

LAINGSBURG MUNICIPALITY

OVERSIGHT REPORT ON ANNUAL REPORT: 2014/2015 FINANCIAL YEAR

1. PURPOSE OF REPORT

To consider the municipality's Annual Report for the 2014/2015 financial year and to adopt an Oversight Report containing Council's comments on the Annual Report in terms of section 129(1) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (hereafter indicated as MFMA)

2. BACKGROUND

A. Legal Requirements

Section 121(1) (2) and (3) of the MFMA determines as follows:

121 (1) Every Municipality must for each financial year prepare an Annual Report. The Council must within nine months after the end of a financial year deal with the annual report of a municipality in accordance with section 129.

The purpose of the annual report is:-

- (a) To provide a record of the activities of the municipality during the financial year to which report relates;
- (b) To provide a report on performance against the budget of the municipality for the financial year; and
- (c) To promote accountability to the local community for the decisions made throughout the year by the municipality.

The annual report of municipality includes the following:-

- (i) The annual financial statements of the municipality, and in addition, if section 122(2) applies, consolidated annual financial statements, as submitted to the Auditor-General for audit in terms of section 126(1);
- (ii) The Auditor-General audit report in terms of section 126(3) on those financial statements;
- (iii) The annual performance report of the municipality prepared by the municipality in terms of section 46 of the Municipal Systems Act;
- (iv) The Auditor-General's audit report in terms of section 45(b) of the Municipal Systems Act, Act 32 of 2000;
- (v) An assessment of the municipality's Accounting Officer of any arrears on municipal taxes and service charges;
- (vi) An assessment of the municipality's Accounting Officer of the municipality's performance against the measurable performance objectives referred to in section 17(3) (b) for revenue from each source and for each vote in the municipality's approved budget for the relevant financial year;

- (vii) Particulars of any corrective action taken or to be taken in response to issues raised in the audit reports referred to in paragraphs (b) and (d);
- (viii) Any explanations that may be necessary to clarify issues in connection with the financial statements;
- (ix) Any information as determined by the municipality;
- (x) Any recommendation as determined by the municipality; and
- (xi) Any other information as may be prescribed;

In terms of section 127(5) of the MFMA, the Accounting Officer must immediately after the Annual Report is tabled, make public the annual report, invite the local community to submit representations in connection with the annual report and submit the annual report to the Auditor-General, relevant provincial treasury and the provincial department responsible for local government in the province.

According to section 129(1) of the MFMA, the council must consider the Annual Report by no later than two months from the date on which the annual report was tabled, adopt an oversight report containing the Council's comments on the annual report which must include a statement whether –

- The Council has approved the Annual Report with or without reservations;
- Has rejected the Annual Report, or
- Has referred the Annual Report back for revision of those components that can be revised

3. PROCESS

a) Submission and tabling of the Annual Report

The Annual Report of the Municipality for the 2014/2015 financial year is tabled on 21 January 2016 in terms of section 127(2) of the Local Government: Municipal Finance Management Act, 56 of 2003.

Council resolved at item 6.4 at the minutes of the meeting of the Council held on 21 January 2016:

1. *That the Draft Annual Report for the 2014/2015 financial year be approved; and*
2. *That the Draft Annual Report 2014/2015 be advertised for public comment;*

b) The Oversight Committee

Laingsburg Municipality's Audit Committee and Municipal Public Accounts Committee (MPAC) formed the Oversight Committee on 08 March 2016 in terms of National Treasury: MFMA Circular No. 32 and assumed such oversight role to analyse and review the annual reports in detail before tabling the Annual Report to Council for consideration.

The Committee comprises of Municipal Public Accounts Committee Councillors, Audit Committee Members, and administratively the Internal Auditor and Strategic Planning and Development Official in the absence of the Municipal Manager and Chief Financial Officer.

In terms of the resolution by Council regarding the advertisement of the Draft Annual Report:

- The local community was invited via the Community Notices No. 6/2016 to submit comments/ objections received in connection with the Annual Report from 22 January 2016 to 26 February 2016; **No comments and objections were received**
- The Draft Annual Report has been placed on the municipal website, www.laingsburg.gov.za
- The Draft Annual Report has been submitted to the relevant government departments.

At the closing date for public comments on 26 February 2016, no representations were received. However, Provincial Department comments were received.

