriately disclose the statement of comparison of budget and actual amounts as required by GRAP 24, Presentation of Budget Information in Financial Statements, as various disclosure misstatements were identified that do not provide a fair presentation which will assist users in understanding the material departures from the approved budget. The AG was unable to determine the full extent of the omitted disclosed as it was impracticable to do so.</p>	<p>Adjustment of AFS</p>
<p><b>Cash flow statement:</b></p> <p><b>Net cash flows from operating activities</b></p> <p>The municipality did not correctly prepare and disclose the net cash flows from operating activities as required Standards of GRAP 2, Cash flow statements. This was due to multiple errors in determining cash flows from operating activities. The AG was not able to determine the full extent of the errors in the net cash flows from operating activities as it was impracticable to do so. Consequently, The AG was unable to determine whether any adjustments to cash flows from operating activities as stated at R6 541 151 in the financial statements were necessary.</p>	<p>Correction to Cash flow Statement as per Management comments. Adjustment of AFS</p>



## CHAPTER 6: AUDITOR-GENERAL OPINION

Details	
<p><b>Cash flow statement:</b></p> <p><b>Net cash flows from investing activities:</b></p> <p>The municipality did not correctly prepare and disclose the net cash flows from investing activities as required Standards of GRAP 2. This was due to multiple errors in determining cash flows from investing activities. The AG was not able to determine the full extent of the errors in the net cash flows from investing activities as it was impracticable to do so. Consequently, The AG was unable to determine whether any adjustments to cash flows from investing activities as stated at R136 288 in the financial statements were necessary.</p> <p>Additionally, sufficient and appropriate audit evidence could not be obtained for sub-notes to the Cash flow statement with the heading "Allocation for Cash" or "Calculation of cash flow" included in notes 2 to 9, note 1 to 31 and note 33 to 41 to the financial statements. These disclosures are not required by GRAP, and no accounting policy related to these disclosures was developed and included in the financial statements.</p>	<p>Correction to Cash flow Statement as per Management comments.</p> <p>Adjustment of AFS</p>
<p><b>Corrections of errors</b></p> <p>The AG was unable to obtain sufficient and appropriate audit evidence for the prior year adjustments disclosed in note 42 and 43 due to the status of the accounting records. The AG was unable to confirm the disclosures of these adjustments by alternative means. Consequently, The AG was unable to determine whether any adjustment was necessary to the prior year adjustments as disclosed in the financial statements.</p>	<p>None</p>
<p><b>Unspent conditional grants</b></p> <p>During 2021, The AG was unable to obtain sufficient appropriate audit evidence for unspent conditional grants due to the status of the accounting records. The AG was unable to confirm the liability by alternative means. Consequently, The AG was unable to determine whether any adjustments were necessary to the corresponding figures of the unspent conditional liability opening balance of R8 401 013 as disclosed in note 14 of the financial statements. My audit opinion in the financial period ended 2020-21 was modified accordingly. My opinion on the current year financial statements is also modified because of the possible effect of this matter on the comparability of the unspent conditional grants for the current period.</p>	<p>Management adjusts the financial statements with the misstatements identified.</p> <p>Adjustment of AFS.</p> <p>Correction to Cash flow Statement as per Management comments</p>
<p><b>Operational Costs</b></p> <p>The municipality inappropriately recognised in the prior financial year change in estimate adjustment on the non-current provisions, as contributions to provisions under operational cost as disclosed in note 40 to the financial statements rather than property, plant and equipment, as required by GRAP 19, <i>Provisions, Contingent Liabilities and Contingent Assets</i>. Consequently, the operational cost was overstated by R5 819 889 in the 2021 year, with property, plant and equipment being understated by the same amount. My opinion on the current year financial statements is modified because of the effect of this matter on the comparability of the operational costs as well as the property, plant and equipment for the current year.</p>	<p>Issue 1</p> <ul style="list-style-type: none"> <li>☛ Controls will be reviewed and the population will be investigated. Correcting journals will be processed where necessary.</li> <li>☛ Correction AFS</li> </ul> <p>Issue 2</p> <ul style="list-style-type: none"> <li>☛ Corrections to be made</li> <li>☛ Management will enhance their understanding of the financial reporting framework to ensure that journals are correctly allocated and classified</li> </ul>

Table 183: AG Report 2021/22



## LIST OF ABBREVIATIONS, TABLES, FIGURES AND GRAPHS

### LIST OF ABBREVIATIONS

<b>AG</b>	Auditor-General	<b>LED</b>	Local Economic Development
<b>CAPEX</b>	Capital Expenditure	<b>LGSETA</b>	Local Government Skills Education Training Authorities
<b>CBP</b>	Community Based Planning	<b>MAYCOM</b>	Executive Mayoral Committee
<b>CFO</b>	Chief Financial Officer	<b>MFMA</b>	Municipal Finance Management Act (Act No. 56 of 2003)
<b>CIDB</b>	Construction Industry Development Board	<b>MIG</b>	Municipal Infrastructure Grant
<b>DLG</b>	Department of Local Government	<b>ML</b>	Megalitre
<b>DPLG</b>	Department of Provincial and Local Government	<b>MM</b>	Municipal Manager
<b>DoRA</b>	Division of Revenue Act	<b>MMC</b>	Member of Mayoral Committee
<b>DWAF</b>	Department of Water Affairs and Forestry	<b>MSA</b>	Municipal Systems Act No. 32 of 2000
<b>EE</b>	Employment Equity	<b>MSIG</b>	Municipal Systems Improvement Grant
<b>EPWP</b>	Expanded Public Works Programme	<b>MTECH</b>	Medium Term Expenditure Committee
<b>FET</b>	Further Education and Training	<b>NGO</b>	Non-governmental organisation
<b>FMG</b>	Finance Management Grant	<b>NT</b>	National Treasury
<b>GAMAP</b>	Generally Accepted Municipal Accounting Practice	<b>OPEX</b>	Operating expenditure
<b>GRAP</b>	Generally Recognised Accounting Practice	<b>PACA</b>	Participatory Appraisal Competitive Advantage
<b>GDPR</b>	Gross Domestic Product of Region	<b>PMS</b>	Performance Management System
<b>HR</b>	Human Resources	<b>PT</b>	Provincial Treasury
<b>IDP</b>	Integrated Development Plan	<b>SALGA</b>	South African Local Government Organisation
<b>IFRS</b>	International Financial Reporting Standards	<b>SAMDI</b>	South African Management Development Institute
<b>IMFO</b>	Institute for Municipal Finance Officers	<b>SANS</b>	South African National Standards
<b>INEP</b>	Integrated National Electrification Programme	<b>SCM</b>	Supply Chain Management
<b>KPA</b>	Key Performance Area	<b>SDBIP</b>	Service Delivery and Budget Implementation Plan
<b>KPI</b>	Key Performance Indicator	<b>SDF</b>	Spatial Development Framework
<b>LADAAG</b>	Laingsburg Anti-Drug and Alcohol Action Group	<b>VCP</b>	Vehicle Check Point
<b>LASBA</b>	Laingsburg Small Business Association		



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**ANNEXURE A:  
AUDITED FINANCIAL  
STATEMENTS**



**ANNUAL FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
30 JUNE 2022**

**LAINGSBURG MUNICIPALITY**  
**ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**Index**

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The reports and statements set out below comprise the Annual Financial Statements presented to the council:

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**LAINGSBURG MUNICIPALITY**  
**ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**General Information**

---

**MEMBERS OF COUNCIL AS AT 30 JUNE 2022**

<b>Executive Mayor</b>	J Botha
<b>Deputy Executive Mayor</b>	S Laban
<b>Speaker</b>	M Gouws
<b>Councillors</b>	G Mckenzie
	A Theron
	L Potgieter
	J Pieterse

**AUDITORS**

Auditor-General of South Africa  
No. 19 Park Lane Building, Park Lane, Century City, Cape Town  
Western Cape

**BANKERS**

ABSA Bank  
19 Voortrekker Street  
Laingsburg, 6900

**REGISTERED OFFICE**

2 Van Riebeeck Street  
Laingsburg  
6900

Private Bag X4  
Laingsburg  
6900

Tel: (023) 551 1019  
Fax: (023) 551 1217

Webpage: [www.laingsburg.gov.za](http://www.laingsburg.gov.za)  
E-mail: [laingsburg@xsinet.co.za](mailto:laingsburg@xsinet.co.za)

**MUNICIPAL MANAGER**

Mr J Booyesen

**CHIEF FINANCIAL OFFICER**

Ms A Groenewald

**LAINGSBURG MUNICIPALITY**  
**ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**General Information (Continued)**

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**LEGAL FORM**

Category B Municipality which operates in accordance with Chapter 7 of the Constitution of South Africa.

The Objects of Local Government are:

- to provide democratic and accountable government for local communities;
- to ensure the provision of services to communities in a sustainable manner;
- to promote social and economic development;
- to promote a safe and healthy environment; and
- to encourage the involvement of communities and community organisations in the matters of local government.

The municipality must strive, within its financial and administrative capacity, to achieve the objects as set out above.

**JURISDICTION**

**Greater Laingsburg area which includes:**

Laingsburg town,  
the settlements Matjiesfontein and Vleiland,  
and scattered farming community

**LAINGSBURG MUNICIPALITY**  
**ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**Approval of Annual Financial Statements**

---

**MEMBERS OF THE LAINGSBURG MUNICIPALITY**

<b>Ward</b>	<b>Representative</b>	
1	Pieterse	J
2	Theron	A
3	Potgieter	L
4	Gouws	M
Proportional	Botha	J
Proportional	Laban	S
Proportional	Mckenzie	G

**APPROVAL OF FINANCIAL STATEMENTS**

I am responsible for the preparation of these annual financial statements, in accordance with Section 126(1) of the Municipal Finance Management Act and which I have signed on behalf of the municipality.

I certify that the remuneration of Councillors and in-kind benefits are within the upper limits of the framework envisaged in Section 219 of the Constitution, read with the Remuneration of Public Office Bearers Act and the Minister for Cooperative Governance and Traditional Affairs' determination in accordance with this Act.



---

**Mr J Booysen**  
Municipal Manager

31 August 2022

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**Date**

**LAINSBURG MUNICIPALITY**  
**ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**Report of the Auditor General**

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- Insert Audit Report -



**LAINSBURG MUNICIPALITY**  
**STATEMENT OF FINANCIAL POSITION AT 30 JUNE 2022**

	Note	Actual	
		2022 R	2021 Restated R
<b>ASSETS</b>			
<b>Current Assets</b>		<b>20 553 065</b>	<b>27 584 219</b>
Inventories	2.	306 365	640 536
Receivables from Exchange Transactions	3.	5 220 521	4 703 549
Statutory Receivables from Exchange Transactions	4.	6 175 830	5 362 853
Statutory Receivables from Non-Exchange Transactions	5.	5 731 155	7 094 723
Cash and Cash Equivalents	6.	3 089 852	9 767 293
Lease Receivables	11.	29 341	15 266
<b>Non-Current Assets</b>		<b>214 618 218</b>	<b>226 721 885</b>
Property, Plant and Equipment	7.	190 796 446	202 678 338
Intangible Assets	8.	349 850	519 832
Investment Property	9.	23 414 114	23 480 362
Heritage Assets	10.	43 354	43 354
Long-term Receivables	16.	14 454	-
<b>Total Assets</b>		<b>235 171 283</b>	<b>254 306 105</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>		<b>19 610 266</b>	<b>22 360 264</b>
Consumer Deposits	12.	849 771	797 186
Payables from Exchange Transactions	13.	14 038 707	10 601 487
Unspent Conditional Grants and Receipts	14.	1 710 918	8 401 013
Lease Payables	15.	2 998	743
Employee Benefit Liabilities	16.	242 000	267 000
Provisions	17.	2 765 872	2 292 833
<b>Non-Current Liabilities</b>		<b>24 794 166</b>	<b>33 638 768</b>
Employee Benefit Liabilities	16.	6 014 000	5 518 000
Provisions	17.	18 780 166	28 120 768
<b>Total Liabilities</b>		<b>44 404 432</b>	<b>55 999 032</b>
<b>Total Assets and Liabilities</b>		<b>190 766 851</b>	<b>198 307 073</b>
<b>NET ASSETS</b>		<b>190 766 851</b>	<b>198 307 073</b>
Accumulated Surplus / (Deficit)	18.	190 766 851	198 307 073
<b>Total Net Assets</b>		<b>190 766 851</b>	<b>198 307 073</b>

**LAINGSBURG MUNICIPALITY**  
**STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2022**

	Note	Actual	
		2022	2021
		R	Restated R
<b>REVENUE</b>			
<b>Revenue from Non-exchange Transactions</b>		<b>67 388 540</b>	<b>75 015 968</b>
Property Rates	19.	4 657 378	4 451 723
Fines, Penalties and Forfeits	20.	23 990 174	20 170 476
Transfers and Subsidies	22.	37 467 286	50 341 900
Surcharges and Taxes	23.	1 035 394	-
Interest, Dividends and Rent on Land Earned	28.	238 308	51 869
<b>Revenue from Exchange Transactions</b>		<b>26 467 790</b>	<b>22 918 559</b>
Licences and Permits	21.	467 255	363 402
Service Charges	24.	22 834 044	20 013 732
Sales of Goods and Rendering of Services	25.	104 749	183 542
Income from Agency Services	26.	193 586	180 194
Rental from Fixed Assets	27.	1 795 215	1 740 216
Interest, Dividends and Rent on Land Earned	28.	977 476	419 578
Operational Revenue	29.	95 465	17 894
Gains on Disposal of Property, Plant and Equipment	41.	-	-
<b>Total Revenue</b>		<b>93 856 330</b>	<b>97 934 527</b>
<b>EXPENDITURE</b>			
		<b>101 288 673</b>	<b>98 075 009</b>
Employee Related Costs	30.	29 721 790	29 732 003
Remuneration of Councillors	31.	3 171 688	3 104 345
Depreciation and Amortisation	32.	9 117 123	10 988 220
Impairment Losses	33.	23 259 694	17 653 599
Interest, Dividends and Rent on Land	34.	2 996 152	1 088 105
Bulk Purchases	35.	11 734 645	10 238 091
Contracted Services	36.	5 966 459	7 477 323
Inventory Consumed	37.	2 591 486	2 293 690
Transfers and Subsidies Paid	38.	181 498	350 935
Operating Leases	39.	519 006	289 387
Operational Costs	40.	10 442 093	14 596 634
Loss on Disposal of Property, Plant and Equipment	41.	1 587 039	262 678
<b>Total Expenditure</b>		<b>101 288 673</b>	<b>98 075 009</b>
<b>OPERATING SURPLUS / (DEFICIT) FOR THE YEAR</b>		<b>(7 432 343)</b>	<b>(140 482)</b>
<b>SURPLUS / (DEFICIT) FOR THE YEAR</b>		<b>(7 432 343)</b>	<b>(140 482)</b>

Refer to Budget Statement for explanation of budget variances

# LAINGSBURG MUNICIPALITY

## STATEMENT OF CHANGES IN NET ASSETS FOR THE YEAR ENDED 30 JUNE 2022

	Total Net Assets
	<b>R</b>
<b>2021</b>	
Balance at 30 June 2020	166 488 528
Correction of Error (Note 43)	31 959 027
<b>Restated Balance</b>	<b>198 447 555</b>
Surplus / (Deficit) as per prior 2020/21 AFS	4 351 829
Correction of Error (Note 43)	(4 492 312)
Restated Surplus / (Deficit) for the year	(140 482)
<b>Balance at 30 June 2021</b>	<b>198 307 073</b>
<b>2022</b>	
Appropriations from Accumulated Surplus	(107 879)
<b>Restated Balance</b>	<b>198 199 194</b>
Surplus / (Deficit) for the year	(7 432 343)
<b>Balance at 30 June 2022</b>	<b>190 766 851</b>

Details on the movement of the Funds and Reserves are set out in Note 18.

**LAINGSBURG MUNICIPALITY**  
**CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE 2022**

	Note	Actual 2022 R	2021 Restated R
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<b>Receipts</b>			
Property Rates	19.	4 579 400	5 146 175
Transfers and Subsidies	22.	30 777 191	46 741 678
Service Charges	24.	21 963 296	2 614 527
External Interest and Dividends Received	28.	280 155	285 565
Other Receipts	29.	8 641 700	21 673 124
<b>Payments</b>			
Employee Related Costs	30.	(28 790 749)	(28 332 455)
Remuneration of Councillors	31.	(3 171 688)	(3 104 345)
External Interest and Dividends Paid	34.	(535 553)	(369 567)
Suppliers Paid	36.	(28 221 449)	(17 027 055)
Other Payments	40.	(11 250 477)	(9 348 355)
VAT Paid	4.	(812 977)	(757 198)
<b>NET CASH FLOWS FROM OPERATING ACTIVITIES</b>	<b>45.</b>	<b><u>(6 541 152)</u></b>	<b><u>17 522 093</u></b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Purchase of Property, Plant and Equipment	7.	(121 834)	(19 929 698)
Decrease / (Increase) in Long-term Receivables		(14 454)	-
<b>NET CASH FLOWS FROM INVESTING ACTIVITIES</b>		<b><u>(136 289)</u></b>	<b><u>(19 929 698)</u></b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Decrease in Finance Leases (Leases Redeemed)		-	(6 225)
<b>NET CASH FLOWS FROM FINANCING ACTIVITIES</b>		<b><u>0</u></b>	<b><u>(6 225)</u></b>
<b>NET INCREASE / (DECREASE) IN CASH AND CASH EQUIVALENTS</b>		<b><u>(6 677 441)</u></b>	<b><u>(2 413 830)</u></b>
Cash and Cash Equivalents at Beginning of Financial Year	6.	9 767 293	12 181 123
Cash and Cash Equivalents at End of Financial Year	6.	3 089 852	9 767 293

**LAINGSBURG MUNICIPALITY**  
**STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS FOR THE YEAR ENDED 30 JUNE 2022**

30 June 2022

Description	Original Budget	Adjustment Budget	Final Budget	Actual Outcome	Variance	Actual Outcome as % of Final Budget	Actual Outcome as % of Original Budget
	R	R	R	R	R	R	R
<b>FINANCIAL POSITION</b>							
<b>Current Assets</b>							
Cash and Cash Equivalents	(1 951 002)	26 091 097	26 091 097	3 089 852	(23 001 245)	-88.16%	-258.37%
Call Investment Deposits	1 622 298	1 775 039	1 775 039	-	(1 775 039)	-100.00%	-100.00%
Consumer Debtors	8 538 342	(9 015 455)	(9 015 455)	11 396 352	20 411 807	-226.41%	33.47%
Other Debtors	5 557 666	7 784 235	7 784 235	5 731 155	(2 053 080)	-26.37%	3.12%
Current Portion of Long-term Receivables	-	-	-	29 341	29 341	0.00%	0.00%
Inventory	719 915	640 537	640 537	306 365	(334 172)	-52.17%	-57.44%
<b>Non-Current Assets</b>							
Long-term Receivables	-	14 454	14 454	14 454	0	0.00%	0.00%
Investment Property	22 622 662	23 480 361	23 480 361	23 414 114	(66 247)	-0.28%	3.50%
Property, Plant and Equipment	190 714 775	164 082 601	164 082 601	190 796 446	26 713 845	16.28%	0.04%
Intangible	201 014	202 425	202 425	349 850	147 425	72.83%	74.04%
Other Non-current Assets	43 354	43 354	43 354	43 354	-	0.00%	0.00%
<b>Total Assets</b>	<b>228 069 024</b>	<b>215 098 648</b>	<b>215 098 648</b>	<b>235 171 283</b>	<b>20 072 635</b>	<b>9.33%</b>	<b>3.11%</b>
<b>Current Liabilities</b>							
Borrowing	6 225	-	-	2 998	2 998	0.00%	-51.84%
Consumer Deposits	714 824	799 569	799 569	849 771	50 202	6.28%	18.88%
Trade and Other Payables	5 639 312	20 944 815	20 944 815	15 749 625	(5 195 190)	-24.80%	179.28%
Provisions	25 290 825	23 078 763	23 078 763	3 007 872	(20 070 891)	-86.97%	-88.11%
<b>Non-Current Liabilities</b>							
Borrowing	-	743	743	-	(743)	-100.00%	0.00%
Provisions	6 403 673	13 119 838	13 119 838	24 794 166	11 674 328	88.98%	287.19%
<b>Total Liabilities</b>	<b>38 054 859</b>	<b>57 943 728</b>	<b>57 943 728</b>	<b>44 404 432</b>	<b>(13 539 296)</b>	<b>150.53%</b>	<b>179.73%</b>
<b>Total Assets and Liabilities</b>	<b>190 014 165</b>	<b>157 154 920</b>	<b>157 154 920</b>	<b>190 766 851</b>	<b>33 611 931</b>	<b>95.54%</b>	<b>88.22%</b>
<b>Net Assets (Equity)</b>							
Accumulated Surplus / (Deficit)	190 014 165	157 154 920	157 154 920	190 766 851	33 611 931	95.54%	88.22%
<b>Total Net Assets</b>	<b>190 014 165</b>	<b>157 154 920</b>	<b>157 154 920</b>	<b>190 766 851</b>	<b>33 611 931</b>	<b>95.54%</b>	<b>88.22%</b>

**LAINGSBURG MUNICIPALITY**  
**STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS FOR THE YEAR ENDED 30 JUNE 2022**

30 June 2022

Description	Original Budget	Adjustment Budget	Final Budget	Actual Outcome	Variance	Actual Outcome as % of Final Budget	Actual Outcome as % of Original Budget
	R	R	R	R	R	R	R
<b>FINANCIAL PERFORMANCE</b>							
Property Rates	4 698 800	4 616 784	4 616 784	4 657 378	40 594	0.88%	-0.88%
Service Charges	23 343 300	24 474 780	24 474 780	22 834 044	- 1 640 736	-6.70%	-2.18%
Rental of Facilities and Equipment	1 211 580	1 697 640	1 697 640	1 795 215	97 575	5.75%	48.17%
Interest Earned - External Investments	672 552	398 136	398 136	280 155	- 117 981	-29.63%	-58.34%
Interest Earned - Outstanding Debtors	773 160	679 128	679 128	878 111	198 983	29.30%	13.57%
Fines, Penalties and Forfeits	32 410 176	32 514 468	32 514 468	23 990 174	- 8 524 294	-26.22%	-25.98%
Licences and Permits	927 000	213 036	213 036	467 255	254 219	119.33%	-49.59%
Agency Services	166 200	210 000	210 000	193 586	- 16 414	-7.82%	16.48%
Transfers and Subsidies	29 001 854	26 324 686	26 324 686	24 563 499	- 1 761 187	-6.69%	-15.30%
Surcharges and Taxes	-	-	-	1 035 394	1 035 394	0.00%	0.00%
Other Revenue	151 572	- 524 136	- 524 136	257 733	781 869	-149.17%	70.04%
<b>Total Revenue</b>	<b>93 356 194</b>	<b>90 604 522</b>	<b>90 604 522</b>	<b>80 952 543</b>	<b>- 9 651 979</b>	<b>-10.65%</b>	<b>-13.29%</b>
<b>Expenditure</b>							
Employee Related Costs	29 911 186	28 853 604	28 853 604	29 721 790	868 186	3.01%	-0.63%
Remuneration of Councillors	3 300 156	3 358 524	3 358 524	3 171 688	- 186 836	-5.56%	-3.89%
Debt Impairment	25 957 668	20 210 256	20 210 256	21 723 900	1 513 644	7.49%	-16.31%
Depreciation and Asset Impairment	6 052 848	6 052 848	6 052 848	10 652 917	4 600 069	76.00%	76.00%
Finance Charges	772 500	1 570 008	1 570 008	2 996 152	1 426 144	90.84%	287.85%
Bulk Purchases	10 463 084	11 718 804	11 718 804	11 734 645	15 841	0.14%	12.15%
Other Materials	2 774 028	3 104 136	3 104 136	2 591 486	- 512 650	-16.52%	-6.58%
Contracted Services	6 502 000	6 893 340	6 893 340	5 966 459	- 926 881	-13.45%	-8.24%
Transfers and Subsidies	448 996	353 568	353 568	181 498	- 172 070	-48.67%	-59.58%
Other Expenditure	13 286 700	18 952 164	18 952 164	10 961 100	- 7 991 064	-42.16%	-17.50%
Loss on Disposal of Property, Plant and Equipment	-	-	-	1 587 039	1 587 039	0.00%	0.00%
<b>Total Expenditure</b>	<b>99 469 166</b>	<b>101 067 252</b>	<b>101 067 252</b>	<b>101 288 673</b>	<b>221 421</b>	<b>0.22%</b>	<b>1.83%</b>
Surplus / (Deficit)	- 6 112 972	- 10 462 730	- 10 462 730	- 20 336 130	- 9 873 400	94.37%	232.67%
Transfers and Subsidies - Capital	13 879 050	14 479 050	14 479 050	12 903 787	- 1 575 263	-10.88%	-7.03%
<b>Surplus/(Deficit for the Year)</b>	<b>7 766 078</b>	<b>4 016 320</b>	<b>4 016 320</b>	<b>- 7 432 343</b>	<b>- 11 448 663</b>	<b>-285.05%</b>	<b>-195.70%</b>

30 June 2022

Description	Original Budget	Adjustment Budget	Final Budget	Actual Outcome	Variance	Actual Outcome as % of Final Budget	Actual Outcome as % of Original Budget
	R	R	R	R	R	R	R
<b>CAPITAL EXPENDITURE PER FUNCTION</b>							
Finance and Administration	(13 826 217)	129 800	129 800	179 935	50 135	38.62%	-101.30%
Community and Social Services	-	-	-	(1 144 089)	(1 144 089)	0.00%	0.00%
Sport and Recreation	-	-	-	(396 836)	(396 836)	0.00%	0.00%
Road Transport	-	-	-	5 922	5 922	0.00%	0.00%
Energy Sources	581 920	-	-	(171 472)	(171 472)	0.00%	-129.47%
Water Management	55 319 865	14 346 848	14 346 848	(2 009 335)	(16 356 183)	-114.01%	-103.63%
Waste Water Management	5 444 942	-	-	4 065 470	4 065 470	0.00%	-25.33%
Waste Management	19 019 868	36 260	36 260	122 080	85 820	236.68%	-99.36%
<b>Total Capital Expenditure</b>	<b>66 540 378</b>	<b>14 512 908</b>	<b>14 512 908</b>	<b>651 675</b>	<b>(13 861 233)</b>	<b>-95.51%</b>	<b>-99.02%</b>

**LAINGSBURG MUNICIPALITY**  
**STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS FOR THE YEAR ENDED 30 JUNE 2022**

30 June 2022

Description	Original Budget	Adjustment Budget	Final Budget	Actual Outcome	Variance	Actual Outcome as % of Final Budget	Actual Outcome as % of Original Budget
	R	R	R	R	R	R	R
<b>CASH FLOW</b>							
<b>Cash Flow from Operating Activities</b>							
<b>Receipts</b>							
Property Rates	4 791 522	4 791 522	4 791 522	4 579 400	(212 122)	83.13%	90.54%
Service Charges	23 224 942	23 224 942	23 224 942	21 963 296	(1 261 646)	12.85%	11.01%
Other Revenue	9 081 822	9 081 822	9 081 822	8 641 700	(440 122)	334.15%	244.53%
Government - Operating	24 102 950	23 502 950	23 502 950	17 873 404	(5 629 546)	104.63%	124.43%
Government - Capital	13 879 050	14 479 050	14 479 050	12 903 787	(1 575 263)	-10.88%	-7.03%
Interest	672 552	672 552	672 552	280 155	(392 397)	58.83%	21.72%
<b>Payments</b>							
Suppliers and Employees	(64 236 441)	(64 331 869)	(64 331 869)	(72 065 843)	(7 733 974)	86.04%	88.37%
Finance Charges	(772 500)	(772 500)	(772 500)	(535 553)	236 947	1759.84%	46.49%
Transfers and Grants	(448 996)	(353 568)	(353 568)	(181 498)	172 070	-48.67%	-59.58%
<b>Net Cash from/(used) Operating Activities</b>	<b>10 294 901</b>	<b>10 294 901</b>	<b>10 294 901</b>	<b>(6 541 152)</b>	<b>(16 836 053)</b>	<b>-163.54%</b>	<b>-163.54%</b>
<b>Cash Flows from Investing Activities</b>							
<b>Receipts</b>							
Decrease / (Increase) in Non-current Receivables	-	-	-	(14 454)	(14 454)	0.00%	0.00%
<b>Payments</b>							
Capital Assets	(6 338 369)	(6 338 369)	(6 338 369)	(121 834)	6 216 535	-98.08%	-98.08%
<b>Net Cash from/(used) Investing Activities</b>	<b>(6 338 369)</b>	<b>(6 338 369)</b>	<b>(6 338 369)</b>	<b>(136 289)</b>	<b>6 202 080</b>	<b>-97.85%</b>	<b>-97.85%</b>
<b>Net Increase/(Decrease) In Cash Held</b>	<b>(3 956 532)</b>	<b>(3 956 532)</b>	<b>(3 956 532)</b>	<b>6 677 441</b>	<b>(22 141 393)</b>	<b>-268.77%</b>	<b>-268.77%</b>
Cash/Cash Equivalents at the Year Begin:	(1 740 128)	(1 740 128)	(1 740 128)	9 767 293	(21 267 945)	-661.30%	-661.30%
Cash/Cash Equivalents at the Year End:	2 216 404	2 216 404	2 216 404	3 089 852	873 448	39.41%	39.41%

# LAINGSBURG MUNICIPALITY

## ACCOUNTING POLICIES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

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### 1. BASIS OF PRESENTATION

The Annual Financial Statements have been prepared in accordance with Standards of Generally Recognised Accounting Practices (GRAP), as approved by the Minister of Finance, including any interpretations, guidelines and directives issued by the Accounting Standards Board and in accordance with the requirements of the Municipal Finance Management Act, 2003 (Act No. 56 of 2003).

The Annual Financial Statements have been prepared in accordance with the historical cost convention, except where indicated otherwise.

The Statement of Financial Performance has been prepared to classify expenses by nature, whilst revenue is classified in a manner appropriate to the municipality's operations. The Cash Flow Statement has been prepared using the Direct Method.

#### 1.1 Presentation Currency

The Annual Financial Statements are presented in South African Rand, rounded off to the nearest Rand which is the municipality's functional currency.

#### 1.2 Critical Judgements, Estimations and Assumptions

In the application of the municipality's Accounting Policies, which are described below, management is required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be reasonable under the circumstances, the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

These estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

The following are the critical judgements and estimations that management have made in the process of applying the municipality's Accounting Policies and that have the most significant effect on the amounts recognised in Annual Financial Statements:

##### 1.2.1 Revenue Recognition

In making their judgement, the management considered the detailed criteria for the recognition of revenue as set out in GRAP 9 (Revenue from Exchange Transactions) and GRAP 23 (Revenue from Non-exchange Transactions). As far as Revenue from Non-exchange Transactions is concerned (see Basis of Preparation above), and, in particular, whether the municipality, when goods are sold, had transferred to the buyer the significant risks and rewards of ownership of the goods and when services is rendered, whether the service has been rendered. Also of importance is the estimation process involved in initially measuring revenue at the fair value thereof. Management of the municipality is satisfied that recognition of the revenue in the current year is appropriate.

- Revenue for Traffic Fines:

There is uncertainty regarding the probability of the flow of economic benefits or service potential in respect of spot fines as these fines are usually not given directly to an offender. Further legal processes have to be undertaken before the spot fine is enforceable. In respect of summonses the public prosecutor can decide whether to waive the fine, reduce it or prosecute for non-payment by the offender. The full amount of traffic fines issued during the year is recognised at the initial transaction date as revenue. Where a reliable estimate cannot be made of revenue from summonses, the revenue is recognised when the public prosecutor pays the cash collected over to the municipality.



## LAINGSBURG MUNICIPALITY

### ACCOUNTING POLICIES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

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#### 1.2.2 Water Inventory

The estimation of the Water Inventory in reservoirs is based on the measurement of water via electronic level sensors, which determines the depth of water in the reservoirs, which is then converted into volumes based on the total capacity of the reservoir. Furthermore, the length and width of all pipes are also taken into account in determining the volume of water on hand at year-end.

#### 1.2.3 Impairment of Financial Assets

Accounting Policy 4.4 on Impairment of Financial Assets describes the process followed to determine the value at which Financial Assets should be impaired. In making the estimation of the impairment, the management of the municipality considered the detailed criteria of impairment and used its judgement to select a variety of methods and make assumptions that are mainly based on market conditions existing at the end of the reporting period. The management of the municipality is satisfied that impairment of Financial Assets recorded during the year is appropriate.

- **Impairment of Trade Receivables:**  
The calculation in respect of the impairment of Debtors is based on an assessment of the extent to which Debtors have defaulted on payments already due, and an assessment of their ability to make payments based on their creditworthiness. This is performed per service-identifiable categories across all classes of debtors.
- **Impairment of Traffic Fines:**  
Assessing and recognising impairment of Receivables for Traffic Fines is an event that takes place subsequent to the initial recognition of revenue charged. The municipality assesses the probability of collecting revenue when accounts fall into arrears. Such an assessment is not to be made at the time of initial recognition.

#### 1.2.4 Impairment of Statutory Receivables

Accounting Policy 5.3 on Impairment of Statutory Receivables describes the process followed to determine the value at which Statutory Receivables should be impaired. In making the estimation of the impairment, the management of the municipality considered the detailed criteria of impairment and used its judgement to select a variety of methods and make assumptions that are mainly based on market conditions existing at the end of the reporting period. The management of the municipality is satisfied that impairment of Statutory Receivables recorded during the year is appropriate.

#### 1.2.5 Capitalisation of Capital Assets

Judgement by management is required to distinguish between expenses incurred to maintain and repair capital assets and expenses incurred that will increase the remaining useful life of capital assets and needs to be capitalised to capital assets.

#### 1.2.6 Useful lives of Property, Plant and Equipment, Intangible Assets and Investment Property

As described in Accounting Policies 6.3, 7.2 and 8.2, the municipality depreciates its Property, Plant & Equipment and Investment Property, and amortises its Intangible Assets, over the estimated useful lives of the assets, taking into account the residual values of the assets at the end of their useful lives, which is determined when the assets are available for use.

The estimation of residual values of assets is based on management's judgement as to whether the assets will be sold or used to the end of their useful lives, and in what condition they will be at that time.

## LAINGSBURG MUNICIPALITY

### ACCOUNTING POLICIES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

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#### 1.2.7 Impairment: Write-down of Property, Plant & Equipment, Intangible Assets, and Inventories

Accounting Policy 5 on Impairment of Assets, Accounting Policy 3.2 on Intangible Assets – Subsequent Measurement, Amortisation and Impairment and Accounting Policy 7.2 on Inventory – Subsequent Measurement describe the conditions under which non-financial assets are tested for potential impairment losses by the management of the municipality. Significant estimates and judgements are made relating to impairment testing of Property, Plant and Equipment, impairment testing of Intangible Assets and write-down of Inventories to the lowest of Cost and Net Realisable Value or Current Replacement Cost.

In making the above-mentioned estimates and judgement, management considered the subsequent measurement criteria and indicators of potential impairment losses. In particular, the calculation of the recoverable service amount for PPE and Intangible Assets and the Net Realisable Value for Inventories involves significant judgment by management.

#### 1.2.8 Service Concession Arrangements

The municipality assesses whether it is a party to any service concession arrangements by considering the principles contained in GRAP 32 and IFRIC 12.

Management has assessed all arrangements in place and concluded that there are no service concession arrangements to which it was a party during this accounting period.

#### 1.2.9 Defined Benefit Plan Liabilities

As described in Accounting Policy 15.2, Employee Benefits – Post-employment Benefits, the municipality obtains actuarial valuations of its Defined Benefit Plan Liabilities. The defined benefit obligations of the municipality that were identified are Post-retirement Health Benefit Obligations and Long-service Awards. The estimated liabilities are recorded in accordance with the requirements of GRAP 25. Details of the liabilities and the key assumptions made by the actuaries in estimating the liabilities are provided in the relevant Notes to the Annual Financial Statements.

#### 1.2.10 Provisions and Contingent Liabilities

Management judgement is required when recognising and measuring Provisions and when measuring Contingent Liabilities. Provisions are discounted where the effect of discounting is material using actuarial valuations.

#### 1.2.11 Principals and Agent Arrangements

The municipality assesses whether it is a party to any principal-agent arrangements by considering the principles contained in GRAP 109.

The municipality is assessed to be the agent and only accounts for the amounts which the agent are entitled to in terms of the principal-agent arrangement. In order to assess that the municipality is the agent, the following factors were considered in applying its judgement:

- The municipality acts as an agent for Department of Transport for issuing licenses and permits and collects monies on their behalf.

## LAINGSBURG MUNICIPALITY

### ACCOUNTING POLICIES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

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#### 1.2.12 Housing Arrangements

The municipality is not accredited to deliver housing under the national housing programme. However it assesses its roles and responsibilities it undertakes for each project undertaken in terms of the national housing programme by assessing the terms and conditions agreed with the relevant Provincial Department of Human Settlements.

Management has assessed all arrangements in place and concluded that there are no housing arrangements to which it was a project manager or developer during this accounting period.

#### 1.2.13 Budget Information

Deviations between budget and actual amounts are regarded as material differences when a 10% deviation exists. All material differences are explained in the relevant Notes to the Annual Financial Statements.

#### 1.2.14 Segment Reporting

The municipality is assessed to have reportable segments as per the requirements of GRAP 18. In order to assess that the segments could be aggregated, the following factors were considered in applying its judgement:

- For management purposes the municipality is broadly organised into business units based on the nature of operations and the services they provide.
- No individually material operating segments have been aggregated to form the above reportable operating segments.
- The municipality does not monitor segments geographically.

#### 1.2.15 The effect of COVID-19

Management needs to estimate the effect of COVID-19 on its future cash flow and discount rates to ensure that the municipality will remain a going concern.

Judgement needs to be made on the effect of COVID-19 on credit risk, liquidity risk and going concern.

#### 1.3 Going Concern Assumption

The Annual Financial Statements have been prepared on a Going Concern Assumption.

The recent COVID-19 pandemic and its effect on the municipality's current and expected performance has been considered by management in the Going Concern Assumption.

## LAINGSBURG MUNICIPALITY

### ACCOUNTING POLICIES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

#### 1.4 Standards, Amendments to Standards and Interpretations published but not yet Effective

The following GRAP Standards and Interpretations have been published but are not yet effective and have not been early adopted by the municipality:

Standard of GRAP / Nature of Impending Changes / Expected Impact	Effective Date	Planned Date for Application by Municipality
<ul style="list-style-type: none"> <li>● <b>GRAP 1</b>                    <b>Presentation of Financial Statements (Revised)</b> Unlikely that there will be a material impact</li> </ul>	01/04/2023	30/06/2024
<ul style="list-style-type: none"> <li>● <b>GRAP 25</b>                    <b>Employee Benefits (Revised)</b> Unlikely that there will be a material impact</li> </ul>	Not yet determined	Not yet determined
<ul style="list-style-type: none"> <li>● <b>GRAP 104</b>                    <b>Financial Instruments (Revised)</b> Unlikely that there will be a material impact</li> </ul>	01/04/2025	30/06/2026
<ul style="list-style-type: none"> <li>● <b>GRAP 2020</b>                    <b>Improvement to the Standards of GRAP 2020</b> Unlikely that there will be a material impact</li> </ul>	01/04/2023	30/06/2024
<ul style="list-style-type: none"> <li>● <b>IGRAP 7</b>                    <b>The Limit on a Defined Benefit Asset, Minimum Funding Requirements and their Interaction</b> Unlikely that there will be a material impact</li> </ul>	Not yet determined	Not yet determined
<ul style="list-style-type: none"> <li>● <b>IGRAP 21</b>                    <b>The Effect of Past Decisions on Materiality</b> Unlikely that there will be a material impact</li> </ul>	01/04/2023	30/06/2024
<ul style="list-style-type: none"> <li>● <b>Guideline</b>                    <b>Accounting for Landfill Sites</b> Unlikely that there will be a material impact</li> </ul>	Not yet determined	Not yet determined
<ul style="list-style-type: none"> <li>● <b>Guideline</b>                    <b>The Application of Materiality to Financial Statements</b> Unlikely that there will be a material impact</li> </ul>	Not yet determined	Not yet determined

## 2. BUDGET INFORMATION

The annual budget figures have been prepared in accordance with the GRAP standard and are consistent with the Accounting Policies adopted by the Council for the preparation of these Annual Financial Statements. The amounts are scheduled as a separate additional financial statement, called the Statement of Comparison of Budget and Actual amounts. Explanatory comment is provided in the statement giving reasons for overall growth or decline in the budget and motivations for over- or under spending on line items. The annual budget figures included in the Annual Financial Statements are for the municipality and do not include budget information relating to subsidiaries or associates. These figures are those approved by the Council at the beginning and during the year following a period of consultation with the public as part of the Integrated Development Plan. The budget is approved on an accrual basis by nature classification.

