

LAINGSBURG MUNICIPALITY

SECTION 52 REPORT

QUARTERLY PERFORMANCE

ASSESSMENT REPORT - Q 1

01 July 2016 – 30 September 2016

A municipality that works



Table of Contents

1	Purpose	5
2	Non- Financial Performance Report	5
2.1	Legislative Requirements	5
2.2	Background to the format of SDBIP.....	8
2.3	Monitoring and Evaluation.....	9
3	Actual Performance for the 1 st Quarter	10
3.1	Overall Performance of the Municipality.....	11
4	Financial Performance Report.....	13
4.1	Legislative Framework	13
4.2	Legislative Requirements	13
4.3	Financial problems or risks facing the Municipality.....	14
4.4	Other relevant information	14
4.5	Operating Revenue	15
4.6	Operating Expenditure.....	15
4.7	Capital Expenditure	15
4.8	Cash Flow.....	15
4.9	Debtors	15
4.10	Creditors	16
5	IN YEAR BUDGET STATEMENT TABLES	17
5.1	Table C1: Summary	17
5.2	Table C2: Financial Performance (Standard Classification)	18
5.3	Table C3: Financial Performance (Revenue and Expenditure by Municipal Vote) 19	
5.4	Table C4: Financial Performance (Revenue and Expenditure)	20
5.5	Table C5: Capital Expenditure (Municipal Vote, Standard Classification and Funding).....	21
5.6	Table C6: Financial Position	22
5.7	Table C7: Cash Flow	23
6	Supporting Documents	24
6.1	Table SC1: Material variance explanations	24
6.2	Performance Indicators	25
6.3	Debtors Analysis	26
6.4	Creditors Analysis	26

6.5	Transfers and Grants.....	27
6.6	Councillor and Staff Benefits	28
6.7	Monthly Cash Flow	29
7	Portfolio of Evidence.....	30
8	Down Cascading of Performance Management	30
9	Recommendations	30
10	Conclusion	30

QUALITY CERTIFICATE

I, Pedro Allan Williams the municipal manager of Laingsburg Local Municipality, here certify that quarterly report on the implementation of the budget and financial state affairs

For the period of 1 July 2016 until 30 September 2016 has been prepared in accordance of the Municipal Finance Management Act and regulations made under the Act.



.....
PA WILLIAMS
MUNICIPAL MANAGER
24 October 2016

1 Purpose

The purpose of this report is to inform Council regarding the progress made with the implementation of Key Performance Indicators (KPI's) in the realisation of the developmental priorities and strategic objectives as determined in the Municipality's Integrated Development Plan (IDP) as well as in the Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP) for the first quarter (01 July – 30 September 2016) of the 2016/2017 financial year.

To comply with section 52 (d) of the Municipal Finance Management Act (MFMA), by submission of a report to the Council on the implementation of the budget and the financial state of the affairs of the municipality.

2 Non- Financial Performance Report

2.1 Legislative Requirements

The Municipal Systems Act (MSA), 2000 requires municipalities to establish a performance management system. Further, the MSA and the Municipal Finance Management Act (MFMA) requires the Integrated Development Plan (IDP) to be aligned to the municipal budget and to be monitored for the performance of the budget against the IDP via the Service Delivery and the Budget Implementation Plan (SDBIP).

In addition, Regulation 7 (1) of the Local Government: Municipal Planning and Performance Management Regulations, 2001 states that "A Municipality's Performance Management System entails a framework that describes and represents how the municipality's cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organised and managed, including determining the roles of the different role players." Performance management is not only relevant to the organisation as a whole, but also to the individuals employed in the organization as well as the external service providers and the Municipal Entities. This framework, inter alia, reflects the linkage between the IDP, Budget, SDBIP and individual and service provider performance.

Definition of Performance Management

Performance management is a process which measures the implementation of the organisation's strategy. It is also a management tool to plan, monitor, measure and review performance indicators to ensure efficiency, effectiveness and the impact of service delivery by the municipality.

Institutionalising Performance Management

At local government level performance management is institutionalized through the legislative requirements on the performance management process for Local Government. Performance management provides the mechanism to measure whether the strategic goals, set by the organisation and its employees, are met.

The constitution of S.A (1996), section 152, dealing with the objectives of local government paves the way for performance management with the requirements for an "accountable government". The democratic values and principles in terms of section 195 (1) are also linked with the concept of performance management, with reference to the principles of inter alia:

- the promotion of efficient, economic and effective use of resources,
- accountable public administration
- to be transparent by providing information,
- to be responsive to the needs of the community,
- and to facilitate a culture of public service and accountability amongst staff.

Strategic Performance

This report highlight the strategic performance in terms of the municipality's Top Layer Service Delivery Budget Implementation Plan (SDBIP), high level performance in terms of the IDP Strategic objectives, performance on the National Key Performance Indicators prescribed in terms of Regulation 796. Details regarding specific basic service delivery targets, achievements and challenges will be included in the Annual Report of the municipality.

Definition of Service Delivery Budget Implementation Plan

The SDBIP is defined in terms of Section 1 of the Municipal Finance Management Act (MFMA), no. 56 of 2003, and the format of the SDBIP is prescribed by MFMA Circular 13.

Section 41(1) (e) of the Municipal Systems Act (MSA), no 32 of 2000, prescribes that a process must be established of regular reporting to Council.