4. OVERSIGHT COMMITTEE COMMENTS

Provinsiale Tesourier het 'n volwaardige evaluering gedoen het om sodoende toe te sien dat wetiese vereistes toegepas word. [Aanhegsel A]

Alle veranderinge moet só deur administrasie behartig word soos versoek deur Provinsiale Tesourier. [Aanhegsel B]

Die verwys na die MPAC Jaarverslag Gespreksessie Verslag vir regstellings deur die administrasie.

Kommentaar vir toekomstige oorweging deur die Raad en Administrasie

- a) MG noem dat gekyk moet word na die Leierskap, bestaande uit die munisipale raad met verwysing na die Ouditeur-Generaal se verslag, en spesifiek gemik op aksie implementering van die vorige jaar deur die raad om prestasie te verbeter. Laasgenoemde verslag stip duidelik dat Leierskap ontbreek in munisipaliteit wat aanleiding gee tot onder andere, i) Onder-en-Oorspandering, Ongemagtigde uitgawes ens. wat die SDBIP affekteer.
- b) MG noem dat gekyk moet word na wat begroot is voor en of dit ook vervat is in die munisipale IDP en die afhandeling daarvan. Hy noem verder dat hierdie in 'n posisie behoort te wees om tydens Aansuiweringsbegroting proses presies vir die raad aan sou beveel watter fondse verskryf moet word.
- c) Derdens gekyk moet word op hoe verbeteringe geskied in terme van, soos laasgenoemd, ons ongemagtigde uitgawes, indien dit sou groei, tot ons ongekwalifiseerde audit opinie om sodoende 'n skoon oudif te verseker.

- d) MG noem verder dat in hierdie geval geen uitsonderlike verbetering is nie weens Ouditeur-Generaal bevindinge hulself jaar-tot-jaar herhaal. MG noem dat beamptes verantwoordelik gehou moet word vir onder-en-bospanderings, ongemagtigde uitgawes, ens.
- e) MG noem verder dat die IDP en Begroting nie goed belyn is nie, met verwysing na die verskil in projekte bedrae en ander aspekte.
- f) MG noem verder dat wetsnakoming binne prestasiebestuur sowel as ander departemente van kardinale belang is met verwysing na vorige jaar se bevindinge teenoor hierdie jaar se bevindinge.
- g) MG noem dat oudit inligting bygehou moet word en aan Ouditeur-Generaal voorsien word om sodoende inligting tekort te vermy en moontlik ouditkoste te verlaag.
- h) MG noem inliggend dat die Jaarverslag moet weerspieël die aktiwiteite en prestasies van die i) Raad, ii) Gemeenskap, en iii) Munisipaliteit en dat die drie (3) partye se hersienings uitslae min of meer dieselfde moet wees.
- i) MG is van mening dat die Jaarverslag nie deeglik met gemeenskap deurgewerk is nie en noem dat die MPAC insae of kommentare moes ontvang vanaf die "Steering Committee", "Representative Forum" en wykskomitees aangaande Jaarverslag aktiwiteite.
- j) MG versoek dat departementele samewerking deur middel van verslae uitreikings na verskillende soos in dié geval die finansiële verslag ingehandig word na Interne Oudit. Ten doel om rapportering meer effektief te laat geskied en probleem areas vinniger te identifiseer om opgelos te word.
- k) Uitbetalings aan diensverskaffers sonder stawende dokumente moet nie goedgekeur word nie, weens dit ongemagtigde uitgawes is, en netso ook nie verslae van uitbetalings aan diensverskaffers waarin laasgenoemde gevind word goedgekeur toegestaan word nie. MG noem verder dat dissiplinêre stappe gevolg moet word teen amptenare wat hulself skuldig maak aan onder andere ongemagtigde uitgawes en dat hulle aanspreeklik gehou moet word vir soortgelyke uitgawes.
- l) RW noem dat terugvoeringsproses vanaf Raad ook oneffektief is, met verwysing na vorige jaar se aanbevelings.