The approved budget covers the period from 1 July 2021 to 30 June 2022.

# LAINGSBURG MUNICIPALITY

## ACCOUNTING POLICIES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

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### 3. INVENTORIES

#### 3.1 Recognition and Initial Measurement

Inventories comprise current assets held-for-sale, current assets for consumption or distribution during the ordinary course of business. Inventories are initially recognised at cost. Cost generally refers to the purchase price, plus taxes, transport costs and any other costs in bringing the Inventories to their current location and condition. Where Inventory is manufactured, constructed or produced, the cost includes the cost of labour, materials and overheads used during the manufacturing process.

Where Inventory is acquired by the municipality for no or nominal consideration (i.e. a non-exchange transaction), the cost is deemed to be equal to the fair value of the item on the date acquired.

Direct costs relating to properties that will be sold as Inventory are accumulated for each separately identifiable development. Costs also include a proportion of overhead costs.

#### 3.2 Subsequent Measurement

##### 3.2.1 Consumable Stores

Subsequently, Inventories sold are valued at the lower of cost and net realisable value. The cost is determined using the Weighted Average Method.

Consumable stores distributed at no charge or for a nominal charge and finished goods are valued at the lower of cost and current replacement cost. The cost is determined using the Weighted Average Method.

##### 3.2.2 Water Inventory

Water is regarded as Inventory when the municipality purchases water in bulk with the intention to resell it to the consumers or to use it internally, or where the municipality has incurred purification costs on water obtained from natural resources (rain, rivers, springs, boreholes, etc). However, water in dams, that are filled by natural resources and that has not yet been treated, that is under the control of the municipality but cannot be measured reliably as there is no cost attached to the water, is therefore not recognised in the Statement of Financial Position.

The basis of determining the cost of water purchased and not yet sold at reporting date comprises all costs of purchase, cost of conversion and other costs incurred in bringing the Inventory to its present location and condition, net of trade discounts and rebates.

Water and purified effluent are valued by using the FIFO Method, at the lowest of purified cost and net realisable value, insofar as it is stored and controlled in reservoirs at year-end.

##### 3.2.3 Other Arrangements

Redundant and slow-moving Inventories identified are written down from cost to current replacement cost, if applicable.

Differences arising on the measurement of such Inventory at the lower of cost and current replacement cost or net realisable value, are recognised in Surplus or Deficit in the year in which they arise. The amount of any reversal of any write-down of Inventories arising from an increase in current replacement cost or net realisable value is recognised as a reduction in the amount of Inventories recognised as an expense in the period in which the reversal occurs.

The carrying amount of Inventories is recognised as an expense in the period that the Inventory was sold, distributed, written off or consumed, unless that cost qualifies for capitalisation to the cost of another asset.

## LAINGSBURG MUNICIPALITY

### ACCOUNTING POLICIES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

#### 4. FINANCIAL INSTRUMENTS

The municipality has various types of Financial Instruments and these can be broadly categorised as Financial Assets, Financial Liabilities or Residual Interests in accordance with the substance of the contractual agreement.

##### Initial Recognition

Financial Assets and Financial Liabilities are recognised when it becomes party to the contractual provisions of the instrument.

The municipality does not offset a Financial Asset and a Financial Liability unless a legally enforceable right to set off the recognised amounts currently exist and the municipality intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

##### 4.1 Financial Assets – Classification

The municipality has the following types of Financial Assets:

Type of Financial Asset	Classification in terms of GRAP 104
Long-term Receivables	Financial Assets at Amortised Cost
Receivables from Exchange Transactions	Financial Assets at Amortised Cost
Receivables from Non-exchange Transactions	Financial Assets at Amortised Cost
Bank, Cash and Cash Equivalents – Call Deposits	Financial Assets at Amortised Cost
Bank, Cash and Cash Equivalents – Bank	Financial Assets at Amortised Cost
Bank, Cash and Cash Equivalents – Cash	Financial Assets at Amortised Cost

Trade and Other Receivables exclude Value Added Taxation, Prepayments and Operating Lease Receivables are classified as Financial Assets at Amortised Cost.

Cash includes cash-on-hand (including petty cash) and cash with banks (including call deposits). For the purposes of the Cash Flow Statement, Cash and Cash Equivalents comprise cash-on-hand and deposits held on call with banks, net of bank overdrafts.

##### 4.2 Financial Liabilities – Classification

The municipality has the following types of Financial Liabilities:

Type of Financial Liability	Classification in terms of GRAP 104
Payables from Exchange Transactions	Financial Liabilities at Amortised Cost
Payables from Non-exchange Transactions	Financial Liabilities at Amortised Cost
Unspent Conditional Grants	Financial Liabilities at Amortised Cost

##### 4.3 Initial and Subsequent Measurement

###### 4.3.1 Financial Assets:

###### Financial Assets measured at Amortised Cost

Financial Assets at Amortised Cost are initially measured at fair value plus transaction costs that are directly attributable to the acquisition or issue of the Financial Asset. Subsequently, these assets are measured at amortised cost using the Effective Interest Method less any impairment, with interest recognised on an Effective Yield Basis.

## LAINGSBURG MUNICIPALITY

### ACCOUNTING POLICIES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

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#### 4.3.2 Financial Liabilities:

##### Financial Liabilities held at Amortised Cost

Any other Financial Liabilities are classified as Other Financial Liabilities (All Payables, Loans and Borrowings are classified as Other Liabilities) and are initially measured at fair value, net of transaction costs. Trade and Other Payables, Interest-bearing Debt including Finance Lease Liabilities, Non-interest-bearing Debt and Bank Borrowings are subsequently measured at amortised cost using the Effective Interest Rate Method. Interest expense is recognised in Surplus or Deficit by applying the effective interest rate.

Prepayments are carried at cost less any accumulated impairment losses.

#### 4.4 Impairment of Financial Assets

Financial Assets, other than those at fair value, are assessed for indicators of impairment at the end of each reporting period. Financial Assets are impaired where there is objective evidence of impairment of Financial Assets (such as the probability of insolvency or significant financial difficulties of the debtor). If there is such evidence the recoverable amount is estimated and an impairment loss is recognised through the use of an allowance account.

##### 4.4.1 Financial Assets at Amortised Cost

A provision for impairment of Accounts Receivables is established when there is objective evidence that the municipality will not be able to collect all amounts due according to the original terms of receivables. The provision is made whereby the recoverability of accounts receivable is assessed individually and then collectively after grouping the assets in financial assets with similar credit risk characteristics. The amount of the provision is the difference between the Financial Asset's carrying amount and the present value of estimated future cash flows, discounted at the original effective interest rate. Future cash flows in a group of Financial Assets that are collectively evaluated for impairment are estimated on the basis of historical loss experience for assets with credit risk characteristics similar to those in the group. Cash flows relating to short-term receivables are not discounted where the effect of discounting is immaterial.

The carrying amount of the Financial Asset is reduced by the impairment loss directly for all Financial Assets carried at Amortised Cost with the exception of Consumer Debtors, where the carrying amount is reduced through the use of an allowance account. When a Consumer Debtor is considered uncollectible, it is written off against the allowance account. Subsequent recoveries of amounts previously written off are credited against revenue. Changes in the carrying amount of the allowance account are recognised in Surplus or Deficit.

#### 4.5 Derecognition of Financial Assets

The municipality derecognises Financial Assets only when the contractual rights to the cash flows from the asset expires or it transfers the Financial Asset and substantially all the risks and rewards of ownership of the asset to another entity, except when Council approves the write-off of Financial Assets due to non-recoverability.

If the municipality neither transfers nor retains substantially all the risks and rewards of ownership and continues to control the transferred asset, the municipality recognises its retained interest in the asset and an associated liability for amounts it may have to pay. If the municipality retains substantially all the risks and rewards of ownership of a transferred Financial Asset, the municipality continues to recognise the Financial Asset and also recognises a collateralised borrowing for the proceeds received.

#### 4.6 Derecognition of Financial Liabilities

The municipality derecognises Financial Liabilities when, and only when, the municipality's obligations are discharged, cancelled or they expire.

The municipality recognises the difference between the carrying amount of the Financial Liability (or part of a Financial Liability) extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, in Surplus or Deficit.

# LAINSBURG MUNICIPALITY

## ACCOUNTING POLICIES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

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### 5. STATUTORY RECEIVABLES

Statutory Receivables are receivables that arise from legislation, supporting regulations, or similar means and require settlement by another entity in cash or another financial asset.

The municipality has the following Statutory Receivables from Non-exchange Transactions:

- Assessment Rates
- Fines

#### 5.1 Recognition and Initial Measurement

Statutory Receivables are recognised if the transaction is an exchange transaction per GRAP 9 or a non-exchange transaction per GRAP 23 or, if the transaction is not within the scope of GRAP 9 or GRAP 23, or another Standard of GRAP, and the definition of an asset is met and, when it is probable that the future economic benefits or service potential associated with the asset will flow to the municipality and the transaction amount can be reliably measured.

The municipality recognises Statutory Receivables when they arise.

Statutory Receivables are initially measured at their transaction amount. The transaction amount would be the amount that is determined on initial measurement in accordance with the relevant Standard of GRAP.

The transaction amounts of the Statutory Receivables of the municipality are determined as follows:

- Assessment Rates are levied in terms of the stipulations contained in the Local Government: Municipal Property Rates Act, 2004 (Act No. 6 of 2004) at rates determined each year by Council.
- Fines are serviced in terms of the stipulations contained in the Criminal Procedures Act, 1977 (Act No. 51 of 1977) at rates published in the Government Gazette from time to time.

#### 5.2 Subsequent Measurement

Statutory Receivables are measured after initial recognition using the cost method. Under the cost method, the initial measurement of the receivable is changed subsequent to initial recognition to reflect any:

- Interest or other charges that may have accrued on the receivable, where applicable;
- Impairment losses; and
- Amounts derecognised.

#### 5.3 Impairment

Statutory Receivables are assessed for indicators of impairment at the end of each reporting period. Statutory Receivables are impaired where there is any indication of impairment of Statutory Receivables, such as the probability of insolvency or significant financial difficulties of the debtor.

In assessing whether Statutory Receivables are impaired, the municipality assesses whether there are any indications that individually significant receivables are impaired; and/or groups of similar, individually insignificant, receivables are impaired.



## LAINSBURG MUNICIPALITY

### ACCOUNTING POLICIES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

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The municipality groups together and assesses collectively for impairment those receivables that exhibit similar characteristics which provide information about the possible collectability of the amounts owing to the municipality. The municipality uses the following groupings:

- Assessment Rates
- Fines

If there is such evidence the carrying amount is reduced to the estimated future cash flows, an impairment loss is recognised, directly or indirectly, through the use of an allowance account, with the amount of the impairment loss being recognised in Surplus or Deficit.

#### 5.4 Derecognition

The municipality derecognises Statutory Receivables only when the rights to the cash flows from the receivable expires or it transfers the Statutory Receivable and substantially all the risks and rewards of ownership of the receivable to another municipality, except when council approves the write-off of the receivable due to non-recoverability.

The municipality derecognises a receivable if the municipality, despite having retained some significant risks and rewards of ownership, transfers control of the receivable to another party and the other party has the practical ability to sell the receivable in its entirety to an unrelated party, and is able to exercise that ability unilaterally and without needing to impose additional restrictions on the transfer. In this case, the municipality recognises separately any rights and obligations created or retained in the transfer. The carrying amount of and statutory receivables transferred is allocated between the rights and obligations retained and those transferred on the basis of the relative fair values at the transfer date. The municipality assesses whether any newly created rights and obligations are within the scope of GRAP 104 or another Standards of GRAP. Any difference between the consideration received and the amounts derecognised and, those amounts recognised, is recognised in surplus or deficit in the period transferred.

## 6. PROPERTY, PLANT AND EQUIPMENT

### 6.1 Initial Recognition and Measurement

Property, Plant and Equipment are initially recognised at cost.

Where an asset is acquired by the municipality for no or nominal consideration (i.e. a non-exchange transaction), the cost is deemed to be equal to the fair value of that asset on the date acquired.

Repairs and Maintenance are expenses incurred through servicing equipment or repairing of existing assets. These expenses are not recognised in the carrying value of the asset, but directly recognised in Surplus or Deficit and measured at cost against the attributing segments of the Municipal Standard Chart of Accounts (mSCOA).

### 6.2 Subsequent Measurement

Subsequently all Property Plant and Equipment are measured at cost, less accumulated depreciation and accumulated impairment losses.

## LAINGSBURG MUNICIPALITY

### ACCOUNTING POLICIES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

#### 6.3 Depreciation

Depreciation on assets other than land is calculated on cost, using the Straight-line Method, to allocate their cost or revalued amounts to their residual values over the estimated useful lives of the assets. Each part of an item of Property, Plant and Equipment with a cost that is significant in relation to the total cost of the item is depreciated separately.

The depreciation rates are based on the following estimated useful lives:

	Asset Class	Years		Asset Class	Years
	<b>Buildings</b>			<b>Community</b>	
	Improvements	10 - 100		Community Facilities	15 - 100
				Recreational Facilities	20 - 100
	<b>Infrastructure</b>			<b>Other</b>	
	Electricity	15 - 60		Computer Equipment	5 - 30
	Roads and Paving	10 - 60		Furniture and Office Equipment	6 - 50
	Sanitation / Sewerage	10 - 60		Machinery and Equipment	5 - 40
	Solid Waste	15 - 60		Transport Assets	10 - 45
	Water	5 - 80			

#### 6.4 Land

Land is stated at historical cost and is not depreciated as it is deemed to have an indefinite useful life.

#### 6.5 Incomplete Construction Work

Incomplete Construction Work is stated at historical cost. Depreciation only commences when the asset is available for use.

#### 6.6 Infrastructure Assets

Infrastructure Assets are any assets that are part of a network of similar assets. Infrastructure assets are shown at cost less accumulated depreciation and accumulated impairment. Infrastructure assets are treated similarly to all other assets of the municipality in terms of the asset management policy.

#### 6.7 Finance Leases

Assets capitalised under finance leases are depreciated over their expected useful lives on the same basis as Property, Plant and Equipment controlled by the municipality or, where shorter, the term of the relevant lease if there is no reasonable certainty that the municipality will obtain ownership by the end of the lease term.

#### 6.8 Derecognition

The gain or loss arising from the derecognition of an item of Property, Plant and Equipment is included in Surplus or Deficit when the item is derecognised. Gains are not classified as Revenue.

# LAINGSBURG MUNICIPALITY

## ACCOUNTING POLICIES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

### 7. INTANGIBLE ASSETS

#### 7.1 Initial Recognition and Measurement

Identifiable non-monetary assets without physical substance are classified and recognised as Intangible Assets.

Intangible Assets are initially recognised at cost.

Where an Intangible Asset is acquired by the municipality for no or nominal consideration (i.e. a non-exchange transaction), the cost is deemed to be equal to the fair value of that asset on the date acquired.

The cost of an Intangible Asset acquired in exchange for non-monetary assets or monetary assets, or a combination of monetary and non-monetary assets, is measured at the fair value of the asset given up, unless the fair value of the asset received is more clearly evident. If the acquired item could not be measured at its fair value, its cost is measured at the carrying amount of the asset given up. If the acquired item's fair value was not determinable, it's deemed cost is the carrying amount of the asset(s) given up.

Repairs and Maintenance are expenses incurred through servicing equipment or repairing of existing assets. These expenses are not recognised in the carrying value of the asset, but directly recognised in Surplus or Deficit and measured at cost against the attributing segments of the Municipal Standard Chart of Accounts (mSCOA).

#### 7.2 Subsequent Measurement, Amortisation and Impairment

After initial recognition, Intangible Assets are carried at cost less any accumulated amortisation and any accumulated impairment losses.

Amortisation is charged on a Straight-line Method over the Intangible Assets' useful lives. The residual value of Intangible Assets with finite useful lives is zero, unless an active market exists. Where Intangible Assets are deemed to have indefinite useful lives, such Intangible Assets are not amortised. However, such Intangible Assets are subject to an annual impairment test.

The amortisation rates are based on the following estimated useful lives:

	<b>Asset Class</b>	<b>Years</b>
	Computer Software Purchased	5 - 10

#### 7.3 Derecognition

The gain or loss arising from the derecognition of an item of Intangible Asset is included in Surplus or Deficit when the item is derecognised. Gains are not classified as Revenue.

## LAINGSBURG MUNICIPALITY

### ACCOUNTING POLICIES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

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#### 8. INVESTMENT PROPERTY

##### 8.1 Initial Recognition and Measurement

At initial recognition, the municipality measures Investment Property at cost. However, where an Investment Property was acquired through a non-exchange transaction (i.e. where it acquired the Investment Property for no or a nominal value), its cost is its fair value as at the date of acquisition.

Repairs and Maintenance are expenses incurred through servicing equipment or repairing of existing assets. These expenses are not recognised in the carrying value of the asset, but directly recognised in Surplus or Deficit and measured at cost against the attributing segments of the Municipal Standard Chart of Accounts (mSCOA).

##### 8.2 Subsequent Measurement

Investment Property is measured using the Cost Model and is stated at cost less accumulated depreciation and accumulated impairment losses. Depreciation is calculated on cost, using the Straight-line Method over the useful life of the property, which is estimated at 20 - 100 years. Components of assets that are significant in relation to the whole asset and that have different useful lives are depreciated separately.

The gain or loss arising on the disposal of an Investment Property is recognised in Surplus or Deficit.

##### 8.3 Derecognition

The gain or loss arising from the derecognition of an item of Investment Property is included in Surplus or Deficit when the item is derecognised. Gains are not classified as Revenue.

#### 9. HERITAGE ASSETS

Heritage Assets are not depreciated owing to uncertainty regarding to their estimated useful lives. The municipality assess at each reporting date if there is an indication of impairment.

##### 9.1 Initial Recognition and Measurement

Heritage Assets are initially recognised at cost.

Where an asset is acquired by the municipality for no or nominal consideration (i.e. a non-exchange transaction), the cost is deemed to be equal to the fair value of that asset on the date acquired.

Repairs and Maintenance are expenses incurred through servicing equipment or repairing of existing assets. These expenses are not recognised in the carrying value of the asset, but directly recognised in Surplus or Deficit and measured at cost against the attributing segments of the Municipal Standard Chart of Accounts (mSCOA).

##### 9.2 Subsequent Measurement

Subsequently all Heritage Assets are measured at cost, less accumulated impairment losses.

##### 9.3 Derecognition

The gain or loss arising from the derecognition of an item of Heritage Assets is included in Surplus or Deficit when the item is derecognised. Gains are not classified as Revenue.

## LAINSBURG MUNICIPALITY

### ACCOUNTING POLICIES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

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#### 10. IMPAIRMENT OF ASSETS

The municipality classifies all assets held with the primary objective of generating a commercial return as Cash Generating Assets. All other assets are classified as Non-cash Generating Assets.

##### 10.1 Impairment of Cash Generating Assets

The municipality assesses at each reporting date whether there is any indication that an asset may be impaired.

If there is any indication that an asset may be impaired, the recoverable amount is estimated for the individual asset. If it is not possible to estimate the recoverable amount of the individual asset, the recoverable amount of the cash generating unit to which the asset belongs is determined.

The recoverable amount of an asset or a cash generating unit is the higher of its fair value less costs to sell and its value in use.

If the recoverable amount of an asset is less than its carrying amount, the carrying amount of the asset is reduced to its recoverable amount. That reduction is an impairment loss.

An impairment loss of assets carried at cost less any accumulated depreciation or amortisation is recognised immediately in Surplus or Deficit.

An impairment loss is recognised for cash generating units if the recoverable amount of the unit is less than the carrying amount of the unit. The impairment loss is allocated to reduce the carrying amount of the assets of the unit pro rata on the basis of the carrying amount of each asset in the unit.

The municipality assesses at each reporting date whether there is any indication that an impairment loss recognised in prior periods for assets may no longer exist or may have decreased. If any such indication exists, the recoverable amounts of those assets are estimated.

The increased carrying amount of an asset attributable to a reversal of an impairment loss does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior periods.

A reversal of an impairment loss of assets carried at cost less accumulated depreciation or amortisation is recognised immediately in Surplus or Deficit.

##### 10.2 Impairment of Non-cash Generating Assets

The municipality assesses at each reporting date whether there is any indication that an asset may be impaired.

If there is any indication that an asset may be impaired, the recoverable service amount is estimated for the individual asset. If it is not possible to estimate the recoverable service amount of the individual asset, the recoverable service amount of the non-cash generating unit to which the asset belongs is determined.

The recoverable service amount of a non-cash generating asset is the higher of its fair value less costs to sell and its value in use.

If the recoverable service amount of an asset is less than its carrying amount, the carrying amount of the asset is reduced to its recoverable service amount. That reduction is an impairment loss.

## LAINGSBURG MUNICIPALITY

### ACCOUNTING POLICIES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

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An impairment loss of assets carried at cost less any accumulated depreciation or amortisation is recognised immediately in Surplus or Deficit.

An impairment loss is recognised for non-cash generating units if the recoverable service amount of the unit is less than the carrying amount of the unit. The impairment loss is allocated to reduce the carrying amount of the assets of the unit pro rata on the basis of the carrying amount of each asset in the unit.

The municipality assesses at each reporting date whether there is any indication that an impairment loss recognised in prior periods for assets may no longer exist or may have decreased. If any such indication exists, the recoverable service amounts of those assets are estimated.

The increased carrying amount of an asset attributable to a reversal of an impairment loss does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior periods.

A reversal of an impairment loss of assets carried at cost less accumulated depreciation or amortisation is recognised immediately in Surplus or Deficit.

#### 11. CONSUMER DEPOSITS

Consumer deposits are a partial security for a future payment of an account. All consumers are therefore required to pay a deposit equal to two months consumption of electricity and water services. Deposits are considered a liability as the deposit is only refunded once the service is terminated. No interest is paid on deposits.

#### 12. PROVISIONS

The best estimate of the expenditure required to settle the present obligation is the amount that the municipality would rationally pay to settle the obligation at the reporting date or to transfer it to a third party at that time and are determined by the judgment of the management of the municipality, supplemented by experience of similar transactions and, in some cases, reports from independent experts. The evidence considered includes any additional evidence provided by events after the reporting date. Uncertainties surrounding the amount to be recognised as a provision are dealt with by various means according to the circumstances. Where the provision being measured involves a large population of items, the obligation is estimated by weighting all possible outcomes by their associated probabilities.

Future events that may affect the amount required to settle an obligation are reflected in the amount of a provision where there is sufficient objective evidence that they will occur. Gains from the expected disposal of assets are not taken into account in measuring a provision. Provisions are not recognised for future operating losses. The present obligation under an onerous contract is recognised and measured as a provision. An onerous contract is a contract in which the unavoidable costs of meeting the obligations under the contract exceed the economic benefits expected to be received under it. The unavoidable costs under a contract reflect the least net cost of exiting from the contract, which is the lower of the cost of fulfilling it and any compensation or penalties arising from failure to fulfil it – this unavoidable cost resulting from the contract is the amount of the provision to be recognised.

Provisions are reviewed at reporting date and the amount of a provision is the present value of the expenditure expected to be required to settle the obligation. When the effect of discounting is material, provisions are determined by discounting the expected future cash flows that reflect current market assessments of the time value of money. The impact of the periodic unwinding of the discount is recognised in Surplus or Deficit as a finance cost as it occurs.

## LAINGSBURG MUNICIPALITY

### ACCOUNTING POLICIES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

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#### 12.1 Provision for Environmental Rehabilitation

Estimated long-term environmental provisions, comprising rehabilitation and landfill site closure, are based on the municipality's policy, taking into account current technological, environmental and regulatory requirements. The provision for rehabilitation is recognised as and when the environmental liability arises. To the extent that the obligations relate to the asset, they are capitalised as part of the cost of those assets. Any subsequent changes to an obligation that did not relate to the initial related asset are charged to Surplus or Deficit.

### 13. LEASES

#### 13.1 The Municipality as Lessee

##### 13.1.1 Finance Leases

Property, plant and equipment or intangible assets subject to finance lease agreements are capitalised at amounts equal to the fair value of the leased asset or, if lower, the present value of the minimum lease payments, each determined at the inception of the lease. Corresponding liabilities are recognised at equal amounts. In discounting the lease payments, the municipality uses the interest rate that exactly discounts the lease payments to the fair value of the asset, plus any direct costs incurred.

Subsequent to initial recognition, the leased assets are accounted for in accordance with the stated accounting policies applicable to property, plant and equipment or intangible assets. The lease liability is reduced by the lease payments, which are allocated between the finance cost and the capital repayment using the Effective Interest Rate Method. Finance costs are expensed when incurred. The accounting policies relating to derecognition of financial instruments are applied to lease payables. The lease asset is depreciated over the shorter of the asset's useful life or the lease term.

##### 13.1.2 Operating Leases

The municipality recognises operating lease rentals as an expense in Surplus or Deficit on a Straight-line Basis over the term of the relevant lease. The difference between the amounts recognised as an expense and the contractual payments are recognised as an operating lease asset or liability. Any lease incentives are included as part of the net consideration agreed.

#### 13.2 The Municipality as Lessor

Amounts due from lessees under **Finance Leases** or instalment sale agreements are recorded as receivables at the amount of the municipality's net investment in the leases. Finance lease or instalment sale revenue is allocated to accounting periods so as to reflect a constant periodic rate of return on the municipality's net investment outstanding in respect of the leases or instalment sale agreements.

Rental revenue from **Operating Leases** is recognised on a Straight-line Basis over the term of the relevant lease.

### 14. BORROWING COSTS

All borrowing costs are treated as an expense in the period in which they are incurred.

## LAINGSBURG MUNICIPALITY

### ACCOUNTING POLICIES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

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#### 15. EMPLOYEE BENEFIT LIABILITIES

##### 15.1 Short-term Employee Benefits

The costs of all short-term employee benefits such as leave pay, are recognised during the period in which the employee renders the related service. The liability for leave pay is based on the total accrued leave days at year end and is shown as a creditor in the Statement of Financial Position. The municipality recognises the expected cost of performance bonuses only when the municipality has a present legal or constructive obligation to make such payment and a reliable estimate can be made.

##### 15.1.1 Provision for Staff Leave

Liabilities for annual leave are recognised as they accrue to employees. The liability is based on the total amount of leave days due to employees at year-end and also on the total remuneration package of the employee.

Accumulating leave is carried forward and can be used in future periods if the current period's entitlement is not used in full. All unused leave will be paid out to the specific employee at the end of that employee's employment term.

Accumulated leave is vesting.

##### 15.1.2 Staff Bonuses Accrued

Liabilities for staff bonuses are recognised as they accrue to employees. The liability at year end is based on bonus accrued at year-end for each employee.

##### 15.1.3 Provision for Performance Bonuses

A provision, in respect of the liability relating to the anticipated costs of performance bonuses payable to Section 57 employees, is recognised as it accrue to Section 57 employees. Municipalities' performance bonus provisions are based on the employment contract stipulations as well as previous performance bonus payment trends.

##### 15.2 Post-employment Benefits

The municipality provides retirement benefits for its employees and councillors, and has both defined benefit and defined contribution post-employment plans.

##### 15.2.1 Defined Contribution Plans

The municipality's contributions to the defined contribution funds are established in terms of the rules governing those plans. Contributions are recognised in Surplus or Deficit in the period in which the service is rendered by the relevant employees. The municipality has no further payment obligations once the contributions have been paid. The contributions are recognised as employee benefit expense when they are due. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.



## LAINGSBURG MUNICIPALITY

### ACCOUNTING POLICIES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

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#### 15.2.2 Defined Benefit Plans

##### Post-retirement Health Care Benefits

The municipality has an obligation to provide Post-retirement Health Care Benefits to certain of its retirees. According to the rules of the Medical Aid Funds with which the municipality is associated, a member (who is on the current Conditions of Service), on retirement, is entitled to remain a continued member of the Medical Aid Fund, in which case the municipality is liable for a certain portion of the medical aid membership fee. Not all Medical Aid Funds with which the municipality is associated, provide for continued membership.

The defined benefit liability is the aggregate of the present value of the defined benefit obligation and unrecognised actuarial gains and losses, reduced by unrecognised past service costs. The plan is unfunded. The present value of the defined benefit obligation is calculated using the Projected Unit Credit Method, incorporating actuarial assumptions and a discount rate based on the government bond rate. Valuations of these obligations are carried out annually by independent qualified actuaries.

Actuarial gains or losses are recognised immediately in Surplus or Deficit.

Past-service costs are recognised immediately in Surplus or Deficit.

##### Long-service Allowance

The municipality has an obligation to provide Long-service Allowance Benefits to all of its employees. According to the rules of the Long-service Allowance Scheme, which the municipality instituted and operates, an employee (who is on the current Conditions of Service), is entitled to a cash allowance, calculated in terms of the rules of the scheme, after 10, 15, 20, 25 and 30 years of continued service. The municipality's liability is based on an actuarial valuation. The Projected Unit Credit Method is used to value the liabilities. Actuarial gains and losses on the long-term incentives are accounted for through Surplus or Deficit.

##### Provincially-administered Defined Benefit Plans

The municipality contributes to various National- and Provincial-administered Defined Benefit Plans on behalf of its qualifying employees. These funds are multi-employer funds. The contributions to fund obligations for the payment of retirement benefits are charged against revenue in the year they become payable. These defined benefit funds are actuarially valued triennially on the Projected Unit Credit Method basis. Deficits are recovered through lump sum payments or increased future contributions on a proportional basis from all participating municipalities.

##### Defined Benefit Pension Plans

The municipality has an obligation to provide Post-retirement Pension Benefits to certain of its retirees. Pension contributions in respect of employees who were not members of a pension fund are recognised as an expense when incurred. Staff provident funds are maintained to accommodate personnel who, due to age, cannot join or be part of the various pension funds. The municipality contributes monthly to the funds.

The liability recognised in the Statement of Financial Position in respect of defined benefit pension plans is the present value of the defined benefit obligation at the end of the reporting period less the fair value of plan assets, together with adjustments for unrecognised past-service costs. The defined benefit obligation is calculated annually by independent actuaries using the Projected Unit Credit Method. The present value of the defined benefit obligation is determined by discounting the estimated future cash outflows using interest rates of high-quality corporate bonds that are denominated in the currency in which the benefits will be paid, and that have terms to maturity approximating to the terms of the related pension liability.

Actuarial gains or losses are recognised immediately in Surplus or Deficit.

Past-service costs are recognised immediately in Surplus or Deficit.

## LAINSBURG MUNICIPALITY

### ACCOUNTING POLICIES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

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#### 16. REVENUE RECOGNITION

##### 16.1 General

Revenue is derived from a variety of sources which include rates levied, grants from other tiers of government and revenue from trading activities and other services provided.

Revenue comprises the fair value of the consideration received or receivable for the sale of goods and services in the ordinary course of the municipality's activities. Revenue is shown net of value-added tax, returns, rebates and discounts.

##### 16.2 Revenue from Non-exchange Transactions

###### 16.2.1 Rates and Taxes

Revenue from property rates is recognised when the legal entitlement to this revenue arises. Collection charges are recognised when such amounts are legally enforceable. Penalty interest on unpaid rates is recognised on a Time-proportionate Basis with reference to the principal amount receivable and effective interest rate applicable. A composite rating system charging different rate tariffs is employed. Rebates are granted to certain categories of ratepayers and are deducted from revenue.

###### 16.2.2 Fines

Fines constitute both spot fines and summonses

Revenue for fines is recognised when the fine is issued at the full amount of the receivable. The municipality uses estimates to determine the amount of revenue that the municipality is entitled to collect that is subject to further legal proceedings.

###### 16.2.3 Government Grants and Receipts

Equitable share allocations are recognised in revenue at the start of the financial year if no time-based restrictions exist.

Conditional grants, donations and funding are recognised as revenue to the extent that the municipality has complied with any of the criteria, conditions or obligations embodied in the agreement.

Government grants that are receivable as compensation for expenses or losses already incurred or for the purpose of giving immediate financial support to the municipality with no future related costs, are recognised in Surplus or Deficit in the period in which they become receivable.

Interest earned on investments is treated in accordance with grant conditions. If it is payable to the funder it is recorded as part of the creditor and if it is the municipality's interest, it is recognised as interest earned in Surplus or Deficit.

###### 16.2.4 Public Contributions

Revenue from public contributions is recognised when all conditions associated with the contribution have been met or where the contribution is to finance property, plant and equipment, when such items of property, plant and equipment are brought into use.

###### 16.2.5 Other Donations and Contributions

Donations are recognised on a cash receipt basis or where the donation is in the form of property, plant and equipment, when such items of property, plant and equipment are available for use.

## LAINGSBURG MUNICIPALITY

### ACCOUNTING POLICIES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

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#### 16.2.6 Interest Earned

Interest earned on investments is recognised in Surplus or Deficit on the Time-proportionate Basis that takes into account the effective yield on the investment.

#### 16.2.7 Tariff Charges

Revenue arising from the application of the approved tariff of charges is recognised when the relevant service is rendered by applying the relevant authorised tariff. This includes the issuing of licences and permits.

#### 16.2.8 Revenue from Recovery of Unauthorised, Irregular, Fruitless and Wasteful Expenditure

The recovery of unauthorised, irregular, fruitless and wasteful expenditure is based on legislated procedures, including those set out in the Municipal Finance Management Act (Act No 56 of 2003) and is recognised as revenue when the recovery thereof from the responsible councillors or officials became virtually certain in a financial period subsequent to the period when the actual unauthorised, irregular, fruitless and wasteful expenditure was incurred.

#### 16.3 Revenue from Exchange Transactions

##### 16.3.1 Service Charges

Service Charges are levied in terms of approved tariffs.

Service Charges relating to electricity and water are based on consumption. Meters are read on a monthly basis and are recognised as revenue when invoiced.

Service charges relating to refuse removal are recognised on a monthly basis in arrears by applying the approved tariff to all properties that have improvements. Tariffs are determined per category of property usage.

Service charges relating to sewerage and sanitation are recognised on a monthly basis in arrears by applying the approved tariff to all properties. Tariffs are determined per category of property usage.

In circumstances where services cannot readily be measured and quantified, a flat rate service charge is levied monthly on such properties.

##### 16.3.2 Prepaid Electricity

Revenue from the sale of electricity prepaid meter cards are recognised at the point of sale.

##### 16.3.3 Rentals Received

Revenue from the rental of facilities and equipment is recognised on a Straight-line Basis over the term of the lease agreement.

##### 16.3.4 Income from Agency Services

Revenue for agency services is recognised on a monthly basis once the revenue collected on behalf of agents has been quantified. The revenue recognised is in terms of the agency agreement.

## LAINGSBURG MUNICIPALITY

### ACCOUNTING POLICIES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

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#### 16.3.5 Interest Earned

Interest earned on investments is recognised in Surplus or Deficit on the Time-proportionate Basis that takes into account the effective yield on the investment.

Interest on outstanding customer receivables is calculated when the receivable is more than 30 days at prime rate plus 1%, and recognised in surplus or deficit on the time-proportionate basis.

#### 16.3.6 Tariff Charges

Revenue arising from the application of the approved tariff of charges is recognised when the relevant service is rendered by applying the relevant authorised tariff. This includes the issuing of licences and permits.

#### 16.3.7 Sale of Goods (including Houses)

Revenue from the sale of goods is recognised when all the following conditions have been met:

- (a) The municipality has transferred to the buyer the significant risks and rewards of ownership of the goods;
- (b) The municipality retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- (c) The amount of revenue can be measured reliably;
- (d) It is probable that the economic benefits or service potential associated with the transaction will flow to the municipality;
- (e) The costs incurred or to be incurred in respect of the transaction can be measured reliably.

## 17. GRANTS-IN-AID

The municipality transfers money to individuals, organisations and other sectors of government from time to time. When making these transfers, the municipality does not:

- (a) Receive any goods or services directly in return, as would be expected in a purchase or sale transaction;
- (b) Expect to be repaid in future; or
- (c) Expect a financial return, as would be expected from an investment.

These transfers are recognised in Surplus or Deficit as expenses in the period that the events giving rise to the transfer occurred.

## LAINGSBURG MUNICIPALITY

### ACCOUNTING POLICIES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

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#### 18. MATERIAL LOSSES

The MFMA requires the disclosure of material losses incurred during the year under review. The disclosure is provided in order to comply to the legislative requirements governing Municipalities and Municipal Entities.

Due to their significance, the complete calculation of water and electricity losses is provided, including the opening balance, purchases, sales and closing balance where applicable. The unit rate is the rate per the last purchase as inventory is measured based on the First-In-First-Out Method as defined by GRAP 12 (Inventories).

#### 19. UNAUTHORISED EXPENDITURE

Unauthorised Expenditure is expenditure that has not been budgeted for, expenditure that is not in terms of the conditions of an allocation received from another sphere of government, municipality or organ of state, and expenditure in the form of a grant that is not permitted in terms of the Municipal Finance Management Act (Act No 56 of 2003).

All expenditure relating to Unauthorised Expenditure is accounted for as an expense in Surplus or Deficit in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in Surplus or Deficit.

#### 20. IRREGULAR EXPENDITURE

Irregular Expenditure is expenditure that is contrary to the Municipal Finance Management Act (Act No 56 of 2003), the Municipal Systems Act (Act No 32 of 2000), the Public Office Bearers Act (Act No 20 of 1998), or is in contravention of the Municipality's or Municipal Entities' Supply Chain Management Policies. Irregular Expenditure excludes Unauthorised Expenditure.

Irregular Expenditure is accounted for as an expense in Surplus or Deficit in the period it occurred and where recovered, it is subsequently accounted for as revenue in Surplus or Deficit.

#### 21. FRUITLESS AND WASTEFUL EXPENDITURE

Fruitless and Wasteful Expenditure is expenditure that was made in vain and would have been avoided had reasonable care been exercised.

All expenditure relating to Fruitless and wasteful expenditure is accounted for as expenditure in Surplus or Deficit in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in Surplus or Deficit.

## LAINGSBURG MUNICIPALITY

### ACCOUNTING POLICIES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

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#### 22. COMMITMENTS

Commitments are disclosed for:

- Approved and contracted commitments, where the expenditure has been approved and the contract has been awarded at the reporting date, where disclosure is required by a specific standard of GRAP;
- Approved but not yet contracted commitments, where the expenditure has been approved and the contract has yet to be awarded or is awaiting finalisation at the reporting date;
- Items are classified as commitments where the College commits itself to future transactions that will normally result in the outflow of resources;
- Contracts that are entered into before the reporting date, but goods and services have not yet been received are disclosed in the disclosure Notes to the Annual Financial Statements; and
- Other commitments for contracts that are non-cancellable or only cancellable at significant cost, should relate to something other than the business of the municipality.

#### 23. RELATED PARTIES

Individuals as well as their close family members, and/or entities are related parties if one party has the ability, directly or indirectly, to control or jointly control the other party or exercise significant influence over the other party in making financial and/or operating decisions. Management is regarded as a related party and comprises the Councillors, Executive Mayor, Deputy Executive Mayor, Speaker, Municipal Manager, Chief Financial Officer and all other managers reporting directly to the Municipal Manager or as designated by the Municipal Manager.