The Report is a requirement in terms of section 52 of the Local Government: Municipal Financial Management Act, no. 56 of 2003 which provide for:

- a) The Executive Mayor, to submit to council within 30 days of the end of each quarter, a report on the implementation of the budget and financial state of affairs of the municipality;
- b) The Accounting Officer, while conducting the above, must take into account:
 - Section 71 Reports;
 - Performance in line with the Service Delivery & Budget Implementation Plans.

The IDP and the Budget

The reviewed IDP and the budget for 2016/17 were approved by Council on 26 May 2016. The IDP process and the performance management process are integrated. The IDP fulfils the planning stage of performance management. Performance management in turn, fulfils the implementation management, monitoring and evaluation of the IDP.

Municipal Scorecard

The municipal scorecard (Top Layer SDBIP) consolidate service delivery targets set by Council / senior management and provide an overall picture of performance for the municipality as a whole, reflecting performance on its strategic priorities. Components of the Top Layer SDBIP include:

- One-year detailed plan, but should include a three-year capital plan
- The 5 necessary components includes:
- Monthly projections of revenue to be collected for each source
- Expected revenue to be collected NOT billed

- Monthly projections of expenditure (operating and capital) and revenue for each vote
- Section 71 format (Monthly budget statements)
- Quarterly projections of service delivery targets and performance indicators for each vote
- Non-financial measurable performance objectives in the form of targets and indicators
- Output not input / internal management objectives
- Level and standard of service being provided to the community
- Ward information for expenditure and service delivery
- Detailed capital project plan broken down by ward over three years

2.2 Background to the format of SDBIP

The Municipality's SDBIP consists of a Top Layer (TL) as well as a Departmental Plan for each individual Department. For purposes of reporting, the TL SDBIP is used to report to Council and the Community on the organisational performance of the Municipality. The TL SDBIP measure the achievement of performance indicators with regards to the provision of basic services as prescribed in Section 10 of the Local Government: Municipal Planning and Performance Regulations of 2001, National Key Performance Areas and Strategic Objectives as detailed in the Integrated Development Plan (IDP) of the Laingsburg Local Municipality (LLM).

The Top Layer SDBIP was approved by the Mayor on the 6th of June 2016. The Departmental SDBIP's measure the achievement of performance indicators that have been determined with regard to operational service delivery within each department and have been aligned with the Top Layer SDBIP. The Departmental Plans have been approved by the Municipal Manager. This Quarterly Performance Assessment Report are based on the seven (7) Strategic Objectives of the municipality.

The overall assessment of actual performance against targets set for the key performance indicators as documented in the SDBIP is illustrated in terms of the following assessment methodology:

Colour	Category	Explanation
	KPI Not Yet Measured	KPI's with no targets or actual results for the selected period
	KPI Not Met	Actual vs. target less than 75%
	KPI Almost Met	Actual vs. target between 75% and 100%
	KPI Met	Actual vs. target 100% achieved
	KPI Well Met	Actual vs. target more than 100% and less than 150% achieved
	KPI Extremely Well Met	Actual vs. target more than 150% achieved

Table 3.1: SDBIP Measurement Categories

The Performance Management System is an internet based system and it uses the Service Delivery Budget Implementation Plan (SDBIP) which is approved as its basis. The SDBIP is a layered plan comprising Top Layer SDBIP and Departmental SDBIPs. The performance reporting on the top layer SDBIP is done to Council on a quarterly, half yearly (Mid-year Budget and Performance Assessment Report) and annual basis. Annual amendments to the Top Layer SDBIP must be approved by Council following the submission of the Mid-year Budget and Performance Assessment Report as well as the approved adjustment budget.

This non-financial part of the report is based on the Top Layer SDBIP and comprises the following;

- Summary of the quarterly performance of the Municipality in terms of the seven (7) Municipal Strategic Objective; and
- A detailed performance review per Municipal directorate.

2.3 Monitoring and Evaluation

The performance is monitored and evaluated via the SDBIP system. The web based system sent automated e-mails to the users of the system as a reminder to all staff responsible for updating their actual performance against key performance indicator targets every month for the previous month's performance.

The system close every month the 21st day for updates of the previous month's actual performance as a control measure to ensure that performance is updated and monitored on a monthly basis. No access is available to a month's performance indicators after closure of the system. This is to ensure that the level of performance is consistent for a particular period in the various levels at which reporting take place. Departments must motivate to the Municipal Manager should they require the system to be re-opened once the system is closed.

The system provides management information in tables and graphs, indicating actual performance against targets. The graphs provide a good indication of performance progress and where corrective action is required.

The system requires key performance indicator owners to update performance comment for each actual captured, which provides a clear indication of how the actual was calculated/ reached and serves as part of the portfolio of evidence for audit purposes.

In terms of Section 46(1) (a) (iii) of the Municipal Systems Act the Municipality must reflect annually in the Annual Performance Report on measures taken to improve performance, in other words targets not achieved. The system utilised requires corrective actions to be captured for targets not achieved.

3 Actual Performance for the 1st Quarter

The purpose of strategic performance reporting is to report specifically on the implementation and achievement of IDP outcomes. This section provides an overview on the strategic achievement of the municipality in terms of the strategic intent and deliverables achieved as stated in the IDP. The Top Layer (strategic) SDBIP is the municipality's strategic plan and shows the strategic alignment between the different documents. (IDP, Budget and Performance Agreements)

The Top Layer SDBIP contains performance indicators per Municipal Key Performance Area and comments with corrective measures with regard to indicators not achieved. A detailed analysis of actual performance for the fourth quarter of the financial year 2015/2016 is provided for in section 6 of this report.