- m) MG noem ter ondersteuning van RW dat die verskywing van begrote bedrae munisipale prestasie verhinder en verwys na items wat voor begroot word en geen uitvoering kry nie en later geld verskif word na 'n ander item of bedrag aanvulling vir 'n ander item.
- n) Burgemeester maand-tot-maand ophoogte gehou moet word aangaande vordering op implementering van begrotingsprojekte en of programme.
- o) MG noem verder dat die Munisipale Bestuurder amptenare skriftelik moet aanmaan of dissiplineer. MG verwys na, byvoorbeeld, Raad en, of Bestuursbesluite wat nie uitgevoer word nie en klagtes vanuit die Klagtes Registers wat nie aandag geniet nie.
- p) MG noem verder dat die Munisipale Bestuurder deurlopende die Finansiële en Infrastruktuur departement moet monitor weens die twee departemente baie onder afdelings het. Spanderings moet geskied soos voor begroot en elke hoof moet toesien dat departementiële operasies en aktiwiteite tydig af te handel om sodoende prestasie van departement te verseker. Taak toedeling vir daaglikse take die beste versekering sal wees om verlangde prestasie binne departemente te bekom, met verwysing na die Infrastruktuur Departement.
- q) MG doen 'n beroep dat, die Inkomste en Uitgawe dokumente binne die Finansiële Verslag soms baie fyn geskryf is en dat dit onleesbaar is, die skrif vergroot moet word.
- r) MG noem dat die voorwoord van die Uitvoerende Burgemeester en Munisipale Bestuurder in teenstryding is met wat die Ouditeur-Generaal se verslag uitwys en verlang dat aandag geskenk moet word.
- s) MG versoek verder dat die MPAC vir die toekoms moet bestaan uit die MPAC Raadstede en die Ouditkomitee as geheel weens slegs die Ouditkomitee voorsitter volgens voorskrifte uitgenooi moet word.
- t) Voorsitter en die komitee is eenparig dat die Provinsiale Departement se kommentare sowel as die MPAC Jaarverslag Gespreksesie Verslag aangevul en regestel moet word.

5. RECOMMENDATIONS TO COUNCIL:

- **THAT THE OVERSIGHT REPORT ON THE ANNUAL REPORT 2014/2015 BE APPROVED IN TERMS OF SECTION 129 (1) OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE ACT (MFMA ACT NO.56 OF 2003);**
- **THAT THE ANNUAL REPORT 2014/2015 BE APPROVED IN TERMS OF SECTION 129 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT (MFMA ACT NO.56 OF 2003) WITH OR WITHOUT RESERVATIONS**
- **THAT THE 2014/2015 OVERSIGHT REPORT OF LAINGSBURG MUNICIPALITY BE MADE PUBLIC IN TERMS OF 129(3) OF THE MUNICIPAL FINANCE MANAGEMENT ACT, NO.56 OF 2003, AND**
- **THAT THE OVERSIGHT REPORT BE SUBMITTED TO THE PROVINCIAL LEGISLATURE IN TERMS OF SECTION 132(2) OF THE MUNICIPAL FINANCE MANAGEMENT ACT.**

A



2014/15 ANNUAL REPORT ASSESSMENT LAINGSBURG MUNICIPALITY

1. INTRODUCTION

MFMA section 121(1) states that every municipality and every municipal entity must for each financial year prepare an annual report. The council of a municipality must within nine months after the end of the financial year deal with the annual report of the municipality and of any municipal entity under the municipality's sole or shared control in accordance with section 129.

MFMA sections 121(3) and (4) sets out the framework relating to the content of the annual reports for both municipalities and municipal entities. These include:

- The annual financial statements of the municipality/entity and if municipality has municipal entities, consolidated annual financial statements as submitted to the Auditor-General for audit.
- The audit report of the Auditor-General in terms of both section 126(3) of the MFMA and section 45(b) of the MSA.
- Municipality's annual performance report as per section 46 of the MSA.
- Assessment of any arrears on municipal taxes and service charges.
- Assessment of municipality's performance against measurable performance objectives for revenue collection from each revenue source and for each vote in the municipality's approved budget.
- Particulars of corrective action taken or to be taken on issues raised in audit reports.
- Explanations to clarify issues on financial statements.
- Any other information determined by the municipality/entity including recommendations made by the audit committee and any other information as may be prescribed.

National Treasury has further introduced the new annual report template and MFMA Circular No. 63 on 26 September 2012. MFMA Circular 63 aims to provide guidance to municipalities and municipal entities on the new Annual Report format and its contents.