#### 24. CONTINGENT ASSETS AND CONTINGENT LIABILITIES

Contingent Assets and Contingent Liabilities are not recognised. Contingencies are disclosed in Notes to the Annual Financial Statements.

#### 25. EVENTS AFTER THE REPORTING DATE

Events after the reporting date that are classified as adjusting events have been accounted for in the Annual Financial Statements.

The events after the reporting date that are classified as Non-adjusting Events after the Reporting Date have been disclosed in Notes to the Annual Financial Statements.

## LAINSBURG MUNICIPALITY

### ACCOUNTING POLICIES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

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#### 26. SEGMENT REPORTING

The mandate of the municipality is to provide basic services to the community over which it governs. In order to properly execute its mandate and achieve its strategic goals, internal management reporting is based on each service objective and also considered separately for each of the towns within the municipal jurisdiction. The components described below have been identified as individually significant segments for purposes of reporting in terms of GRAP 18 (Segment Reporting).

The following services are considered significant to the municipality and is accordingly managed separately:

- Municipal governance and administration.
- Community and public safety.
- Housing.
- Health.
- Energy, waste, waste water and water.
- Other.

All other sources of income and expenditure is aggregated through means of the administrative function as these services are not significant to the other services of the municipality as a whole.

The municipality only operates in a single geographical location and accordingly does not report separately on each location within its jurisdiction.

Intersegmental transfers are per the municipality's approved tariff policy. The reconciliation clearly describes the effects of all internal transfers between segments.

The accounting policies for segmental reporting in the management accounts are aligned to the requirements of GRAP as described in these accounting policies.

No changes from were made from prior periods measurement methods used to determine reported segment surplus or deficit.

#### 27. VALUE ADDED TAX

The municipality accounts for Value Added Tax on the Payments Basis in accordance with section 15(2)(a) of the Value-Added Tax Act (Act No 89 of 1991).

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>1. GENERAL INFORMATION</b>		
<p>Laingsburg Municipality is a local municipality in the Western Cape and is one of three local municipalities under the jurisdiction of the Central Karoo District Municipality. The municipal area includes the town of Laingsburg, the settlements of Matjiesfontein and Vleiland as well rural farms. The address of its registered office and principal place of business are disclosed under "General Information" included in the Annual Financial Statements and in the introduction of the Annual Report. The principal activities of the municipality are disclosed in the Annual Report and are prescribed by the Municipal Finance Management Act (MFMA).</p>		
<b>2. INVENTORIES</b>		
Consumables	110 268	442 526
Finished Goods	140 614	141 273
Materials and Supplies	38 522	32 844
Water	16 961	23 893
<b>Total Inventories</b>	<b>306 365</b>	<b>640 536</b>

**2.1 Allocation for Cash Flow**

**Suppliers Paid:-**

Inventory - Opening Balance	640 536	588 461
Inventory - Closing Balance	(306 365)	(640 536)
<b>Total Inventory allocated to Suppliers Paid</b>	<b>334 171</b>	<b>(52 076)</b>
<b>Total Inventory allocated to Cash Flow</b>	<b>334 171</b>	<b>(52 076)</b>

**Materials and Supplies** are held for own use and measured at the lower of Cost and Current Replacement Cost. No write downs of Inventory to Current Replacement Cost were required.

**Water** is held for distribution and measured at the lower of Cost and Net Realisable Value. No write down of Inventory to Net Realisable Value was required.

The cost of Inventories recognised as an expense includes R2 591 486 (2021: R2 293 690)

**3. RECEIVABLES FROM EXCHANGE TRANSACTIONS**

	Gross Balances R	Provision for Impairment R	Net Balances R
<b>As at 30 June 2022</b>			
Service Debtors:	7 290 475	4 344 977	2 945 499
Electricity	2 327 601	857 375	1 470 226
Refuse	1 095 793	762 419	333 374
Sewerage	1 051 443	1 348 567	(297 123)
Merchandising, Jobbing and Contracts	9 299	-	9 299
Other Service Charges	1 389 043	95 004	1 294 039
Water	1 417 297	1 281 613	135 684
Other Receivables	1 253 772	963 432	290 340
Other Debtors	(246 393)	-	(246 393)
Prepayments and Advances	27 089	-	27 089
Control, Clearing and Interface Accounts	48 302	-	48 302
Deposits for Land	2 155 685	-	2 155 685
<b>Total Receivables from Exchange Transactions</b>	<b>10 528 930</b>	<b>5 308 409</b>	<b>5 220 521</b>



**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	<b>Gross Balances R</b>	<b>Provision for Impairment R</b>	<b>Net Balances R</b>
<b>As at 30 June 2021</b>			
Service Debtors:	5 304 485	3 421 381	1 883 104
Electricity	1 832 987	719 541	1 113 446
Refuse	634 652	542 364	92 288
Sewerage	733 568	1 092 529	(358 961)
Merchandising, Jobbing and Contracts	9 690	-	9 690
Other Service Charges	1 227 186	81 951	1 145 234
Water	866 403	984 995	(118 593)
Other Receivables	601 271	890 471	(289 199)
Other Debtors	982 577	-	982 577
Prepayments and Advances	-	-	-
Control, Clearing and Interface Accounts	40 233		40 233
Deposits for Land	2 086 834	-	2 086 834
<b>Total Receivables from Exchange Transactions</b>	<b>9 015 400</b>	<b>4 311 851</b>	<b>4 703 549</b>

The prior year amount for Receivables from Exchange Transactions has been adjusted. Refer to Note 43.3 on "Correction of Error" for details of the restatement.

	<b>2022 R</b>	<b>2021 R</b>
<b>3.1 Allocation for Cash Flow</b>		
<b>Service Charges:-</b>		
Service Debtors - Opening Balance	1 883 104	2 473 806
Service Debtors - Closing Balance	(2 945 499)	(1 883 104)
Service Debtors: Provision for Impairment - Opening Balance	3 421 381	3 598 587
Service Debtors: Provision for Impairment - Closing Balance	(4 344 977)	(3 421 381)
Other Receivables - Opening Balance	693 378	108 261
Other Receivables - Closing Balance	(43 947)	(693 378)
Other Receivables: Provision for Impairment - Opening Balance	890 471	1 057 270
Other Receivables: Provision for Impairment - Closing Balance	(963 432)	(890 471)
Total Receivables from Exchange Transactions allocated to Service Charges	<b>(1 409 521)</b>	<b>349 591</b>
<b>Other Receipts:-</b>		
Receivables from Exchange Transactions: Gross - Opening Balance	9 015 400	9 250 057
Receivables from Exchange Transactions: Gross - Closing Balance	(10 528 930)	(9 015 400)
Less Cash Flow for:-		
Service Charges	1 409 521	(349 591)
Suppliers Paid	95 939	126 037
Total Receivables from Exchange Transactions allocated to Other Receipts	<b>(8 069)</b>	<b>11 103</b>
<b>Suppliers Paid:-</b>		
Prepayments and Advances - Opening Balance	-	(0)
Prepayments and Advances - Closing Balance	(27 089)	-
Prepayments and Advances - Opening Balance	2 086 834	1 960 797
Prepayments and Advances - Closing Balance	(2 155 685)	(2 086 834)
Total Receivables from Exchange Transactions allocated to Suppliers Paid	<b>(95 939)</b>	<b>(126 037)</b>
<b>Total Receivables from Exchange Transactions allocated to Cash Flow</b>	<b>(1 513 530)</b>	<b>234 657</b>

## LAINGSBURG MUNICIPALITY

### NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

Included in Service Debtors is an amount of R 736 355 (2021: R 846 041) in respect of the consumption of metered services not billed as at 30 June.

Receivables from Exchange Transactions are billed monthly at the beginning of the month. No interest is charged on Receivables until the end of the following month. Thereafter interest is charged at a rate of 10%, determined by council, on the outstanding balance.

The municipality receives applications that it processes. Deposits are required to be paid for all electricity and water accounts opened. There are no consumers who represent more than 5% of the total balance of Receivables.

At 30 June 2022, the municipality is owed R715 336 (30 June 2021: R696 774) by National and Provincial Government.

#### 3.2 Ageing of Receivables from Exchange Transactions

As at 30 June 2022

	Current	Past Due			Total
	0 - 30 days	31 - 60 Days	61 - 90 Days	+ 90 Days	
<b>Electricity:</b>					
Gross Balances	1 313 505	159 737	99 746	754 613	2 327 601
Less: Provision for Impairment	142 363	55 945	40 756	618 311	857 375
<b>Net Balances</b>	<b>1 171 142</b>	<b>103 792</b>	<b>58 990</b>	<b>136 302</b>	<b>1 470 226</b>
<b>Refuse:</b>					
Gross Balances	269 226	64 233	52 427	709 907	1 095 793
Less: Provision for Impairment	62 723	46 106	42 481	611 110	762 419
<b>Net Balances</b>	<b>206 503</b>	<b>18 127</b>	<b>9 946</b>	<b>98 797</b>	<b>333 374</b>
<b>Sewerage:</b>					
Gross Balances	(252 566)	74 947	67 388	1 161 674	1 051 443
Less: Provision for Impairment	88 974	60 227	56 845	1 142 520	1 348 567
<b>Net Balances</b>	<b>(341 540)</b>	<b>14 719</b>	<b>10 544</b>	<b>19 154</b>	<b>(297 123)</b>
<b>Merchandising, Jobbing and Contracts:</b>					
Gross Balances	9 299	-	-	-	9 299
Less: Provision for Impairment	-	-	-	-	-
<b>Net Balances</b>	<b>9 299</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9 299</b>
<b>Other Service Charges:</b>					
Gross Balances	1 286 858	443	2 478	99 264	1 389 043
Less: Provision for Impairment	1 138	204	1 739	91 922	95 004
<b>Net Balances</b>	<b>1 285 719</b>	<b>239</b>	<b>739</b>	<b>7 342</b>	<b>1 294 039</b>
<b>Water:</b>					
Gross Balances	111 660	79 730	81 110	1 144 796	1 417 297
Less: Provision for Impairment	92 777	66 378	61 413	1 061 044	1 281 613
<b>Net Balances</b>	<b>18 884</b>	<b>13 352</b>	<b>19 697</b>	<b>83 752</b>	<b>135 684</b>
<b>Other Receivables:</b>					
Gross Balances	101 719	26 971	23 309	1 101 773	1 253 772
Less: Provision for Impairment	24 153	22 424	19 898	896 957	963 432
<b>Net Balances</b>	<b>77 566</b>	<b>4 547</b>	<b>3 411</b>	<b>204 817</b>	<b>290 340</b>

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**Other Debtors:**

Gross Balances	(246 393)	-	-	-	(246 393)
Less: Provision for Impairment	-	-	-	-	-
<b>Net Balances</b>	<b>(246 393)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(246 393)</b>

**Control, Clearing and Interface Accounts:**

Gross Balances	48 302	-	-	-	48 302
Less: Provision for Impairment	-	-	-	-	-
<b>Net Balances</b>	<b>48 302</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>48 302</b>

**Deposits for Land**

Gross Balances	2 155 685	-	-	-	2 155 685
Less: Provision for Impairment	-	-	-	-	-
<b>Net Balances</b>	<b>2 155 685</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2 155 685</b>

As at 30 June Receivables of R808 267 were past due but not impaired. The age analysis of these Receivables are as follows:

Current	Past Due			Total
0 - 30 days	31 - 60 Days	61 - 90 Days	+ 90 Days	

**All Receivables:**

Gross Balances	4 824 383	406 061	326 459	4 972 027	10 528 930
Less: Provision for Impairment	412 129	251 285	223 131	4 421 864	5 308 409
<b>Net Balances</b>	<b>4 412 255</b>	<b>154 776</b>	<b>103 328</b>	<b>550 163</b>	<b>5 220 521</b>

**As at 30 June 2021**

Current	Past Due			Total
0 - 30 days	31 - 60 Days	61 - 90 Days	+ 90 Days	

**Electricity:**

Gross Balances	952 453	68 124	31 665	780 744	1 832 987
Less: Provision for Impairment	94 522	24 910	13 926	586 183	719 541
<b>Net Balances</b>	<b>857 931</b>	<b>43 214</b>	<b>17 739</b>	<b>194 561</b>	<b>1 113 446</b>

**Refuse:**

Gross Balances	21 593	34 509	22 783	555 767	634 652
Less: Provision for Impairment	34 340	18 569	15 494	473 961	542 364
<b>Net Balances</b>	<b>(12 747)</b>	<b>15 941</b>	<b>7 289</b>	<b>81 806</b>	<b>92 288</b>

**Sewerage:**

Gross Balances	(357 000)	38 933	30 011	1 021 623	733 568
Less: Provision for Impairment	42 256	26 366	23 469	1 000 438	1 092 529
<b>Net Balances</b>	<b>(399 256)</b>	<b>12 568</b>	<b>6 542</b>	<b>21 185</b>	<b>(358 961)</b>

**Merchandising, Jobbing and Contracts:**

Gross Balances	9 690	-	-	-	9 690
Less: Provision for Impairment	-	-	-	-	-
<b>Net Balances</b>	<b>9 690</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9 690</b>

**Other Service Charges:**

Gross Balances	1 146 536	671	172	79 807	1 227 186
Less: Provision for Impairment	2 471	605	171	78 704	81 951
<b>Net Balances</b>	<b>1 144 065</b>	<b>65</b>	<b>1</b>	<b>1 103</b>	<b>1 145 234</b>

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**Water:**

Gross Balances	(181 263)	42 861	34 424	970 381	866 403
Less: Provision for Impairment	44 593	27 732	27 789	884 880	984 995
<b>Net Balances</b>	<b>(225 857)</b>	<b>15 128</b>	<b>6 634</b>	<b>85 501</b>	<b>(118 593)</b>

**Other Receivables:**

Gross Balances	(449 965)	12 807	15 451	1 022 978	601 271
Less: Provision for Impairment	31 132	8 794	11 635	838 910	890 471
<b>Net Balances</b>	<b>(481 097)</b>	<b>4 013</b>	<b>3 816</b>	<b>184 068</b>	<b>(289 199)</b>

**Other Debtors:**

Gross Balances	982 577	-	-	-	982 577
Less: Provision for Impairment	-	-	-	-	-
<b>Net Balances</b>	<b>982 577</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>982 577</b>

**Control, Clearing and Interface Accounts:**

Gross Balances	40 233	-	-	-	40 233
Less: Provision for Impairment	-	-	-	-	-
<b>Net Balances</b>	<b>40 233</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>40 233</b>

**Deposits for Land**

Gross Balances	2 086 834	-	-	-	2 086 834
Less: Provision for Impairment	-	-	-	-	-
<b>Net Balances</b>	<b>2 086 834</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2 086 834</b>

As at 30 June Receivables of R701 175 were past due but not impaired. The age analysis of these Receivables are as follows:

Current	Past Due			Total
0 - 30 days	31 - 60 Days	61 - 90 Days	+ 90 Days	

**All Receivables:**

Gross Balances	4 251 688	197 905	134 507	4 431 300	9 015 400
Less: Provision for Impairment	249 315	106 976	92 485	3 863 076	4 311 851
<b>Net Balances</b>	<b>4 002 374</b>	<b>90 929</b>	<b>42 022</b>	<b>568 224</b>	<b>4 703 549</b>

**3.3 Summary of Receivables from Exchange Transactions by Customer Classification**

	Household	Industrial/ Commercial	National and Provincial Government	Other
	R	R	R	R
<b>As at 30 June 2022</b>				
<u>Current:</u>				
0 - 30 days	3 871 123	847 295	71 846	34 119
<u>Past Due:</u>				
31 - 60 Days	223 246	144 921	20 281	17 613
61 - 90 Days	204 581	88 953	18 692	14 233
+ 90 Days	2 714 419	673 199	604 517	979 891
Sub-total	7 013 369	1 754 369	715 336	1 045 856
Less: Provision for Impairment	3 040 819	733 694	514 786	1 019 109
<b>Total Trade Receivables by Customer Classification</b>	<b>3 972 550</b>	<b>1 020 675</b>	<b>200 550</b>	<b>26 746</b>

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	Household R	Industrial/ Commercial R	National and Provincial Government R	Other R
<b>As at 30 June 2021</b>				
<u>Current:</u>				
0 - 30 days	3 427 506	755 576	55 559	13 047
<u>Past Due:</u>				
31 - 60 Days	124 400	28 577	42 243	2 686
61 - 90 Days	89 883	31 344	13 279	0
+ 90 Days	<u>3 220 965</u>	<u>675 181</u>	<u>585 694</u>	<u>(50 540)</u>
Sub-total	6 862 755	1 490 678	696 774	(34 807)
Less: Provision for Impairment	<u>3 235 957</u>	<u>550 495</u>	<u>504 712</u>	<u>20 688</u>
<b>Total Trade Receivables by Customer Classification</b>	<b><u>3 626 798</u></b>	<b><u>940 183</u></b>	<b><u>192 062</u></b>	<b><u>(55 495)</u></b>
			<b>2022 R</b>	<b>2021 R</b>

**3.4 Reconciliation of the Provision for Impairment**

Balance at beginning of year	4 311 851	4 674 714
Impairment Losses recognised	858 724	(203 755)
Impairment Losses reversed	137 833	(159 107)
<b>Balance at end of year</b>	<b><u>5 308 409</u></b>	<b><u>4 311 851</u></b>

**3.4.1 Allocation for Cash Flow**

<b>Provision for Impairment at Beginning of Year</b>	4 311 851	4 674 714
<b>Movement in Non-cash Transactions:-</b>		
Impairment Recognised	858 724	(203 755)
Impairment Reversed	137 833	(159 107)
Total Receivables from Exchange Transactions Impairment allocated to Non-cash Transactions	<u>996 557</u>	<u>(362 862)</u>
<b>Provision for Impairment at End of Year</b>	<b><u>5 308 409</u></b>	<b><u>4 311 851</u></b>

Provision for impairment of Receivables has been made for all consumer balances outstanding based on the payment ratio over 12 months per service type. No further credit provision is required in excess of the Provision for Impairment.

**4. STATUTORY RECEIVABLES FROM EXCHANGE TRANSACTIONS**

	Gross Balances R	Provision for Impairment R	Net Balances R
<b>As at 30 June 2022</b>			
VAT Receivable	6 175 830	-	6 175 830
<b>Total Statutory Receivables from Exchange Transactions</b>	<b><u>6 175 830</u></b>	<b><u>-</u></b>	<b><u>6 175 830</u></b>
	Gross Balances R	Provision for Impairment R	Net Balances R
<b>As at 30 June 2021</b>			
VAT Receivable	5 362 853	-	5 362 853
<b>Total Statutory Receivables from Exchange Transactions</b>	<b><u>5 362 853</u></b>	<b><u>-</u></b>	<b><u>5 362 853</u></b>

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>4.1 Allocation for Cash Flow</b>		
VAT Paid	(812 977)	(757 198)
<b>Total VAT allocated to Cash Flow</b>	<b>(812 977)</b>	<b>(757 198)</b>

VAT is payable on the receipts basis. The municipality however uses accrual accounting, and only once payment is received from debtors, VAT is paid over to SARS.

Furthermore, VAT is claimable on the payment basis.

VAT Receivable is not impaired nor is it discounted as the amount is expected to be receivable within 60 days.

**5. STATUTORY RECEIVABLES FROM NON-EXCHANGE TRANSACTIONS**

	Gross Balances R	Provision for Impairment R	Net Balances R
<b>As at 30 June 2022</b>			
Property Rates	3 520 880	3 272 439	248 442
Fines	128 308 513	122 825 799	5 482 713
<b>Total Statutory Receivables from Non-Exchange Transaction</b>	<b>131 829 393</b>	<b>126 098 238</b>	<b>5 731 155</b>

	Gross Balances R	Provision for Impairment R	Net Balances R
<b>As at 30 June 2021</b>			
Property Rates	3 204 594	3 106 770	97 825
Fines	109 261 024	102 264 125	6 996 898
<b>Total Statutory Receivables from Non-Exchange Transaction</b>	<b>112 465 618</b>	<b>105 370 895</b>	<b>7 094 723</b>

The prior year amount for Statutory Receivables from Exchange Transactions has been adjusted. Refer to Note 43.3 on "Correction of Error" for details of the restatement.

	2022 R	2021 R
<b>5.1 Allocation for Cash Flow</b>		
<b>Property Rates:-</b>		
Property Rates Debtors - Opening Balance	97 825	120 039
Property Rates Debtors - Closing Balance	(248 442)	(97 825)
Property Rates Debtors: Provision for Impairment - Opening Balance	3 106 770	2 637 295
Property Rates Debtors: Provision for Impairment - Closing Balance	(3 272 439)	(3 106 770)
Total Statutory Receivables from Non-exchange Transactions allocated to Property Rates	<b>(316 286)</b>	<b>(447 260)</b>
<b>Other Receipts:</b>		
Fines Debtors - Opening Balance	6 996 898	5 923 567
Fines Debtors - Closing Balance	(5 482 713)	(6 996 898)
Fines Debtors: Provision for Impairment - Opening Balance	102 264 125	85 456 739
Fines Debtors: Provision for Impairment - Closing Balance	(122 825 799)	(102 264 125)
Total Statutory Receivables from Non-Exchange Transactions allocated to Other Receipts	<b>(19 047 489)</b>	<b>(17 880 717)</b>
<b>Total Statutory Receivables from Non-Exchange Transactions allocated to Cash Flow</b>	<b>(19 363 775)</b>	<b>(18 327 977)</b>

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**Property Rates** is a tax levied by a municipality to a property owner used to fund services delivered. Property Rates are calculated by multiplying the market value of the property with a rate determined by the Municipal Council. The levying of this revenue stream is governed by the Municipal Property Rates Act 6 of 2004.

**Traffic Fines** arise from fines issued by the municipality's traffic officials. These fines are issued according to the National Road Traffic Act 93 of 1996. The fines issued are divided into Radar Fines and Section 56 Fines.

Radar fines are speed control fines issued when a motorist is caught speeding on a radar camera device. The device takes a picture of the vehicle and takes a speed reading. The speeding fine is then delivered to the registered owner of the vehicle by post.

The Section 56 fine is imposed when a motorist is stopped by the traffic officer and his or her identity therefore is known and a Traffic Offence occurred.

**5.2 Ageing of Statutory Receivables from Non-Exchange Transactions**

**As at 30 June 2022**

	<b>Current</b>	<b>Past Due</b>			
	0 - 30 days	31 - 60 Days	61 - 90 Days	+ 90 Days	<b>Total</b>
<b>Property Rates:</b>					
Gross Balances	220 515	51 394	43 787	3 205 184	3 520 880
Less: Provision for Impairment	19 310	36 837	34 887	3 181 404	3 272 439
<b>Net Balances</b>	<b>201 205</b>	<b>14 556</b>	<b>8 900</b>	<b>23 780</b>	<b>248 442</b>
<b>Fines:</b>					
Gross Balances	128 308 513	-	-	-	128 308 513
Less: Provision for Impairment	122 825 799	-	-	-	122 825 799
<b>Net Balances</b>	<b>5 482 713</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5 482 713</b>

As at 30 June Receivables of R47 236 were past due but not impaired. The age analysis of these Receivables are as follows:

	<b>Current</b>	<b>Past Due</b>			
	0 - 30 days	31 - 60 Days	61 - 90 Days	+ 90 Days	<b>Total</b>
<b>All Receivables:</b>					
Gross Balances	128 529 027	51 394	43 787	3 205 184	131 829 393
Less: Provision for Impairment	122 845 109	36 837	34 887	3 181 404	126 098 238
<b>Net Balances</b>	<b>5 683 919</b>	<b>14 556</b>	<b>8 900</b>	<b>23 780</b>	<b>5 731 155</b>

**As at 30 June 2021**

	<b>Current</b>	<b>Past Due</b>			
	0 - 30 days	31 - 60 Days	61 - 90 Days	+ 90 Days	<b>Total</b>
<b>Property Rates:</b>					
Gross Balances	125 465	37 331	52 633	2 989 165	3 204 594
Less: Provision for Impairment	22 662	29 139	43 425	3 011 544	3 106 770
<b>Net Balances</b>	<b>102 803</b>	<b>8 193</b>	<b>9 208</b>	<b>(22 379)</b>	<b>97 825</b>
<b>Fines:</b>					
Gross Balances	109 261 024	-	-	-	109 261 024
Less: Provision for Impairment	102 264 125	-	-	-	102 264 125
<b>Net Balances</b>	<b>6 996 898</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6 996 898</b>

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

As at 30 June Receivables of R-4 979 were past due but not impaired. The age analysis of these Receivables are as follows:

	<b>Current</b>	<b>Past Due</b>			<b>Total</b>
	0 - 30 days	31 - 60 Days	61 - 90 Days	+ 90 Days	
<b>All Receivables:</b>					
Gross Balances	109 386 489	37 331	52 633	2 989 165	112 465 618
Less: Provision for Impairment	102 286 787	29 139	43 425	3 011 544	105 370 895
<b>Net Balances</b>	<b>7 099 701</b>	<b>8 193</b>	<b>9 208</b>	<b>(22 379)</b>	<b>7 094 723</b>

**5.3 Summary of Assessment Rates Debtors by Customer Classification**

	<b>Household</b>	<b>Industrial/ Commercial</b>	<b>National and Provincial Government</b>	<b>Other</b>
	R	R	R	R
<b>As at 30 June 2022</b>				
<u>Current:</u>				
0 - 30 days	216 686	1 656	2 168	5
<u>Past Due:</u>				
31 - 60 Days	37 952	10 026	2 961	455
61 - 90 Days	36 828	4 037	2 902	20
+ 90 Days	2 773 963	163 340	267 635	246
Sub-total	3 065 429	179 060	275 666	726
Less: Provision for Impairment	2 910 732	204 371	157 073	263
<b>Total Rates Debtors by Customer Classification</b>	<b>154 697</b>	<b>(25 312)</b>	<b>118 593</b>	<b>463</b>

	<b>Household</b>	<b>Industrial/ Commercial</b>	<b>National and Provincial Government</b>	<b>Other</b>
	R	R	R	R
<b>As at 30 June 2021</b>				
<u>Current:</u>				
0 - 30 days	120 904	1 004	3 553	4
<u>Past Due:</u>				
31 - 60 Days	29 554	3 277	4 088	412
61 - 90 Days	31 092	10 864	10 674	3
+ 90 Days	2 495 852	79 394	413 654	265
Sub-total	2 677 402	94 538	431 969	685
Less: Provision for Impairment	2 557 163	120 371	428 843	393
<b>Total Rates Debtors by Customer Classification</b>	<b>120 239</b>	<b>(25 833)</b>	<b>3 126</b>	<b>292</b>

<b>2022</b>	<b>2021</b>
R	R

**5.4 Reconciliation of Provision for Impairment**

Balance at Beginning of year	105 370 895	88 094 034
Impairment Losses Recognised	20 727 343	(632 461)
Amounts Written-off as uncollectable	-	17 909 322
<b>Balance at end of year</b>	<b>126 098 238</b>	<b>105 370 895</b>



**LAINGSBURG MUNICIPALITY**  
**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>5.4.1 Allocation for Cash Flow</b>		
<b>Provision for Impairment at Beginning of Year</b>	105 370 895	88 094 034
<b>Movement in Non-cash Transactions:-</b>		
Impairment Recognised	20 727 343	(632 461)
Total Receivables from Non-exchange Transactions Impairment allocated to Non-cash Transactions	<u>20 727 343</u>	<u>(632 461)</u>
<b>Movement in Property Rates:-</b>		
Amounts Written-off	-	1 089 843
Total Receivables from Non-exchange Transactions Impairment allocated to Property Rates	<u>-</u>	<u>1 089 843</u>
<b>Movement in Other Receipts:-</b>		
Amounts Written-off	-	16 819 479
Total Receivables from Non-exchange Transactions Impairment allocated to Other Receipts	<u>-</u>	<u>16 819 479</u>
<b>Provision for Impairment at End of Year</b>	<u>126 098 238</u>	<u>105 370 895</u>

The Provision for Impairment on Receivables exists predominantly due to the possibility that these debts will not be recovered. The Provision for Impairment was calculated after grouping all the financial assets of similar nature and risk ratings and assessing the recoverability.

**6. CASH AND CASH EQUIVALENTS**

Current Investments	451 983	1 775 158
Bank Accounts	2 634 969	7 989 234
Cash on Hand	2 900	2 900
<b>Total Bank, Cash and Cash Equivalents</b>	<u>3 089 852</u>	<u>9 767 293</u>

The prior year amount for Cash and Cash Equivalents has been adjusted. Refer to Note 43.3 on "Correction of Error" for details of the restatement.

**6.1 Allocation for Cash Flow:**

<b>Increase / (Decrease) in Cash Equivalents:-</b>		
Cash and Cash Equivalents - Opening Balance	9 767 293	12 181 123
Cash and Cash Equivalents - Closing Balance	(3 089 852)	(9 767 293)
Total Cash and Cash Equivalents allocated to Increase / (Decrease) in Cash Equivalents	<u>6 677 441</u>	<u>2 413 830</u>
<b>Total Cash and Cash Equivalents allocated to Cash Flow</b>	<u>6 677 441</u>	<u>2 413 830</u>

For the purposes of the Statement of Financial Position and the Cash Flow Statement, Cash and Cash Equivalents include Cash-on-Hand, Cash in Banks and Investments in Money Market Instruments, net of outstanding Bank Overdrafts.

**6.2 Current Investment Deposits**

Call Deposits	451 983	1 775 158
<b>Total Current Investment Deposits</b>	<u>451 983</u>	<u>1 775 158</u>

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

The Municipality has the following investment accounts:

	Bank Statement Balances		Cash Book Balances	
	30 June 2022	30 June 2021	30 June 2022	30 June 2021
ABSA Bank - Account Number 50 6431 4329 (Call Deposit)	447 664	436 271	447 664	436 390
Standard Bank - Account Number 2887048000 (Money Market)	4 319	1 338 768	4 319	1 338 768
	<u>451 983</u>	<u>1 775 039</u>	<u>451 983</u>	<u>1 775 158</u>

Call Deposits are investments with a maturity period of less than 3 months and earn interest rates varying from 2,23% to 4,50% (2021: 2,08% to 3,37%) per annum.

	2022 R	2021 R
<b>6.3 Bank Accounts</b>		
Cash in Bank	2 634 969	7 989 234
<b>Total Bank Accounts</b>	<u>2 634 969</u>	<u>7 989 234</u>

The Municipality has the following operational bank accounts:

**Primary Bank Account**

Cash book balance at beginning of year	7 989 234	10 478 315
Cash book balance at end of year	<u>2 634 969</u>	<u>7 989 234</u>

ABSA Bank - Laingsburg Branch - Cheque Account Number: 25040140874

Bank statement balance at beginning of year	6 016 949	7 654 877
Bank statement balance at end of year	<u>1 842 723</u>	<u>6 016 949</u>

Standard Bank - Laingsburg Branch - Cheque Account Number: 203247663

Bank statement balance at beginning of year	1 688 133	2 775 842
Bank statement balance at end of year	<u>847 244</u>	<u>1 688 133</u>

ABSA Bank - Laingsburg Branch - Cheque Account Number: 4074336029

Bank statement balance at beginning of year	-	-
Bank statement balance at end of year	<u>-</u>	<u>-</u>

Standard Bank - Ceres Branch - Cheque Account Number: 203247671

Bank statement balance at beginning of year	-	-
Bank statement balance at end of year	<u>-</u>	<u>-</u>

The municipality does not have any overdrawn current account facilities with its banker and therefore does not incur interest on overdrawn current accounts. Interest is earned at different rates per annum on favourable balances.

**6.4 Cash and Cash Equivalents**

Cash Floats and Advances	2 900	2 900
<b>Total Cash on hand in Cash Floats, Advances and Equivalents</b>	<u>2 900</u>	<u>2 900</u>

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**7. PROPERTY, PLANT AND EQUIPMENT**

**30 June 2022**

**Reconciliation of Carrying Value**

Description	Land	Buildings	Infra-structure	Community	Other	Transport Assets	Total
	R	R		R	R	R	R
<b>Carrying values at 01 July 2021</b>	<b>17 787 141</b>	<b>2 211 925</b>	<b>167 226 532</b>	<b>10 930 305</b>	<b>1 903 073</b>	<b>2 619 363</b>	<b>202 678 338</b>
Cost	17 787 141	10 089 021	285 415 947	23 885 037	5 331 138	5 556 028	348 064 312
- Completed Assets	17 787 141	10 089 021	270 365 222	23 885 037	5 331 138	5 556 028	333 013 587
- Under Construction	-	-	15 050 725	-	-	-	15 050 725
Accumulated Impairment Losses	-	(334 722)	(201 601)	(155 654)	(50 021)	(25 591)	(767 588)
Accumulated Depreciation	-	(7 542 374)	(117 987 814)	(12 799 078)	(3 378 045)	(2 911 075)	(144 618 386)
Acquisition of Assets							
- Cost	-	10 367	10 600 602	-	466 208	542 600	11 619 777
- Capital Under Construction	-	-	482 656	-	-	-	482 656
Decommissioning and other Liabilities	-	-	(11 980 598)	-	-	-	(11 980 598)
Depreciation	-	(87 354)	(7 837 797)	(402 540)	(317 892)	(301 168)	(8 946 751)
Carrying value of Disposals:	-	(31 879)	(75 190)	(1 071 142)	(159 848)	(183 123)	(1 521 182)
- Cost	-	(36 000)	(1 132 823)	(1 336 243)	(688 682)	(1 053 662)	(4 247 410)
- Accumulated Impairment Losses	-	-	-	-	19 699	85 591	105 289
- Accumulated Depreciation	-	4 121	1 057 633	265 101	509 135	784 949	2 620 939
Impairment Losses	-	-	(1 348 054)	-	(97 441)	(90 299)	(1 535 793)
<b>Carrying values at 30 June 2022</b>	<b>17 787 141</b>	<b>2 103 059</b>	<b>157 068 151</b>	<b>9 456 623</b>	<b>1 794 099</b>	<b>2 587 374</b>	<b>190 796 446</b>
Cost	17 787 141	10 063 388	283 385 784	22 548 793	5 108 663	5 044 966	343 938 736
- Completed Assets	17 787 141	10 063 388	267 852 403	22 548 793	5 108 663	5 044 966	328 405 355
- Under Construction	-	-	15 533 381	-	-	-	15 533 381
Accumulated Impairment Losses	-	(334 722)	(1 549 655)	(155 654)	(127 763)	(30 299)	(2 198 092)
Accumulated Depreciation	-	(7 625 607)	(124 767 979)	(12 936 517)	(3 186 801)	(2 427 294)	(150 944 198)

**LAINSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**7. PROPERTY, PLANT AND EQUIPMENT (Continued)**

**30 June 2021**

**Reconciliation of Carrying Value**

Description	Land	Buildings	Infra-structure	Community	Other	Transport Assets	Total
	R	R		R	R	R	R
<b>Carrying values at 01 July 2020</b>	<b>17 787 141</b>	<b>2 759 607</b>	<b>159 538 960</b>	<b>9 187 081</b>	<b>2 235 717</b>	<b>2 946 317</b>	<b>194 454 824</b>
Cost	17 787 141	10 218 821	267 729 666	21 622 857	5 592 142	5 608 586	328 559 214
- Completed Assets	17 787 141	10 089 021	251 553 500	21 550 905	5 592 142	5 608 586	312 181 297
- Under Construction	-	129 800	16 176 166	71 952	-	-	16 377 918
Accumulated Impairment Losses	-	-	-	-	(4 703)	(25 591)	(30 294)
Accumulated Depreciation	-	(7 459 214)	(108 190 706)	(12 435 776)	(3 351 721)	(2 636 679)	(134 074 096)
Acquisition of Assets							
- Cost	-	-	18 811 721	2 334 131	226 889	-	21 372 741
- Capital Under Construction	-	(129 800)	(1 125 440)	(71 952)	-	-	(1 327 192)
Depreciation	-	(83 160)	(9 797 109)	(363 302)	(278 126)	(298 059)	(10 819 757)
Carrying value of Disposals:	-	-	-	-	(233 783)	(28 895)	(262 678)
- Cost	-	-	-	-	(487 893)	(52 559)	(540 451)
- Accumulated Impairment Losses	-	-	-	-	2 306	-	2 306
- Accumulated Depreciation	-	-	-	-	251 803	23 664	275 467
Impairment Losses	-	(334 722)	(201 601)	(155 654)	(47 624)	-	(739 600)
<b>Carrying values at 30 June 2021</b>	<b>17 787 141</b>	<b>2 211 925</b>	<b>167 226 532</b>	<b>10 930 305</b>	<b>1 903 073</b>	<b>2 619 363</b>	<b>202 678 338</b>
Cost	17 787 141	10 089 021	285 415 947	23 885 037	5 331 138	5 556 028	348 064 312
- Completed Assets	17 787 141	10 089 021	270 365 222	23 885 037	5 331 138	5 556 028	333 013 587
- Under Construction	-	-	15 050 725	-	-	-	15 050 725
Accumulated Impairment Losses	-	(334 722)	(201 601)	(155 654)	(50 021)	(25 591)	(767 588)
Accumulated Depreciation	-	(7 542 374)	(117 987 814)	(12 799 078)	(3 378 045)	(2 911 075)	(144 618 386)

The prior year amount for Property, Plant and Equipment has been adjusted. Refer to Note 43.4 on "Correction of Error" for details of the restatement.