Overall performance (dashboard) per National and Municipal Key Performance Area will be provided for in section 6 of this report.

3.1 Overall Performance of the Municipality

The following graphs illustrate the overall performance of the LLM measured in terms of the Top Layer (strategic) SDBIP 2016/2017 (fourth quarter).

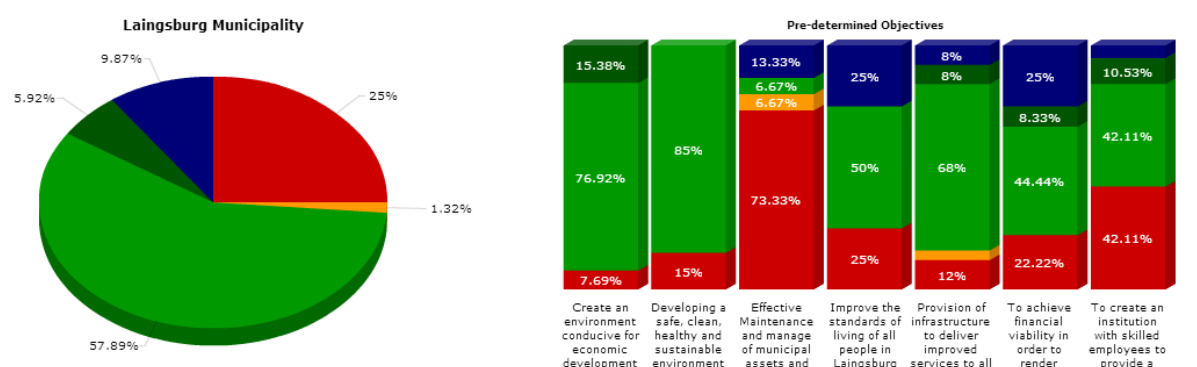
The performance is also measured and reported on; per National and Municipal Key Performance Area.

The following graphs and tables give an overview on performance per directorate for the term under review (01 July 2016 to 30 September 2016).

Laingsburg Municipality

Departmental SDBIP Report

Report drawn on 24 October 2016 at 14:27
for the months of July 2016 to September 2016.



	Laingsburg Municipality	Pre-determined Objectives						
		Create an environment conducive for economic development	Developing a safe, clean, healthy and sustainable environment for communities	Effective Maintenance and manage of municipal assets and natural resources	Improve the standards of living of all people in Laingsburg	Provision of infrastructure to deliver improved services to all residents and business	To achieve financial viability in order to render affordable services to residents	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values
KPI Not Met	38 (25%)	1 (7.7%)	6 (15%)	11 (73.3%)	1 (25%)	3 (12%)	8 (22.2%)	8 (42.1%)
KPI Almost Met	2 (1.3%)	-	-	1 (6.7%)	-	1 (4%)	-	-
KPI Met	88 (57.9%)	10 (76.9%)	34 (85%)	1 (6.7%)	2 (50%)	17 (68%)	16 (44.4%)	8 (42.1%)
KPI Well Met	9 (5.9%)	2 (15.4%)	-	-	-	2 (8%)	3 (8.3%)	2 (10.5%)
KPI Extremely Well Met	15 (9.9%)	-	-	2 (13.3%)	1 (25%)	2 (8%)	9 (25%)	1 (5.3%)
Total:	152	13	40	15	4	25	36	19

Diagram3.1Departmental KPI's Performance

The above diagrams illustrate that 38 KPI's which counts for 25 % of KPI's was not met falling in all seven (7) pre-determined objectives of the municipality, and 2 KPI's was almost met counting for 1.32% of the 152 DL KPI's. The municipality further performed exceptional with regards to 24KPI's (16%) that was well met and extremely well met.

Departments did not submit reports for under-performance, reasons for underperformance was recorded online. Municipal Performance Review will take place before the end of October 2016 in line with the recorded performance.

The next section focus on performance linked to the Top level (TL) SDBIP for the quarter under review.

The TL consists of 36 KPI's which are applicable for monitoring and performance measurement. Performance with regards to the TL SDBIP has improved with 11% of targets not achieved counting for 4 KPI's and 2.8% (1 KPI) of targets almost met. The municipality further performed exceptionally well with 14 KPI's well and extremely well met which is of 14% plus the 2.78% which was met.