2. PURPOSE

The purpose of this assessment is to fulfil Provincial Treasury's oversight role as outlined in sections 5 and 6 of the MFMA. In addition, the assessment aims to –

- assist the municipality to demonstrate accountability;
- promote organisational learning; and
- promote an understanding of the municipality's operational performance; and ultimately assist the municipality in decision making activities.

3. LEGISLATIVE COMPLIANCE

Table 1 Legislative Compliance

	Applicable legislation	Comment and recommendations
Annual Report tabled to council	MFMA section 121(1)	The Annual Report (AR) was tabled to council on the 21 January 2016. This is within 7 months after the end of the financial year.
Annual Report made public and public invited to comment	MFMA section 127(5)	The communities were invited to make comments on the Annual Report on the 25 th January 2016. The advert was published at http://www.laingsburg.gov.za
Has the Municipality conducted public participation on the Annual Report	MFMA section 127(5)	Laingsburg municipality conducted public participation on the Annual Report. The meetings with all the wards were held on the 25 th January 2016
Annual Report submitted to PT	MFMA section 127(5)	The Annual Report submitted to Provincial Treasury on the 25 January 2016.
Annual Report placed on website within 5 days after tabling in Council	MFMA section 75	The Annual Report was placed on the municipal website on the 25 January 2016.

Source: PT network and municipal website

From the table above, it can be concluded that the municipality's draft annual report complied with the legislation regarding tabling, the legislation regarding, tabling, publicising documents for comments, submission to Provincial Treasury and placement on the Website.

4. FORMAT OF THE ANNUAL REPORT

This section is to determine if the annual report complies with the Annual Report Template as prescribed by MFMA Circular 63.

Table 2 Format of the annual report

	Yes/No
Chapter 1: Mayor's Foreword and Executive Summary	
Executive Mayors foreword	
Strategic alignment to Provincial and Growth and Development Strategy.	No
Corrective actions taken to ensure that strategic objectives as stipulated in the IDP were achieved.	No
Methods used/implemented to improve public participation and accountability.	No
Statement of corrective actions whereby service delivery can be improved.	No
Municipal Managers foreword	
Functions and Powers of the municipality/entity in relation to section 155/156 of the Constitution and Chapter 3 of the MSA.	No
Sector departments and the sharing of functions between the municipality/entity and sector departments.	No
A statement on the previous financial year's audit opinion.	No
Information related to the revenue trend by source including borrowings undertaken by the municipality.	No
The internal management changes in relation to section 56/57 managers.	No
Risk assessment, including the development and implementation of measures to mitigate the top 5 risks.	No
Municipal Overview	
Information on socio-economic conditions (demographics, economic growth, population, growth)	Yes
Outcomes of both success and not so successful initiatives embarked upon.	No
Chapter 2: Governance	
Component A: Governance Structures, Political Governance Structure and Administrative Governance Structure.	Yes
Component B: Intergovernmental Relations: Intergovernmental Relations.	Yes
Component C: Public Accountability and Participation (Public Meetings and IDP Participation and Alignment.	Yes

	Yes/No
Component D: Corporate Governance (Risk Management, Anti-corruption and fraud, Supply Chain Management, By-laws, Websites, Public Satisfaction on Municipal Services, All municipal oversight committees.	Yes
Chapter 3: Service Delivery	
Component A: Basic services, Housing and free basic services	Yes
Component B: Road Transport- Roads , transport	Yes
Component C: Planning and Development	Yes
Component D: Community and social services	Yes
Component E: Environmental protection	N/A
Component F: Health	N/A
Component G: Safety and security	Yes
Component H: Sport and recreation	Yes
Component I: Corporate policy offices and other services	Yes
Chapter 4: Organisational Development Performance	
Component A: Introduction to the municipal workforce (Total Employment, to include staff turnover)	Yes
Component B: Managing the municipal workforce Levels on reporting should be broken down to MM & section 56, top management, assistant managers, supervisors, etc.	Yes
Component C: Capacitating the municipal workforce.	Yes
Component D: Managing the municipal workforce expenditure.	Yes
Chapter 5: Financial Performance	
Component A: Statement of Financial Performance	Yes
Component B: Spending against Capital Budget	Yes
Component C: Cash flow Management and Investment	Yes
Component D: Other Financial Matters	No
Chapter 6: Auditor-General Audit Findings	
2013/14 Audit Opinion	Yes
2014/15 Audit Opinion	No