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>7. PROPERTY, PLANT AND EQUIPMENT (Continued)</b>		
<b>7.1 Allocation for Cash Flow</b>		
<b>Property, Plant and Equipment at Beginning of Year</b>	<b>202 678 338</b>	<b>194 454 824</b>
Property, Plant and Equipment	187 627 613	178 076 907
Construction Work-in-Progress	15 050 725	16 377 918
<b>Movement in Non-cash Transactions:-</b>		
Depreciation for the Year	(8 946 751)	(10 819 757)
Impairment for the Year	(1 535 793)	(739 600)
Donated Assets	-	115 851
Total Property, Plant and Equipment allocated to Non-cash Transactions	<u>(10 482 544)</u>	<u>(11 443 506)</u>
<b>Purchase of Property, Plant and Equipment:-</b>		
Acquisition of Property, Plant and Equipment	(360 821)	21 372 741
Acquisition of Construction Work-in-Progress	482 656	(1 327 192)
Less: Donated Assets	-	(115 851)
Total Property, Plant and Equipment allocated to Purchase of Property, Plant and Equipment	<u>121 834</u>	<u>19 929 698</u>
<b>Disposal of Property, Plant and Equipment:-</b>		
Carrying Value of Disposals	(1 521 182)	(262 678)
Total Property, Plant and Equipment allocated to Proceeds on Disposal of Property, Plant and Equipment	<u>(1 521 182)</u>	<u>(262 678)</u>
<b>Property, Plant and Equipment at End of Year</b>	<b><u>190 796 446</u></b>	<b><u>202 678 338</u></b>
<b>Proceeds on Disposal of Property, Plant and Equipment:-</b>		
Disposals as per Reconciliation of Property, Plant and Equipment Note 7.1	1 521 182	262 678
Gains / Losses on Disposal of Property, Plant and Equipment Note 41	(1 587 039)	(262 678)
<b>Total Proceeds on Disposal of Property, Plant and Equipment allocated to Cash Flow</b>	<b><u>(65 858)</u></b>	<b><u>-</u></b>
<b>7.2 Impairment of Property, Plant and Equipment</b>		
Impairment Losses on Property, Plant and Equipment to the amount of R1 535 793 (2021: R739 600) has been recognised in operating surplus and are included in Impairment Losses in the Statement of Financial Performance as indicated in Note 33.		
Buildings	-	334 722
Community Assets	-	155 654
Infrastructure	1 348 054	201 601
Other Assets	97 441	47 624
Transport Assets	90 299	-
<b>Total Impairment of Property, Plant and Equipment</b>	<b><u>1 535 793</u></b>	<b><u>739 600</u></b>
Impairment losses on Property, Plant and Equipment exist predominantly due to technological obsolescence of information technology equipment. The remainder of impaired items of Property, Plant and Equipment have been physically damaged, stolen or have become redundant and idle.		
<b>7.3 Change in Estimate - Useful Life of Property, Plant and Equipment reviewed</b>		
A change in the estimated useful life of various assets of the municipality has resulted in the following decreases in depreciation for the mentioned asset classes for the financial year:		
Other Assets	(6 462)	-
<b>Total Change in Estimate for Useful Life of Property, Plant and Equipment</b>	<b><u>(6 462)</u></b>	<b><u>-</u></b>

**LAINGSBURG MUNICIPALITY**  
**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

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**7.4 Work-in-Progress**

The municipality has incurred expenditure on capital projects which were not completed at year-end. The details of the carrying amounts of expenditure included in each class of assets are listed below:

Infrastructure	15 533 381	15 050 725
<b>Total Carrying Amounts of Work-in-Progress</b>	<b>15 533 381</b>	<b>15 050 725</b>

**7.5 Delayed Projects**

Project Details	Delayed or Halted		
Infrastructure Asset			
High Mast Lights	Delayed	-	88 900
<b>Reason:</b> The project was delayed due to legal constraints and turnover of senior key personnel			
Infrastructure Asset			
Bergsig Reservoir	Delayed	-	40 292
<b>Reason:</b> The project was delayed due to legal constraints and turnover of senior key personnel			
<b>Total Carrying Amounts of Delayed or Halted Projects</b>		-	<b>129 192</b>

**7.6 Expenditure incurred for Repairs and Maintenance**

The following specific costs included in the amount of repairs and maintenance were incurred by municipality during the reporting period:

Electrical Infrastructure	210 170	368 008
- Contracted Services	210 170	368 008
Sanitation Infrastructure	37 097	(7 024)
- Contracted Services	37 097	(7 024)
Community Assets	7 412	(1 941)
- Contracted Services	7 412	(1 941)
Furniture and Office Equipment	2 035	5 727
- Contracted Services	2 035	5 727
Machinery and Equipment	480 473	298 742
- Contracted Services	480 473	298 742
Other Assets - Buildings	142 570	1 030 280
- Contracted Services	142 570	1 030 280
Transport Assets	692 302	669 807
- Contracted Services	692 302	669 807
<b>Total Expenditure related to Repairs and Maintenance Projects</b>	<b>1 572 060</b>	<b>2 363 600</b>

**LAINSBURG MUNICIPALITY**  
**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>8. INTANGIBLE ASSETS</b>		
At Cost less Accumulated Amortisation and Accumulated Impairment Losses	<u>349 850</u>	<u>519 832</u>
The movement in Intangible Assets is reconciled as follows:		
<b>Software Purchased:</b>		
<b>Carrying values at 01 July</b>	<b>519 832</b>	<b>624 162</b>
Cost	1 697 511	1 697 511
Accumulated Amortisation	(1 177 679)	(1 073 349)
Acquisitions:	-	-
Purchased	-	-
Amortisation:	(104 124)	(104 330)
Purchased	(104 124)	(104 330)
Disposals:	(65 858)	-
At Cost	(271 796)	-
At Accumulated Amortisation	205 938	-
<b>Carrying values at 30 June</b>	<b>349 850</b>	<b>519 832</b>
Cost	1 425 715	1 697 511
Accumulated Amortisation	(1 075 865)	(1 177 679)
The prior year amount for Intangible Assets has been adjusted. Refer to Note 43.3 on "Correction of Error" for details of the restatement.		
<b>8.1 Allocation for Cash Flow</b>		
<b>Intangible Assets at Beginning of Year</b>	<b>519 832</b>	<b>624 162</b>
<b>Movement in Non-cash Transactions:-</b>		
Amortisation for the Year	(104 124)	(104 330)
Total Intangible Assets allocated to Non-cash Transactions	<u>(104 124)</u>	<u>(104 330)</u>
<b>Purchase of Intangible Assets:-</b>		
Acquisition of Intangible Assets	-	-
Total Intangible Assets allocated to Purchase of Intangible Assets	<u>-</u>	<u>-</u>
<b>Disposal of Intangible Assets:-</b>		
Carrying Value of Disposals	(65 858)	-
Total Intangible Assets allocated to Proceeds on Disposal of Intangible Assets	<u>(65 858)</u>	<u>-</u>
<b>Intangible Assets at End of Year</b>	<b>349 850</b>	<b>519 832</b>
<b>Proceeds on Disposal of Intangible Assets:-</b>		
Disposals as per Reconciliation of Intangible Assets                      Note 8.1	65 858	-
<b>Total Proceeds on Disposal of Intangible Assets allocated to Cash Flow</b>	<u>65 858</u>	<u>-</u>

The amortisation expense has been included in the line item "Depreciation and Amortisation" in the Statement of Financial Performance (see Note 32).

All of the municipality's Intangible Assets are held under freehold interests and no Intangible Assets had been pledged as security for any liabilities of the municipality.

**LAINGSBURG MUNICIPALITY**  
**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**8.2 Significant Intangible Assets**

Significant Intangible Assets, that did not meet the recognition criteria for Intangible Assets as stipulated in GRAP 102 and SIC 32, are the following:

(i) Website Costs incurred during the last two financial years, if applicable, have been expensed and not recognised as Intangible Assets. The municipality cannot demonstrate how its website will generate probable future economic benefits.

**8.3 Intangible Assets with Indefinite Useful Lives**

The municipality amortises all its Intangible Assets and no of such assets are regarded as having indefinite useful lives.

The useful lives of the Intangible Assets remain unchanged from the previous year.

	2022 R	2021 R
<b>9. INVESTMENT PROPERTY</b>		
At Cost less Accumulated Depreciation	<u>23 414 114</u>	<u>23 480 362</u>
The movement in Investment Property is reconciled as follows:		
<b>Carrying values at 1 July</b>	<b>23 480 362</b>	<b>23 544 495</b>
Cost	25 114 496	25 114 496
Accumulated Depreciation	(1 634 135)	(1 570 002)
Acquisitions during the Year	-	-
Cost	-	-
Depreciation during the Year	(66 248)	(64 133)
<b>Carrying values at 30 June</b>	<b>23 414 114</b>	<b>23 480 362</b>
Cost	25 114 496	25 114 496
Accumulated Depreciation	(1 700 383)	(1 634 135)
<b>9.1 Allocation for Cash Flow</b>		
<b>Investment Property at Beginning of Year</b>	<b>23 480 362</b>	<b>23 544 495</b>
<b>Movement in Non-cash Transactions:-</b>		
Depreciation for the Year	(66 248)	(64 133)
Total Investment Property allocated to Non-cash Transactions	<u>(66 248)</u>	<u>(64 133)</u>
<b>Investment Property at End of Year</b>	<u><b>23 414 114</b></u>	<u><b>23 480 362</b></u>
Revenue and Expenditure disclosed in the Statement of Financial Performance include the following:		
Rental Revenue earned from Investment Property	1 578 190	1 479 934
Direct Operating Expenses - incurred to generate rental revenue	88 161	229 022



**LAINGSBURG MUNICIPALITY**  
**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**10. HERITAGE ASSETS**

**30 June 2022**

**Reconciliation of Carrying Value**

	R	R	R	R	R	R
<b>Carrying values at 01 July 2021</b>	<b>43 354</b>	-	-	-	-	<b>43 354</b>
Cost	43 354	-	-	-	-	43 354
Acquisitions	-	-	-	-	-	-
<b>Carrying values at 30 June 2022</b>	<b>43 354</b>	-	-	-	-	<b>43 354</b>
Cost	43 354	-	-	-	-	43 354

**30 June 2021**

**Reconciliation of Carrying Value**

	R	R	R	R	R	R
<b>Carrying values at 01 July 2020</b>	<b>43 354</b>	-	-	-	-	<b>43 354</b>
Cost	43 354	-	-	-	-	43 354
Acquisitions	-	-	-	-	-	-
<b>Carrying values at 30 June 2021</b>	<b>43 354</b>	-	-	-	-	<b>43 354</b>
Cost	43 354	-	-	-	-	43 354

All of the municipality's Heritage Assets are held under freehold interests and no Heritage Assets had been pledged as security for any liabilities of the municipality.

**LAINGSBURG MUNICIPALITY**  
**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>11. LEASE RECEIVABLES</b>		
Current Lease Receivables	29 341	15 266
<b>Total Lease Receivables</b>	<b>29 341</b>	<b>15 266</b>

**11.1 Operating Lease Receivables**

Operating Leases are recognised on the straight-line basis as per the requirement of GRAP 13. In respect of Non-cancellable Operating Leases the following assets have been recognised:

Balance at beginning of year	15 266	-
Operating Lease - Straight lining	45 151	41 317
Operating Lease Revenue effected	(31 076)	(26 051)
<b>Total Operating Lease Receivables</b>	<b>29 341</b>	<b>15 266</b>

The prior year amount for Operating Lease Receivables has been adjusted. Refer to Note 43.3 on "Correction of Error" for details of the restatement.

**11.1.1 Allocation for Cash Flow**

**Other Receipts:-**

Operating Lease Receivables - Opening Balance	15 266	-
Operating Lease Receivables - Closing Balance	(29 341)	(15 266)
Total Operating Lease Receivables allocated to Other Receipts	(14 075)	(15 266)
<b>Total Operating Lease Receivables allocated to Cash Flow</b>	<b>(14 075)</b>	<b>(15 266)</b>

**11.1.2 Leasing Arrangements**

**The Municipality as Lessor:**

Operating Leases relate to Property owned by the municipality with a lease term of 9 years and 11 months.

The lease amount is escalated annually by 10%.

**11.1.3 Amounts receivable under Operating Leases**

At the Reporting Date the following minimum lease payments were receivable under Non-cancellable Operating Leases for Land and Buildings, which are receivable as follows:

Up to 1 year	34 184	31 076
2 to 5 years	174 472	158 619
More than 5 years	182 143	232 180
<b>Total Operating Lease Arrangements</b>	<b>390 799</b>	<b>421 875</b>

The impact of charging the escalations in Operating Leases on a straight-line basis over the term of the lease has been an increase of R14 075 (2021: increase of R15 266) in current year income.

The following restrictions have been imposed by the municipality in terms of the lease agreement:

- (i) The lessee shall not have the right to sublet, cede or assign the whole or any portion of the premises let.
- (ii) The lessor or its duly authorised agent, representative or servant shall have the right at all reasonable times to inspect the premises let.
- (iii) The lessee shall use the premises let for the sole purpose prescribed in the agreement.

**LAINGSBURG MUNICIPALITY**  
**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>12. CONSUMER DEPOSITS</b>		
Electricity	234 176	245 881
Water	472 862	424 876
Other Deposits:-	142 734	126 430
- Hiring of Decorative Items	5 530	5 530
- Posters	3 000	1 000
- Rental Properties	134 204	119 900
<b>Total Consumer Deposits</b>	<b>849 771</b>	<b>797 186</b>

The prior year amount for Consumer Deposits has been adjusted. Refer to Note 43.3 on "Correction of Error" for details of the restatement.

**12.1 Allocation for Cash Flow**

**Service Charges:-**

Consumer Deposits: Trading Services - Opening Balance	(670 756)	(591 851)
Consumer Deposits: Trading Services - Closing Balance	707 038	670 756
<b>Total Consumer Deposits allocated to Service Charges</b>	<b>36 281</b>	<b>78 905</b>

**Other Receipts:-**

Consumer Deposits: Other Services - Opening Balance	(126 430)	(114 513)
Consumer Deposits: Other Services - Closing Balance	142 734	126 430
<b>Total Consumer Deposits allocated to Other Receipts</b>	<b>16 304</b>	<b>11 917</b>

**Total Consumer Deposits allocated to Cash Flow**

	<b>52 585</b>	<b>90 822</b>
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**Consumer Deposits - Electricity and Water**

Consumer Deposits are paid by consumers on application for new water and electricity connections. The deposits are repaid when the water and electricity connections are terminated. In cases where consumers default on their accounts, the municipality can utilise the deposit as payment for the outstanding account.

**Consumer Deposits - Decorative Items**

Deposits are paid for cutlery and crockery. Deposits are not repaid in the case of missing or broken cutlery/crockery.

**Consumer Deposits - Posters**

Deposits are paid for posters displayed. Deposits are forfeited when posters are not removed.

**Consumer Deposits - Rental Properties**

Deposits are paid for the rental of properties. Deposits will not be repaid in the case of outstanding rent or in the case of property being damaged.

No interest is paid on Consumer Deposits held.

**LAINGSBURG MUNICIPALITY**  
**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>13. PAYABLES FROM EXCHANGE TRANSACTIONS</b>		
Other Payables	27 166	84 491
Control, Clearing and Interface Accounts	20 789	33 787
Unallocated Deposits	6 377	50 704
Retentions	360 087	388 051
Trade Creditors	13 501 385	9 841 566
Auditor-General of South Africa	6 445 940	4 487 684
Payables and Accruals	7 055 445	5 353 881
Advance Payments	150 069	287 380
<b>Total Payables from Exchange Transactions</b>	<b>14 038 707</b>	<b>10 601 487</b>

The prior year amount for Payables from Exchange Transactions has been adjusted. Refer to Note 43.3 on "Correction of Error" for details of the restatement.

**13.1 Allocation for Cash Flow**

**Service Charges:-**

Advance Payments	(137 311)	(47 177)
<b>Total Payables from Exchange Transactions allocated to Service Charges</b>	<b>(137 311)</b>	<b>(47 177)</b>

**Other Receipts:-**

Unallocated Deposits	(44 327)	44 327
<b>Total Payables from Exchange Transactions allocated to Other Receipts</b>	<b>(44 327)</b>	<b>44 327</b>

**Employee Related Costs:-**

Control, Clearing and Interface Accounts: Salary Clearing and Control	(12 998)	5 488
<b>Total Payables from Exchange Transactions allocated to Employee Related Costs</b>	<b>(12 998)</b>	<b>5 488</b>

**Suppliers Paid:-**

Auditor-General of South Africa	1 958 255	5 299 428
Payables and Accruals	1 701 564	(1 846 568)
Retentions	(27 963)	(293 441)
<b>Total Payables from Exchange Transactions allocated to Suppliers Paid</b>	<b>3 631 856</b>	<b>3 159 419</b>

<b>Total Payables from Exchange Transactions allocated to Cash Flow</b>	<b>3 437 219</b>	<b>3 162 056</b>
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The average credit period on purchases is 160 (2021: 66) days, as opposed to 30 days from the receipt of the invoice as determined by the MFMA.

No interest is charged for the first 30 days from the date of receipt of the invoice. Thereafter interest is charged in accordance with the credit policies of the various individual creditors that the municipality deals with.

The municipality did default on payment of its Creditors. However, no terms for payment have been re-negotiated by the municipality.

**LAINGSBURG MUNICIPALITY**  
**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>14. UNSPENT CONDITIONAL GRANTS AND RECEIPTS</b>		
National Government	661 213	7 502 990
Provincial Government	1 049 705	898 024
<b>Total Unspent Conditional Grants and Receipts</b>	<b>1 710 918</b>	<b>8 401 013</b>
<b>14.1 Allocation for Cash Flow</b>		
<b>Transfers and Subsidies:-</b>		
Unspent Conditional Grants and Receipts - Opening Balance	(8 401 013)	(11 885 385)
Unspent Conditional Grants and Receipts - Closing Balance	1 710 918	8 401 013
Total Unspent Conditional Grants and Receipts allocated to Transfers and Subsidies	<b>(6 690 095)</b>	<b>(3 484 371)</b>
<b>Total Unspent Conditional Grants and Receipts allocated to Cash Flow</b>	<b>(6 690 095)</b>	<b>(3 484 371)</b>

The Unspent Conditional Grants and Receipts are invested in investment accounts until utilised.

See Note 22 for the reconciliation of Grants from Government and other sources. The municipality complied with the conditions attached to all grants received to the extent of revenue recognised. No grants were withheld.

**15. LEASE PAYABLES**

Current Lease Payables	2 998	743
<b>Total Lease Payables</b>	<b>2 998</b>	<b>743</b>
<b>15.1 Operating Lease Payables</b>		
Balance at beginning of year	743	-
Operating Lease Expenses recorded	31 754	7 939
Operating Lease Payments effected	(29 500)	(7 195)
<b>Total Operating Lease Liabilities</b>	<b>2 998</b>	<b>743</b>
<b>15.1.1 Allocation for Cash Flow</b>		
<b>Suppliers Paid:-</b>		
Operating Lease Payables - Opening Balance	(743)	-
Operating Lease Payables - Closing Balance	2 998	743
Total Operating Lease Payables allocated to Suppliers Paid	<b>2 254</b>	<b>743</b>
<b>Total Operating Lease Payables allocated to Cash Flow</b>	<b>2 254</b>	<b>743</b>

**15.1.2 Leasing Arrangements**

**The Municipality as Lessee:**

Operating Leases relate to Property, Plant and Equipment with lease terms not longer than 5 years, with an option to extend for a further period. All operating lease contracts contain market review clauses in the event that the municipality exercises its option to renew. The municipality does not have an option to purchase the leased asset at the expiry of the lease period.

**LAINGSBURG MUNICIPALITY**  
**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

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**15.1.3 Amounts Payable under Operating Leases**

At the Reporting Date the municipality had outstanding commitments under Non-cancellable Operating Leases for Property, Plant and Equipment, which fall due as follows:

	2022 R	2021 R
<b>Other Equipment:</b>	619 413	1 066 711
Up to 1 year	457 164	451 322
2 to 5 years	162 249	615 390
<b>Total Operating Lease Arrangements</b>	<b>619 413</b>	<b>1 066 711</b>

The following payments have been recognised as an expense in the Statement of Financial Performance:

Minimum lease payments	31 754	7 939
<b>Total Operating Lease Expenses</b>	<b>31 754</b>	<b>7 939</b>

The municipality has operating lease agreements for the following classes of assets, which are only significant collectively:

- Office Equipment

The following restrictions have been imposed on the Municipality in terms of the lease agreements on Rental of Office Equipment:

- (i) The equipment shall remain the property of the lessor.
- (ii) The lessee shall not sell, sublet, cede, loan, pledge, transfer or otherwise encumber the equipment.
- (iii) The lessee may not alter or modify the goods.
- (iv) The lessor is entitled to cede and/or delegate, without notice to the lessee, all or any of its rights and/or obligations.
- (v) The equipment may only be serviced by the lessor or its designated service provider.
- (vi) The equipment shall be returned in good order and condition to the lessor upon termination of the agreement.

**16. EMPLOYEE BENEFIT LIABILITIES**

<b>Employee Benefit Liabilities</b>	6 256 000	5 785 000
Post-retirement Health Care Benefits Liability	4 760 000	4 417 000
Long Service Awards Liability	1 496 000	1 368 000
<b>Less: Current Portion of Employee Benefit Liabilities</b>	242 000	267 000
Post-retirement Health Care Benefits Liability	121 000	117 000
Long Service Awards Liability	121 000	150 000
Post-retirement Health Care Benefits Liability	4 639 000	4 300 000
Long Service Awards Liability	1 375 000	1 218 000
<b>Non-Current Portion of Employee Benefit Liabilities</b>	<b>6 014 000</b>	<b>5 518 000</b>

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>16.1 Allocation for Cash Flow</b>		
<b>16.1.1 Current Portion</b>		
<b>Liabilities at Beginning of Year</b>	<b>267 000</b>	<b>407 000</b>
<b>Movement in Non-cash Transactions:-</b>		
Defined Benefit Obligations	121 000	116 056
Long Service Awards Liability	121 000	160 888
Total Provisions allocated to Non-cash Transactions	<u>242 000</u>	<u>276 944</u>
<b>Movement in Employee Related Costs:-</b>		
Actual Benefit Payments	(117 000)	(111 056)
Reductions (Outflow of Economic Benefits)	(150 000)	(305 888)
Total Provisions allocated to Employee Related Costs	<u>(267 000)</u>	<u>(416 944)</u>
<b>Liabilities at End of Year</b>	<u><b>242 000</b></u>	<u><b>267 000</b></u>
<b>16.1.2 Non-current Portion</b>		
<b>Employee Benefit Liabilities at Beginning of Year</b>	<b>5 518 000</b>	<b>4 354 000</b>
<b>Movement in Non-cash Transactions:-</b>		
Long-service Awards	157 000	112 000
Post Retirement Health Care	339 000	1 052 000
Total Employee Benefit Liabilities allocated to Non-cash Transactions	<u>496 000</u>	<u>1 164 000</u>
<b>Employee Benefit Liabilities at End of Year</b>	<u><b>6 014 000</b></u>	<u><b>5 518 000</b></u>

**16.2 Current Portion of Employee Benefit Liabilities**

The movement in Current Portion of Employee Benefit Liabilities is reconciled as follows:

	Medical Aid R	Pension Fund R	Long-term Service R
<b>30 June 2022</b>			
Opening Balance	117 000	-	150 000
Increases	-	-	121 000
Current service cost	121 000	-	-
Actual employer benefit payments	(117 000)	-	(150 000)
Other Reductions	-	-	-
<b>Balance at end of year</b>	<u><b>121 000</b></u>	<u><b>-</b></u>	<u><b>121 000</b></u>
<b>30 June 2021</b>			
Opening Balance	112 000	-	295 000
Increases	-	-	89 000
Current service cost	116 056	-	-
Actual employer benefit payments	(111 056)	-	(305 888)
Other Reductions	-	-	71 888
<b>Balance at end of year</b>	<u><b>117 000</b></u>	<u><b>-</b></u>	<u><b>150 000</b></u>

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	<b>2022</b>	<b>2021</b>
	R	R
<b>16.3 Post-retirement Health Care Benefits Liability</b>		
Opening Balance	4 417 000	3 360 000
Interest Cost	450 000	353 000
Current Service Cost	211 000	131 000
Actual Employer Benefit Payments	(117 000)	(111 056)
Actuarial Loss/ (Gain) recognised in the year	(201 000)	684 056
Balance at end of Year	4 760 000	4 417 000
Transfer to Current Provisions	121 000	117 000
<b>Total Post-retirement Health Care Benefits Liability</b>	<b>4 639 000</b>	<b>4 300 000</b>

The municipality offers employees and continuation members the opportunity of belonging to one of several medical schemes, most of which offer a range of options pertaining to levels of cover.

Eligible employees will receive a post-employment subsidy of 60% of the contribution payable should they be a member of a medical scheme at retirement.

The two current continuation members and their eligible dependants receive a 70% subsidy. At this valuation, there were not yet any continuation members entitled to a 60% subsidy.

All 60% post-employment subsidies are subject to a maximum of R5 007 per principal member per month, for the year ending 30 June 2023. The maximum subsidy amount has been assumed to increase annually on 1 July at 75% of salary inflation.

Upon a member's death-in-service, surviving dependants are entitled to commence receipt of the same post-employment subsidy. Upon a member's death-in-retirement, surviving dependants are entitled to continue to receive the same subsidy.

The most recent actuarial valuations of plan assets and the present value of the defined benefit obligation were carried out at 30 June 2022 by Mr C Weiss, Fellow of the Actuarial Society of South Africa. The present value of the defined benefit obligation, and the related current service cost and past service cost, were measured using the Projected Unit Credit Method.

The members of the Post-employment Health Care Benefit Plan are made up as follows:

In-service Members (Employees)	27	28
In-service Non-members (Employees)	40	40
Continuation Members (Retirees, widowers and orphans)	2	2
<b>Total Members</b>	<b>69</b>	<b>70</b>

The liability in respect of past service has been estimated as follows:

In-service Members	2 890 000	2 626 000
In-service Non-members	363 000	301 000
Continuation Members	1 507 000	1 490 000
<b>Total Liability</b>	<b>4 760 000</b>	<b>4 417 000</b>



# LAINGSBURG MUNICIPALITY

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

	2022	2021
	R	R

The municipality makes monthly contributions for health care arrangements to the following Medical Aid Schemes:

- Bonitas
- Keyhealth
- LA Health
- Samwumed
- Sizwe Hosmed

The Current-service Cost for the year ending 30 June 2022 is estimated to be R211 000, whereas the cost for the ensuing year is estimated to be R198 000 (30 June 2021: R131 000 and R211 000 respectively).

**The principal assumptions used for the purposes of the actuarial valuations were as follows:**

Discount Rate	11.53%	10.33%
Health Care Cost Inflation Rate	8.14%	6.92%
Net Effective Discount Rate	3.13%	3.19%
Expected Retirement Age - Females	62	59
Expected Retirement Age - Males	62	62

**General:**

It is assumed that the municipality's health care arrangements and subsidy policy would remain as outlined in the accounting policy, and that the level of benefits receivable and the contributions payable would remain unchanged, with the exception of allowing for inflationary adjustments. Implicit in this approach is the assumption that current levels of cross-subsidy from in-service members to continuation members within the medical scheme are sustainable, and will continue.

**Continuation of Membership:**

It has been assumed that 75% of in-service members will remain on the Municipality's health care arrangement should they stay until retirement.

**Family Profile:**

It has been assumed that female spouses will be five years younger than their male counterparts. Furthermore, it has been assumed that 60% of eligible employees on a health care arrangement at retirement will have a subsidised spouse dependant. For current retiree members, actual subsidised spouse dependants were used and the potential for remarriage was ignored.

**Discount Rate:**

GRAP 25 stipulates that the choice of this rate should be derived from government bond yields consistent with the estimated term of the post-employment liabilities. However, where there is no deep market in government bonds with a sufficiently long maturity to match the estimated term of all the benefit payments, current market rates of the appropriate term should be used to discount shorter term payments, and the discount rate for longer maturities should be estimated by extrapolating current market rates along the yield curve.

Consequently, a discount rate of 11.53% per annum has been used. The corresponding index-linked yield at this term is 4.11%. These rates do not reflect any adjustment for taxation. These rates were deduced from the interest rate data obtained from the Johannesburg Stock Exchange after the market close on 17 June 2022.

**Impact of COVID-19:**

It is difficult to estimate what impact the pandemic is likely to have on the municipality's liability at this stage. There is still much uncertainty as to how it will affect mortality in the medium to long term, and what effect treatments and/or vaccines will have. The sensitivities may be used to understand the potential impacts on the liability (and expenses) of, for example, an increase in the expected health care cost inflation rate, or an increase in the discount rate, or a reduction in expected longevity.

Once any long-term impacts of COVID-19 on the various valuation parameters becomes more evident, appropriate adjustments to the parameters will be feasible. In the meanwhile, any short-term impacts of actual experience being different to the current long-term assumptions will contribute to actuarial gain/loss items.

The possible effects of COVID-19 have not been included in the report's main figures.

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>Movements in the present value of the Defined Benefit Obligation were as follows:</b>		
Opening Balance	4 417 000	3 360 000
Interest Cost	450 000	353 000
Current Service Cost	211 000	131 000
Benefits Paid	(117 000)	(111 056)
Actuarial Losses / (Gains)	(201 000)	684 056
<b>Total Recognised Benefit Liability</b>	<b>4 760 000</b>	<b>4 417 000</b>
<b>The amounts recognised in the Statement of Financial Position are as follows:</b>		
Present Value of Fund Obligations	4 760 000	4 417 000
<b>Total Benefit Liability</b>	<b>4 760 000</b>	<b>4 417 000</b>
<b>The amounts recognised in the Statement of Financial Performance are as follows:</b>		
Current service cost	211 000	353 000
Interest cost	450 000	131 000
Actuarial losses / (gains)	(201 000)	684 056
<b>Total Post-retirement Benefit included in Employee Related Costs (Note 30.)</b>	<b>460 000</b>	<b>1 168 056</b>

The history of fair values are as follows:

	2022 R	2021 R	2020 R	2019 R	2018 R
Present Value of Defined Benefit Obligation	4 760 000	4 417 000	3 360 000	3 626 158	3 409 000
<b>Deficit</b>	<b>4 760 000</b>	<b>4 417 000</b>	<b>3 360 000</b>	<b>3 626 158</b>	<b>3 409 000</b>
Experienced adjustments on Plan Liabilities	(204 000)	61 000	92 000	349 000	(946 000)

	2022 R	2021 R
The effect of a 1% movement in the assumed rate of health care cost inflation is as follows:		
<b>Increase:</b>		
Effect on the aggregate of the current service cost and the interest cost	89 000	65 000
Effect on the defined benefit obligation	554 000	567 000
<b>Decrease:</b>		
Effect on the aggregate of the current service cost and the interest cost	(86 000)	(62 000)
Effect on the defined benefit obligation	(550 000)	(546 000)

The municipality expects to make a contribution of R740 000 (2021: R661 000) to the Defined Benefit Plans during the next financial year.

Refer to Note 50, "Multi-employer Retirement Benefit Information", to the Annual Financial Statements for more information regarding the municipality's other retirement funds that is Provincially and Nationally administered.

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	<b>2022</b>	<b>2021</b>
	<b>R</b>	<b>R</b>
<b>16.4 Long Service Awards Liability</b>		
Opening Balance	1 368 000	1 401 000
Increases	115 000	110 000
Payments Made	(150 000)	(305 888)
Other Reductions	38 000	71 888
Increases (Passage of Time/Discounted Rate)	125 000	91 000
Balance at end of Year	1 496 000	1 368 000
Transfer to Current Provisions	121 000	150 000
<b>Total Long Service Awards Liability</b>	<b>1 375 000</b>	<b>1 218 000</b>

The Municipality offers employees Long Service Awards for every five years of service completed, from ten years of service to 45 years of service, inclusive.

The most recent actuarial valuations of plan assets and the present value of the defined benefit obligation were carried out at 30 June 2022 by Mr C Weiss, Fellow of the Actuarial Society of South Africa. The present value of the defined benefit obligation, and the related current service cost and past service cost, were measured using the Projected Unit Credit Method.

At year end, 67 (2021: 68) employees were eligible for Long-service Awards.

The Current-service Cost for the year ending 30 June 2022 is estimated to be R115 000, whereas the cost for the ensuing year is estimated to be R125 000 (30 June 2021: R110 000 and R115 000 respectively).

**The principal assumptions used for the purposes of the actuarial valuations were as follows:**

Discount Rate	10.92%	9.62%
Cost Inflation Rate	7.11%	5.91%
Net Effective Discount Rate	3.56%	3.50%
Expected Retirement Age - Females	62	62
Expected Retirement Age - Males	62	62

**General:**

It is assumed that the Municipality's long service arrangements and subsidy policy would remain as outlined in the accounting policy, and that the level of benefits would remain unchanged, with the exception of inflationary adjustments.

**Discount Rate:**

GRAP 25 stipulates that the choice of this rate should be derived from government bond yields consistent with the estimated term of the employee benefit liabilities. However, where there is no deep market in government bonds with a sufficiently long maturity to match the estimated term of all the benefit payments, current market rates of the appropriate term should be used to discount shorter term payments, and the discount rate for longer maturities should be estimated by extrapolating current market rates along the yield curve.

Consequently, a discount rate of 10.92% per annum has been used. The corresponding liability-weighted index-linked yield is 4.07%. These rates do not reflect any adjustment for taxation, and were deduced from the interest rate data obtained from the JSE after the market close on 17 June 2022. These yields were obtained by calculating the duration of the total liability and then taking the fixed-interest and index-linked yields from the respective yield curves at that duration using an iterative process. The duration of the total liability was estimated to be 10.25 years.

## LAINGSBURG MUNICIPALITY

### NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

#### Impact of COVID-19:

It is difficult to estimate what impact the pandemic is likely to have on the Municipality's liability at this stage. There is still much uncertainty as to how it will affect mortality in the medium to long term, and what effect treatments and/or vaccines will have. The sensitivities may be used to understand the potential impacts on the liability (and expenses) of, for example, an increase in the expected general earnings inflation rate, or an increase in the discount rate, or an increase in the withdrawal rates.

Once any long-term impacts of COVID-19 on the various valuation parameters becomes more evident, appropriate adjustments to the parameters will be feasible. In the meanwhile, any short-term impacts of actual experience being different to the current long-term assumptions will contribute to actuarial gain/loss items.

The possible effects of COVID-19 have not been included in the report's main figures.

	2022 R	2021 R			
<b>Movements in the present value of the Defined Benefit Obligation were as follows:</b>					
Opening Balance	1 368 000	1 401 000			
Interest Cost	125 000	91 000			
Current Service Cost	115 000	110 000			
Benefits Paid	(150 000)	(305 888)			
Actuarial Losses / (Gains)	38 000	71 888			
<b>Total Recognised Benefit Liability</b>	<b><u>1 496 000</u></b>	<b><u>1 368 000</u></b>			
<b>The amounts recognised in the Statement of Financial Position are as follows:</b>					
Present value of fund obligations	1 496 000	1 368 000			
<b>Total Benefit Liability</b>	<b><u>1 496 000</u></b>	<b><u>1 368 000</u></b>			
<b>The amounts recognised in the Statement of Financial Performance are as follows:</b>					
Current service cost	115 000	110 000			
Interest cost	125 000	91 000			
Actuarial losses / (gains)	38 000	71 888			
<b>Total Post-retirement Benefit included in Employee Related Costs (Note 30.)</b>	<b><u>278 000</u></b>	<b><u>272 888</u></b>			
<b>The history of experienced adjustments is as follows:</b>					
	2022 R	2021 R	2020 R	2019 R	2018 R
Present Value of Defined Benefit Obligation	1 496 000	1 368 000	1 401 000	1 265 607	1 094 000
<b>Deficit</b>	<b><u>1 496 000</u></b>	<b><u>1 368 000</u></b>	<b><u>1 401 000</u></b>	<b><u>1 265 607</u></b>	<b><u>1 094 000</u></b>
Experienced adjustments on Plan Liabilities	55 000	114 888	29 045	85 267	(71 658)

**LAINGSBURG MUNICIPALITY**  
**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**2022**  
R

**2021**  
R

The effect of a 1% movement in the assumed rate of long service cost inflation is as follows:

**Increase:**

Effect on the aggregate of the current service cost and the interest cost	19 000	16 000
Effect on the defined benefit obligation	102 000	95 000

**Decrease:**

Effect on the aggregate of the current service cost and the interest cost	(18 000)	(14 000)
Effect on the defined benefit obligation	(91 000)	(86 000)

The municipality expects to make a contribution of R282 000 (2021: R240 000) to the defined benefit plans during the next financial year.

**17. PROVISIONS**

Current Provisions	2 765 872	2 292 833
Non-current Provisions	18 780 166	28 120 768
<b>Total Provisions</b>	<b>21 546 038</b>	<b>30 413 601</b>

**17.1 Current Provisions**

Current Portion of Non-Current Provisions:	2 765 872	2 292 833
Bonus	878 822	725 342
Leave	1 887 050	1 567 491
<b>Total Provisions</b>	<b>2 765 872</b>	<b>2 292 833</b>

**17.1.1 Allocation for Cash Flow**

<b>Provisions at Beginning of Year</b>	<b>2 292 833</b>	<b>1 922 773</b>
<b>Movement in Non-cash Transactions:-</b>		
Provisions	530 323	378 759
Total Provisions allocated to Non-cash Transactions	530 323	378 759
<b>Movement in Employee Related Costs:-</b>		
Provisions: Reductions (Outflow of Economic Benefits)	(57 284)	(8 699)
Total Provisions allocated to Employee Related Costs	(57 284)	(8 699)
<b>Provisions at End of Year</b>	<b>2 765 872</b>	<b>2 292 833</b>

The movement in Current Provisions is reconciled as follows:

**Current Portion of Non-Current Provisions:**

**Staff Benefit Provisions:**

	<b>Bonus Provision</b>	<b>Leave Provision</b>
	R	R
<b>30 June 2022</b>		
Opening Balance	725 342	1 567 490
Increases	153 480	376 843
Payments Made	-	(57 284)
<b>Balance at end of year</b>	<b>878 822</b>	<b>1 887 050</b>

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
	Bonus Provision R	Leave Provision R
<b>30 June 2021</b>		
Opening Balance	573 322	1 349 451
Increases	152 021	226 739
Payments Made	-	(8 699)
<b>Balance at end of year</b>	<b>725 342</b>	<b>1 567 491</b>

**Bonus Provision:** Staff bonuses accrued to employees according to the standard contract of employment. Provision is made for the full cost of accrued bonuses at reporting date. This provision will be realised when bonuses are paid during November of the next year.

**Leave Provision:** Staff leave accrued to employees according to collective agreement. Provision is made for the full cost of accrued leave at reporting date. This provision will be realised as employees take leave.

**17.2 Non-current Provisions**

Decommissioning, Restoration and Similar Liabilities: Landfill Sites	17 446 357	26 966 356
Insurance Workmen's Compensation Act	1 333 809	1 154 412
<b>Total Non-current Provisions</b>	<b>18 780 166</b>	<b>28 120 768</b>

**17.2.1 Allocation for Cash Flow**

<b>Non-current Provisions at Beginning of Year</b>	<b>28 120 768</b>	<b>21 513 631</b>
Decommissioning, Restoration and Similar Liabilities	28 120 768	21 513 631

**Movement in Non-cash Transactions:-**

Decommissioning, Restoration and Similar Liabilities	(9 520 000)	6 607 137
Increases	2 460 599	6 607 137
Reductions (without Outflow of Economic Benefits)	(11 980 598)	-
Total Non-current Provisions allocated to Non-cash Transactions	(9 520 000)	6 607 137

**Movement in Suppliers Paid:-**

Decommissioning, Restoration and Similar Liabilities: Non-specific	179 397	-
Decommissioning, Restoration and Similar Liabilities	179 397	-
Total Non-current Provisions allocated to Suppliers Paid	179 397	-

**Non-current Provisions at End of Year**

	<b>18 780 166</b>	<b>28 120 768</b>
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**The movement in Non-current Provisions are reconciled as follows:**

	Insurance Workmen's Compensation Act R	Decommissioning of Landfill Sites R
<b>30 June 2022</b>		
Opening Balance	1 154 412	26 966 357
Increases	-	-
Payments Made	179 397	-
Fair Value Changes	-	(11 980 598)
Increases (Passage of Time/Discounted Rate)	-	2 460 599
<b>Balance at end of year</b>	<b>1 333 809</b>	<b>17 446 357</b>

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
	Insurance Workmen's Compensation Act R	Decommissioning of Landfill Sites R
<b>30 June 2021</b>		
Opening Balance	994 701	20 518 930
Increases	159 711	-
Payments Made	-	-
Fair Value Changes	-	-
Increases (Passage of Time/Discounted Rate)	-	6 447 426
<b>Balance at end of year</b>	<b>1 154 412</b>	<b>26 966 356</b>

**Decommissioning, Restoration and Similar Liabilities: Landfill Sites**

Landfill site decommissioning is estimated by means of a valuation performed by a professional valuator to determine the future cost of dismantling the landfill site. The cost is then reduced to take into account the time value of money at the weighted average investing rate based on Government Bond Yield Rates.

**Insurance Workmen's Compensation Act**

The provision for WCA insurance is made in terms of the Workmen's Compensation Act. The provision is calculated based on the Compensation Commissioner returns submitted and the amount is payable on assessment by the Workmen's Compensation Commissioner.

**17.3 Rehabilitation of Land-fill Sites**

In terms of the licencing of the landfill refuse site, the Municipality will incur licencing and rehabilitation costs of R19 224 886 (2021: R26 966 356 to restore the site at the end of its useful live. Provision has been made for the net present value of the future cost, using the average bond yield interest rate.

As measured in the topographical survey, the available airspace has been exhausted. It was recommended that the Municipality applies for a height extension in order to increase the operational lifetime of the landfill site.

It was assumed that a closure licence will be issued in 2022 and rehabilitation will commence by 2027. The first post-closure year was assumed to be 2028.