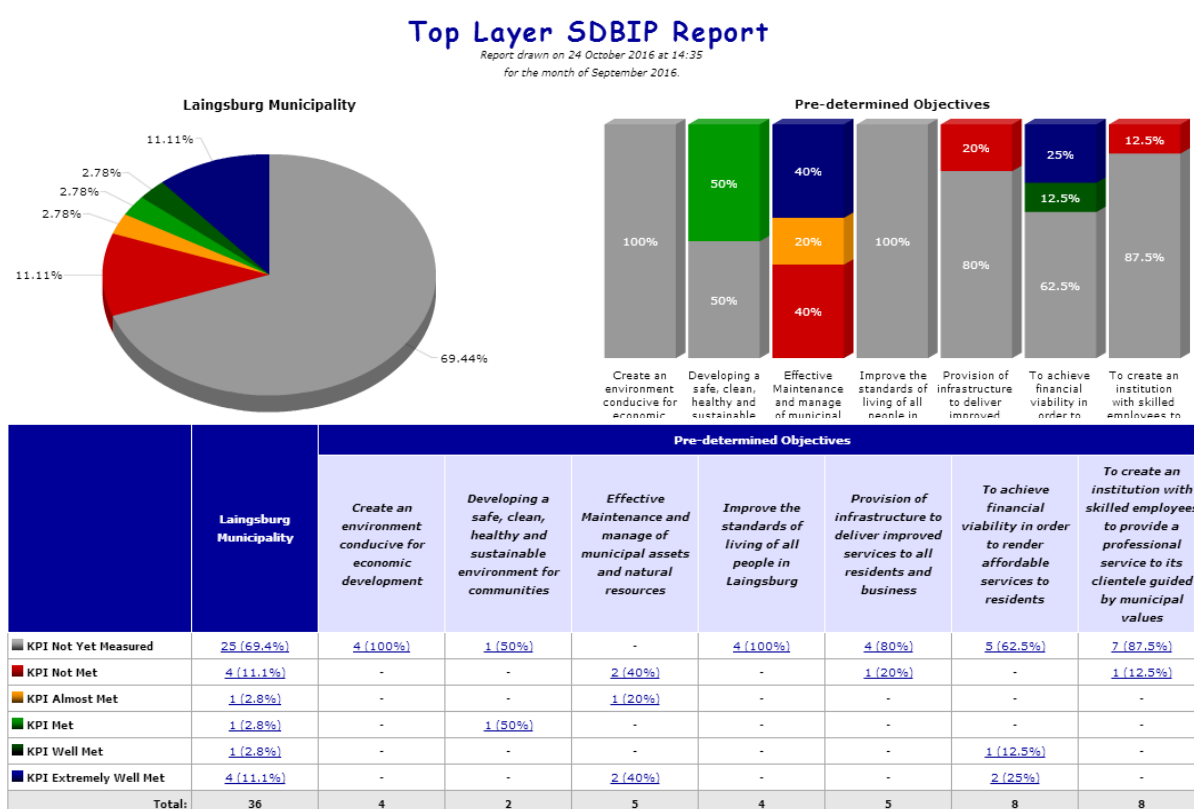


Diagram 3.2 TL KPI's Performance vs Pre-determined Objective

Although the municipality performance was excellent in 2 areas of the municipality, a red flag is SO7: **Effective maintenance and manage of municipal assets and natural resources** needs intervention, as 40% targets was not met and 20% almost met, SO4: **Provision of infrastructure to deliver improved services to all residents and business** where no KPI'S were met counting for 20% targets was not met. SO5: **To create an institution with skilled employees to provide a professional service to its clientele**

guided by municipal values where 12.5% of KPI's were not met. Two strategic objectives are not applicable for this period under review. The reasons provided by management for poor performance were not because work was not done but because it was not reported on the system.

A more detailed TL and Departmental SDBIP are attached as annexure A and B that supports the above diagrams. It will also be used as basis for the quarterly performance review.

4 Financial Performance Report

4.1 Legislative Framework

The Municipal Budget and Reporting Regulations (MBRR) are designed to achieve a range of objectives, including improving the local government sphere's ability to deliver basic services by facilitating improved financial sustainability and better medium term planning and policy choices on services delivery.

This report has been prepared in terms of the following legislative framework:

- The Municipal Finance Management Act – No. 56 of 2003, Sections 71 & 52,
- And The Municipal Budget and Reporting Regulations

The MBRR highlights the format of the monthly budget statements.

"28. the monthly budget statement of a Municipality must be in the format specified in Schedule C and include all the required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168(1) of the Act."

The objective of these Regulations is to secure sound and sustainable management of the budgeting and reporting practices of Municipalities by establishing uniform norms and standards and other requirements for ensuring transparency, accountability and appropriate lines of responsibility in the budgeting and reporting process and other relevant matters as required by the Act.

4.2 Legislative Requirements

In accordance with Section 52(d) of the Act, I submit a report to the Council within 30 days after the end of each quarter on the implementation of the budget and the financial state of affairs of the Laingsburg Municipality.

The submission of this report forms part of the general responsibilities of the Mayor of a Municipality, and is intended to inform and enable the Council to fulfil its oversight responsibility.

The section 52 report on the implementation of the budget and the financial affairs of the Municipality is prepared as required by the MFMA.

The quarterly financial information has already been presented in the section 71, monthly budget statement for September 2016. The monthly and quarterly reports for September 2016 should be read in conjunction with one another.

4.3 Financial problems or risks facing the Municipality

There are no financial problems facing the Municipality. Operating revenues and expenditures to date remain in line with the projected year to date budgets taking accruals and prior year trends into account.

The new financial year started on 1 July 2015, and no major spending has occurred during the financial year.

4.4 Other relevant information

Year-to-date revenue raised is 136.0% of the projected year-to-date budget for the first quarter. Operating expenditure incurred amounts to 83.37% of year-to-date budget.

The Tables below illustrates an overview of the Budget implementation of Laingsburg Municipality for the quarter ended September 2016.

R thousands	Original Budget	Adjusted Budget	YTD Actual	YTD %
Total Revenue (Excl. Capital transfers and contributions)	86 854	86 854	26 594	30.62
Total Expenditure	95 598	95 598	19 293	20.18
Depriciation	12 303	12 303	-0	-
Surplus (Deficit) (Exl Capital transfers)	-8 744	-8 744	7 301	(83.50)
Capital Expenditure				
Sources of Finance				
Transfers from Grants	13 160	13 160	1 834	13.94
Government	13 160	13 160	1 834	13.94
Transfers from Internal funds	1 543	1 543	29	1.88
Capital Expenditure	14 703	14 703	1 863	12.67

Table 4: 4.1 Budget Implementation

4.5 Operating Revenue

The Municipality have generated 33.79% or R26, 594 million of the Budgeted Revenue to date which exceeds the budgeted amounts. During the financial year operating grants totalling R5, 544 million were received. The largest part of the grants received forms part of the Equitable share allocation for the financial year.