According to MFMA Circular 63, the following information must be completed and added to the Annual report to ensure that it complies with the requirements of various legislations:

Appendices	Yes/No
Appendix A: Councillors; Committee Allocation and Council Attendance	No
Appendix B: Committee and Committee Purpose	No
Appendix C: Third Tier Administrative Structure	No
Appendix D: Functions of Municipality/Entity	No
Appendix E: Ward Reporting	No
Appendix F: Ward Information	No
Appendix G: Recommendations of the Municipal Audit Committee	No
Appendix H: Long Term Contracts and Public Partnerships	No
Appendix I: Municipal entity/Service Provider Performance	No
Appendix J: Disclosure of Financial interest	No
Appendix K: Revenue Collection Performance	No
Appendix L: Conditional Grants Received : excluding MIG	No
Appendix M: Capital Expenditure –New & upgrade /Renewal Programmes :including MIG	No
Appendix N: Capital Programme by project current year	No
Appendix O: Capital Programme by Project by Ward Current Year	No
Appendix P: Service Connection Backlogs at schools and Clinics	No
Appendix Q: Service Backlogs Experienced by the Community where another Sphere of Government is responsible for Service Provision	No
Appendix R: Declaration of Loans and Grants made by the Municipality	No
Appendix S: Declaration of Returns not made in due Time under MFMA s71	No
Appendix T: National and Provincial Outcome for Local Government	No

5. FINDINGS

Comments

The 2014/15 draft annual report of the municipality partially complied with the new format. The following components are missing from chapter 1, 5 and 6 of the report:

- The Mayors and the Municipal Manager's forewords are missing from Chapter 1. It is recommended that these sections be included in future draft Annual Reports.
- The municipality indicated that these will be included after the audit findings. However, at the time of the release of the report on 25 January 2016, the audit findings was already available

In Chapter 5 of the report, the following component is not included:

- Component D: Other Financial Matters.

In Chapter 6 of the report, the following component is not included:

- The audit outcomes for the 2014/15 financial year. However, at the time of the tabling of the annual report the audit outcomes were already available its therefore does not make sense why it was not included.

Appendices

Laingsburg Municipality did not include any of appendices in its report. In terms of MFMA Circular 63, all appendices (a-t) must be completed and added to the Annual Report. The Municipality must address this before the adoption of the Annual Report.

Municipal Reporting

Basic Service Delivery performance features prominently in the Annual Report making specific mention of issues pertaining to: Housing, Roads, and public safety. Laingsburg municipality made a comprehensive detailed outline of the LED strategy in its annual report. A comprehensive reference is made to LED initiatives and the progress thereof.

Free Basic Services to indigent households has been highlighted with specific performance to date including Rand value of service delivered. The 2014/15 annual report indicates the percentage of indigent households that have access to free basic municipal services within the municipal area.

Performance Reporting

The following are the highlights with regard to service delivery: 429 new work opportunities were created through the municipality's EPWP program. Laingsburg municipality is also committed to poverty alleviation and has provided well for indigent grants in its annual budget.

The performance report, which is included in pages 48 - 57 of the Annual Report, indicates that the municipality has achieved 66.7 per cent of its targets for 2014/15. However, the municipality did not meet 33.3 per cent of its targets for the annual report. In order to improve, further planning as well as refining indicators and targets the municipality need to do a comprehensive analysis of the reasons why targets were not met and formulate appropriate corrective measures.

Progress in eliminating backlogs

The Municipality have to confront challenges of development backlogs and poverty. As per page 64-68 of the report, the municipality is experience challenges with regard to electricity, waste management, housing and refuse removal. To address the above challenges, the municipality need funding.

6. RECOMMENDATIONS

The municipality's draft annual report complied with legislation regarding tabling, publishing document for comments, submission to Provincial Treasury and placement on the Website. The draft 2014/15 Annual Report is in the new format, however it does not fully comply with MFMA circular 63 and MFMA section 121 as there are missing components in Chapter 1, 5 and 6 of the Report.

For those sections that partially comply with the requirements of Circular 13, e.g Chapter 1, 5 and Chapter 6 of the municipality must strive to fully comply with the Circular. It is recommended that the Municipality take cognisance of omissions highlighted above, particularly with respect to the appendices.

Circular 63 recommend that the Municipality should strive towards tabling the annual report within two months after the end of the applicable financial year, which is currently not the case.