	<b>Proposed Date of Rehabilitation</b>		
Laingsburg Landfill	2026/27	19 224 886	26 966 356
		<b>19 224 886</b>	<b>26 966 356</b>

**LAINGSBURG MUNICIPALITY**  
**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>18. ACCUMULATED SURPLUS</b>		
Accumulated Surplus / (Deficit) due to the results of Operations	190 766 851	198 307 073
<b>Total Accumulated Surplus</b>	<u><u>190 766 851</u></u>	<u><u>198 307 073</u></u>
The prior year amount for Accumulated Surplus has been adjusted. Refer to Note 42.1 on "Correction of Error" for details of the restatement.		
<b>18.1 Allocation for Cash Flow</b>		
<b>Accumulated Surplus at Beginning of Year</b>	<b>198 307 073</b>	<b>198 447 554</b>
<b>Changes in Net Assets:-</b>		
Correction of Prior Period Error	(107 879)	-
Total Accumulated Surplus allocated to Changes in Net Assets	<u>(107 879)</u>	<u>0</u>
<b>Surplus / (Deficit):-</b>		
Deficit as per Financial Performance	(7 432 343)	(140 482)
Total Accumulated Surplus allocated to Surplus / (Deficit)	<u>(7 432 343)</u>	<u>(140 482)</u>
<b>Accumulated Surplus at End of Year</b>	<u><u>190 766 851</u></u>	<u><u>198 307 073</u></u>

Refer to Statement of Changes in Net Assets for more detail and the movement on Accumulated Surplus.



**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>19. PROPERTY RATES</b>		
	<b>Actual Levies</b>	
	<b>July 2022</b>	<b>July 2021</b>
Property Rates Levies	13 496 670	12 803 175
Rates Rebates	(8 839 292)	(8 351 452)
<b>Total Property Rates</b>	<b>4 657 378</b>	<b>4 451 723</b>

The prior year amount for Property Rates has been adjusted. Refer to Note 43.1 on "Correction of Error" for details of the restatement.

**19.1 Calculation of Cash Flow:**

Property Rates Income	Note 19.1	4 657 378	4 451 723
Non-exchange Interest Earned	Note 28.1	238 308	51 869
Cash Flow from Non-exchange Receivables	Note 5.1	(316 286)	(447 260)
Amounts Written-off as Uncollectable	Note 5.4.1	-	1 089 843
<b>Total Receipts for Property Rates</b>		<b>4 579 400</b>	<b>5 146 175</b>

Property Rates are levied on the value of land and improvements, which valuation is performed every four years. The last valuation came into effect on 1 July 2018. A request for extension of the valid period for the valuation roll has been submitted to the MEC for local government and was approved with the condition that the next valuation has to come into effect on 1 July 2024.

Interim valuations are processed on a continuous basis to take into account changes in individual property values due to alterations and subdivisions.

An general rate is applied as follows to property valuations to determine property rates:

- Agricultural Properties: 0,2570 c/R (2020/21: 0,2420 c/R)
- Business and Commercial Properties: 1,0270 c/R (2020/21: 0,9690 c/R)
- Public Benefit Organisation Properties: 0,2570 c/R (2020/21: 0,2420 c/R)
- Residential Properties: 1,0270 c/R (2020/21: 0,9690 c/R)
- State Owned Properties: 2,0540 c/R (2020/21: 1,9380 c/R)
- Vacant and Other Properties: 1,0270 c/R (2020/21: 0,9690 c/R)

Public Benefit Organisations are exempted from the payment of rates, whilst the first R15 000,00 of the valuation on improved residential properties is exempted from the payment of rates.

**20. FINES, PENALTIES AND FORFEITS**

Traffic Fines:	23 988 594	20 169 994
Municipal	23 988 594	20 169 994
Other Fines:	1 580	483
Overdue Books Fine	1 580	483
<b>Total Fines, Penalties and Forfeits</b>	<b>23 990 174</b>	<b>20 170 476</b>

**20.1 Allocation for Cash Flow:**

<b>Total Fines, Penalties and Forfeits allocated to Other Receipts</b>	<b>23 990 174</b>	<b>20 170 476</b>
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**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**21. LICENCES AND PERMITS**

	Exchange Transactions 2022 R	Exchange Transactions 2021 R	Non-Exchange Transactions 2022 R	Non-Exchange Transactions 2021 R
Road and Transport:	467 255	363 402	-	-
Activities on Public Roads	2 784	1 680	-	-
Drivers Licence Application/Duplicate Drivers Licences	5 544	5 643	-	-
Learner Licence Application	49 415	49 780	-	-
Learners Certificate	399 712	242 263	-	-
Motor Vehicle Licence	9 800	64 036	-	-
<b>Total Licences and Permits</b>	<b>467 255</b>	<b>363 402</b>	<b>-</b>	<b>-</b>

	2022 R	2021 R
<b>21.1 Allocation for Cash Flow:</b>		
<b>Total Licences and Permits allocated to Other Receipts</b>	<b>467 255</b>	<b>363 402</b>

**22. TRANSFERS AND SUBSIDIES RECEIVED**

<b>Capital Grants</b>	12 903 787	21 315 772
Allocations In-kind	-	115 851
Monetary Allocations	12 903 787	21 199 921
<b>Operational Grants</b>	24 563 499	29 026 128
Allocations In-kind	-	-
Monetary Allocations	24 563 499	29 026 128
<b>Total Transfers and Subsidies Received</b>	<b>37 467 286</b>	<b>50 341 900</b>

<b>22.1 Allocation for Cash Flow:</b>		
Total Transfers and Subsidies Received	37 467 286	50 341 900
Adjustment for Non-cash Transactions:	-	(115 851)
- Donated Capital Assets	-	(115 851)
<b>Total Transfers and Subsidies Received allocated to Cash Flow</b>	<b>37 467 286</b>	<b>50 226 049</b>

**22.2 Calculation of Cash Flow:**

Government Grants and Subsidies Income	Note 22.1	37 467 286	50 226 049
Cash Flow from Unspent Government Grants	Note 14.1	(6 690 095)	(3 484 371)
<b>Total Receipts for Government Grants and Subsidies</b>		<b>30 777 191</b>	<b>46 741 678</b>

**22.3 Summary of Grants:**

**22.3.1 Capital Grants**

	Allocations In-kind		Monetary Allocations	
	2022	2021	2022	2021
National Governments	-	-	12 403 787	14 206 609
Provincial Government	-	115 851	500 000	6 993 312
<b>Total Capital Grants Received</b>	<b>-</b>	<b>115 851</b>	<b>12 903 787</b>	<b>21 199 921</b>

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**22.3.2 Operational Grants**

	Allocations In-kind		Monetary Allocations	
	2022	2021	2022	2021
Departmental Agencies and Accounts	-	-	42 795	36 328
District Municipalities	-	-	400 000	400 000
National Governments	-	-	3 779 468	4 758 405
National Revenue Fund	-	-	18 460 990	19 652 000
Private Enterprises	-	-	36 500	23 000
Provincial Government	-	-	1 843 746	4 156 396
<b>Total Operational Grants Received</b>	<b>-</b>	<b>-</b>	<b>24 563 499</b>	<b>29 026 128</b>
			<b>2022</b>	<b>2021</b>
			<b>R</b>	<b>R</b>

**22.4 Detailed Summaries**

**22.4.1 Equitable Share**

Unspent Balance at the Beginning of the Year	-	-
Current Year Receipts	11 358 000	19 652 000
Conditions Met - Transferred to Revenue	(11 358 000)	(19 652 000)
Adjustments / Refunds	-	-
<b>Unspent Balance at the End of the Year</b>	<b>-</b>	<b>-</b>

The Equitable Share is the unconditional share of the revenue raised nationally and is being allocated in terms of Section 214 of the Constitution (Act 108 of 1996) to the municipality by the National Treasury. This grant is used to subsidise the provision of basic services to indigent community members and to subsidise income. All registered indigents receive a monthly subsidy equal to the basic monthly charges for water supply, refuse removal and sanitation based on the monthly billing towards the consumer account. The subsidy is determined annually by Council. All indigent consumers receive 6 kilolitre water and 50kWh electricity free every month. No funds have been withheld.

**22.4.2 Sector Education and Training Authority (SETA)**

Unspent Balance at the Beginning of the Year	-	-
Current Year Receipts	-	36 328
Conditions Met - Transferred to Revenue	-	(36 328)
Adjustments / Refunds	-	-
<b>Unspent Balance at the End of the Year</b>	<b>-</b>	<b>-</b>

The Purpose of the Discretionary Grants is to assist the SETA to achieve its objectives in relation to the development of the sector skills and enable the SETA to address the scarce and critical Skills in the sector. Discretionary Grants are allocated at the sole discretion of the SETA Accounting Authority depending on the availability of funds, adherence to specific criteria as per the Services SETA Discretionary Grants Policy and Guidelines.

**2022**  
**R**

**2021**  
**R**

**22.4.3 National: EPWP Grant**

Unspent Balance at the Beginning of the Year	-	-
Current Year Receipts	1 898 000	1 252 000
Conditions Met - Transferred to Revenue	(1 898 000)	(1 252 000)
Adjustments / Refunds	-	-
<b>Unspent Balance at the End of the Year</b>	<b>-</b>	<b>-</b>

The Expanded Public Works Programme (EPWP) grant is received to incentivise municipalities to expand work creation efforts through the use of labour intensive delivery methods in the following identified focus areas, in compliance with the EPWP Guidelines being the maintenance of roads and buildings; low traffic volume roads and rural roads; basic services infrastructure, including water and sewer reticulation, sanitation, pipelines and dams (excluding bulk infrastructure); and other economic and social infrastructure. No funds have been withheld.

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**22.4.4 National: FMG Grant**

Unspent Balance at the Beginning of the Year	-	-
Current Year Receipts	1 750 000	1 800 000
Conditions Met - Transferred to Revenue	(1 700 000)	(1 800 000)
Adjustments / Refunds	-	-
<b>Unspent Balance at the End of the Year</b>	<b>50 000</b>	<b>-</b>

The Financial Management Grant is paid by National Treasury to municipalities to help implement the financial reforms required by the Municipal Finance Management Act (MFMA), 2003. The FMG Grant also pays for the cost of the Financial Management Internship Programme (e.g. salary costs of the Financial Management Interns). No funds have been withheld.

**22.4.5 National: MIG Funds**

Unspent Balance at the Beginning of the Year	-	3 987 511
Current Year Receipts	5 519 000	6 529 000
Conditions Met - Transferred to Revenue	(4 907 787)	(10 516 511)
Adjustments / Refunds	-	-
<b>Unspent Balance at the End of the Year</b>	<b>611 213</b>	<b>-</b>

This grant is allocated to provide specific capital finance for basic municipal infrastructure backlogs for poor households, micro enterprises and social institutions servicing poor communities. No funds have been withheld.

**22.4.6 Community Development Workers (CDW)**

Unspent Balance at the Beginning of the Year	45 042	-
Current Year Receipts	94 000	94 000
Conditions Met - Transferred to Revenue	(109 773)	(48 958)
Adjustments / Refunds	-	-
<b>Unspent Balance at the End of the Year</b>	<b>29 268</b>	<b>45 042</b>

To provide financial assistance to municipalities to cover the operational expenses in respect of the functions of the Community Development Workers (CDW) programme.

**22.4.7 Laingsburg New Business Park Project**

Unspent Balance at the Beginning of the Year	-	1 288 730
Current Year Receipts	-	1 110 000
Conditions Met - Transferred to Revenue	-	(2 398 730)
Adjustments / Refunds	-	-
<b>Unspent Balance at the End of the Year</b>	<b>-</b>	<b>-</b>

This grant is allocated to support the development of key catalytic infrastructure projects which promote medium to long term economic gains and to increase the sustainability and growth of SMME's. No funds have been withheld.

**22.4.8 Integrated National Electrification Grant**

Unspent Balance at the Beginning of the Year	-	-
Current Year Receipts	-	3 600 000
Conditions Met - Transferred to Revenue	-	(3 600 000)
Adjustments / Refunds	-	-
<b>Unspent Balance at the End of the Year</b>	<b>-</b>	<b>-</b>

Expenses were incurred to promote rural development and upgrade electricity infrastructure. No funds have been withheld.

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>22.4.9 Provincial Library Services</b>		
Unspent Balance at the Beginning of the Year	-	-
Current Year Receipts	1 684 000	1 482 000
Conditions Met - Transferred to Revenue	(1 684 000)	(1 482 000)
Adjustments / Refunds	-	-
<b>Unspent Balance at the End of the Year</b>	<b>-</b>	<b>-</b>

This grant was received to support municipal investment in library services and to sustain the future professional delivery and development of such services in the most vulnerable B3 municipalities. No funds have been withheld.

**22.4.10 Local Government Support Grant (COVID)**

Unspent Balance at the Beginning of the Year	400 000	400 000
Current Year Receipts	-	400 000
Conditions Met - Transferred to Revenue	(400 000)	(400 000)
Adjustments / Refunds	-	-
<b>Unspent Balance at the End of the Year</b>	<b>-</b>	<b>400 000</b>

This grant was received to provide financial assistance to district municipalities to perform the administrative and monitoring role, including data management relating to humanitarian relief. To provide financial assistance to local municipalities to augment and support current humanitarian relief initiatives. No funds have been withheld.

**22.4.11 Main Roads**

Unspent Balance at the Beginning of the Year	-	-
Current Year Receipts	48 895	-
Conditions Met - Transferred to Revenue	(48 895)	-
Adjustments / Refunds	-	-
<b>Unspent Balance at the End of the Year</b>	<b>-</b>	<b>-</b>

This grant was received for the construction/maintenance of proclaimed municipal main roads. No funds have been withheld.

**22.4.12 Local Government Internship Grant & WC FMCB Grant**

Unspent Balance at the Beginning of the Year	852 982	729 690
Current Year Receipts	250 000	300 000
Conditions Met - Transferred to Revenue	(86 872)	(176 708)
Adjustments / Refunds	-	-
<b>Unspent Balance at the End of the Year</b>	<b>1 016 110</b>	<b>852 982</b>

This grant was received to develop financial human capacity within the municipal area to enable a sustainable local financial skills pipeline that is responsive to municipalities' requirements to enable sound and sustainable financial management and good financial governance. No funds have been withheld.

**22.4.13 Municipal Service Delivery and Capacity Building**

Unspent Balance at the Beginning of the Year	-	42 238
Current Year Receipts	-	-
Conditions Met - Transferred to Revenue	-	(42 238)
Adjustments / Refunds	-	-
<b>Unspent Balance at the End of the Year</b>	<b>-</b>	<b>-</b>

This grant was received to develop financial human capacity within the municipal area to enable a sustainable local financial skills pipeline that is responsive to municipalities' requirements to enable sound and sustainable financial management and good financial governance. No funds have been withheld.

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>22.4.14 Municipal Finance Improvement Programme</b>		
Unspent Balance at the Beginning of the Year	-	403 492
Current Year Receipts	-	1 000 000
Conditions Met - Transferred to Revenue	-	(1 403 492)
Adjustments / Refunds	-	-
<b>Unspent Balance at the End of the Year</b>	<b>-</b>	<b>-</b>

This grant is intended at assisting municipalities to regain clean financial governance abilities. No funds have been withheld.

**22.4.15 Municipal Drought Support Grant**

Unspent Balance at the Beginning of the Year	-	2 433 724
Current Year Receipts	-	400 000
Conditions Met - Transferred to Revenue	-	(2 833 724)
Adjustments / Refunds	-	-
<b>Unspent Balance at the End of the Year</b>	<b>-</b>	<b>-</b>

This allocation may only be utilised for the construction of the bulk pipeline between the Zoutkloof Spring and the main reservoir; the equipping and electricity connection and connection of two boreholes to the Zoutkloof line; the Zoutkloof Spring rehabilitation; and the borehole pump for the existing borehole in Matjiesfontein and Eskom connection. No funds have been withheld.

**22.4.16 Municipal Drought Relief Grant (Construction of Main Reservoir)**

Balance unspent at the beginning of the year	-	2 600 000
Current year receipts	-	-
Conditions Met - Transferred to Revenue	-	(2 600 000)
Adjustments / Refunds	-	-
<b>Unspent Balance at the End of the Year</b>	<b>-</b>	<b>-</b>

This grant was received for the construction of a main reservoir to assist with the drought within the municipal area. No funds have been withheld.

**22.4.17 Western Cape Drought Funding Grant**

Balance unspent at the beginning of the year	-	-
Current year receipts	-	717 350
Conditions Met - Transferred to Revenue	-	(717 350)
Adjustments / Refunds	-	-
<b>Unspent Balance at the End of the Year</b>	<b>-</b>	<b>-</b>

This grant was received to assist with drought within the municipal area. No funds have been withheld.

**22.4.18 Western Cape Sport Development Grant**

Balance unspent at the beginning of the year	-	-
Current year receipts	-	800 000
Conditions Met - Transferred to Revenue	-	(800 000)
Adjustments / Refunds	-	-
<b>Unspent Balance at the End of the Year</b>	<b>-</b>	<b>-</b>

Funding were made available for the refurbishment and construction of sports facilities by municipalities. No funds have been withheld.

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>22.4.19 Water Service Infrastructure Grant (DWA)</b>		
Balance unspent at the beginning of the year	7 102 990	-
Current year receipts	7 496 000	7 496 000
Conditions Met - Transferred to Revenue	(7 496 000)	(393 010)
Adjustments / Refunds	(7 102 990)	-
<b>Unspent Balance at the End of the Year</b>	<u><u>-</u></u>	<u><u>7 102 990</u></u>

This grant is used for water supply at Matjiesfontein, ground water investigation and the compilation of a water master plan. The water master plan needs to be drafted and submitted and the water meters needs to be installed. Unutilised funds have been refunded.

**22.4.20 Western Cape Municipal Intervention Grant**

Balance unspent at the beginning of the year	-	-
Current year receipts	500 000	
Conditions Met - Transferred to Revenue	(500 000)	-
Adjustments / Refunds		
<b>Unspent Balance at the End of the Year</b>	<u><u>-</u></u>	<u><u>-</u></u>

This grant was received from Local Government to improve infrastructure, systems, structures, corporate governance, service delivery structures, corporate governance, service delivery and compliance with executive obligations.

**22.4.21 Western Cape Financial Management Support Grant**

Balance unspent at the beginning of the year	-	-
Current year receipts	100 000	
Conditions Met - Transferred to Revenue	(95 673)	-
Adjustments / Refunds		
<b>Unspent Balance at the End of the Year</b>	<u><u>4 327</u></u>	<u><u>-</u></u>

This grant was received from Local Government to assist to improve overall financial governance.

**22.4.22 Total Grants**

Balance unspent at the beginning of the year	8 401 013	11 885 385
Current year receipts	30 697 895	46 668 678
Conditions Met - Transferred to Revenue	(30 285 001)	(50 153 049)
Adjustments / Refunds	(7 102 990)	-
<b>Unspent Balance at the End of the Year</b>	<u><u>1 710 918</u></u>	<u><u>8 401 013</u></u>

**22.4.23 Changes in levels of Government Grants**

Based on the allocations set out in the Division of Revenue Act, (Act No 2 of 2022), government grant funding is expected to not change significantly over the forthcoming three financial years.

**23. SURCHARGES AND TAXES**

Taxes	1 035 394	-
<b>Total Surcharges and Taxes</b>	<u><u>1 035 394</u></u>	<u><u>-</u></u>

**23.1 Allocation for Cash Flow:**

<b>Total Surcharges and Taxes allocated to Other Receipts</b>	<u><u>1 035 394</u></u>	<u><u>-</u></u>
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**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>24. SERVICE CHARGES</b>		
Sale of Electricity:	15 637 184	14 400 237
- Service Charges	16 938 713	15 649 812
- Revenue Foregone	(1 301 529)	(1 249 575)
Sale of Water:	3 087 711	2 236 976
- Service Charges	4 313 469	3 810 874
- Revenue Foregone	(1 225 758)	(1 573 898)
Refuse Removal:	2 030 025	1 626 447
- Service Charges	3 038 643	2 761 242
- Revenue Foregone	(1 008 618)	(1 134 795)
Sewerage and Sanitation Charges:	2 079 123	1 750 072
- Service Charges	3 286 949	3 110 235
- Revenue Foregone	(1 207 826)	(1 360 163)
<b>Total Service Charges</b>	<b>22 834 044</b>	<b>20 013 732</b>
- Service Charges	27 577 774	25 332 164
- Revenue Foregone	(4 743 730)	(5 318 431)

The prior year amount for Service Charges has been adjusted. Refer to Note 43.1 on "Correction of Error" for details of the restatement.

**24.1 Calculation of Cash Flow:**

Service Charges Income	Note 24.1	22 834 044	20 013 732
Exchange Interest Earned	Note 28.1	639 803	128 798
Cash Flow from Exchange Receivables	Note 3.1	(1 409 521)	349 591
Cash Flow from Consumer Deposits	Note 12.1	36 281	78 905
Cash Flow from Exchange Payables	Note 13.1	(137 311)	(47 177)
Bad Debt Written-off	Note 33.1	-	(17 909 322)
<b>Total Receipts for Service Charges</b>		<b>21 963 296</b>	<b>2 614 527</b>

The amounts disclosed above for revenue from Service Charges are in respect of services rendered which are billed to the consumers on a monthly basis according to approved tariffs.

**25. SALES OF GOODS AND RENDERING OF SERVICES**

Building Plan Approval	10 262	11 642
Cemetery and Burial	16 564	21 737
Cleaning and Removal	400	1 263
Clearance Certificates	-	15 352
Encroachment Fees	(594)	8 124
Membership Fees	-	8 713
Photocopies and Faxes	2 450	432
Removal of Restrictions	12 750	66 157
Sale of Goods	31 243	20 392
Stone and Gravel	27 312	28 093
Valuation Services	4 363	1 637
<b>Total Sales of Goods and Rendering of Services</b>	<b>104 749</b>	<b>183 542</b>

**25.1 Allocation for Cash Flow:**

<b>Total Sales of Goods and Rendering of Services allocated to Other Receipts</b>	<b>104 749</b>	<b>183 542</b>
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**LAINGSBURG MUNICIPALITY**  
**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>26. INCOME FROM AGENCY SERVICES</b>		
Commission on Vehicle Registration	193 586	180 194
<b>Total Income from Agency Services</b>	<b>193 586</b>	<b>180 194</b>
<b>26.1 Allocation for Cash Flow:</b>		
<b>Total Income from Agency Services allocated to Other Receipts</b>	<b>193 586</b>	<b>180 194</b>
The municipality is party to a principal / agent agreement.		
The municipality is an agent on behalf of the Western Cape Provincial Department of Transport and Public Works in collecting motor vehicle licences at an agency fee, VAT inclusive.		
There were no significant changes in the agreement which occurred during the reporting period.		
No material risks were identified on the agreement for the municipality.		
The municipality does not incur any expenses on behalf of the principal.		
<b>Amount of Revenue Retained by the Municipality</b>		
Income from Agency Fees	193 586	180 194
<b>Amount of Revenue received on behalf of the Principle during the Reporting Period</b>		
Motor Vehicle Licence Fees & RTMC Transaction Fees	1 158 479	1 293 724

**27. RENTAL FROM FIXED ASSETS**

**Straight-lined Operating Lease Revenue**

Investment Property	14 075	15 266
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**Other Rental income**

Ad-hoc Rental Income from Other Fixed Assets:	1 781 140	1 724 950
Property Plant and Equipment	1 781 140	1 724 950

**Total Rental of Facilities and Equipment**

	<b>1 795 215</b>	<b>1 740 216</b>
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The prior year amount for Rental of Facilities and Equipment has been adjusted. Refer to Note 43.1 on "Correction of Error" for details of the restatement.

**27.1 Allocation for Cash Flow:**

<b>Total Rental of Facilities and Equipment allocated to Other Receipts</b>	<b>1 795 215</b>	<b>1 740 216</b>
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Rental income generated are at market related premiums. All rental income recognised is therefore market related.

**LAINGSBURG MUNICIPALITY**  
**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>28. INTEREST, DIVIDENDS AND RENT ON LAND EARNED</b>		
<b>Non-exchange Receivables:</b>		
Outstanding Billing Debtors	238 308	51 869
<b>Total Non-exchange Interest, Dividends and Rent on Land Earned</b>	<b>238 308</b>	<b>51 869</b>
<b>External Investments:</b>		
Bank Account	220 830	231 705
Investments	59 325	53 861
	<b>280 155</b>	<b>285 565</b>
<b>Outstanding Exchange Receivables:</b>		
Other Interest	143 283	80 574
Long-term Debtors	3 171	1 036
Housing & Housing Selling Schemes	3 171	1 036
Outstanding Billing Debtors	493 350	47 188
Electricity	230 520	2 500
Property Rental Debtors	32 575	8 124
Service Charges	69 881	17 137
Waste Management	45 760	5 379
Waste Water Management	46 216	5 657
Water	68 397	8 391
	<b>639 803</b>	<b>128 798</b>
<b>Rent on Land:</b>		
Rent on Land	57 518	5 215
	<b>57 518</b>	<b>5 215</b>
<b>Total Exchange Interest, Dividends and Rent on Land Earned</b>	<b>977 476</b>	<b>419 578</b>
<b>Total Interest, Dividends and Rent on Land Earned</b>	<b>1 215 784</b>	<b>471 447</b>
The prior year amount for Interest, Dividends and Rent on Land Earned has been adjusted. Refer to Note 43.1 on "Correction of Error" for details of the restatement.		
<b>28.1 Allocation for Cash Flow:</b>		
<b>Property Rates:-</b>		
Interest on Outstanding Non-exchange Receivables	238 308	51 869
<b>Total Interest, Dividends and Rent on Land Earned allocated to Property Rates</b>	<b>238 308</b>	<b>51 869</b>
<b>Service Charges:-</b>		
Interest on Outstanding Exchange Receivables	639 803	128 798
<b>Total Interest, Dividends and Rent on Land Earned allocated to Service Charges</b>	<b>639 803</b>	<b>128 798</b>
<b>External Interest and Dividends Received:-</b>		
Interest on External Investments	280 155	285 565
<b>Total Interest, Dividends and Rent on Land Earned allocated to External Interest and Dividends Received</b>	<b>280 155</b>	<b>285 565</b>
<b>Other Receipts:-</b>		
Rent on Land	57 518	5 215
<b>Total Interest, Dividends and Rent on Land Earned allocated to Other Receipts</b>	<b>57 518</b>	<b>5 215</b>
<b>Total External Interest and Dividends Received allocated to Cash Flow</b>	<b>1 215 784</b>	<b>471 447</b>

**LAINSBURG MUNICIPALITY**  
**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>29. OPERATIONAL REVENUE</b>		
Commission	40 279	17 363
Request for Information	186	531
Sale of Property	55 000	-
<b>Total Operational Revenue</b>	<b>95 465</b>	<b>17 894</b>
<b>29.1 Allocation for Cash Flow:</b>		
<b>Total Operational Revenue allocated to Other Receipts</b>	<b>95 465</b>	<b>17 894</b>
<b>29.2 Calculation of Cash Flow allocated to Other Receipts:</b>		
Income from Operational Revenue	95 465	17 894
Income from Exchange Interest Earned	57 518	5 215
Income from Rental from Fixed Assets	1 795 215	1 740 216
Income from Agency Services	193 586	180 194
Income from Sales of Goods and Rendering of Services	104 749	183 542
Income from Surcharges and Taxes	1 035 394	-
Income from Licences and Permits	467 255	363 402
Income from Fines, Penalties and Forfeits	23 990 174	20 170 476
Cash Flow from Exchange Receivables	(8 069)	11 103
Cash Flow from Non-exchange Receivables	-	21 340
Cash Flow from Statutory Non-exchange Receivables	(19 047 489)	(17 880 717)
Cash Flow from Operating Lease Receivables	(14 075)	(15 266)
Cash Flow from Consumer Deposits	16 304	11 917
Cash Flow from Exchange Payables	(44 327)	44 327
Amounts Written-off as Uncollectable	-	16 819 479
<b>Total Receipts for Other Revenue</b>	<b>8 641 700</b>	<b>21 673 124</b>

The amounts disclosed above for Other Revenue are in respect of services, other than described in Notes 19 to 28, rendered which are billed to or paid for by the users as the services are required according to approved tariffs.

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>30. EMPLOYEE RELATED COSTS</b>		
Salaries, Wages and Service Related Benefits:	22 359 731	22 153 200
Basic	20 949 519	20 442 157
Long Service Awards	(51 619)	107 000
Bonusses	228 273	204 540
Leave Payments	376 843	226 739
Overtime	856 715	1 172 765
Allowances:	2 849 484	2 751 550
Accommodation, Travel and Incidental	46 161	-
Acting and Post Related Allowances	169 199	163 019
Bonus Allowance	1 274 493	1 246 926
Cellular and Telephone	49 440	48 547
Fire Brigade	21 600	16 800
Housing Benefits	63 053	158 963
Standby Allowance	181 789	82 721
Travel or Motor Vehicle	1 043 750	1 034 575
Social Contributions:	3 695 920	3 620 082
Bargaining Council	9 394	8 592
Medical	797 267	862 321
Pension	2 747 695	2 615 982
Unemployment Insurance	141 564	133 187
Post-retirement Benefits:	816 655	1 207 171
Current Service Cost	404 655	114 726
Interest Cost	575 000	336 501
Actuarial Gains and Losses	(163 000)	755 944
<b>Total Employee Related Costs</b>	<b>29 721 790</b>	<b>29 732 003</b>
The prior year amount for Employee Related Costs has been adjusted. Refer to Note 43.2 on "Correction of Error" for details of the restatement.		
<b>30.1 Allocation for Cash Flow:</b>		
Employee Related Costs	29 721 790	29 732 003
Adjustment for Non-cash Transactions:	(1 268 323)	(1 819 703)
Provisions and Non-current Provisions:-	(530 323)	(378 759)
Performance Bonus	(153 480)	(152 021)
Leave	(376 843)	(226 739)
Employee Benefit Liabilities:-	(738 000)	(1 440 944)
Long-service Awards	(278 000)	(272 888)
Medical	(460 000)	(1 168 056)
<b>Total Employee Related Costs allocated to Cash Flow</b>	<b>28 453 468</b>	<b>27 912 300</b>
<b>30.2 Calculation of Cash Flow:</b>		
Employee Related Costs Expenditure	28 453 468	27 912 300
Cash Flow from Provisions	57 284	8 699
Cash Flow from Exchange Payables	12 998	(5 488)
Cash Flow from Employee Benefit Liabilities	267 000	416 944
<b>Total Payments for Employee Related Costs</b>	<b>28 790 749</b>	<b>28 332 455</b>

**LAINSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>30.3 Remuneration of Section 57 Employees:</b>		
<b>Remuneration of the Municipal Manager - J Booysen</b>		
Annual Remuneration	1 243 691	1 243 691
Performance Bonus	174 227	-
Car and Other Allowances	42 000	42 000
Company Contributions to UIF, Medical and Pension Funds	16 848	1 931
<b>Total</b>	<b>1 476 766</b>	<b>1 287 623</b>
<b>30.4 Remuneration of Other Related Parties:</b>		
<b>Remuneration of the Chief Financial Officer - A Groenewald</b>		
Annual Remuneration	946 824	914 796
Annual Bonus	78 902	76 233
Car and Other Allowances	214 734	214 677
Other Payments (Travelling reimbursement)	-	199 381
Company Contributions to UIF, Medical and Pension Funds	202 512	184 213
<b>Total</b>	<b>1 442 972</b>	<b>1 589 300</b>
<b>Remuneration of the Manager: Community Services - N Hendriks</b>		
Annual Remuneration	617 820	574 547
Annual Bonus	51 485	48 578
Car and Other Allowances	169 757	157 082
Other Payments (Long Service Bonus)	35 644	-
Company Contributions to UIF, Medical and Pension Funds	140 655	140 140
<b>Total</b>	<b>1 015 361</b>	<b>920 347</b>
The incumbent was on leave for the period 17 May 2022 to 31 May 2022, for which period an Acting Allowance was paid for.		
<b>Remuneration of Manager: Corporate Services - N Gouws</b>		
Annual Remuneration	603 348	569 280
Annual Bonus	50 279	47 440
Car and Other Allowances	170 321	168 484
Company Contributions to UIF, Medical and Pension Funds	137 080	123 730
<b>Total</b>	<b>961 029</b>	<b>908 934</b>
<b>Remuneration of Manager: Infrastructure - J Komanisi</b>		
Annual Remuneration	746 904	704 728
Annual Bonus	62 242	58 727
Car and Other Allowances	184 455	180 868
Company Contributions to UIF, Medical and Pension Funds	189 449	170 366
<b>Total</b>	<b>1 183 050</b>	<b>1 114 689</b>
<b>Remuneration of Budget and Treasury Officer - G Bothma</b>		
Annual Remuneration	663 384	621 689
Annual Bonus	55 282	52 159
Car and Other Allowances	202 073	202 073
Company Contributions to UIF, Medical and Pension Funds	130 004	114 595
<b>Total</b>	<b>1 050 743</b>	<b>990 515</b>
<b>Remuneration of Supply Chain Officer - K Gertse</b>		
Annual Remuneration	325 668	305 688
Annual Bonus	27 139	24 420
Other Payments (Long Service Bonus / 2021: Travelling reimbursement)	12 526	11 271
Company Contributions to UIF, Medical and Pension Funds	96 756	82 645
<b>Total</b>	<b>462 089</b>	<b>424 024</b>

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>31. REMUNERATION OF COUNCILLORS</b>		
Executive Mayor	843 081	850 466
Deputy Executive Mayor	403 508	407 040
Speaker	662 257	689 253
Total for All Other Councillors	1 262 842	1 157 586
<b>Total Councillors' Remuneration</b>	<b>3 171 688</b>	<b>3 104 345</b>

**Remuneration Disclosure - Related Parties:**

Designation	Incumbent 2022	Incumbent 2021		
Executive Mayor	J. Botha (Apr 22 - Jun 22)	R.M. Louw	212 617	762 106
Executive Mayor	M. Smith (Nov 21 - Mar 22)		327 349	-
Executive Mayor	R. Louw (Jul 21 - Oct 21)		303 115	-
Deputy Mayor	S. Laban (Nov 21 - Jun 22)	B. van As	259 010	352 913
Deputy Mayor	I. Brown (Jul 21 - Oct 22)		144 498	-
Speaker	M. Gouws (Jul 21 - Jun 22)	L. Potgieter	662 257	526 852
Councillor	L. Potgieter (Jul 21 - Jun 22)	I. Brown	343 565	347 120
Councillor	J. Pieterse (Jul 21 - Jun 22)	M. Daniels	193 134	159 163
Councillor	A. Theron (Nov 21 - Jun 22)	M. Gouws	193 134	550 252
Councillor	G. Mckenzie (Apr 22 - Jun 22)	S. Marits	74 873	106 819
Councillor	W. Theron (Jul 21 - Oct 21)	W. Du P. Theron	106 742	299 491
Councillor	B. Van As (Jul 21 - Oct 21)		126 394	-
Councillor	J. Botha (Nov 21 - Mar 22)		118 261	-
Councillor	S. Maritz (Jul 21 - Oct 21)		106 741	-
			<b>3 171 688</b>	<b>3 104 717</b>

**31.1 Calculation of Cash Flow:**

Remuneration of Councillors Expenditure	Note 31	3 171 688	3 104 345
<b>Total Payments for Remuneration of Councillors</b>		<b>3 171 688</b>	<b>3 104 345</b>

**Remuneration of Councillors:**

**In-kind Benefits**

The Executive Mayor and Speaker are full-time Councillors. Each is provided with an office and secretarial support at the cost of the Council.

The Executive Mayor has use of a Council owned vehicle for official duties.

**32. DEPRECIATION AND AMORTISATION**

Depreciation: Property, Plant and Equipment	8 610 460	10 883 890
Amortisation: Intangible Assets	506 664	104 330
<b>Total Depreciation and Amortisation</b>	<b>9 117 123</b>	<b>10 988 220</b>

The prior year amount for Depreciation and Amortisation has been adjusted. Refer to Note 43.2 on "Correction of Error" for details of the restatement.

**LAINSBURG MUNICIPALITY**  
**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>33. IMPAIRMENT LOSSES</b>		
Impairment Losses on Fixed Assets	1 535 793	739 600
Impairment Losses on Financial Assets	21 723 900	16 913 999
<b>Total Impairment Losses</b>	<b>23 259 694</b>	<b>17 653 599</b>
The prior year amount for Impairment Losses has been adjusted. Refer to Note 43.2 on "Correction of Error" for details of the restatement.		
<b>33.1 Allocation for Cash Flow:</b>		
Total Impairment Losses	23 259 694	17 653 599
Adjustment for Non-cash Transactions:	(23 259 694)	255 723
<b>Total Impairment Losses allocated to Service Charges</b>	<b>-</b>	<b>17 909 322</b>
<b>33.2 Impairment Losses on Fixed Assets</b>		
<b>Impairment Losses</b>	1 535 793	739 600
Property, Plant and Equipment	1 535 793	739 600
	<b>1 535 793</b>	<b>739 600</b>
<b>33.3 Impairment Losses on Financial Assets</b>		
<b>Impairment Losses</b>	21 359 143	(172 732)
Trade and Other Receivables from Exchange Transactions	21 359 143	(172 732)
<b>Bad Debts Written Off</b>	-	17 909 322
<b>Reversal of Impairment Losses</b>	364 757	(822 592)
Other Receivables from Non-exchange Revenue	6 869	457 381
Trade and Other Receivables from Exchange Transactions	357 888	(1 279 973)
	<b>21 723 900</b>	<b>16 913 999</b>
<b>34. INTEREST, DIVIDENDS AND RENT ON LAND PAID</b>		
Interest Paid:	2 996 152	1 088 105
Interest costs non-current Provisions	2 460 599	718 537
Overdue Accounts	535 553	369 567
<b>Total Interest, Dividends and Rent on Land Paid</b>	<b>2 996 152</b>	<b>1 088 105</b>
<b>34.1 Allocation for Cash Flow:</b>		
<b>Non-cash Transactions:-</b>		
Interest Paid	2 460 599	718 537
Total Interest, Dividends and Rent on Land Paid allocated to Non-cash Transactions	2 460 599	718 537
<b>External Interest and Dividends Paid:-</b>		
Interest Paid	535 553	369 567
Total Interest, Dividends and Rent on Land Paid allocated to External Interest and Dividends Paid	535 553	369 567
<b>Total External Interest and Dividends Paid allocated to Cash Flow</b>	<b>2 996 152</b>	<b>1 088 105</b>

**LAINGSBURG MUNICIPALITY**  
**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>34.2 Calculation of Cash Flow:</b>		
Interest, Dividends and Rent on Land Paid Expenditure	535 553	369 567
Note 34.1		
<b>Total Payments for External Interest and Dividends Paid</b>	<b>535 553</b>	<b>369 567</b>
<b>35. BULK PURCHASES</b>		
Electricity	11 734 645	10 238 091
<b>Total Bulk Purchases</b>	<b>11 734 645</b>	<b>10 238 091</b>
<b>35.1 Allocation for Cash Flow:</b>		
<b>Total Bulk Purchases allocated to Suppliers Paid</b>	<b>11 734 645</b>	<b>10 238 091</b>
<b>36. CONTRACTED SERVICES</b>		
Outsourced Services	1 875 988	1 289 455
Consultants and Professional Services	2 743 325	4 188 910
Contractors	1 347 146	1 998 958
<b>Total Contracted Services</b>	<b>5 966 459</b>	<b>7 477 323</b>
The prior year amount for Contracted Services has been adjusted. Refer to Note 43.2 on "Correction of Error" for details of the restatement.		
<b>36.1 Allocation for Cash Flow:</b>		
Total Contracted Services	5 966 459	7 477 323
Adjustment for Non-cash Transactions:-	11 980 598	-
Decommissioning of Landfill Sites	11 980 598	-
<b>Total Contracted Services allocated to Suppliers Paid</b>	<b>17 947 057</b>	<b>7 477 323</b>
<b>36.2 Outsourced Services</b>		
Burial Services	-	7 950
Business and Advisory	288 888	506 156
Catering Services	48 170	117 345
Cleaning Services	-	39 251
Electrical	228 430	423 537
Internal Auditors	60 229	153 623
Security Services	1 242 565	41 593
Sewerage Services	7 705	-
	<b>1 875 988</b>	<b>1 289 455</b>
<b>36.3 Consultants and Professional Services</b>		
Business and Advisory	2 194 433	3 328 679
Legal Cost	548 891	860 230
	<b>2 743 325</b>	<b>4 188 910</b>



**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R	
<b>36.4 Contractors</b>			
Building	90 864	(104 204)	
Electrical	31 567	50 507	
Maintenance of Buildings and Facilities	27 550	1 082 036	
Maintenance of Equipment	119 148	289 709	
Maintenance of Computer Software	1 074 500	622 015	
Pest Control and Fumigation	-	58 896	
Plants, Flowers and Other Decorations	3 517	-	
	<u><b>1 347 146</b></u>	<u><b>1 998 958</b></u>	
<b>37. INVENTORY CONSUMED</b>			
Consumables	1 479 415	1 067 623	
Materials and Supplies	1 112 071	1 226 067	
	<u><b>2 591 486</b></u>	<u><b>2 293 690</b></u>	
<p>The prior year amount for Inventory Consumed has been adjusted. Refer to Note 43.2 on "Correction of Error" for details of the restatement.</p>			
<b>37.1 Allocation for Cash Flow:</b>			
	<u><b>2 591 486</b></u>	<u><b>2 293 690</b></u>	
<b>Total Inventory Consumed allocated to Suppliers Paid</b>			
<b>37.2 Calculation of Cash Flow for Suppliers Paid:</b>			
Expenditure for Inventory Consumed	Note 37.1	2 591 486	2 293 690
Expenditure for Contracted Services	Note 36.1	17 947 057	7 477 323
Expenditure for Bulk Purchases	Note 35.1	11 734 645	10 238 091
Cash Flow from Inventories	Note 2.1	(334 171)	52 076
Cash Flow from Exchange Receivables	Note 3.1	95 939	126 037
Cash Flow from Exchange Payables	Note 13.1	(3 631 856)	(3 159 419)
Cash Flow from Operating Lease Payables	Note 15.1.1	(2 254)	(743)
Cash Flow from Non-current Provisions	Note 17.2	(179 397)	-
		<u><b>28 221 449</b></u>	<u><b>17 027 055</b></u>
<b>Total for Suppliers Paid</b>			

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>38. TRANSFERS AND SUBSIDIES PAID</b>		
<b>Operational Grants</b>	181 498	350 935
Monetary Allocations	181 498	350 935
<b>Total Transfers and Subsidies Paid</b>	<b>181 498</b>	<b>350 935</b>
<b>38.1 Allocation for Cash Flow:</b>		
<b>Total Transfers and Subsidies Paid allocated to Other Payments</b>	<b>181 498</b>	<b>350 935</b>
<b>38.2 Operational Grants</b>		
	<b>Allocations In-kind</b>	<b>Monetary Allocations</b>
	<b>2022</b>	<b>2021</b>
		<b>2022</b>
		<b>2021</b>
Households	-	-
		181 498
		350 935
<b>Total Operational Grants Paid</b>	<b>-</b>	<b>-</b>
		<b>181 498</b>
		<b>350 935</b>
	<b>2022</b>	<b>2021</b>
	<b>R</b>	<b>R</b>
<b>39. OPERATING LEASES</b>		
Furniture and Office Equipment	499 326	289 387
Libraries	19 680	-
<b>Total Operating Leases</b>	<b>519 006</b>	<b>289 387</b>
<b>39.1 Allocation for Cash Flow:</b>		
<b>Total Operating Leases allocated to Other Payments</b>	<b>519 006</b>	<b>289 387</b>
<b>39.2 Leasing Arrangements</b>		
<b>The Municipality as Lessee:</b>		
Operating leases relate to Property, Plant and Equipment with lease terms not longer than 5 years.		