4.6 Operating Expenditure

For the quarter ending September 2016, the Municipality managed to spend within the budgeted norms. An amount of R R19, 293 million or 20, 2% have been spent to date.

4.7 Capital Expenditure

The Municipality has incurred R29 000 or 1.8% of the internal funded Capital Budget to date. The MIG spending for the first quarter totals to R1, 834 million to date.

4.8 Cash Flow

The Municipality started off with a cash flow balance of R9, 964 million at the beginning of the year and increased it with R4, 826 million. The closing balance for this quarter is R14, 790 million. The increase in cash flow is due to the receipt of the operational grants. The Municipal Cash flow is mainly from Operating Activities as no Borrowing or Investments are budgeted for the 2015/2016 financial year.

4.9 Debtors

The Outstanding Debtors of the Municipality amounts to R R7, 823 million for the quarter ending September 2016. The outstanding debt for more than 90 days amounts to 47.0%. The payment rate for 2015/2016 financial year was 105%. For the financial year to date the payment rate is 52.26%. This is a decrease since the previous financial year. The Municipality is fully implementing the Debt Collection and Credit Control Policy. It should be noted that the Municipal debt collection and credit control policy was revised during 2016.

4.10 Creditors

Total outstanding creditors amount to R19 000.00 for the quarter ending September 2016. All the outstanding amounts are within the 30 days outstanding categories which is compliant with Section 65 of the MFMA. Cases occur where suppliers issue their invoices more than 30 days after the date of the invoice, for payment, but in most cases the payments are made at presentation of the invoices.

5 IN YEAR BUDGET STATEMENT TABLES

The following tables outline performance against the budget;

5.1 Table C1: Summary

WC051 Laingsburg - Table C1 Monthly Budget Statement Summary - Q1 First Quarter

Description	2015/16	Budget Year 2016/17							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	3 129	4 004	4 004	3 589	3 589	1 442	2 148	149%	4 004
Service charges	15 324	16 567	16 567	4 380	4 380	3 973	407	10%	16 567
Investment revenue	1 429	1 119	1 119	168	168	280	(112)	-40%	1 119
Transfers recognised - operational	18 084	18 429	18 429	5 544	5 544	4 244	1 300	31%	18 429
Other own revenue	23 063	38 575	38 575	12 913	12 913	9 614	3 299	34%	38 575
Total Revenue (excluding capital transfers and contributions)	61 030	78 695	78 695	26 594	26 594	19 552	7 042	36%	78 695
Employee costs	15 100	20 664	20 664	4 781	4 781	4 700	81	2%	20 664
Remuneration of Councillors	2 408	2 619	2 619	647	647	641	5	1%	2 619
Depreciation & asset impairment	9 709	12 303	12 303	0	(0)	849	(849)	-100%	12 303
Finance charges	-	-	-	-	-	-	-	-	-
Materials and bulk purchases	7 487	8 713	8 713	1 882	1 882	2 886	(1 004)	-35%	8 713
Transfers and grants	35 738	4 559	4 559	647	647	2 440	(1 794)	-	4 559
Other expenditure	31 747	46 740	46 740	11 349	11 337	11 626	(289)	-2%	46 740
Total Expenditure	102 189	95 598	95 598	19 306	19 293	23 142	(3 848)	-17%	95 598
Surplus/(Deficit)	(41 159)	(16 903)	(16 903)	7 288	7 301	(3 590)	10 891	-303%	(16 903)
Transfers recognised - capital	29 323	8 159	8 159	-	-	2 039	(2 039)	-100%	8 159
Contributions & Contributed assets	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	(11 836)	(8 744)	(8 744)	7 288	7 301	(1 551)	8 852	-571%	(8 744)
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	(11 836)	(8 744)	(8 744)	7 288	7 301	(1 551)	8 852	-571%	(8 744)
Capital expenditure & funds sources									
Capital expenditure	23 968	14 703	14 703	1 862	1 862	3 023	(1 161)	-38%	14 703
Capital transfers recognised	23 799	13 160	13 160	1 834	1 834	3 000	(1 166)	-39%	13 160
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	168	1 543	1 543	29	29	23	6	25%	1 543
Total sources of capital funds	23 968	14 703	14 703	1 862	1 862	3 023	(1 161)	-38%	14 703
Financial position									
Total current assets	18 711	19 651	19 651		28 538				19 651
Total non current assets	152 413	159 082	159 082		160 945				159 082
Total current liabilities	7 003	13 852	13 852		17 349				13 852
Total non current liabilities	6 872	3 429	3 429		3 421				3 429
Community wealth/Equity	157 249	161 452	161 452		168 712				161 452
Cash flows									
Net cash from (used) operating	25 325	3 247	3 247	(1 203)	6 680	393	6 287	1601%	3 247
Net cash from (used) investing	(30 689)	(12 484)	(12 484)	(1 836)	(1 862)	(58)	(1 805)	3139%	(12 484)
Net cash from (used) financing	99	24	24	5	8	6	2	36%	24
Cash/cash equivalents at the month/year end	4 699	751	751	-	14 790	10 305	4 484	44%	751
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	3 168	916	64	56	81	82	74	3 381	7 823
Creditors Age Analysis									
Total Creditors	5	15	-	-	-	-	-	-	19

Table 5.1: C1 Summary

5.2 Table C2: Financial Performance (Standard Classification)

This table reflects the operating budget (Financial Performance) in the standard classifications which are the Government Financed Statistics Functions and Sub-functions. These are used by National Treasury to assist the compilation of national and international accounts for comparison purposes, regardless of the unique organisational structure used by the different institutions.