B

**FIRST MEETING OF MPAC HELD ON 18 FEBRUARY 2016 IN THE COUNCIL CHAMBERS OF THE
LAINGSBURG MUNICIPALITY**

PRESENT

Councillors P Botes (Chairperson), M Gouws, M Bobbejee and J Botha

**SECOND MEETING OF MPAC HELD ON 22 FEBRUARIE 2016 IN THE COUNCIL CHAMBERS OF THE
LAINGSBURG MUNICIPALITY**

PRESENT

Councillors P Botes (Chairperson), M Bobbejee, J Botha as well as Pieter Post (Internal Auditor) and Lozola Matshanda (Compliance Officer).

PURPOSE

Evaluation and recommendation to the Council of the Annual Report 2014/2015 of the Laingsburg Municipality

After a thorough study of the report the following recommendations were made:

- 1. The information contained in the report appears to be reliable and correct.**
- 2. Certain alterations are suggested in terms of grammar, spelling etc. with reference to the following pages:**

p.17 govern should have a small letter

p.18 illustrates

p.19 The municipality's main socio-economic challenges include the municipal inability to attract investors to the town, ...Agriculture has historically been the dominant sector in the region, but there has been strong growth in finance, insurance, real estate and business services which is linked to various sectors within the Laingsburg Municipality environment, including wholesale and retail, trade, catering and accommodation.

The municipality covers an area of approximately 8 800 square kilometres and the town of Laingsburg, 276 km from Cape Town, is the main centre...

p.20 ...that laid Laingsburg waste...
...only a century after it started.

p.22 contributors

p.27 held

- p.32 implementation
- p.39 second paragraph: of whom
- p.46 highlights
- p.47 consolidates
- p.48 include
evidence
- p.49 See the diagram at the end of the page: some words are missing:

To achieve financial viability in order to render service

To create an institution with skilled employees to provide service

- p.50 ...documents needed to be attached...
- p.52 ...where no metering is in place to ensure that less water is unaccounted for...
- p.56 ...to create an institution
...to provide a professional service...
- p.58 ...requirements of the contract are complied with ...
- p.60 ...delivery levels per household...
- p.62 household
- p.64 Laingsburg Municipality buys and sells. Households...buy...
Laingsburg Municipality makes use of...
- p.65 ...makes use of labour...
- p.66 ...make...
household
- p.67 ...taking longer than expected...
- p.70 ...maintained...
- p.71 spent
- p.72 raise
- p.74 programmes
- p.75 visit

p.77	They were...
p.78	Arbour Day
p.82	There is...
p.84	form
p.85	Construct 171 housing top structures... spent
p.93	need
p.117	adjustments
p.122	Gross Domestic Product

3. On the subject of Tourism there is a good description in the report of the Vleiland area. We suggest that other places of attraction be included such as the *Seweweeks Poort* and the *Bosluiskloof Pass*.

Possible inclusions:

If the tourist continues along the road from Vleiland he will reach the entrance to Seweweeks Poort. On the left the road goes down the Bosluiskloof Pass, which is in excellent condition and is a fine example of early roads in the Karoo. Breathtaking scenery causes one to climb out of the car to take it all in. Photographers will take shots of seemingly endless vistas of undulating valleys. Nature lovers will notice a variety of wildlife including antelope and baboons and birds such as Brown-hooded Kingfishers, which keep to dry areas of thornbush, and Rock Kestrels. This road ends at the Gamka Dam which is worth a visit.

If the traveller continues straight on with the gravel road into Seweweeks Poort he will be rewarded with 15 km of awe-inspiring mountain views. The level road winds on with high mountains towering over it, their slopes covered with indigenous trees and plants. Rock rabbits or dassies and other small game scurry over the road which crosses the Seweweeks Poort stream many times. In winter the mountain peaks may be covered with snow. Where the traveller meets the asphalt road at the tiny village of Amalienstein, he may turn right towards Ladismith and Montague or left to the Huis River Pass into Calitzdorp and on to Oudtshoorn.

4. Please Note:

In this report a number of good descriptions of towns and areas has been given, e.g. Matjiesfontein and Vleiland. This is acceptable, but if the descriptions have been copied from other authors, then the source should be acknowledged e.g. *Die Burger 15.07.2007*.

5. We recommend that this report be accepted and ratified.