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>40. OPERATIONAL COSTS</b>		
Included in General Expenses are the following:		
Advertising, Publicity and Marketing	72 987	152 685
Assets less than the Capitalisation Threshold	3 004	29 436
Bank Charges, Facility and Card Fees	452 433	366 050
Commission	853 438	747 813
Communication	234 045	465 730
Contribution to Provisions	-	5 819 889
Deeds	6 917	5 650
Drivers Licences and Permits	114 916	84 962
Entrance Fees	-	143 928
External Audit Fees	2 622 935	1 312 789
External Computer Service	2 010 417	1 393 163
Indigent Relief	(33 363)	-
Insurance Underwriting	322 528	335 634
Learnerships and Internships	267 031	381 978
Levies Paid - Water Resource Management Charges	110 228	79 501
Licences	130 434	59 326
Municipal Services	902 410	848 069
Permits	-	638
Printing, Publications and Books	388 960	488 385
Professional Bodies, Membership and Subscription	500 000	500 000
Registration Fees	18 000	-
Remuneration to Ward Committees	212 982	196 804
Resettlement Cost	-	107 053
Skills Development Fund Levy	236 199	189 404
Toll Gate Fees	310	166
Travel and Subsistence	806 578	334 871
Uniform and Protective Clothing	3 627	101 653
Wet Fuel	23 043	291 346
Workmen's Compensation Fund	182 035	159 711
<b>Total Operational Costs</b>	<b>10 442 093</b>	<b>14 596 634</b>

The prior year amount for Operational Costs has been adjusted. Refer to Note 43.2 on "Correction of Error" for details of the restatement.

**40.1 Allocation for Cash Flow:**

Total Operational Costs	10 442 093	14 596 634
Adjustment for Non-cash Transactions:-	-	(5 819 889)
Contribution to Provisions	-	(5 819 889)
<b>Total Operational Costs allocated to Other Payments</b>	<b>10 442 093</b>	<b>8 776 745</b>

**40.2 Calculation of Cash Flow:**

Expenditure for Operational Costs	Note 40.1	10 442 093	8 776 745
Expenditure for Operating Leases	Note 39.1	519 006	289 387
Expenditure for Transfers and Subsidies Paid	Note 38.1	181 498	350 935
Cash Flow from Non-exchange Payables	Note 16.1	-	-
Transactions posted against Accumulated Surplus	Note 18.1	107 879	-
Minor Variance on Other Non-cash Transactions		-	(68 711)
<b>Total for Other Payments</b>		<b>11 250 477</b>	<b>9 348 355</b>

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>40.3 Travel and Subsistence</b>		
<b>Domestic</b>	<b>763 839</b>	<b>329 625</b>
Accommodation	229 659	82 690
Daily Allowance	59 250	29 950
Food and Beverage (Served)	102 889	45 133
Incidental Cost	14 729	14 344
Transport without Operator	357 311	157 508
<b>Non-employees</b>	42 739	5 246
	<u><b>806 578</b></u>	<u><b>334 871</b></u>
<b>40.4 Material Losses</b>	<u><b>2 484 645</b></u>	<u><b>2 696 871</b></u>
Distribution Losses:		
Electricity Losses	675 495	992 529
Water Losses	1 809 150	1 704 341

The amounts disclosed above for **Electricity and Water Losses** are in respect of costs incurred in the general management of the municipality and not directly attributable to a specific service or class of expense (See Note 47.1.10).

No other extra-ordinary expenses were incurred.

**41. GAINS / LOSSES ON DISPOSAL OF CAPITAL ASSETS**

Property, Plant and Equipment	(1 587 039)	(262 678)
<b>Total Losses on Disposal of Capital Assets</b>	<u><b>1 587 039</b></u>	<u><b>262 678</b></u>

The prior year amount for Operational Costs has been adjusted. Refer to Note 43.2 on "Correction of Error" for details of the restatement.

**41.1 Allocation for Cash Flow:**

**Disposal of Property, Plant and Equipment:**

Losses on Disposal of Capital Assets	Note 7.1	(1 587 039)	(262 678)
Total Gains on Disposal of Capital Assets allocated to Property, Plant and Equipment		<u>(1 587 039)</u>	<u>(262 678)</u>
<b>Total Gains / (Losses) on Disposal of Capital Assets allocated to Cash Flow</b>		<u><b>(1 587 039)</b></u>	<u><b>(262 678)</b></u>

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>42. RECLASSIFICATION OF ANNUAL FINANCIAL STATEMENTS</b>		
<b>42.1 Reclassification of Accumulated Surplus</b>		
The prior year figures of Accumulated Surplus has been restated to correctly disclose the monies held by the municipality in terms of the disclosure notes indicated below.		
<b>The effect of the changes are as follows:</b>		
		<b>Accumulated Surplus</b>
<b>Balance published as at 30 June 2020</b>		<b>166 488 528</b>
Correction of Error:-		
Adjustment for Impairment of Receivables	(1 012 262)	
Adjustment for Exchange Receivables for Unbilled Services	630 152	
Adjustment for Capital Assets as per Revised Asset Register	31 458 321	
Adjustment for Exchange Receivables as per Working Papers	48 084	
Adjustment for Statutory Non-exchange Receivables as per Working Papers	(32 933)	
Adjustment for Cash and Cash Equivalents as per Working Papers	11 566	
Adjustment for Consumer Deposits as per Working Papers	2 482	
Adjustment for Rounding Errors	853 618	31 959 027
<b>Restated Balance as at 30 June 2020</b>		<b>198 447 554</b>
Transactions incurred for the Year 2020/21		4 351 830
Correction of Error:-		
Adjustment for Impairment of Receivables	78 708	
Adjustment for Exchange Receivables for Unbilled Services	(148 095)	
Adjustment for Capital Assets as per Revised Asset Register	(5 663 075)	
Adjustment for Exchange Receivables as per Working Papers	(3 400)	
Adjustment for Statutory Non-exchange Receivables as per Working Papers	(1 853)	
Adjustment for Operating Lease Receivables as per Working Papers	15 266	
Adjustment for Cash and Cash Equivalents as per Working Papers	139 044	
Adjustment for Exchange Payables as per Working Papers	1 091 095	(4 492 312)
<b>Restated Balances as at 30 June 2021</b>		<b>198 307 073</b>

**42.2 Reclassification of Revenue**

The prior year figures of Revenue Classes have been restated to correctly classify the nature of Revenue of the municipality.

**The effect of the Correction of Error is as follows:**

	Prior Year 2020/21 Audited	Change in Accounting Policy	Correction of Error	Restated Amount 2020/21
Property Rates	4 453 576	-	(1 853)	4 451 723
Fines, Penalties and Forfeits	20 170 476	-	-	20 170 476
Transfers and Subsidies	50 341 900	-	-	50 341 900
Interest, Dividends & Rent on Land Non-Exchange	51 869	-	-	51 869
Licences and Permits - Exchange	363 402	-	-	363 402
Service Charges	20 173 251	-	(159 519)	20 013 732
Sales of Goods and Rendering of Services	183 542	-	-	183 542
Income from Agency Services	180 194	-	-	180 194
Rental from Fixed Assets	1 624 344	-	115 871	1 740 216
Interest, Dividends & Rent on Land Exchange	419 459	-	119	419 578
Operational Revenue	17 894	-	-	17 894
	<b>97 979 908</b>	<b>-</b>	<b>(45 382)</b>	<b>97 934 527</b>

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**42.3 Reclassification of Expenditure**

The prior year figures of Expenditure Classes have been restated to correctly classify the nature of Expenditure of the municipality.

The effect of the Correction of Error is as follows:

	Prior Year 2019/20 Audited	Change in Accounting Policy	Correction of Error	Restated Amount 2019/20
Employee Related Costs	29 735 003	-	(3 000)	29 732 003
Remuneration of Councillors	3 104 345	-	-	3 104 345
Depreciation and Amortisation	6 356 135	-	4 632 085	10 988 220
Impairment Losses	17 732 307	-	(78 708)	17 653 599
Interest, Dividends and Rent on Land	1 088 105	-	-	1 088 105
Bulk Purchases	10 238 091	-	-	10 238 091
Contracted Services	6 445 871	-	1 031 452	7 477 323
Inventory Consumed	2 342 540	-	(48 850)	2 293 690
Transfers and Subsidies Paid	350 935	-	-	350 935
Operating Leases	289 387	-	-	289 387
Operational Costs	15 682 221	-	(1 085 587)	14 596 634
Loss on Disposal of PPE	263 140	-	(462)	262 678
	<b>93 628 079</b>	<b>-</b>	<b>4 446 930</b>	<b>98 075 009</b>

**42.4 Reclassification of Statement of Financial Position**

The prior year figures of Classes in the Statement of Financial Position have been restated to correctly classify the nature of Assets, Liabilities and Net Assets of the municipality.

The effect of the Correction of Error is as follows:

	Prior Year 2019/20 Audited	Change in Accounting Policy	Correction of Error	Restated Amount 2019/20
<b>Current Assets</b>				
Inventories	640 536	-	-	640 536
Receivables from Exchange Transactions	4 681 520	-	22 029	4 703 549
Statutory Receivables from Exchange Transactions	5 362 853	-	-	5 362 853
Statutory Receivables from Non-exchange Transactions	7 558 352	-	(463 629)	7 094 723
Cash and Cash Equivalents	9 616 683	-	150 610	9 767 293
Lease Receivables	-	-	15 266	15 266
<b>Non-Current Assets</b>				
Property, Plant and Equipment	177 200 499	-	25 477 839	202 678 338
Intangible Assets	202 425	-	317 407	519 832
Investment Property	23 480 362	-	-	23 480 362
Heritage Assets	43 354	-	-	43 354
<b>Current Liabilities</b>				
Consumer Deposits	(799 668)	-	2 482	(797 186)
Payables from Exchange Transactions	(12 546 199)	-	1 944 712	(10 601 487)
Unspent Conditional Grants and Receipts	(8 401 013)	-	-	(8 401 013)
Lease Payables	(743)	-	-	(743)
Employee Benefit Liabilities	(267 000)	-	-	(267 000)
Provisions	(2 292 833)	-	-	(2 292 833)
<b>Non-Current Liabilities</b>				
Employee Benefit Liabilities	(5 518 000)	-	-	(5 518 000)
Provisions	(28 120 768)	-	-	(28 120 768)
<b>Net Assets</b>				
Accumulated Surplus / (Deficit)	(170 840 358)	-	(27 466 715)	(198 307 073)
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**42.5 Reclassification of Cash Flow Statement**

The prior year figures of the Cash Flow Statement have been restated to correctly classify the nature of cash receipts and expenditures of the municipality.

The effect of the Correction of Error is as follows:

	Prior Year 2019/20 Audited	Change in Accounting Policy	Correction of Error	Restated Amount 2019/20
<b>Receipts</b>				
Property Rates	4 056 332	-	1 089 843	5 146 175
Transfers and Subsidies	46 741 678	-	-	46 741 678
Service Charges	2 646 914	-	(32 387)	2 614 527
External Interest and Dividends Received	285 446	-	119	285 565
Other Receipts	21 541 568	-	131 556	21 673 124
<b>Payments</b>				
Employee Related Costs	(28 335 455)	-	3 000	(28 332 455)
Remuneration of Councillors	(3 104 345)	-	-	(3 104 345)
External Interest and Dividends Paid	(369 567)	-	-	(369 567)
Suppliers Paid	(14 958 866)	-	(2 068 189)	(17 027 055)
Other Payments	(9 332 006)	-	(16 349)	(9 348 355)
VAT Paid	(757 198)	-	-	(757 198)
<b>NET CASH FLOWS FROM OPERATING ACTIVITIES</b>	<b>18 414 500</b>	<b>-</b>	<b>(892 408)</b>	<b>17 522 093</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
Purchase of Property, Plant and Equipment	(20 961 150)	-	1 031 452	(19 929 698)
<b>NET CASH FLOWS FROM INVESTING ACTIVITIES</b>	<b>(20 961 150)</b>	<b>-</b>	<b>1 031 452</b>	<b>(19 929 698)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>				
Decrease in Finance Leases (Leases Redeemed)	(6 225)	-	-	6 225
<b>NET CASH FLOWS FROM FINANCING ACTIVITIES</b>	<b>(6 225)</b>	<b>-</b>	<b>-</b>	<b>(6 225)</b>
<b>NET INCREASE / (DECREASE) IN CASH AND CASH EQUIVA</b>	<b>(2 552 874)</b>	<b>-</b>	<b>139 044</b>	<b>(2 413 830)</b>
Cash and Cash Equivalents at Beginning of Period	12 169 557	-	11 566	12 181 123
Cash and Cash Equivalents at End of Period	9 616 683	-	150 610	9 767 293

**LAINGSBURG MUNICIPALITY**  
**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**43. CORRECTION OF ERROR**

Corrections were made on disclosures of the previous financial year. These disclosures are limited to re-classification of line items within the different categories of the financial statements. Details of the corrections are described below:

**43.1 Reclassification of Revenue**

**Prior year amounts** of items in **Revenue** included in the Statement of Financial Performance have been restated as indicated below:

	Property Rates	Service Charges	Rental from Fixed Assets	Interest, Dividends & Rent on Land Exchange
<b>Balance previously reported</b>	<b>4 453 576</b>	<b>20 173 251</b>	1 624 344	419 459
Adjust Property Rates as per Working Papers	(1 853)	-	-	-
Adjust Service Charges for Unbilled Services	-	(148 095)	-	-
Adjust Service Charges as per Working Papers	-	(11 424)	-	-
Adjust Rental from Fixed Assets as per Working Papers	-	-	15 266	-
Adjust Rental and Interest as per Working Papers	-	-	100 606	119
<b>Restated Balance now reported</b>	<b><u>4 451 723</u></b>	<b><u>20 013 732</u></b>	<b><u>1 740 216</u></b>	<b><u>419 578</u></b>

**Property Rates:**

The **prior year amounts** for Property Rates have been restated to correctly disclose the revenue for Property Rates, restated as per Working Papers prepared for Correction of Errors.

**Service Charges:**

The **prior year amounts** for Service Charges and Grants and Exchange Receivables have been restated to correctly disclose the revenue for Electricity and Water Services, unbilled services at year-end previously not recognised.

Furthermore, the **prior year amounts** for Service Charges have been restated to correctly disclose the revenue for Service Charges, restated as per Working Papers prepared for Correction of Errors.

**Rental from Fixed Assets:**

The **prior year amounts** for Rental from Fixed Assets and Operating Lease Receivables have been restated to correctly disclose the revenue for Rentals of Leased Buildings, the straight lining thereof previously not recognised.

Furthermore, the **prior year amounts** for Rental from Fixed Assets have been restated to correctly disclose the revenue for Rentals of Leased Buildings, restated as per Working Papers prepared for Correction of Errors.

**Interest, Dividends & Rent on Land:**

The **prior year amounts** for Interest, Dividends and Rent of Land have been restated to correctly disclose the revenue for Finance Charges, restated as per Working Papers prepared for Correction of Errors.



**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**43.2 Reclassification of Expenditure**

Prior year amounts of items in **Expenditure** included in the Statement of Financial Performance have been restated as indicated below:

	Employee Related Costs	Depreciation and Amortisation	Impairment Losses
<b>Balance previously reported</b>	<b>29 735 003</b>	<b>6 356 135</b>	<b>17 732 307</b>
Adjust Employee Cost as per Working Papers	(3 000)	-	-
Adjust Depreciation as per Asset Register	-	4 632 085	-
Adjust Impairment of Receivables	-	-	(78 708)
<b>Restated Balance now reported</b>	<b><u>29 732 003</u></b>	<b><u>10 988 220</u></b>	<b><u>17 653 599</u></b>

**Employee Related Costs:**

The **prior year amounts** for Employee Related Costs have been restated to correctly disclose the expenditure for Employee Costs, restated as per Working Papers prepared for Correction of Errors.

**Depreciation and Amortisation:**

The **prior year amounts** for Depreciation & Amortisation and Property, Plant & Equipment have been restated to correctly disclose depreciation for assets as per Asset Register compiled for the Year.

**Impairment Losses:**

The **prior year amounts** for Impairment Losses, Receivables from Exchange Transactions and Statutory Receivables from Non-exchange Transactions have been restated to correctly disclose the impairment of Receivables, Government Debtors previously not included in the calculations.

	Contracted Services	Inventory Consumed	Operational Costs	Loss on Disposal of PPE
<b>Balance previously reported</b>	<b>6 445 871</b>	<b>2 342 540</b>	<b>15 682 221</b>	<b>263 140</b>
Adjust Asset Purchases as per Revised Asset Register	1 031 452	-	-	-
Adjust Inventory Consumed as per Working Papers	-	(48 850)	-	-
Adjust Operational Costs as per Working Papers	-	-	(1 085 587)	-
Adjust Disposal of Capital Assets as per Asset Register	-	-	-	(462)
<b>Restated Balance now reported</b>	<b><u>7 477 323</u></b>	<b><u>2 293 690</u></b>	<b><u>14 596 634</u></b>	<b><u>262 678</u></b>

**Contracted Services:**

The **prior year amounts** for Contracted Services and Property, Plant & Equipment have been restated to correctly disclose the expenditure for Contracted Services in terms of the Asset Register compiled.

**Inventory Consumed:**

The **prior year amounts** for Inventory Consumed have been restated to correctly disclose the expenditure for Inventory Consumed, restated as per Working Papers prepared for Correction of Errors.

**Operational Costs:**

The **prior year amounts** for Operational Costs have been restated to correctly disclose the expenditure for Operational Costs, restated as per Working Papers prepared for Correction of Errors.

**Loss on Disposal of Property, Plant and Equipment:**

The **prior year amounts** for Loss on Disposal of PPE and Property, Plant & Equipment have been restated to correctly disclose disposal of assets as per Asset Register compiled for the Year.

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**43.3 Reclassification of Statement of Financial Position**

**Opening Balances** and **Prior Year Amounts** of items in the Statement of Financial Position have been restated as indicated below:

	<b>Receivables from Exchange Transactions</b>	<b>Statutory Receivables from Non-exchange Transactions</b>	<b>Cash and Cash Equivalents</b>	<b>Lease Receivables</b>
<b>Balances previously published per AFS as at</b>	<b>4 714 935</b>	<b>6 270 975</b>	<b>12 169 557</b>	<b>-</b>
Adjust Impairment of Receivables	(817 828)	-	-	-
Adjust Receivables for Unbilled Services	630 152	-	-	-
Adjust Exchange Receivables as per Working Papers	48 084	-	-	-
Adjust Impairment of Receivables	-	(194 435)	-	-
Adjust Statutory Non-exchange Receivables as per Working Papers	-	(32 933)	-	-
Adjust Cash and Cash Equivalents as per Working Papers	-	-	11 566	-
<b>Balances now published per AFS as at</b>	<b>4 575 344</b>	<b>6 043 607</b>	<b>12 181 123</b>	<b>-</b>
Transactions incurred for the Year	(33 415)	1 287 377	(2 552 874)	-
Adjust Impairment of Receivables	313 116	-	-	-
Adjust Receivables for Unbilled Services	(148 095)	-	-	-
Adjust Exchange Receivables as per Working Papers	(3 400)	-	-	-
Adjust Impairment of Receivables	-	(234 408)	-	-
Adjust Statutory Non-exchange Receivables as per Working Papers	-	(1 853)	-	-
Adjust Cash and Cash Equivalents as per Working Papers	-	-	139 044	-
Adjust Lease Receivables as per Working Papers	-	-	-	15 266
<b>Balances now published per AFS as at 30 June 2021</b>	<b>4 703 549</b>	<b>7 094 723</b>	<b>9 767 293</b>	<b>15 266</b>

**Receivables from Exchange Transactions:**

The **opening balances** of Receivables from Exchange Transactions, Statutory Receivables from Non-exchange Transactions and Impairment Losses have been restated to correctly disclose the impairment of Receivables, Government Debtors previously not included in the calculations.

Furthermore, the **opening balances** of Receivables from Exchange Transactions and Service Charges have been restated to correctly disclose the value of Receivables, restated for unbilled services not previously recognised.

Furthermore, the **opening balances** of Receivables from Exchange Transactions have been restated to correctly disclose the value of Receivables, restated as per Working Papers prepared for Correction of Errors.

The **prior year amounts** of Receivables from Exchange Transactions, Statutory Receivables from Non-exchange Transactions and Impairment Losses have been restated to correctly disclose the impairment of Receivables, Government Debtors previously not included in the calculations.

Furthermore, the **prior year amounts** of Receivables from Exchange Transactions and Service Charges have been restated to correctly disclose the value of Receivables, restated for unbilled services not previously recognised.

Furthermore, the **prior year amounts** of Receivables from Exchange Transactions have been restated to correctly disclose the value of Receivables, restated as per Working Papers prepared for Correction of Errors.

**Statutory Receivables from Non-exchange Transactions:**

The **opening balances** of Statutory Receivables from Non-exchange Transactions, Receivables from Exchange Transactions and Impairment Losses have been restated to correctly disclose the impairment of Receivables, Government Debtors previously not included in the calculations.

Furthermore, the **opening balances** of Statutory Receivables from Non-exchange Transactions have been restated to correctly disclose the value of Receivables, restated as per Working Papers prepared for Correction of Errors.

The **prior year amounts** of Statutory Receivables from Non-exchange Transactions, Receivables from Exchange Transactions and Impairment Losses have been restated to correctly disclose the impairment of Receivables, Government Debtors previously not included in the calculations.

Furthermore, the **prior year amounts** of Statutory Receivables from Non-exchange Transactions have been restated to correctly disclose the value of Receivables, restated as per Working Papers prepared for Correction of Errors.

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**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**Cash and Cash Equivalents:**

The **opening balances** of Cash and Cash Equivalents have been restated to correctly disclose the value of Cash, restated as per Working Papers prepared for Correction of Errors.

The **prior year amounts** of Cash and Cash Equivalents have been restated to correctly disclose the value of Cash, restated as per Working Papers prepared for Correction of Errors.

**Operating Lease Receivable:**

The **prior year amounts** of Operating Lease Receivables and Rental from Fixed Assets have been restated to correctly disclose the amount for Lease Receivables accrued, the straight lining thereof previously not recognised.

	Property, Plant and Equipment	Intangible Assets	Consumer Deposits	Payables from Exchange Transactions
<b>Balances previously published per AFS as at 30 June 2020</b>	<b>163 334 415</b>	<b>286 249</b>	<b>(708 846)</b>	<b>(8 293 049)</b>
Adjust Cost of Capital Assets	31 820 219	-	-	-
Adjust Accumulated Depreciation of Capital Assets	(699 810)	337 912	-	-
Adjust Consumer Deposits as per Working Papers	-	-	2 482	-
Adjust Exchange Payables as per Working Papers	-	-	-	853 618
<b>Balances now published per AFS as at 30 June 2020</b>	<b>194 454 824</b>	<b>624 162</b>	<b>(706 365)</b>	<b>(7 439 431)</b>
Transactions incurred for the Year 2020/21	13 866 084	(83 825)	(90 822)	(4 253 151)
Adjust Acquisition Cost of Capital Assets	(1 031 452)	-	-	-
Adjust Depreciation of Capital Assets	(4 611 580)	(20 505)	-	-
Adjust Loss on Disposal of Capital Assets	462	-	-	-
Adjust Exchange Payables as per Working Papers	-	-	-	1 091 095
<b>Balances now published per AFS as at 30 June 2021</b>	<b>202 678 338</b>	<b>519 832</b>	<b>(797 186)</b>	<b>(10 601 487)</b>

**Property, Plant and Equipment:**

The **opening balances** for Property, Plant & Equipment and Accumulated Surplus have been restated to correctly disclose the value of Capital Assets as per Register compiled for the Prior Year.

The **prior year amounts** for Property, Plant & Equipment, Amortisation & Depreciation, Impairment and Disposal of Capital Assets have been restated to correctly disclose the value of Capital Assets as per Asset Register compiled for the Prior Year.

**Intangible Assets:**

The **opening balances** for Intangible Assets and Accumulated Surplus have been restated to correctly disclose the value of Capital Assets as per Register compiled for the Prior Year.

The **prior year amounts** for Intangible Assets, Amortisation & Depreciation, Impairment and Disposal of Capital Assets have been restated to correctly disclose the value of Capital Assets as per Asset Register compiled for the Prior Year.

**Consumer Deposits:**

The **opening balances** of Payables from Consumer Deposits have been restated to correctly disclose the value of Deposits, restated as per Working Papers prepared for Correction of Errors.

**Payables from Exchange Transactions:**

The **opening balances** of Payables from Exchange Transactions have been restated to correctly disclose the value of Payables, restated as per Working Papers prepared for Correction of Errors.

The **prior year amounts** of Payables from Exchange Transactions have been restated to correctly disclose the value of Payables, restated as per Working Papers prepared for Correction of Errors.

## LAINGSBURG MUNICIPALITY

### NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

#### 43.4 Reclassification of Cash Flow Statement

Prior Year Amounts of Items in the Cash Flow Statement have been restated as indicated below:

##### Cash Flows from Operating Activities - Receipts:

	Property Rates	Transfers & Subsidies	Service Charges
<b>Balance previously reported</b>	<b>4 056 332</b>	<b>46 741 678</b>	<b>2 646 914</b>
Adjust Impairment of Receivables	1 089 843	-	(18 856)
Adjust Service Charges as per Working Papers	-	-	(13 531)
<b>Restated Balance now reported</b>	<b><u>5 146 175</u></b>	<b><u>46 741 678</u></b>	<b><u>2 614 527</u></b>

##### Property Rates:

The **prior year amounts** for Property Rates have been restated to correctly disclose the cash inflow from Property Rates, restated as per Working Papers prepared for Correction of Errors.

##### Service Charges:

The **prior year amounts** for Service Charges have been reclassified to correctly disclose the revenue, adjusted for non-cash movements and movements in financial assets allocated to Impairment Costs. The effect of these reclassifications on net Cash Flow is zero.

The **prior year amounts** for Service Charges have been restated to correctly disclose the cash inflow from Service Charges, restated as per Working Papers prepared for Correction of Errors.

	Interest & Dividends Received	Other Receipts	VAT Received
<b>Balance previously reported</b>	<b>285 446</b>	<b>21 541 568</b>	<b>-</b>
Adjust Interest and Dividends Received as per Working Papers	119	-	-
Adjust Impairment of Receivables	-	30 950	-
Adjust Other Receipts as per Working Papers	-	100 606	-
<b>Restated Balance now reported</b>	<b><u>285 565</u></b>	<b><u>21 673 124</u></b>	<b><u>-</u></b>

##### Interest Received:

The **prior year amounts** for Interest Received have been restated to correctly disclose the cash inflow from Interest, restated as per Working Papers prepared for Correction of Errors.

##### Other Receipts:

The **prior year amounts** for Other Receipts have been reclassified to correctly disclose the revenue, adjusted for non-cash movements and movements in financial assets allocated to Impairment Costs. The effect of these reclassifications on net Cash Flow is zero.

Furthermore, the **prior year amounts** for Other Receipts have been restated to correctly disclose the cash inflow from Other Receipts, restated as per Working Papers prepared for Correction of Errors.

##### Cash Flows from Operating Activities - Payments:

	Employee Related Costs	Remuneration of Councillors	Interest & Dividends Paid
<b>Balance previously reported</b>	<b>(28 335 455)</b>	<b>(3 104 345)</b>	<b>(369 567)</b>
Adjust Employee Related Costs as per Working Papers	3 000	-	-
<b>Restated Balance now reported</b>	<b><u>(28 332 455)</u></b>	<b><u>(3 104 345)</u></b>	<b><u>(369 567)</u></b>

##### Employee Related Costs:

The **prior year amounts** for Employee Related Costs have been restated to correctly disclose the cash outflow from Employee Costs, restated as per Working Papers prepared for Correction of Errors.

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**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	Suppliers Paid	Other Payments	VAT Paid
<b>Balance previously reported</b>	<b>(14 958 866)</b>	<b>(9 332 006)</b>	<b>(757 198)</b>
Adjust Suppliers Paid as per Asset Register	(1 031 452)	-	-
Adjust Suppliers Paid as per Working Papers	(1 036 737)	-	-
Adjust Impairment of Receivables	-	(1 101 936)	-
Adjust Other Payments as per Working Papers	-	1 085 587	-
<b>Restated Balance now reported</b>	<b><u>(17 027 055)</u></b>	<b><u>(9 348 355)</u></b>	<b><u>(757 198)</u></b>

**Suppliers Paid:**

The **prior year amounts** for Suppliers Paid have been restated to correctly disclose the cash outflow from Suppliers Paid, restated as per Asset Register compiled for the Year.

Furthermore, the **prior year amounts** for Suppliers Paid have been restated to correctly disclose the cash outflow from Suppliers Paid, restated as per Working Papers prepared for Correction of Errors.

**Other Payments:**

The **prior year amounts** for Suppliers Paid have been reclassified to correctly disclose the expenditure, adjusted for non-cash movements and movements in financial assets allocated to Impairment Costs. The effect of these reclassifications on net Cash Flow is zero.

Furthermore, the **prior year amounts** for Other Payments have been restated to correctly disclose the cash outflow from Other Payments, restated as per Working Papers prepared for Correction of Errors.

**Cash Flows from Investing Activities:**

	Purchase of PPE	Purchase of Intangible Assets	Purchase of Investment Property
<b>Balance previously reported</b>	<b>(20 961 150)</b>	-	-
Adjust Acquisition Cost of Capital Assets	1 031 452	-	-
<b>Restated Balance now reported</b>	<b><u>(19 929 698)</u></b>	<b><u>-</u></b>	<b><u>-</u></b>

**Purchase of Property, Plant and Equipment:**

The **prior year amounts** for Purchase of Property, Plant and Equipment have been restated to correctly disclose expenditure for the acquisition of assets, adjusted in terms of Asset Register compiled for the Year.

**Net Increase / (Decrease) in Cash and Cash Equivalents:**

	Cash at Start of Period	Cash at Start of Period
<b>Balance previously reported</b>	<b>12 169 557</b>	<b>9 616 683</b>
Adjust Cash as per Working Papers	11 566	150 610
<b>Restated Balance now reported</b>	<b><u>12 181 123</u></b>	<b><u>9 767 293</u></b>

**Change in Cash and Cash Equivalents:**

The **prior year amounts** for Change in Cash and Cash Equivalents have been restated to correctly disclose the cash inflow/outflow in Cash, restated as per Working Papers prepared for Correction of Errors.

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>44. CHANGE IN ACCOUNTING ESTIMATES</b>		
<b>44.1 Depreciation Expenditure:</b>		
The remaining useful lives and residual values of Capital Assets were re-assessed in the current year and affected the amount of depreciation for the 2021/22 financial year. The adjustments are as follows:		
Increase / (Decrease) in Depreciation due to adjustments to Useful Lives of Capital Assets	(6 462)	-
<b>Increase / (Decrease) in Depreciation of Capital Assets</b>	<b>(6 462)</b>	<b>-</b>
Depreciation as previously stated	9 123 586	10 988 220
Adjustment due to Change in Accounting Estimate	(6 462)	-
<b>Depreciation as per Note 32.</b>	<b>9 117 123</b>	<b>10 988 220</b>
<b>45. CASH GENERATED BY OPERATIONS</b>		
Surplus / (Deficit) for the Year	(7 432 343)	(140 482)
<b>Adjustment for Non-cash Transactions included in Surplus / (Deficit):</b>		
Transfers and Subsidies Received	Refer Note 22.1	-
Employee Related Costs	Refer Note 30.1	1 268 323
Depreciation and Amortisation	Refer Note 32.1	9 117 123
Impairment Losses	Refer Note 33.1	23 259 694
Interest, Dividends and Rent on Land	Refer Note 34.1	2 460 599
Contracted Services	Refer Note 36.1	(11 980 598)
Operational Costs	Refer Note 40.1	-
		5 819 889
<b>Adjustment for Cash Transactions not included in Surplus / (Deficit):</b>		
Statutory Exchange Receivables: Bad Debts Written-off	Refer Note 5.4.1	-
Expenditure from Current Employee Benefit Liabilities	Refer Note 16.1.1	(267 000)
Expenditure from Current Provisions	Refer Note 17.1	(57 284)
Expenditure from Non-current Provisions	Refer Note 17.2	179 397
Expenditure from Accumulated Funds	Refer Note 18.1	(107 879)
		17 909 322
		(416 944)
		(8 699)
		-
		0
<b>Adjustment for Non-cash Transactions included in Working Capital:</b>		
Decrease/(Increase) in Impairment of Exchange Receivables	Refer Note 3.4	(996 557)
Decrease/(Increase) in Impairment of Statutory Non-exchange Receivables	Refer Note 5.4	(20 727 343)
		362 862
		(17 276 861)
<b>Adjustment for Transactions included in Surplus / (Deficit) directly recognised in Cash Flow:</b>		
Gains / (Losses) on Disposal of Capital Assets	Refer Note 41.1	1 587 039
Minor Variance on Other Non-cash Transactions		-
		262 678
		68 711
<b>Operating Surplus before Working Capital Changes</b>	<b>(3 696 830)</b>	<b>19 735 363</b>
Decrease/(Increase) in Inventories	334 171	(52 076)
Decrease/(Increase) in Receivables from Exchange Transactions	(516 973)	(128 205)
Decrease/(Increase) in Statutory Receivables from Exchange Transactions	(812 977)	(757 198)
Decrease/(Increase) in Receivables from Non-exchange Transactions	-	21 340
Decrease/(Increase) in Statutory Receivables from Non-exchange Transactions	1 363 568	(1 051 116)
Decrease/(Increase) in Operating Lease Receivables	(14 075)	(15 266)
Increase/(Decrease) in Consumer Deposits	52 585	90 822
Increase/(Decrease) in Payables from Exchange Transactions	3 437 219	3 162 056
Increase/(Decrease) in Unspent Conditional Grants and Receipts	(6 690 095)	(3 484 371)
Increase/(Decrease) in Operating Lease Payables	2 254	743
<b>Cash Generated by / (Utilised in) Operations</b>	<b>(6 541 152)</b>	<b>17 522 093</b>

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**46. UNAUTHORISED, IRREGULAR, FRUITLESS AND WASTEFUL EXPENDITURE DISALLOWED**

**46.1 Unauthorised Expenditure**

	<b>2022</b>	<b>2021</b>
	<b>R</b>	<b>R</b>
Reconciliation of Unauthorised Expenditure:		
Opening Balance:	22 854 019	12 554 957
Unauthorised Expenditure Current Year:	7 681 235	10 299 062
Unauthorised Expenditure awaiting authorisation	<u>30 535 254</u>	<u>22 854 019</u>

<b>Incident</b>	<b>Disciplinary Steps / Criminal Proceedings</b>
Budgeted votes exceeded:-	
- Executive and Council - R1 543 276 (2021: R0)	To be condoned by Council // No disciplinary steps taken
- Finance and Administration - R0 (2021: R2 886 544)	To be condoned by Council // No disciplinary steps taken
- Road Transport - R449 695 (2021: R1 589 663)	To be condoned by Council // No disciplinary steps taken
- Energy Sources - R0 (2021: R1 072 550)	To be condoned by Council // No disciplinary steps taken
- Waste Water Management - R3 454 726 (2021: R268 629)	To be condoned by Council // No disciplinary steps taken
- Water Management - R1 191 775 (2021: R321 469)	To be condoned by Council // No disciplinary steps taken
- Waste Management - R1 041 762 (2021: R0)	To be condoned by Council // No disciplinary steps taken
- Capital Expenses - R0 (2021: R4 160 207)	To be condoned by Council // No disciplinary steps taken

**46.2 Fruitless and Wasteful Expenditure**

	<b>2022</b>	<b>2021</b>
	<b>R</b>	<b>R</b>
Reconciliation of Fruitless and Wasteful Expenditure:		
Opening Balance	1 097 157	368 292
Fruitless and Wasteful Expenditure	535 553	728 865
- Current Year	535 553	369 444
- Prior Year	-	359 421
Fruitless and Wasteful Expenditure awaiting condonement	<u>1 632 710</u>	<u>1 097 157</u>

<b>Incident</b>	<b>Disciplinary Steps / Criminal Proceedings</b>
Interest and penalties on late payment of trade creditors. - R535 553 (2021: R369 567)	Currently None - subject to possible future investigation
Adjustment for Interest - R0 (2021: R-124)	Currently None - subject to possible future investigation

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**46.3 Irregular Expenditure**

	<b>2022</b>	<b>2021</b>
	<b>R</b>	<b>R</b>
Reconciliation of Irregular Expenditure:		
Opening Balance:	96 446 838	82 586 300
Irregular Expenditure Current Year:	5 400 157	13 860 538
- Current Year	5 360 707	13 860 538
- Prior Year	39 450	-
Irregular Expenditure awaiting condonation	<u><u>101 846 995</u></u>	<u><u>96 446 838</u></u>

The amounts disclosed for Irregular Expenditure are inclusive of VAT.