The main functions are Government and Administration, Community and Public Safety, Economic and Environmental Services, Trading Services and Other Services.

It is for this reason that Financial Performance is reported in standard classification, Table C2, and by municipal vote, Table C3.

WC051 Laingsburg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Q1 First Quarter

WCU51 Laingsburg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Q1 First Quarter										
Description	Ref	2015/16	Budget Year 2016/17							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Standard										
Governance and administration		49 665	29 464	29 464	8 662	8 662	7 775	887	11%	21 766
Executive and council		20 302	14 647	14 647	4 612	4 612	3 662	950	26%	14 647
Budget and treasury office		5 267	12 272	12 272	3 618	3 618	3 508	111	3%	4 574
Corporate services		24 097	2 545	2 545	432	432	606	(174)	-29%	2 545
Community and public safety		22 187	38 153	38 153	12 857	12 857	9 534	3 323	35%	38 153
Community and social services		971	993	993	330	330	248	82	33%	993
Sport and recreation		4	3	3	0	0	1	(0)	-51%	3
Public safety		21 201	37 145	37 145	12 524	12 524	9 282	3 242	35%	37 145
Housing		11	12	12	3	3	3	(0)	-10%	12
Health		-	0	0	0	-	-	-	-	0
Economic and environmental services		1 341	1 059	1 059	12	12	265	(253)	-96%	1 059
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		1 341	1 059	1 059	12	12	265	(253)	-96%	1 059
Environmental protection		-	-	-	-	-	-	-	-	-
Trading services		17 158	18 178	18 178	5 063	5 063	4 017	1 046	26%	18 178
Electricity		11 108	11 367	11 367	3 314	3 314	2 634	680	26%	11 367
Water		2 316	2 746	2 746	610	610	403	207	51%	2 746
Waste water management		1 998	2 117	2 117	623	623	518	105	20%	2 117
Waste management		1 736	1 948	1 948	517	517	463	54	12%	1 948
Other	4	-	-	-	-	-	-	-	-	-
Total Revenue - Standard	2	90 352	86 854	86 854	26 594	26 594	21 591	5 003	23%	79 156
Expenditure - Standard										
Governance and administration		59 433	30 650	30 650	5 123	5 125	8 128	(3 002)	-37%	30 650
Executive and council		38 688	11 773	11 773	2 192	2 192	2 551	(359)	-14%	11 773
Budget and treasury office		13 671	9 971	9 971	1 773	1 775	3 721	(1 946)	-52%	9 971
Corporate services		7 074	8 907	8 907	1 159	1 159	1 856	(697)	-38%	8 907
Community and public safety		20 509	37 945	37 945	9 954	9 943	9 150	793	9%	37 945
Community and social services		2 040	2 041	2 041	310	310	357	(47)	-13%	2 041
Sport and recreation		45	481	481	6	6	26	(19)	-75%	481
Public safety		18 218	35 148	35 148	9 633	9 622	8 736	886	10%	35 148
Housing		187	190	190	5	5	11	(6)	-55%	190
Health		19	85	85	-	-	21	(21)	-100%	85
Economic and environmental services		10 560	11 778	11 778	1 536	1 532	1 855	(322)	-17%	11 778
Planning and development		1 062	1 043	1 043	217	217	240	(23)	-10%	1 043
Road transport		9 498	10 734	10 734	1 319	1 316	1 615	(299)	-19%	10 734
Environmental protection		-	-	-	-	-	-	-	-	-
Trading services		11 681	15 212	15 212	2 689	2 689	4 007	(1 318)	-33%	15 212
Electricity		7 812	9 292	9 292	1 929	1 929	2 970	(1 040)	-35%	9 292
Water		1 262	2 454	2 454	235	235	439	(204)	-46%	2 454
Waste water management		1 877	2 013	2 013	222	222	309	(87)	-28%	2 013
Waste management		730	1 454	1 454	303	303	290	14	5%	1 454
Other		6	13	13	4	4	3	1	24%	13
Total Expenditure - Standard	3	102 189	95 598	95 598	19 306	19 293	23 142	(3 848)	-17%	95 598
Surplus/ (Deficit) for the year		(11 837)	(8 744)	(8 744)	7 288	7 301	(1 551)	8 852	-571%	(16 442)

Table 5.2.1: C2 Financial Performance (Standard Classification)

5.3 Table C3: Financial Performance (Revenue and Expenditure by Municipal Vote)

WC051 Laingsburg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q1 First Quarter