**Current Year:**

<b>Incident</b>	<b>Deviation</b>	<b>Disciplinary Steps / Criminal Proceedings</b>
Non-compliance with Municipal SCM Regulations:		
- Regulation 8 - R0 (2021: R1 953 922)	Specific conditions regarding locally produced or manufactured goods not adhered to	None, still to be investigated
- Regulation 13 (b) & (c) - R0 (2021: R427 611)	General preconditions for consideration of written quotations or bids not adhered to	None, still to be investigated
- Regulation 16 - R69 425 (2021: R352 336)	Request for Quotations processes not followed	None, still to be investigated
- Regulation 17(2) - R171 786 (2021: R101 759)	Formal Written Price Quotations processes not followed	None, still to be investigated
- Regulation 19 - R4 200 256 (2021: R4 408 268)	Contract not awarded through a competitive bidding process	None, still to be investigated
- Regulation 30 - R20 476 (2021: R0)	Procurement of Banking Services	None, still to be investigated
- Regulation 32 - R122 107 (2021: R6 323 181)	Goods and services were procured under contracts secured by other organs of State	None, still to be investigated
- Regulation 36 - R400 094 (2021: R228 908)	Continuation of irregular contracts and deviations of SCM procedures	None, still to be investigated
Non-compliance with Municipal Systems		
- Section 67(1) - R376 562 (2021: R64 552)	Ensure fair, efficient, effective and transparent personnel administration	None, still to be investigated

<b>2022</b>	<b>2021</b>
<b>R</b>	<b>R</b>

**47. ADDITIONAL DISCLOSURES IN TERMS OF APPLICABLE LEGISLATION**

**47.1 MUNICIPAL FINANCE MANAGEMENT ACT**

**47.1.1 Contributions to Organised Local Government - SALGA**

Opening Balance	500 000	500 000
Council Subscriptions	500 000	500 000
Amount Paid - current year	(100 000)	-
Amount Paid - previous years	(500 000)	(500 000)
<b>Balance Unpaid (included in Creditors)</b>	<u><u>400 000</u></u>	<u><u>500 000</u></u>

The balance unpaid represents the municipal subscriptions for the prior financial year and is payable in the following financial year

**47.1.2 Pension and Medical Aid Deductions**

Opening Balance	-	-
Current Year Contributions	5 883 126	5 667 145
Amount Paid - current year	(5 883 126)	(5 667 145)
<b>Balance Unpaid (included in Creditors)</b>	<u><u>-</u></u>	<u><u>-</u></u>



**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>47.1.3 Audit Fees</b>		
Opening Balance	4 188 085	3 545 721
Current year Audit Fees	3 476 871	1 742 364
Amount Paid - current year	(1 219 017)	-
Amount Paid - previous years	-	(1 100 000)
<b>Balance Unpaid (included in Creditors)</b>	<b>6 445 940</b>	<b>4 188 085</b>

The prior year's amounts have been restated due to recalculations done on documentation submitted.

**47.1.4 PAYE, Skills Development Levy and UIF**

Opening Balance	9 374	9 374
Current year Payroll Deductions	4 724 770	4 578 070
Amount Paid - current year	(4 724 770)	(4 578 070)
Amount Paid - previous years	(9 374)	-
<b>Balance Unpaid (included in Creditors)</b>	<b>(0)</b>	<b>9 374</b>

**47.1.5 VAT**

The net of VAT input receivables and VAT output payables are shown in Note 7. All VAT returns have not been submitted by the due date throughout the year, resulting in penalties and fines being charged by SARS against the municipality.

- -

**47.1.6 Councillor's arrear Consumer Accounts**

The following Councillors had arrear accounts outstanding for more than 90 days as at 30 June:

<b>30 June 2022</b>	<b>Total</b>	<b>Outstanding up to 90 days</b>	<b>Outstanding more than 90 days</b>
Councillor I Brown	53 219	-	53 219
<b>Total Councillor Arrear Consumer Accounts</b>	<b>53 219</b>	<b>-</b>	<b>53 219</b>

<b>30 June 2021</b>	<b>Total</b>	<b>Outstanding up to 90 days</b>	<b>Outstanding more than 90 days</b>
Councillor I Brown	54 715	1 495	53 219
<b>Total Councillor Arrear Consumer Accounts</b>	<b>54 715</b>	<b>1 495</b>	<b>53 219</b>

During the year the following Councillors had arrear accounts outstanding for more than 90 days:

<b>30 June 2022</b>	<b>Highest amount outstanding</b>	<b>Ageing</b>
Councillor I Brown	53 219	> 90 Days
<b>30 June 2021</b>	<b>Highest amount outstanding</b>	<b>Ageing</b>
Councillor I Brown	53 219	> 90 Days

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**47.1.7 Non-Compliance with the Municipal Finance Management Act**

The municipality incurred non-compliance to the following section of the indicated chapters of the MFMA during the year under review:

Description	Chapter	Section	Sub-section
Unauthorised expenditure not investigated	4	32	2(a)
Irregular and Fruitless and Wateful expenditure not investigated	4	32	2(b)
Steps not taken to prevent irregular, unauthorised and fruitless and wasteful expenditure	8	62	1(d)
Money owing by Municipality not paid within 30 days	8	65	2(e)

**47.1.8 Deviation from, and ratification of minor breaches of, the Procurement Processes**

In terms of section 36(1) of the Municipal Supply Chain Management Policy approved by the Council, any deviation from the Supply Chain Management Policy needs to be approved / condoned by the Municipal Manager, noted by Council and bids where the formal procurement processes could not be followed must be noted in the Annual Financial Statements.

The following deviations from the tender stipulations in terms of the municipality's Supply Chain Management Policy were ratified by the Municipal Manager and reported to Council:

**30 June 2022**

Commodity	Tenderer	Reason	Amount
Goods / Services	Various (10)	Exceptional case where it is impractical or impossible to follow the official procurement processes.	464 224
Goods / Services	Various (4)	Emergency (*)	71 253
Goods / Services	Directech (Pty) Ltd	Goods or services are produced or available from a sole supplier.	352 025
<b>Total:</b>			887 502

(\*) The amount does not include 1 case in respect of services rendered where the amount is based on a rate.

**30 June 2021**

Department	Tenderer	Reason	Amount
Goods / Services	Various (18)	Exceptional case where it is impractical or impossible to follow the official procurement processes (*)	6 158 708
Goods / Services	Various (2)	Emergency	26 828
<b>Total:</b>			6 185 536

(\*) The amount does not include 4 cases in respect of services rendered where the amount is based on a rate.

**47.1.9 Awards to close family members of persons in the service of the state**

In terms of section 45(1) of the Municipal Supply Chain Management Policy approved by the Council, the accounting officer must ensure that particulars of any award of more than R2 000 to a person who is a spouse, child or parent of a person in the service of the state, or has been in the service of the state in the previous twelve months, must be disclosed in the notes to the Annual Financial Statements.

The following awards to close family members of persons in the service of the state in terms of the municipality's Supply Chain Management Policy were made:

Company Name	Employee Name	Relationship Capacity	Municipal Capacity	2022 R	2021 R
				Purchases for the Year	Purchases for the Year
MJ Treats	J Komanisi	Spouse	Official - Laingsburg Mun	5 400	-
TSCH International Holdings (Pty) Ltd	E Hlongwane	Spouse	Official - City of Cape Town	168 363	-
Gerald Breakdown Services (Pty) Ltd	C Willemse	Spouse	Official - Laingsburg Mun	22 000	-
Pre-Vaas Construction (Pty) Ltd	B Pretorius	Spouse	Official - Laingsburg Mun	269 335	-
<b>Total Purchases</b>				<b>465 097</b>	<b>-</b>

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**47.1.10 Bulk Electricity and Water Losses in terms of Section 125 (2)(d)(i) of the MFMA**

Material Electricity and Water Losses were as follows and are not recoverable:

**Electricity:**

		Lost Units	Tariff	Value
<b>30 June 2022</b>	Unaccounted Electricity Losses	<u>368 953</u>	<u>1.8308</u>	<u>675 495</u>
<b>30 June 2021</b>	Unaccounted Electricity Losses	<u>536 224</u>	<u>1.8510</u>	<u>992 529</u>

Electricity Losses occur due to inter alia, technical and non-technical losses (Technical losses - inherent resistance of conductors, transformers and other electrical equipment; Non-technical losses - the tampering of meters, the incorrect ratios used on bulk meters, faulty meters and illegal electricity connections). The problem with tampered meters and illegal connections is an ongoing process, with regular action being taken against defaulters. Faulty meters are replaced as soon as they are reported.

	2022 R	2021 R
<b>Volumes in kWh/year:</b>		
System Input Volume	7 500 219	7 733 847
Billed Consumption	<u>7 131 266</u>	<u>7 197 623</u>
	<u>368 953</u>	<u>536 224</u>
Percentage Distribution Loss	4.92%	6.93%

**Water:**

		Lost Units	Tariff	Value
<b>30 June 2022</b>	Unaccounted Water Losses	<u>156 494</u>	<u>11.5605</u>	<u>1 809 150</u>
<b>30 June 2021</b>	Unaccounted Water Losses	<u>170 303</u>	<u>10.0077</u>	<u>1 704 341</u>

Water Losses occur due to inter alia, leakages, the tampering of meters, the incorrect ratios used on bulk meters, faulty meters and illegal water connections. The problem with tampered meters and illegal connections is an ongoing process, with regular action being taken against defaulters. Faulty meters and leakages are replaced/repared as soon as they are reported.

	2022 R	2021 R
<b>Volumes in Kl/year:</b>		
System Input Volume	469 182	453 470
Billed Consumption	<u>312 688</u>	<u>283 167</u>
Distribution Loss	<u>156 494</u>	<u>170 303</u>
Percentage Distribution Loss	33.35%	37.56%

**48. COMMITMENTS FOR EXPENDITURE**

**48.1 Capital Commitments**

<b>- Approved and Contracted for:-</b>	<b>1 685 163</b>	<b>462 202</b>
Infrastructure	<u>1 685 163</u>	<u>462 202</u>
<b>Total Capital Commitments</b>	<u><b>1 685 163</b></u>	<u><b>462 202</b></u>
This expenditure will be financed from:		
Government Grants	1 685 163	462 202
	<u><b>1 685 163</b></u>	<u><b>462 202</b></u>

The Capital Commitments are VAT inclusive.

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>49. FINANCIAL INSTRUMENTS</b>		
<b>49.1 Classification</b>		
<b>FINANCIAL ASSETS:</b>		
In accordance with GRAP 104.13 the Financial Assets of the municipality are classified as follows:		
<b>Financial Assets at Amortised Cost:</b>		
Non-current Long-term Receivables	Trading Service Debtors	14 454
		-
Receivables from Exchange Transactions	Electricity	1 470 226
Receivables from Exchange Transactions	Refuse	333 374
Receivables from Exchange Transactions	Sewerage	(297 123)
Receivables from Exchange Transactions	Merchandising, Jobbing and Contracts	9 299
Receivables from Exchange Transactions	Other Service Charges	1 294 039
Receivables from Exchange Transactions	Water	135 684
Receivables from Exchange Transactions	Property Rental Debtors	340 299
Receivables from Exchange Transactions	Housing Selling Scheme	(49 958)
Receivables from Exchange Transactions	Other Debtors	(246 393)
Receivables from Exchange Transactions	Control, Clearing and Interface Accounts	48 302
Receivables from Exchange Transactions	Deposits for Land	2 155 685
Cash and Cash Equivalents	Call Deposits	451 983
Cash and Cash Equivalents	Bank Balances	2 634 969
Cash and Cash Equivalents	Cash Floats and Advances	2 900
<b>Total Financial Assets</b>	<b>8 297 739</b>	<b>14 470 842</b>
<b>FINANCIAL LIABILITIES:</b>		
In accordance with GRAP 104.13 the Financial Liabilities of the municipality are classified as follows:		
Consumer Deposits	Electricity	234 176
Consumer Deposits	Water	472 862
Consumer Deposits	Other Deposits	142 734
Payables from Exchange Transactions	Other Payables	27 166
Payables from Exchange Transactions	Retentions	360 087
Payables from Exchange Transactions	Trade Creditors	13 501 385
Unspent Conditional Grants and Receipts	National Government	661 213
Unspent Conditional Grants and Receipts	Provincial Government	1 049 705
<b>Total Financial Liabilities</b>	<b>16 449 327</b>	<b>19 512 307</b>

No Financial Instruments of the municipality have been reclassified during the year.

**49.2 Capital Risk Management**

The capital structure of the municipality consists of debt, which includes Cash and Cash Equivalents and Equity, comprising Funds, Reserves and Accumulated Surplus as disclosed in Note 18. and the Statement of Changes in Net Assets.

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**Gearing Ratio**

	<b>2022</b>	<b>2021</b>
	R	R
The gearing ratio at the year-end was as follows:		
Debt	(0)	(0)
Cash and Cash Equivalents	(454 883)	(1 778 058)
Net Debt	(454 883)	(1 778 058)
Equity	190 766 851	198 307 073
<b>Net debt to equity ratio</b>	<b>-0.24%</b>	<b>-0.90%</b>

Debt is defined as Long-term Liabilities, together with its Short-term Portion.

Equity includes all Funds and Reserves of the municipality, disclosed as Net Assets in the Statement of Financial Performance and Net Debt as described above.

**49.3 Financial Risk Management Objectives**

The Accounting Officer has overall responsibility for the establishment and oversight of the municipality's risk management framework. The municipality's risk management policies are established to identify and analyse the risks faced by the municipality, to set appropriate risk limits and controls and to monitor risks and adherence to limits.

Due to the largely non-trading nature of activities and the way in which they are financed, municipalities are not exposed to the degree of financial risk faced by business entities. Financial Instruments play a much more limited role in creating or changing risks that would be typical of listed companies to which the IAS's mainly apply. Generally, Financial Assets and Liabilities are generated by day-to-day operational activities and are not held to manage the risks facing the municipality in undertaking its activities.

The Department Financial Services monitors and manages the financial risks relating to the operations through internal policies and procedures. These risks include interest rate risk, credit risk and liquidity risk. Compliance with policies and procedures is reviewed by the internal auditors on a continuous basis, and annually by external auditors. The municipality does not enter into or trade financial instruments for speculative purposes.

Internal audit, responsible for initiating a control framework and monitoring and responding to potential risk, reports periodically to the municipality's audit committee, an independent body that monitors the effectiveness of the internal audit function.

Further quantitative disclosures are included throughout these Annual Financial Statements.

**49.4 Significant Risks**

It is the policy of the municipality to disclose information that enables the user of its Annual Financial Statements to evaluate the nature and extent of risks arising from Financial Instruments to which the municipality is exposed on the reporting date.

The municipality has exposure to the following risks from its operations in Financial Instruments:

- Credit Risk;
- Liquidity Risk; and
- Market Risk.

Risks and exposures are disclosed as follows:

**Market Risk**

Market Risk is the risk that changes in market prices, such as foreign exchange rates, interest rates and equity prices will affect the municipality's income or the value of its holdings in Financial Instruments. The objective of market risk management is to manage and control market risk exposures within acceptable parameters, while optimising the return.

**Credit Risk**

Credit Risk is the risk of financial loss to the municipality if a customer or counterparty to a Financial Instrument fails to meet its contractual obligations and arises principally from the municipality's receivables from customers and investment securities.

**Liquidity Risk**

Liquidity Risk is the risk that the municipality will encounter difficulty in meeting the obligations associated with its Financial Liabilities that are settled by delivering cash or another financial asset. The municipality's approach to managing liquidity is to ensure, as far as possible, that it will always have sufficient liquidity to meet its liabilities when due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the municipality's reputation.

Liquidity Risk is managed by ensuring that all assets are reinvested at maturity at competitive interest rates in relation to cash flow requirements. Liabilities are managed by ensuring that all contractual payments are met on a timeous basis and, if required, additional new arrangements are established at competitive rates to ensure that cash flow requirements are met.

A maturity analysis for Financial Liabilities (where applicable) that shows the remaining undiscounted contractual maturities is disclosed in Note 49.7 to the Annual Financial Statements.

**49.5 Market Risk**

The municipality's activities expose it primarily to the financial risks of changes in interest rates (see Note 49..7 below). No formal policy exists to hedge volatilities in the interest rate market.

There has been no change to the municipality's exposure to market risks or the manner in which it manages and measures the risk.

**49.5.1 Foreign Currency Risk Management**

The municipality's activities do not expose it to the financial risks of foreign currency and therefore has no formal policy to hedge volatilities in the interest rate market.

**49.5.2 Interest Rate Risk Management**

Interest Rate Risk is defined as the risk that the fair value or future cash flows associated with a financial instrument will fluctuate in amount as a result of market interest changes.

Potential concentrations of interest rate risk consist mainly of variable rate deposit investments, long-term receivables, consumer debtors, other debtors, bank and cash balances.

The municipality limits its counterparty exposures from its money market investment operations by only dealing with Absa Bank, First National Bank, Nedbank and Standard Bank. No investments with a tenure exceeding twelve months are made.

Long-term Receivables and Other Debtors are individually evaluated annually at Balance Sheet date for impairment or discounting. A report on the various categories of debtors is drafted to substantiate such evaluation and subsequent impairment / discounting, where applicable.

The municipality is not exposed to credit interest rate risk as the municipality has no borrowings.

The municipality's exposures to interest rates on Financial Assets and Financial Liabilities are detailed in the Credit Risk Management section of this note.

**Interest Rate Sensitivity Analysis**

The sensitivity analysis has been determined based on the exposure to interest rates at the Statement of Financial Position date. The analysis is prepared by averaging the amount of the investment at the beginning of the financial year and the amount of the investment at the end of the financial year. A 25 basis point increase or decrease was used, which represents management's assessment of the reasonably possible change in interest rates. The short and long-term financial instruments at year-end with variable interest rates are set out in Note 49.7 below:

Cash and Cash Equivalents:

If interest rates had been 25 basis points higher / lower and all other variables were held constant, the municipality's:

- Surplus for the year ended 30 June 2022 would have increased / decreased by R16 064 (30 June 2021: R27 428). This is mainly attributable to the municipality's exposure to interest rates on its variable rate investments.

**49.6 Credit Risk Management**

Credit Risk refers to the risk that a counterparty will default on its contractual obligations resulting in financial loss to the municipality. The municipality has a sound credit control and debt collection policy and obtains sufficient collateral, where appropriate, as a means of mitigating the risk of financial loss from defaults. The municipality uses its own trading records to assess its major customers. The municipality's exposure of its counterparties are monitored regularly.

Potential concentrations of credit rate risk consist mainly of variable rate deposit investments, long-term receivables, consumer debtors, other debtors, bank and cash balances.

**Investments/Bank, Cash and Cash Equivalents**

The municipality limits its counterparty exposures from its money market investment operations (financial assets that are neither past due nor impaired) by only dealing with Absa Bank and Standard Bank. No investments with a tenure exceeding twelve months are made.

**Trade and Other Receivables**

There were no material changes in the exposure to credit risk and its objectives, policies and processes for managing and measuring the risk during the year under review. The municipality's maximum exposure to credit risk is represented by the carrying value of each financial asset in the Statement of Financial Position, without taking into account the value of any collateral obtained. The municipality has no significant concentration of credit risk, with exposure spread over a large number of consumers, and is not concentrated in any particular sector or geographical area.

The municipality establishes an allowance for impairment that represents its estimate of anticipated losses in respect of trade and other receivables.

Long-term Receivables and Other Debtors are individually evaluated annually at reporting date for impairment or discounting. A report on the various categories of debtors is drafted to substantiate such evaluation and subsequent impairment / discounting, where applicable.

The municipality does not have any significant credit risk exposure to any single counterparty or any group of counterparties having similar characteristics. The municipality defines counterparties as having similar characteristics if they are related entities. The credit risk on liquid funds is limited because the counterparties are banks with high credit-ratings.

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

The table below shows the balance of the 5 major counterparties at the balance sheet date. Management is of the opinion that, although these parties are the 5 counterparties with highest outstanding balances, no significant credit risk exposure exists based on the payment history of the parties, except for Northern Province Academy of Sport and Department of Water and Forestry Affairs for which there is uncertainty about the collectivity. They have been included in the Provision for Impairment of Consumer Debtors.

Counterparty and Location	30 June 2022		30 June 2021	
	Credit Limit	Carrying Amount	Credit Limit	Carrying Amount
	R	R	R	R
Child Welfare of South Africa	-	417 805	-	412 581
National Government of the RSA	-	214 226	-	345 604
Central Karoo FIF Project	-	191 282	-	156 917
Department of Home Affairs	-	145 767	-	146 187
DJ Bothma Trust	-	134 679	-	113 607

2022	2021
R	R

The maximum credit and interest risk exposure in respect of the relevant financial instruments is as follows:

Receivables from Exchange Transactions	10 528 930	9 015 400
Bank, Cash and Cash Equivalents	3 089 852	9 767 293
<b>Maximum Credit and Interest Risk Exposure</b>	<b>13 618 782</b>	<b>18 782 693</b>

The major concentrations of credit risk that arise from the municipality's receivables in relation to customer classification are as follows:

	%	%
Exchange Debtors:		
- Service Debtors	69.24%	58.84%
- Other Receivables	11.91%	6.67%
- Other Debtors	-2.34%	10.90%
- Other Minor Classes	20.93%	23.59%
Non-Exchange Debtors:		
- Other not Classified	0.00%	0.00%
<b>Total Credit Risk</b>	<b>100.00%</b>	<b>100.00%</b>

**Bank and Cash Balances**

ABSA Bank Ltd	3 082 633	8 425 624
Standard Bank	4 319	1 338 768
Cash Equivalents	2 900	2 900
<b>Total Bank and Cash Balances</b>	<b>3 089 852</b>	<b>9 767 293</b>

**Credit quality of Financial Assets:**

The credit quality of financial assets that are neither past due nor impaired can be assessed by reference to external credit ratings (if available) or to historical information about counterparty default rates:

**Receivables from Exchange Transactions**

Counterparties without external credit rating:-

High	4 198 701	2 954 552
Medium	213 553	1 047 821
Low	-	-
<b>Total Receivables from Exchange Transactions</b>	<b>4 412 255</b>	<b>4 002 374</b>

**Credit quality Groupings:**

High - High certainty of timely payment. Liquidity factors are strong and the risk of non-payment is small.

Medium - Reasonable certainty of timely payment. Liquidity factors are sound, although ongoing funding needs may enlarge financing requirement. The risk of non-payment is small.

Low - Satisfactory liquidity factors and other factors which qualify the entity as investment grade. However, the risk factors of non-payment are larger.

None of the financial assets that are fully performing, have been renegotiated in the last year.



**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**49. FINANCIAL INSTRUMENTS (Continued)**

**49.7 Liquidity Risk Management**

Ultimate responsibility for liquidity risk management rests with the Council, which has built an appropriate liquidity risk management framework for the management of the municipality's short, medium and long-term funding and liquidity management requirements. The municipality manages liquidity risk by maintaining adequate reserves, banking facilities and reserve borrowing facilities, by continuously monitoring forecast and actual cash flows and matching the maturity profiles of financial assets and liabilities.

**Liquidity and Interest Risk Tables**

The municipality ensures that it has sufficient cash on demand or access to facilities to meet expected operational expenses through the use of cash flow forecasts.

The following tables detail the municipality's remaining contractual maturity for its non-derivative financial liabilities. The tables have been drawn up based on the undiscounted cash flows of financial liabilities based on the earliest date on which the municipality can be required to pay.

Description	Note ref in AFS	Average effective Interest Rate	Total	6 Months or less	6 - 12 Months	1 - 2 Years	2 - 5 Years	More than 5 Years
	#	%	R	R	R	R		R
<b>30 June 2022</b>								
Non-interest Bearing		0.00%	16 449 327	16 449 327	-	-	-	-
- Consumer Deposits			849 771	849 771	-	-	-	-
- Payables from Exchange transactions			13 888 638	13 888 638	-	-	-	-
- Unspent Conditional Grants and Receipts			1 710 918	1 710 918	-	-	-	-
Fixed Interest Rate Instruments			-	-	-	-	-	-
- Non-current Finance Lease Obligations		10.90%	-	-	-	-	-	-
- Current Finance Lease Obligations		10.90%	-	-	-	-	-	-
			<b>16 449 327</b>	<b>16 449 327</b>	-	-	-	-
<b>30 June 2021</b>								
Non-interest Bearing		0.00%	19 512 307	19 512 307	-	-	-	-
- Consumer Deposits			797 186	797 186	-	-	-	-
- Payables from Exchange transactions			10 314 107	10 314 107	-	-	-	-
- Unspent Conditional Grants and Receipts			8 401 013	8 401 013	-	-	-	-
Fixed Interest Rate Instruments			(0)	(0)	-	-	-	-
- Non-current Finance Lease Obligations		10.90%	(0)	(0)	-	-	-	-
- Current Finance Lease Obligations		10.90%	(0)	(0)	-	-	-	-
			<b>19 512 307</b>	<b>19 512 307</b>	-	-	-	-

The following table details the municipality's expected maturity for its non-derivative financial assets. The tables below have been drawn up based on the undiscounted contractual maturities of the financial assets including interest that will be earned on those assets except where the municipality anticipates that the cash flow will occur in the future.

Description	Note ref in AFS	Average effective Interest Rate	Total	6 Months or less	6 - 12 Months	1 - 2 Years	2 - 5 Years	More than 5 Years
	#	%	R	R	R	R		R
<b>30 June 2022</b>								
Non-interest Bearing		0.00%	5 210 787	5 210 787	-	-	-	-
- Trade Receivables from Exchange Transactions			5 193 433	5 193 433	-	-	-	-
- Cash and Cash Equivalents			2 900	2 900	-	-	-	-
Variable Interest Rate Instruments		4.36%	3 086 952	3 086 952	-	-	-	-
- Call Deposits			451 983	451 983	-	-	-	-
- Bank Account			2 634 969	2 634 969	-	-	-	-
			<b>8 297 739</b>	<b>8 297 739</b>	-	-	-	-
<b>30 June 2021</b>								
Non-interest Bearing		0.00%	4 706 449	4 706 449	-	-	-	-
- Trade Receivables from Exchange Transactions			4 703 549	4 703 549	-	-	-	-
- Trade Receivables from Non-exchange Transactions			-	-	-	-	-	-
- Cash and Cash Equivalents			2 900	2 900	-	-	-	-
Variable Interest Rate Instruments		2.60%	9 764 393	9 764 393	-	-	-	-
- Call Deposits			1 775 158	1 775 158	-	-	-	-
- Bank Account			7 989 234	7 989 234	-	-	-	-
			<b>14 470 842</b>	<b>14 470 842</b>	-	-	-	-

The municipality does not have any financing facilities and expects to meet its obligations from operating cash flows and proceeds of maturing financial assets and to maintain current debt to equity ratio.

**49.1 Other Price Risks**

The municipality is not exposed to equity price risks arising from equity investments as the municipality does not trade these investments.

## **50. MULTI-EMPLOYER RETIREMENT BENEFIT INFORMATION**

The municipality does not make provision for post-retirement benefits to councillors. However, one councillor belongs to a pension fund but no contributions are made by the municipality on behalf of the councillor to the fund. This membership was terminated October 2021.

The municipality makes provision for post-retirement benefits to eligible employees, who belong to different pension schemes. Employees belong to a variety of approved Pension and Provident Funds as described below.

Council contributes to the LA Retirement Fund, a defined contribution scheme, and the Consolidated Retirement Fund for Local Government, LA Retirement Fund, National Fund for Municipal Workers and SAMWU National Provident Fund, which are defined contribution funds. In terms of the schemes' rules, pension is being calculated on the pensionable remuneration paid. Current contributions by Council are charged against expenditure on the basis of current service costs.

These funds are governed by the Pension Funds Act, 1956, and include both defined benefit and defined contribution schemes.

All of these afore-mentioned funds are multi-employer plans and are subject to either a tri-annual, bi-annual or annual actuarial valuation, details which are provided below.

Sufficient information is not available to use defined benefit accounting for the pension and retirement funds, due to the following reasons:-

- (i) The assets of each fund are held in one portfolio and are not notionally allocated to each of the participating employers.
- (ii) One set of financial statements are compiled for each fund and financial statements are not drafted for each participating employer.
- (iii) The same rate of contribution applies to all participating employers and no regard is paid to differences in the membership distribution of the participating employers.

It is therefore seen that each fund operates as a single entity and is not divided into sub-funds for each participating employer.

The only obligation of the municipality with respect to the retirement benefit plans is to make the specified contributions. Where employees leave the plans prior to full vesting of the contributions, the contributions payable by the municipality are reduced by the amount of forfeited contributions.

The total expense recognised in the Statement of Financial Performance of R2 747 695 (2021: R2 615 982) represents contributions payable to these plans by the municipality at rates specified in the rules of the plans. These contributions have been expensed.

The Retirement Funds have been valued by making use of the Discounted Cash Flow method of valuation.

### **50.1 DEFINED BENEFIT SCHEMES**

**LA Retirement Fund**, previously Cape Joint Pension Fund (Defined Benefit Scheme):

The scheme is subject to actuarial valuations at intervals not exceeding three years, which is not the responsibility of the Municipality. Each valuation report is forwarded to the Registrar in accordance with statutory requirements.

Members contribute at a rate of 7,5% or 9,0% and the employer at a rate of 18,0%. The actuarial valuation report at 30 June 2021 indicated that the defined benefit scheme of the fund is in a sound financial position, with assets amounting to R1 486 (2020: R1 421) million, with a funding level of 104,9% (2020: 100,0%).

### **50.2 DEFINED CONTRIBUTION SCHEMES**

**Consolidated Retirement Fund for Local Government** (previously Cape Joint Retirement Fund):

The scheme is subject to actuarial valuations at intervals not exceeding three years, which is not the responsibility of the Municipality. Each valuation report is forwarded to the Registrar in accordance with statutory requirements.

The actuarial valuation report at 30 June 2021 revealed that the net assets of the fund amounted to R34 148 (30 June 2020: R28 424) million with a funding level of 100,5% (30 June 2020: 101,0%). The contribution rate paid by the members (7,5% or 9,0%) and the employer (19,5% or 18,0%) is sufficient to fund the benefits accruing from the fund in the future.

The fund is in a sound financial condition at the valuation date.

**LA Retirement Fund** (previously Cape Joint Pension Fund):

The scheme is subject to actuarial valuations at intervals not exceeding three years, which is not the responsibility of the Municipality. Each valuation report is forwarded to the Registrar in accordance with statutory requirements.

Members contribute at a rate of 7,5% or 9,0% and the employer at a rate of 18,0%. The actuarial valuation report at 30 June 2021 indicated that the defined contribution scheme of the fund is in a sound financial position, with assets amounting to R2 083 (2020: R1 892) million with a funding level of 100,0% (2020: 100,0%).

## LAINGSBURG MUNICIPALITY

### NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

**Municipal Workers Retirement Fund** (previously South African Municipal Workers' Union Provident Fund):

The scheme is subject to a tri-annual actuarial valuation. The last statutory valuation was performed as at 30 June 2017.

The contribution rate payable is not less than 7,5% by the members and 18% by their councils. As from 1 July 2017, members and employers that fall under other bargaining councils or forums are not bound by the above minimum contribution rates.

The actuarial valuation report at 30 June 2017 disclosed assets amounting to R7 721 (2014: R6 575) million, with a funding level of 102,0% (2014: 111,7%). The Fund's assets are sufficient to cover the members' Fund Credits. The Fund is therefore in a sound financial position.

**National Fund for Municipal Workers - Provident Fund:**

The scheme is subject to actuarial valuations at intervals not exceeding three years, which is not the responsibility of the Municipality. Each valuation report is forwarded to the Registrar in accordance with statutory requirements.

Members contribute at a rate of not less than 7,5% of salaries, as required by the Rules. Employers contribute at a total rate of not less than 18,0%. The statutory valuation performed as at 30 June 2019 revealed that the net assets of the fund amounted to R17 107 (30 June 2018 : R15 394) million, with funding levels of 100,40% (30 June 2018: 100,46%).

The fund is in the process of amending its rules to give the ability to self-insure all or part of the risk benefits, which is not inappropriate given the membership structure of the fund. Consideration must, however, be given to both the financial and operational implications for the Fund, its administrator as well as the various participating employers.

The assets of the fund are sufficient to cover the members' liabilities and the fund is hence financially sound.

None of the above mentioned plans are State Plans.

#### 51. RELATED PARTY TRANSACTIONS

All Related Party Transactions are conducted at arm's length, unless stated otherwise.

##### 51.1 Interest of Related Parties

The following Councillors and/or Management of the municipality and/or close family members of Councillors / Management have relationships with businesses as indicated below:

Name of Related Person	Designation	Description of Related Party Relationship
G Mackenzie	Councillor	Director of ZAR Empire Holdings (Pty) Ltd, Patriotic Alliance (Pty) Ltd, No One Sleeps Hungry (Pty) Ltd, Oersonskraal Mining (Pty) Ltd and Xconcepts Publications (Pty) Ltd
L Potgieter	Councillor	Director of Unity Karoo (Pty) Ltd
A Theron	Councillor	Member of Walmar Eiendomme CC
W Du P Theron	Councillor	Director of Dwars-in-die-Weg Boerdery (Edms) Bpk; Director with shareholding at Koup Produsente Koöp Korporasie
B van As	Councillor	Director of Viskuil Enterprise (Pty) Ltd
C Hendrikse (Spouse of)	Manager	Director of Hammat and Hendrikse Enterprise (Pty) Ltd
M Terblanche-Komanisi (Spouse of)	Manager	Director with 100% shares of MJ Treats Pty (Ltd)

The following Councillors and/or Management of the municipality and/or close family members of Councillors / Management have relationships with businesses in final deregistration:

Name of Related Person	Designation	Description of Related Party Relationship
G Mackenzie	Councillor	Director of Tobiwel (Pty) Ltd, Talirex (Pty) Ltd, NSO What Trading (Pty) Ltd, Nu Money Records (Pty) Ltd, Black Solar (Pty) Ltd, Damash Minerals (Pty) Ltd, Portkey SA (Pty) Ltd, Science Fixing (Pty) Ltd, Ray Star Productions (Pty) Ltd, Gas Afrique (Pty) Ltd, Afrobrew Beverages (Pty) Ltd and G Gas (Pty) Ltd
MJ Smith	Councillor	Director at Funtime Entertainment (Pty) Ltd
KJ Gertse	Snr SCM Officer	Director of GP2 Development Enterprises

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**51.2 Services rendered to Related Parties**

During the year the Municipality rendered services to the following related parties that are related to the Municipality as indicated:

	<b>Rates Charges R</b>	<b>Service Charges R</b>	<b>Sundry Charges R</b>	<b>Outstanding Balances R</b>
Councillors	22 865	73 156	8 514	53 219
Municipal Manager and Other Senior Personnel	6 783	152 928	154 220	-
<b>Total Services</b>	<b>29 648</b>	<b>226 084</b>	<b>162 734</b>	<b>53 219</b>
Councillors	20 903	94 612	20 299	56 888
Municipal Manager and Other Senior Personnel	6 880	133 238	131 642	-
<b>Total Services</b>	<b>27 783</b>	<b>227 850</b>	<b>151 941</b>	<b>56 888</b>

The services rendered to Related Parties are charged at approved tariffs that were advertised to the public. No Bad Debts were written off or recognised in respect of amounts owed by Related Parties.

The amounts outstanding are unsecured and will be settled in cash. Consumer Deposits were received from Councillors, the Municipal Manager and Key Personnel. No expense has been recognised in the period for bad or doubtful debts in respect of the amounts owed by related parties.

**51.3 Loans granted to Related Parties**

In terms of the MFMA, the Municipality may not grant loans to its Councillors, Management, Staff and Public with effect from 1 July 2004. No loans were granted to Councillors, Management, Staff and Public by the municipality.

**51.4 Compensation of Related Parties**

Compensation of Key Management Personnel and Councillors is set out in Notes 30.3, 30.4 and 31 to the Annual Financial Statements.

<b>2022</b>	<b>2021</b>
<b>R</b>	<b>R</b>

**51.5 Purchases from Related Parties**

The municipality bought goods from the following companies, which are considered to be Related Parties:

<b>Company Name</b>	<b>Related Person</b>	<b>Municipal Capacity</b>	<b>Nature of relationship</b>	<b>Purchases for the Year</b>	<b>Purchases for the Year</b>
MJ Treats	M Terblanche-Koman	Manager	Spouse of Director	5 400	-
<b>Total Purchases</b>				<b>5 400</b>	<b>-</b>

The transactions were concluded in full compliance with the municipality's Supply Chain Management Policy and the transactions are considered to be at arm's length.

**52. CONTINGENT LIABILITIES**

**52.1 Court Proceedings:**

(i) Claim for Services Rendered:  
Phambili Civils lodged a claim against the municipality for services rendered that is payable in respect of a contract. Settlement negotiations were unsuccessful and an application was made by the plaintiff for a hearing date. Legal costs is estimated at R100 000 (2020/21: R60 000). The outcome of the matter is still uncertain.

<b>585 671</b>	<b>585 671</b>
585 671	585 671

**LAINGSBURG MUNICIPALITY**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

	2022 R	2021 R
<b>53. CONTINGENT ASSETS</b>		
<b>53.1 Insurance Claims:</b>	-	<b>202 860</b>
(i) Lost / Damaged Assets:	-	202 860
The municipality has claims outstanding against its Insurers for lost and/or damaged assets. The management believe that it is probable that the claims will be successful and that compensation of R0 (2021: R202 860) will be recovered.		

**54. COMPARATIVE FIGURES**

The comparative figures were restated as a result of the effect of Prior Period Errors (Note 43.).

**55. OTHER EXTRA-ORDINARY DISCLOSURES**

**55.1 COVID-19 EXPENDITURE**

**COVID-19 in South Africa**

Although the coronavirus was international news since December 2019, it was only on 5th March 2020 that the South African National Institute for Communicable Diseases confirmed that a suspected case of COVID-19 had tested positive. On 23rd March 2020 President Cyril Ramaphosa announced the nationwide lockdown. On 30th March 2020 the Minister of Finance issued a conditional Exemption Notice in terms of section 177(1)(b) of the Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA), in order to facilitate and enable the performance of legislative responsibilities by municipalities and municipal entities during the national state of disaster.

	2022 R	2021 R
The table below indicates the total COVID-19 response expenditure (inclusive of VAT where applicable) for the period ending 30 June 2022:		
<b>COVID-19 EXPENDITURE</b>		
<b>Operating Expenditure</b>		
Materials and supplies	412 017	653 880
<b>Total Operating Expenditure</b>	<b>412 017</b>	<b>653 880</b>
<b>Total COVID-19 Expenditure</b>	<b>412 017</b>	<b>653 880</b>

The table below indicates the Funding Sources for the total COVID-19 response expenditure (inclusive of VAT where applicable) for the period ending 30 June 2022:

**COVID-19 FUNDING**

**Funding Sources for COVID-19 Expenditure**

Municipal Disaster Relief Grant (MDRG)	-	272 562
Safety Response to Covid-19 Grant (CKDM)	405 624	381 319
Equitable Share	5 452	-
Community Development Workers (CDW) Operational Support Grant	942	-
<b>Total Funding for COVID-19 Expenditure</b>	<b>412 017</b>	<b>653 880</b>

**56. GOING CONCERN ASSESSMENT**

The COVID-19 pandemic continues to have a devastating impact on the macro economy and a significant component of the institutions which operate therein. The municipality has not been immune to the impact of the pandemic. The impact and duration of the COVID-19 pandemic in the Province and Laingsburg's jurisdiction is uncertain at the date of this submission. Management of the municipality is however of the opinion that regardless of the possible effect of the COVID-19 pandemic, the municipality will continue to operate for the foreseeable future, which is usually regarded as at least the next 12 months from the reporting date, however not limited to this timeframe.

Management also considered the following matters in relation to the Going Concern position of Laingsburg Municipality:

- (i) On 31 May 2021 the Council adopted the 2021/22 to 2023/24 Budget. This three-year Medium Term Revenue and Expenditure Framework (MTREF) to support the ongoing delivery of municipal services to residents reflected that the Budget was cash-backed over the three-year period.
- (ii) The municipality's Budget is subjected to a very rigorous independent assessment process to assess its cash-backing status before it is ultimately approved by Council.
- (iii) Strict daily cash management processes are embedded in the municipality's operations to manage and monitor all actual cash inflows and cash outflows in terms of the cash-flow forecast supporting the Budget. The cash management processes is complemented by monthly reporting, highlighting the actual cash position, including the associated risks and remedial actions to be instituted.
- (iv) As the municipality has the power to levy fees, tariffs and charges, this will result in an on-going inflow of revenue to support the on-going delivery of municipal services. Certain key financial ratios, such as liquidity, cost coverage, debtors' collection rates and creditors' payment terms are closely monitored and the necessary corrective actions instituted.

Taking the aforementioned into account, management has prepared the Annual Financial Statements on the Going Concern Basis.

**57. SEGMENT REPORTING**

For management purposes the municipality is broadly organised into business units based on the nature of operations and the services they provide. The municipality has seven primary reportable segments:

- **The segment for Municipal Governance and Administration Services:-**  
 - This segment consists of services such as executive services, support services to the executive and finance & administration services.
- **The segment for Community and Public Safety Services:-**  
 - This segment consists of all services for community & social development, public safety and sport & recreation.
- **The segment for Housing Services:-**  
 - This segment consists of all services for the providing of housing to the community.
- **The segment for Health Services:-**  
 - This segment consists of all services for the providing of health to the community.
- **The segment for Economic and Environmental Services:-**  
 - This segment consists of environmental services such as planning & development, environmental protection and roads & storm water.
- **The segment for Trading Services:-**  
 - This segment consists of the following infrastructure services delivered to the community.
- **The segment for Energy Sources:-**  
 - This segment consists of all services for energy supply to the community.
- **The segment for Waste Management:-**  
 - This segment consists of all services for the management of solid waste in the municipal area.
- **The segment for Waste Water Management:-**  
 - This segment consists of all services for the management of waste water, including sewage, in the municipal area.
- **The segment for Water Management:-**  
 - This segment consists of all services for water supply to the community.
- **The segment for Other Services:-**  
 - This segment consists of minor services rendered in the municipal jurisdiction area.

No individually material operating segments have been aggregated to form the above reportable operating segments.

Management monitors the operating results of its business units separately for the purpose of making decisions about resource allocation and performance assessment. Segment performance is evaluated based on non-financial metrics and the segment's operating surplus or deficit, measured consistently with the accounting policies applied in the Annual Financial Statements. However, the municipality's financing (including finance costs and finance income) and revenue from taxes are managed on a group basis and are not allocated to operating segments.

Inter-business unit services are set off against each other as internal charges, and are therefore eliminated and not reported in Segment Reporting. The quality of services provided internally is monitored as part of the service performance information.

The municipality operates within the following geographical areas:

Ward	Area
1	Town of Laingsburg and surrounding farms

The municipality does however not monitor operating results for these geographical segments, and operational results are only monitored within the business units as previously disclosed.

**LAINGSBURG MUNICIPALITY**  
**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**57.1 Segmental Analysis of Financial Performance**

Year Ended 30 June 2022

Description	Executive and Council	Finance and Administration	Community and Social Services	Public Safety	Sport and Recreation	Housing	Health	Planning and Development	Road Transport	Energy Sources	Waste Management	Waste Water Management	Water Management	Other	Total for Municipality
	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R
<b>REVENUE</b>															
<b>Revenue from Non-exchange Transactions</b>															
Property Rates	-	4 657 378	-	-	-	-	-	-	-	-	-	-	-	-	4 657 378
Fines, Penalties and Forfeits	-	-	1 580	23 988 594	-	-	-	-	-	-	-	-	-	-	23 990 174
Transfers and Subsidies	-	29 092 661	1 684 000	-	-	-	-	-	1 946 895	1 301 529	1 008 618	1 207 826	1 225 758	-	37 467 286
Surcharges and Taxes	-	1 035 394	-	-	-	-	-	-	-	-	-	-	-	-	1 035 394
Interest, Dividends and Rent on Land Earned	-	238 308	-	-	-	-	-	-	-	-	-	-	-	-	238 308
<b>Revenue from Exchange Transactions</b>															
Licences and Permits	-	-	-	467 255	-	-	-	-	-	-	-	-	-	-	467 255
Service Charges	-	15 453	-	-	-	-	-	-	-	15 637 184	2 030 025	2 063 670	3 087 711	-	22 834 044
Sales of Goods and Rendering of Services	-	59 189	16 564	-	-	-	1 285	-	27 312	-	400	-	-	-	104 749
Income from Agency Services	-	193 586	-	-	-	-	-	-	-	-	-	-	-	-	193 586
Rental from Fixed Assets	-	1 696 711	-	-	2 287	16 196	-	-	80 020	-	-	-	-	-	1 795 215
Interest, Dividends and Rent on Land Earned	-	977 476	-	-	-	-	-	-	-	-	-	-	-	-	977 476
Operational Revenue	-	95 465	-	-	-	-	-	-	-	-	-	-	-	-	95 465
<b>Total Revenue</b>	<b>-</b>	<b>38 061 621</b>	<b>1 702 144</b>	<b>24 455 849</b>	<b>2 287</b>	<b>16 196</b>	<b>1 285</b>	<b>-</b>	<b>2 054 228</b>	<b>16 938 713</b>	<b>3 039 043</b>	<b>3 271 496</b>	<b>4 313 469</b>	<b>-</b>	<b>93 856 330</b>
<b>EXPENDITURE</b>															
Employee Related Costs	4 424 351	8 243 208	1 262 847	3 146 022	184 146	-	-	693 262	8 125 579	-	836 992	976 046	1 513 130	316 209	29 721 790
Remuneration of Councillors	3 171 688	-	-	-	-	-	-	-	-	-	-	-	-	-	3 171 688
Depreciation and Amortisation	239 091	739 067	-	-	-	-	-	-	2 831 696	319 488	2 101 459	1 234 218	1 652 104	-	9 117 123
Impairment Losses	1 348 054	207 661	-	20 727 343	-	66 092	-	-	-	137 833	220 055	256 038	296 617	-	23 259 694
Interest, Dividends and Rent on Land	-	535 553	-	-	-	-	-	-	-	-	2 460 599	-	-	-	2 996 152
Bulk Purchases	-	-	-	-	-	-	-	-	-	11 734 645	-	-	-	-	11 734 645
Contracted Services	27 805	4 157 421	19 189	252 457	5 044	-	-	-	267 444	230 219	289 505	515 504	200 204	1 666	5 966 459
Inventory Consumed	16 256	119 762	15 186	214 009	20 792	-	-	-	542 128	304 458	521 450	228 096	586 079	23 269	2 591 486
Transfers and Subsidies Paid	86 626	94 872	-	-	-	-	-	-	-	-	-	-	-	-	181 498
Operating Leases	-	496 099	22 908	-	-	-	-	-	-	-	-	-	-	-	519 006
Operational Costs	596 130	7 417 844	45 730	970 291	37 609	6 043	1 511	17 298	378 839	216 437	71 802	71 768	577 312	33 479	10 442 093
Loss on Disposal of Property, Plant and Equipment	-	1 587 039	-	-	-	-	-	-	-	-	-	-	-	-	1 587 039
<b>Total Expenditure</b>	<b>9 910 000</b>	<b>23 598 526</b>	<b>1 365 859</b>	<b>25 310 122</b>	<b>247 591</b>	<b>72 135</b>	<b>1 511</b>	<b>710 560</b>	<b>12 145 687</b>	<b>12 943 080</b>	<b>6 501 862</b>	<b>3 281 670</b>	<b>4 825 447</b>	<b>374 623</b>	<b>101 288 673</b>
<b>Surplus/(Deficit) for the Year</b>	<b>(9 910 000)</b>	<b>14 463 095</b>	<b>336 284</b>	<b>(854 273)</b>	<b>(245 303)</b>	<b>(55 939)</b>	<b>(225)</b>	<b>(710 560)</b>	<b>(10 091 459)</b>	<b>3 995 633</b>	<b>(3 462 819)</b>	<b>(10 175)</b>	<b>(511 978.40)</b>	<b>(374 622.72)</b>	<b>(7 432 343)</b>



**LAINGSBURG MUNICIPALITY**  
**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

Year Ended 30 June 2021

Description	Executive and Council	Finance and Administration	Community and Social Services	Public Safety	Sport and Recreation	Housing	Health	Planning and Development	Road Transport	Energy Sources	Waste Management	Waste Water Management	Water Management	Other	Total for Municipality
	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R
<b>REVENUE</b>															
<b>Revenue from Non-exchange Transactions</b>															
Property Rates	-	4 451 723	-	-	-	-	-	-	-	-	-	-	-	-	4 451 723
Fines, Penalties and Forfeits	-	-	483	20 169 994	-	-	-	-	-	-	-	-	-	-	20 170 476
Transfers and Subsidies	-	31 688 395	1 482 000	-	717 350	-	-	-	1 302 000	4 849 575	1 134 795	1 360 163	7 807 621	-	50 341 900
Surcharges and Taxes	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest, Dividends and Rent on Land Earned	-	51 869	-	-	-	-	-	-	-	-	-	-	-	-	51 869
<b>Revenue from Exchange Transactions</b>															
Licences and Permits	-	-	-	363 402	-	-	-	-	-	-	-	-	-	-	363 402
Service Charges	-	6 577	-	-	-	-	-	-	-	14 400 237	1 626 447	1 743 495	2 236 976	-	20 013 732
Sales of Goods and Rendering of Services	-	132 449	21 737	-	-	-	-	-	28 093	-	1 263	-	-	-	183 542
Income from Agency Services	-	180 194	-	-	-	-	-	-	-	-	-	-	-	-	180 194
Rental from Fixed Assets	-	1 533 112	-	-	309	20 220	-	-	186 574	-	-	-	-	-	1 740 216
Interest, Dividends and Rent on Land Earned	-	419 578	-	-	-	-	-	-	-	-	-	-	-	-	419 578
Operational Revenue	-	17 894	-	-	-	-	-	-	-	-	-	-	-	-	17 894
<b>Total Revenue</b>	<b>-</b>	<b>38 481 792</b>	<b>1 504 220</b>	<b>20 533 396</b>	<b>717 659</b>	<b>20 220</b>	<b>-</b>	<b>-</b>	<b>1 516 667</b>	<b>19 249 812</b>	<b>2 762 505</b>	<b>3 103 657</b>	<b>10 044 598</b>	<b>-</b>	<b>97 934 527</b>
<b>EXPENDITURE</b>															
Employee Related Costs	3 622 496	8 942 090	1 280 338	3 321 041	161 395	-	-	589 902	8 234 104	-	683 282	1 059 521	1 549 848	287 987	29 732 003
Remuneration of Councillors	3 104 345	-	-	-	-	-	-	-	-	-	-	-	-	-	3 104 345
Depreciation and Amortisation	640 407	252 645	-	-	-	-	-	-	2 815 264	319 488	4 506 788	1 078 067	1 375 562	-	10 988 220
Impairment Losses	-	1 165 831	-	16 819 479	-	(154 009)	-	-	-	(67 930)	(25 761)	(47 024)	(36 988)	-	17 653 599
Interest, Dividends and Rent on Land	-	460 567	-	-	-	-	-	-	-	-	627 537	-	-	-	1 088 105
Bulk Purchases	-	-	-	-	-	-	-	-	-	10 238 091	-	-	-	-	10 238 091
Contracted Services	44 333	5 794 234	-	185 537	2 743	-	58 896	-	238 164	423 658	262 072	159 752	311 129	(3 195)	7 477 323
Inventory Consumed	11 225	466 895	10 959	133 563	21 084	-	(3 561)	-	104 944	248 814	417 405	59 489	821 751	1 123	2 293 690
Transfers and Subsidies Paid	1 925	349 009	-	-	-	-	-	-	-	-	-	-	-	-	350 935
Operating Leases	-	289 387	-	-	-	-	-	-	-	-	-	-	-	-	289 387
Operational Costs	163 061	11 895 466	53 096	796 936	60 871	6 802	1 833	37 740	558 425	231 520	58 913	217 118	493 615	21 240	14 596 634
Loss on Disposal of Property, Plant and Equipm	-	262 678	-	-	-	-	-	-	-	-	-	-	-	-	262 678
<b>Total Expenditure</b>	<b>7 587 792</b>	<b>29 878 803</b>	<b>1 344 393</b>	<b>21 256 556</b>	<b>246 093</b>	<b>(147 207)</b>	<b>57 167</b>	<b>627 642</b>	<b>11 950 900</b>	<b>11 393 642</b>	<b>6 530 235</b>	<b>2 526 923</b>	<b>4 514 915</b>	<b>307 155</b>	<b>98 075 009</b>
<b>Surplus/(Deficit) for the Year</b>	<b>(7 587 792)</b>	<b>8 602 990</b>	<b>159 826</b>	<b>(723 160)</b>	<b>471 567</b>	<b>167 427</b>	<b>(57 167)</b>	<b>(627 642)</b>	<b>(10 434 233)</b>	<b>7 856 170</b>	<b>(3 767 730)</b>	<b>576 735</b>	<b>5 529 682.57</b>	<b>(307 154.88)</b>	<b>(140 482)</b>

**LAINGSBURG MUNICIPALITY**  
**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**57.2 Other Segmental Analysis Disclosures**

Year Ended 30 June 2022

Description	Executive and Council	Finance and Administration	Community and Social Services	Public Safety	Sport and Recreation	Housing	Health	Planning and Development	Road Transport	Energy Sources	Waste Management	Waste Water Management	Water Management	Other	Total for Municipality
	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R
<b>Financial Position</b>															
The main components of the Financial Position that is currently considered, and managed, within the defined municipal segments have been determined as follows:															
Receivables from Exchange Transactions:															
- Electricity										1 470 226					1 470 226
- Refuse											333 374				333 374
- Sewerage												(297 123)			(297 123)
- Water													135 684		135 684
	-	-	-	-	-	-	-	-	-	1 470 226	333 374	(297 123)	135 684	-	1 642 161
Statutory Receivables from Non-exchange Transactions:															
- Fines				5 482 713											5 482 713
- Property Rates		248 442													248 442
	-	248 442	-	5 482 713	-	-	-	-	-	-	-	-	-	-	5 731 155
Property, Plant and Equipment															
- Property, Plant and Equipment															-
- Intangible Assets															-
- Investment Property															-
- Heritage Assets															-
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total for Financial Position</b>	-	<b>248 442</b>	-	<b>5 482 713</b>	-	-	-	-	-	<b>1 470 226</b>	<b>333 374</b>	<b>(297 123)</b>	<b>135 684</b>	-	<b>7 373 316</b>
<b>Capital Expenditure</b>															
Property, Plant and Equipment		12 102 433													12 102 433
Intangible Assets		-													-
Investment Property		-													-
Heritage Assets		-													-
	-	<b>12 102 433</b>	-	-	-	-	-	-	-	-	-	-	-	-	<b>12 102 433</b>

**LAINGSBURG MUNICIPALITY**  
**NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

Year Ended 30 June 2021

Description	Executive and Council	Finance and Administration	Community and Social Services	Public Safety	Sport and Recreation	Housing	Health	Planning and Development	Road Transport	Energy Sources	Waste Management	Waste Water Management	Water Management	Other	Total for Municipality
	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R
<b>Financial Position</b>															
The main components of the Financial Position that is currently considered, and managed, within the defined municipal segments have been determined as follows:															
Receivables from Exchange Transactions:															
- Electricity										1 113 446					1 113 446
- Refuse											92 288				92 288
- Sewerage												(358 961)			(358 961)
- Water													(118 593)		(118 593)
	-	-	-	-	-	-	-	-	-	1 113 446	92 288	(358 961)	(118 593)	-	728 180
Statutory Receivables from Non-exchange Transactions:															
- Fines				6 996 898											6 996 898
- Property Rates		97 825													97 825
	-	97 825	-	6 996 898	-	-	-	-	-	-	-	-	-	-	7 094 723
Property, Plant and Equipment															
- Property, Plant and Equipment															-
- Intangible Assets															-
- Investment Property															-
- Heritage Assets															-
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total for Financial Position</b>	-	<b>97 825</b>	-	<b>6 996 898</b>	-	-	-	-	-	<b>1 113 446</b>	<b>92 288</b>	<b>(358 961)</b>	<b>(118 593)</b>	-	<b>7 822 903</b>
<b>Capital Expenditure</b>															
Property, Plant and Equipment		20 045 549													20 045 549
Intangible Assets		-													-
Investment Property		-													-
Heritage Assets		-													-
	-	<b>20 045 549</b>	-	-	-	-	-	-	-	-	-	-	-	-	<b>20 045 549</b>

**ANNEXURE B:**  
**AG REPORT**

# Report of the auditor-general to the Western Cape Provincial Parliament and the council on the Laingsburg Municipality

## Report on the audit of the financial statements

### Adverse opinion

1. I have audited the financial statements of the Laingsburg Municipality set out on pages xx to xx, which comprise the statement of financial position as at 30 June 2022, statement of financial performance, statement of changes in net assets, cash flow statement and statement of comparison of budget and actual amounts for the year then ended, as well as the notes to the financial statements, including a summary of significant accounting policies.
2. In my opinion, because of the significance of the matters described in the basis for adverse opinion section of this auditor's report, the financial statements do not present fairly, in all material respects, the financial position of the Laingsburg Municipality as at 30 June 2022, and its financial performance and cash flows for the year then ended, in accordance with the South African Standards of Generally Recognised Accounting Practice (SA Standards of GRAP) and the requirements of the Municipal Finance Management Act 56 of 2003 (MFMA) and the Division of Revenue Act 9 of 2021 (DoRA).

### Basis for adverse opinion

#### Property, plant, and equipment

3. I was unable to obtain sufficient appropriate audit evidence for property, plant, and equipment, due to inadequate information presented in the fixed assets register. I was unable to confirm the physical assets by alternative means. I was also unable to obtain sufficient and appropriate audit evidence of the adjustments on the balances previously disclosed due to insufficient supporting information. Consequently, I was unable to determine whether any adjustments relating to property, plant, and equipment of R190 796 446 (2021: 202 678 338) as disclosed in note 7, depreciation and amortisation of R9 117 123 (2021: 10 988 220) as disclosed in note 32, Impairment losses as disclosed in note 33 of R1 535 793 (2021: 739 600) and contracted services of the prior year (2021) as disclosed in note 36 of R7 477 323 to the financial statements were necessary.
4. Also, the municipality did not account for its infrastructure asset additions at the appropriate purchase price, in accordance with GRAP 17, *Property, Plant, and Equipment*. The municipality did not maintain proper records management so that additions are recorded at amounts evidenced by supporting documentation. Consequently, property, plant and equipment is overstated by R5 653 244.
5. In addition, the municipality did not write off expenditure on projects which were discontinued and where no future economic benefits are expected as required by GRAP 17, *Property, Plant,*

*and Equipment*. Consequently, property, plant and equipment is overstated by R1 306 213 and loss on disposal of property, plant and equipment is understated by the same amount.

6. Furthermore, the municipality did not disclose in note 7.5 infrastructure assets under construction valued at R5 218 686, for which there was no capital expenditure for three years, as required by GRAP 17.

## Revenue from exchange transactions

### Service charges

7. I was unable to obtain sufficient and appropriate audit evidence to confirm the value of consumed services provided and amount due to the municipality due to faulty conventional water and electricity meters. I was unable to confirm the service charges through alternative means. Consequently, I was unable to determine if any adjustments to revenue from exchange transactions: service charges of R22 834 044 as disclosed in note 24, receivables from exchange transactions amounting to R5 220 521 as disclosed in note 3, and impairment losses amounting to R21 723 900 as disclosed in note 33 were required to the financial statements.

### Interest, dividends and rent on land earned

8. The municipality did not correctly calculate interest charged on outstanding debtor accounts in accordance with the GRAP 9, *Revenue from exchange transactions*, as the municipality only raised interest on the current outstanding balance and not the accumulated balance in the current financial year. Consequently, the interest, dividends and rent on land earned as disclosed in note 28 is understated by R7 101 002 and Receivables from exchange transactions is understated with the same amount in the current year. Additionally, there was an impact on the surplus for the period and on the accumulated surplus.

## Revenue from non-exchange transactions

### Fines, penalties, and forfeits

9. The municipality did not record all the provincial traffic fines, as required by GRAP 23, *Revenue from non-exchange transactions*, due to the municipality not performing the required reconciliations. I was unable to determine the impact on the amount of fines revenue as it was impracticable to do so.
10. Additionally, the municipality did not record revenue of traffic offences at the full amount. Consequently, fines, penalties and forfeits in note 20 and Statutory receivables from non-exchange transactions in note 5 are understated by R2 071 878. Additionally, there was an impact on the surplus for the period and on the accumulated surplus.

### Transfers and subsidies

11. The municipality only disclosed in note 22 the amount received from the National Treasury instead of its DoRA equitable share allocation as required by GRAP 23, *Revenue from non-exchange transactions*. Consequently, the disclosure included in transfers and subsidies in note 22 is understated by R7 103 000.

### Property rates

12. The municipality incorrectly levied agricultural properties incorrectly and afforded rebates not due to these properties as required by GRAP 23, *Revenue from non-exchange transactions*. Consequently, the amounts disclosed in note 19 to the financial statements for property rates levies and rates rebates are overstated by R9 349 507 and R8 385 324, respectively. This also impacts the comparative figures, but it was impractical to determine the extent of the misstatement. Additionally, there was an impact on the surplus for the period and on the accumulated surplus.

### Surcharges and taxes

13. The municipality did not appropriately recognise in note 23 the VAT portion of capital grants spending as required by GRAP 17, *Property, Plant, and Equipment*, resulting in the overstatement of R1 035 394 of the unspent conditional grants and receipts, transfers and subsidies, property plant and equipment and surcharges and taxes by the same amount. Additionally, there was an impact on the surplus for the period and on the accumulated surplus.

### Receivables from exchange transactions

14. The municipality did not apportion the outstanding balances between the amounts recoverable in the next twelve months and the amount not recoverable in the next twelve months, as required in terms of GRAP 1, *Presentation of Financial Statements*, which resulted in the current portion of accounts receivable disclosed in note 3 being overstated by R1 029 149 and the non-current portion understated by the same amount.

### Statutory receivables from non-exchange transactions

15. I was unable to obtain sufficient and appropriate audit evidence that receivables from non-exchange transactions, disclosed in note 5 to the financial statements, had been appropriately recorded, as the municipality did not submit a full age analysis listing of the traffic fines receivable. I was unable to confirm through alternative means. Consequently, I was unable to determine if any adjustment was required to be made to the fines receivables disclosed at R5 482 713 in note 5 to the financial statements.

### Statutory receivables from exchange transactions

16. I was unable to obtain sufficient and appropriate audit evidence to confirm the Value Added Tax (VAT) receivable as the municipality had not submitted all VAT returns by 30 June 2022. Alternative procedures could not be performed to confirm the reliability of the VAT receivable. Consequently, I was unable to confirm if any adjustments were required to the statutory receivables from exchange transactions disclosed in note 4 of the financial statements at R6 175 830.

### Payables from exchange transactions

17. The municipality did not appropriately account for the 1% National Treasury payments towards the outstanding audit fees payable in accordance with GRAP 1, *Presentation of Financial Statements*. Consequently, payables from exchange transactions as disclosed in

note 13 understated by R2 698 841 (2021: 1 997 330), operational costs in note 40 is understated by R2 679 414 (2021: 2 908 263) and transfers and subsidies is understated by R5 378 255 (2021: 2 096 077).

18. The municipality inappropriately capitalised in note 7 the VAT input from its capital spending as part of the asset purchase prices, contrary to GRAP 17, *Property, Plant, and Equipment* requirements. Consequently, property, plant and equipment and payables from exchange transactions are overstated by R1 523 602 (2021: 1 523 602).

### Inventory

19. I was unable to obtain sufficient and appropriate audit evidence for Inventory as the municipality did not have an adequate system of records management to account for inventory consumed due to bulk water meters not working effectively during the financial year. I was unable to confirm the inventory by alternative means. Consequently, I was unable to determine whether adjustments relating to Inventory of R306 365 (2021: 640 536) disclosed in note 2, the inventory consumed of R2 591 486 (2021: 2 293 690) as disclosed in note 37 and material losses as disclosed in note 40.4 and note 47.1.10 of R1 809 150 (2021: 1 704 341) to the financial statements were necessary.

### Provisions

20. The municipality did not value the rehabilitation of landfill sites provision in note 17 of the annual financial statements based on the obligation to rehabilitate by the next financial year as required by the licence to operate and GRAP 19, *Provisions, Contingent Liabilities and Contingent Assets*. Consequently, provisions and property, plant and equipment were understated by R1 778 529.

### Contracted services

21. The municipality inappropriately recognised wages paid under the Expanded Public Works Programme as contracted services in note 36 instead of the employee related costs as required by GRAP 25, *Employee Benefits*. This has resulted in the overstatement of contracted services in note 36 by R1 238 978 and the understatement of employee related costs in note 30 by the same amount. Additionally, there was an impact on the surplus for the period and on the accumulated surplus.

### Impairment losses

22. I was unable to obtain sufficient and appropriate audit evidence could not be obtained over the Impairment losses as disclosed in note 33.2 of the financial statements as the amounts disclosed within this note does not agree with the impairment disclosed in note 3, receivables from exchange transactions, note 5, statutory receivables from non-exchange transactions. Consequently, I am unable to determine if any adjustments relating to the impairment note of R21 723 900 (2021: 16 913 999) were necessary.

### Change in accounting estimates

23. The municipality did not disclose all changes in estimates made in the financial statements as required by GRAP 3, *Accounting Policies, Changes in Accounting Estimates and Errors*. The



change in estimate adjustments made to the provisions to decommissioning, restoration, and similar liabilities as disclosed in note 17 of the financial statements has not been disclosed in note 44: change in accounting estimates. Consequently, the change in estimates disclosure is understated with R11 980 598 (2021: 5 819 889) in the financial statements.

### Financial instruments

24. The municipality did not make all the qualitative and quantitative disclosures required by GRAP 104, *Financial Instruments* as disclosed in note 49. Some financial instruments were incorrectly recorded and not in accordance to the reporting requirements. I was unable to determine the full extent of the omitted disclosure as it was impractical to do so.

### Principal-agent disclosures

25. The municipality did not appropriately disclose the principal-agent arrangements to which it is a party, as required by GRAP 109, *Accounting by Principals and Agents* as no separate disclosure was included within the financial statements. I was unable to determine the full extent of the omitted disclosure as it was impractical to do so.

### Segment reporting

26. The municipality did not appropriately account for the segment report as disclosed in note 57 and as required by GRAP 18, *Segment Reporting* as various calculation differences were identified from the supporting schedules, the reporting segments was not linked to the general information disclosed in the financial statements and various reconciliations was not performed. I was unable to determine the full extent of the omitted disclosure as it was impractical to do so.

### Statement of comparison of budget and actual amounts

27. The municipality did not appropriately disclose the statement of comparison of budget and actual amounts as required by GRAP 24, *Presentation of Budget Information in Financial Statements*, as various disclosure misstatements were identified that do not provide a fair presentation which will assist users in understanding the material departures from the approved budget. I was unable to determine the full extent of the omitted disclosed as it was impracticable to do so.

### Cash flow statement

#### Net cash flows from operating activities

28. The municipality did not correctly prepare and disclose the net cash flows from operating activities as required Standards of GRAP 2, *Cash flow statements*. This was due to multiple errors in determining cash flows from operating activities. I was not able to determine the full extent of the errors in the net cash flows from operating activities as it was impracticable to do so. Consequently, I was unable to determine whether any adjustments to cash flows from operating activities as stated at R6 541 151 in the financial statements were necessary.

### Net cash flows from investing activities

29. The municipality did not correctly prepare and disclose the net cash flows from investing activities as required Standards of GRAP 2. This was due to multiple errors in determining cash flows from investing activities. I was not able to determine the full extent of the errors in the net cash flows from investing activities as it was impracticable to do so. Consequently, I was unable to determine whether any adjustments to cash flows from investing activities as stated at R136 288 in the financial statements were necessary.
30. Additionally, sufficient and appropriate audit evidence could not be obtained for sub-notes to the Cash flow statement with the heading "Allocation for Cash" or "Calculation of cash flow" included in notes 2 to 9, note 11 to 31 and note 33 to 41 to the financial statements. These disclosures are not required by GRAP, and no accounting policy related to these disclosures was developed and included in the financial statements.

### Corrections of errors

31. I was unable to obtain sufficient and appropriate audit evidence for the prior year adjustments disclosed in note 42 and 43 due to the status of the accounting records. I was unable to confirm the disclosures of these adjustments by alternative means. Consequently, I was unable to determine whether any adjustment was necessary to the prior year adjustments as disclosed in the financial statements.

### Unspent conditional grants

32. During 2021, I was unable to obtain sufficient appropriate audit evidence for unspent conditional grants due to the status of the accounting records. I was unable to confirm the liability by alternative means. Consequently, I was unable to determine whether any adjustments were necessary to the corresponding figures of the unspent conditional liability opening balance of R8 401 013 as disclosed in note 14 of the financial statements. My audit opinion in the financial period ended 2020-21 was modified accordingly. My opinion on the current year financial statements are also modified because of the possible effect of this matter on the comparability of the unspent conditional grants for the current period.

### Operational Costs

33. The municipality inappropriately recognised in the prior financial year change in estimate adjustment on the non-current provisions, as contributions to provisions under operational cost as disclosed in note 40 to the financial statements rather than property, plant and equipment, as required by GRAP 19, *Provisions, Contingent Liabilities and Contingent Assets*. Consequently, the operational cost was overstated by R5 819 889 in the 2021 year, with property, plant and equipment being understated by the same amount. My opinion on the current year financial statements is modified because of the effect of this matter on the comparability of the operational costs as well as the property, plant and equipment for the current year.

## **Context for the opinion**

34. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the auditor-general's responsibilities for the audit of the financial statements section of my report.
35. I am independent of the municipality in accordance with the International Ethics Standards Board for Accountants' *International code of ethics for professional accountants (including International Independence Standards)* (IESBA code) as well as other ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.
36. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my adverse opinion.

## **Other matter**

37. I draw attention to the matter below. My opinion is not modified in respect of this matter.

## **Unaudited disclosure notes**

38. In terms of section 125(2)(e) of MFMA, the municipality is required to disclose particulars of non-compliance with the MFMA in the financial statements. This disclosure requirement did not form part of the audit of the financial statements and accordingly, we do not express an opinion thereon.

## **Responsibilities of the accounting officer for the financial statements**

39. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the SA Standards of GRAP and the requirements of the MFMA and DoRA, and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.
40. In preparing the financial statements, the accounting officer is responsible for assessing the municipality's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the municipality or to cease operations, or has no realistic alternative but to do so.

## **Auditor-general's responsibilities for the audit of the financial statements**

41. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are

considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

42. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report.

## Report on the audit of the annual performance report

### Introduction and scope

43. In accordance with the Public Audit Act 25 of 2004 (PAA) and the general notice issued in terms thereof, I have a responsibility to report on the usefulness and reliability of the reported performance information against predetermined objectives for selected objective presented in the annual performance report. I performed procedures to identify material findings but not to gather evidence to express assurance.

44. My procedures address the usefulness and reliability of the reported performance information, which must be based on the municipality's approved performance planning documents. I have not evaluated the completeness and appropriateness of the performance indicators included in the planning documents. My procedures do not examine whether the actions taken by the municipality enabled service delivery. My procedures do not extend to any disclosures or assertions relating to the extent of achievements in the current year or planned performance strategies and information in respect of future periods that may be included as part of the reported performance information. Accordingly, my findings do not extend to these matters.

45. I evaluated the usefulness and reliability of the reported performance information in accordance with the criteria developed from the performance management and reporting framework, as defined in the general notice, for the following selected objective presented in the municipality's annual performance report for the year ended 30 June 2022:

Objective	Pages in the annual performance report
Strategic Objective 6 – Provision of infrastructure to deliver improved services to all residents and business	45 – 49

46. I performed procedures to determine whether the reported performance information was properly presented and whether performance was consistent with the approved performance planning documents. I performed further procedures to determine whether the indicators and related targets were measurable and relevant, and assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.

47. I did not identify any material findings on the usefulness and reliability of the reported performance information for this objective.

## Other matters

48. I draw attention to the matters below:

### Achievement of planned targets

49. Refer to the annual performance report on pages 45 to 49 for information on the achievement of planned targets for the year and management's explanations provided for the underachievement of targets.

## Report on the audit of compliance with legislation

### Introduction and scope

50. In accordance with the PAA and the general notice issued in terms thereof, I have a responsibility to report material findings on the municipality's compliance with specific matters in key legislation. I performed procedures to identify findings but not to gather evidence to express assurance.

51. The material findings on compliance with specific matters in key legislation are as follows:

### Strategic Planning and Budgeting

52. Amendments to the IDP were made without making the proposed amendments available for public comment, as required by section 34(b) of the MSA and municipal planning and performance management regulation 3(4)(b) and/or 15(1)(a)(ii).

53. Amendments to the IDP were made without consultation with the district municipality, as required by municipal planning and performance management regulation 3(6)(a).

### Annual financial statements, performance, and annual reports

54. The financial statements submitted for auditing were not prepared in all material respects in accordance with the requirements of section 122(1) of the MFMA. Material misstatements identified by the auditors in the submitted financial statements were not adequately corrected and/or the supporting records could not be provided subsequently, which resulted in the financial statements receiving an adverse audit opinion.

### Procurement and contract management

55. Some of the goods and services with a transaction value of below R200 000 were procured without obtaining the required price quotations, in contravention of by SCM Regulation 17(1)(a) and (c).

56. Some of the invitation to tender for procurement of commodities designated for local content and production, did not stipulated the minimum threshold for local production and content as required by the 2017 Preferential Procurement Regulation 8(2). Similar non-compliance was also reported in the prior year.

## Expenditure management

57. Reasonable steps were not taken to prevent unauthorised expenditure amounting to R7 681 235 as disclosed in note 46.1 to the annual financial statements, in contravention of section 62(1)(d) of the MFMA. The unauthorised expenditure was caused by the overspending of the respective municipal votes.
58. Reasonable steps were not taken to prevent fruitless and wasteful expenditure amounting to R535 553, as disclosed in note 46.2 to the annual financial statements, in contravention of section 62(1)(d) of the MFMA. The majority of the disclosed fruitless and wasteful expenditure was caused by interest on late payments.
59. Reasonable steps were not taken to prevent irregular expenditure amounting to R5 400 157 as disclosed in note 46.3 to the annual financial statements, as required by section 62(1)(d) of the MFMA. The majority of the irregular expenditure was caused by non-compliance with the Supply Chain Management (SCM) regulations.

## Utilisation of conditional grants

60. Performance in respect of programmes funded by the Water Services Infrastructure Grant was not evaluated within two months after the end of the financial year, as required by section 12(5) of the Division of Revenue Act (Act 9 of 2021).

## Consequence management

61. Unauthorised expenditure incurred by the municipality was not investigated to determine if any person is liable for the expenditure, as required by section 32(2)(a) of the MFMA.
62. Irregular expenditure incurred by the municipality were not investigated to determine if any person is liable for the expenditure, as required by section 32(2)(b) of the MFMA.
63. Fruitless and wasteful expenditure incurred by the municipality was not investigated to determine if any person is liable for the expenditure, as required by section 32(2)(b) of the MFMA.

## Other information

64. The accounting officer is responsible for the other information. The other information comprises the information included in the annual report. The other information does not include the financial statements, the auditor's report and those selected objective presented in the annual performance report that have been specifically reported in this auditor's report.
65. My opinion on the financial statements and findings on the reported performance information and compliance with legislation do not cover the other information and I do not express an audit opinion or any form of assurance conclusion on it.
66. In connection with my audit, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements and the selected objective presented in the annual performance report, or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

67. I did not receive the other information prior to the date of this auditor's report. When I do receive and read this information, if I conclude that there is a material misstatement therein, I am required to communicate the matter to those charged with governance and request that the other information be corrected. If the other information is not corrected, I may have to retract this auditor's report and re-issue an amended report as appropriate. However, if it is corrected this will not be necessary.

### Internal control deficiencies

68. I considered internal control relevant to my audit of the financial statements, reported performance information and compliance with applicable legislation; however, my objective was not to express any form of assurance on it. The matters reported below are limited to the significant internal control deficiencies that resulted in the basis for the adverse opinion and the findings on compliance with legislation included in this report.
69. Leadership was not effective in ensuring that good governance was in place that set the tone of accountability to protect and enhance the interests of the municipality. Instability in the office of the mayor hindered the creation of policies, systems and processes allowing the municipality to build stable capacity, enhance the skills of officials and create a culture of good financial and performance disciplines and compliance.
70. Leadership did not provide sufficient oversight over the implementation and monitoring of a sound control environment and the development of policies and procedures. Leadership did not act on audit recommendations made in the prior year and did not honour previous commitments made through the development and implementation of an effective action plan, resulting in many of the findings recurring.
71. Leadership did not put measures in place to reduce continuous reliance on consultants, by implementing processes to ensure that staff were sufficiently and adequately upskilled and that the performance of staff was monitored. Additionally, there was no transfer of skills and knowledge from consultants to staff to reduce reliance on consultants in future. Consequently, any improvements made in addressing audit findings of prior periods by the reliance placed on consultants, may not be sustainable.
72. Management did not implement the required financial disciplines such as proper record keeping, monthly reconciliations and the review of accounting records as well as ensuring financial statements adhere to the accounting framework. The material misstatements were exacerbated by the fact that management did not ensure that information was timeously gathered and filed appropriately to support information reported on. There was no regular preparation of financial statements to enable an adequate and regular review thereof throughout the year in order to identify areas of issues relating to the reporting framework.
73. Governance structures, i.e. the audit committee and the internal audit, were not effective in ensuring that good governance practices were in place by engaging management to prepare and monitor action plans to address the previous year's audit issues, as well as proper implementation thereof

# Auditor - General

Cape Town

31 January 2023



AUDITOR - GENERAL  
SOUTH AFRICA

*Auditing to build public confidence*



## **Annexure – Auditor-general’s responsibility for the audit**

74. As part of an audit in accordance with the ISAs, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements and the procedures performed on reported performance information for selected objective and on the municipality’s compliance with respect to the selected subject matters.

### **Financial statements**

75. In addition to my responsibility for the audit of the financial statements as described in this auditor’s report, I also:
76. identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error; design and perform audit procedures responsive to those risks; and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
77. obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the municipality’s internal control
78. evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the accounting officer
79. conclude on the appropriateness of the accounting officer’s use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists relating to events or conditions that may cast significant doubt on the ability of the Laingsburg Municipality to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor’s report to the related disclosures in the financial statements about the material uncertainty or, if such disclosures are inadequate, to modify my opinion on the financial statements. My conclusions are based on the information available to me at the date of this auditor’s report. However, future events or conditions may cause a municipality to cease operating as a going concern
80. evaluate the overall presentation, structure, and content of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

### **Communication with those charged with governance.**

81. I communicate with the accounting officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

82. I also provide the accounting officer with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and, where applicable, actions taken to eliminate threats or safeguards applied.

**ANNEXURE C:  
AUDIT COMMITTEE  
REPORT**