Vote Description		Ref	2015/16	Budget Year 2016/17							
			Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands											
Revenue by Vote		1									
Vote 1 - MAYORAL & COUNCIL			20 302	14 647	14 647	4 612	4 612	3 662	950	26.0%	14 647
Vote 2 - MUNICIPAL MANAGER			-	-	-	-	-	-	-	-	-
Vote 3 - CORPORATE SERVICES			24 096	2 545	2 545	432	432	606	(174)	-28.8%	2 545
Vote 4 - BUDGET & TREASURY			5 267	12 272	12 272	3 618	3 618	3 508	111	3.2%	12 272
Vote 5 - PLANNING AND DEVEOLPMENT			-	-	-	-	-	-	-	-	-
Vote 6 - COMMUNITY AND SOCIAL SERV			972	994	994	330	330	248	82	33.2%	994
Vote 7 - SPORTS AND RECREATION			4	3	3	0	0	1	(0)	-51.3%	3
Vote 8 - HOUSING			11	12	12	3	3	3	(0)	-9.7%	12
Vote 9 - PUBLIC SAFETY			21 201	37 145	37 145	12 524	12 524	9 282	3 242	34.9%	37 145
Vote 10 - ROAD TRANSPORT			1 341	1 059	1 059	12	12	265	(253)	-95.5%	1 059
Vote 11 - WASTE MANAGEMENT			1 581	1 948	1 948	517	517	463	54	11.6%	1 948
Vote 12 - WASTE WATER MANAGEMENT			1 998	2 117	2 117	623	623	518	105	20.3%	2 117
Vote 13 - WATER			2 316	2 746	2 746	610	610	403	207	51.4%	2 746
Vote 14 - ELECTRICITY			11 108	11 367	11 367	3 314	3 314	2 634	680	25.8%	11 367
Vote 15 -			-	-	-	-	-	-	-	-	-
Total Revenue by Vote		2	90 197	86 854	86 854	26 594	26 594	21 591	5 003	23.2%	86 854
Expenditure by Vote		1									
Vote 1 - MAYORAL & COUNCIL			35 455	7 713	7 713	1 466	1 466	1 643	(176)	-10.7%	7 713
Vote 2 - MUNICIPAL MANAGER			3 232	4 060	4 060	725	725	908	(183)	-20.2%	4 060
Vote 3 - CORPORATE SERVICES			7 073	8 907	8 907	1 159	1 159	1 856	(697)	-37.6%	8 907
Vote 4 - BUDGET & TREASURY			13 671	9 971	9 971	1 773	1 775	3 721	(1 946)	-52.3%	9 971
Vote 5 - PLANNING AND DEVEOLPMENT			1 062	1 043	1 043	217	217	240	(23)	-9.6%	1 043
Vote 6 - COMMUNITY AND SOCIAL SERV			1 242	1 389	1 389	184	184	252	(68)	-27.2%	1 389
Vote 7 - SPORTS AND RECREATION			869	1 230	1 230	137	137	155	(18)	-11.5%	1 230
Vote 8 - HOUSING			187	190	190	5	5	11	(6)	-54.5%	190
Vote 9 - PUBLIC SAFETY			18 218	35 148	35 148	9 633	9 622	8 736	886	10.1%	35 148
Vote 10 - ROAD TRANSPORT			9 498	10 734	10 734	1 319	1 316	1 615	(299)	-18.5%	10 734
Vote 11 - WASTE MANAGEMENT			576	1 454	1 454	303	303	290	14	4.7%	1 454
Vote 12 - WASTE WATER MANAGEMENT			1 877	2 013	2 013	222	222	309	(87)	-28.2%	2 013
Vote 13 - WATER			1 262	2 454	2 454	235	235	439	(204)	-46.4%	2 454
Vote 14 - ELECTRICITY			7 812	9 292	9 292	1 929	1 929	2 970	(1 040)	-35.0%	9 292
Vote 15 -			-	-	-	-	-	-	-	-	-
Total Expenditure by Vote		2	102 034	95 598	95 598	19 306	19 293	23 142	(3 848)	-16.6%	95 598
Surplus/ (Deficit) for the year		2	(11 836)	(8 744)	(8 744)	7 288	7 301	(1 551)	8 852	-570.8%	(8 744)

Table 5.3.1: C3 Financial Performance (Revenue and Expenditure by Municipal Vote)

5.4 Table C4: Financial Performance (Revenue and Expenditure)

WC051 Laingsburg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q1 First Quarter

W0051 Langsbury - Table 04 Monthly Budget Statement - Financial Performance (Revenue and expenditure) - Q1 First Quarter										
Description	Ref	2015/16	Budget Year 2016/17							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<u>Revenue By Source</u>										
Property rates		2 934	3 870	3 870	3 516	3 516	1 393	2 123	152%	3 870
Property rates - penalties & collection charges		195	134	134	73	73	48	25	52%	134
Service charges - electricity revenue		10 901	11 163	11 163	3 232	3 232	2 634	598	23%	11 163
Service charges - water revenue		1 061	1 499	1 499	166	166	403	(236)	-59%	1 499
Service charges - sanitation revenue		1 998	2 117	2 117	623	623	518	105	20%	2 117
Service charges - refuse revenue		1 249	1 446	1 446	344	344	338	7	2%	1 446
Service charges - other		115	341	341	15	15	81	(66)	-81%	341
Rental of facilities and equipment		1 108	812	812	257	257	177	80	45%	812
Interest earned - external investments		1 270	906	906	245	245	227	19	8%	906
Interest earned - outstanding debtors		159	213	213	(77)	(77)	53	(131)	-245%	213
Dividends received		-	-	-	-	-	-	-	-	-
Fines		19 962	36 737	36 737	12 244	12 244	9 180	3 064	33%	36 737
Licences and permits		1 145	273	273	283	283	68	215	315%	273
Agency services		142	107	107	27	27	27	1	2%	107
Transfers recognised - operational		18 084	18 429	18 429	5 544	5 544	4 244	1 300	31%	18 429
Other revenue		706	647	647	102	102	161	(59)	-37%	647
Gains on disposal of PPE		-	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)		61 030	78 695	78 695	26 594	26 594	19 552	7 042	36%	78 695
<u>Expenditure By Type</u>										
Employee related costs		15 100	20 664	20 664	4 781	4 781	4 700	81	2%	20 664
Remuneration of councillors		2 408	2 619	2 619	647	647	641	5	1%	2 619
Debt impairment		14 311	25 424	25 424	8 400	8 400	6 298	2 102	33%	25 424
Depreciation & asset impairment		9 709	12 303	12 303	0	(0)	849	(849)	-100%	12 303
Finance charges		-	-	-	-	-	-	-	-	-
Bulk purchases		7 487	8 713	8 713	1 882	1 882	2 886	(1 004)	-35%	8 713
Other materials		-	-	-	-	-	-	-	-	-
Contracted services		3 267	7 765	7 765	504	504	1 941	(1 436)	-74%	7 765
Transfers and grants		35 738	4 559	4 559	647	647	2 440	(1 794)	-73%	4 559
Other expenditure		14 169	13 551	13 551	2 445	2 433	3 387	(955)	-28%	13 551
Loss on disposal of PPE		-	-	-	-	-	-	-	-	-
Total Expenditure		102 189	95 598	95 598	19 306	19 293	23 142	(3 848)	-17%	95 598
Surplus/(Deficit)		(41 159)	(16 903)	(16 903)	7 288	7 301	(3 590)	10 891	(0)	(16 903)
Transfers recognised - capital		29 323	8 159	8 159	-	-	2 039	(2 039)	(0)	8 159
Contributions recognised - capital								-		
Contributed assets								-		
Surplus/(Deficit) after capital transfers & contributions		(11 836)	(8 744)	(8 744)	7 288	7 301	(1 551)			(8 744)
Taxation								-		
Surplus/(Deficit) after taxation		(11 836)	(8 744)	(8 744)	7 288	7 301	(1 551)			(8 744)
Attributable to minorities										
Surplus/(Deficit) attributable to municipality		(11 836)	(8 744)	(8 744)	7 288	7 301	(1 551)			(8 744)
Share of surplus/ (deficit) of associate										
Surplus/ (Deficit) for the year		(11 836)	(8 744)	(8 744)	7 288	7 301	(1 551)			(8 744)

Table 5.4.1: C4 Financial Performance (Revenue and Expenditure)

5.5 Table C5: Capital Expenditure (Municipal Vote, Standard Classification and Funding)

WC051 Laingsburg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - Q1 First Quarter

Vote Description	Ref	2015/16	Budget Year 2016/17							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Capital Expenditure - Standard Classification										
<i>Governance and administration</i>		-	583	583	6	6	23	(17)	-74%	583
Executive and council		-	-	-	4	4	-	4	#DIV/0!	-
Budget and treasury office		-	40	40	-	-	-	-	-	40
Corporate services		-	543	543	2	2	23	(21)	-93%	543
<i>Community and public safety</i>		1 949	2 169	2 169	121	121	-	121	#DIV/0!	2 169
Community and social services		361	1 300	1 300	26	26	-	26	#DIV/0!	1 300
Sport and recreation		1 072	429	429	95	95	-	95	#DIV/0!	429
Public safety		-	-	-	-	-	-	-	-	-
Housing		516	160	160	-	-	-	-	-	160
Health		-	280	280	-	-	-	-	-	280
<i>Economic and environmental services</i>		12 148	430	430	351	351	-	351	#DIV/0!	430
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		12 148	430	430	351	351	-	351	#DIV/0!	430
Environmental protection		-	-	-	-	-	-	-	-	-
<i>Trading services</i>		9 871	11 521	11 521	1 384	1 384	3 000	(1 616)	-54%	11 521
Electricity		5 774	2 000	2 000	1 382	1 382	2 000	(618)	-31%	2 000
Water		2 140	6 371	6 371	2	2	-	2	#DIV/0!	6 371
Waste water management		1 956	3 150	3 150	1	1	1 000	(999)	-100%	3 150
Waste management		-	-	-	-	-	-	-	-	-
<i>Other</i>		-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Standard Classification	3	23 968	14 703	14 703	1 862	1 862	3 023	(1 161)	-38%	14 703
Funded by:										
National Government		23 799	13 160	13 160	1 834	1 834	3 000	(1 166)	-39%	13 160
Provincial Government		-	-	-	-	-	-	-	-	-
District Municipality		-	-	-	-	-	-	-	-	-
Other transfers and grants		-	-	-	-	-	-	-	-	-
Transfers recognised - capital		23 799	13 160	13 160	1 834	1 834	3 000	(1 166)	-39%	13 160
Public contributions & donations	5	-	-	-	-	-	-	-	-	-
Borrowing	6	-	-	-	-	-	-	-	-	-
Internally generated funds		168	1 543	1 543	29	29	23	6	25%	1 543
Total Capital Funding		23 968	14 703	14 703	1 862	1 862	3 023	(1 161)	-38%	14 703

Table 5.5.1: C5 Capital Expenditure (Municipal Vote, Standard Classification and Funding)

5.6 Table C6: Financial Position

WC051 Laingsburg - Table C6 Monthly Budget Statement - Financial Position - Q1 First Quarter

Description	Ref	2015/16	Budget Year 2016/17			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
<u>ASSETS</u>						
Current assets						
Cash		8 317	9 964	9 964	14 790	9 964
Call investment deposits		–	–	–	–	–
Consumer debtors		4 336	6 053	6 053	(533)	6 053
Other debtors		360	2 037	2 037	12 685	2 037
Current portion of long-term receivables		–	–	–	–	–
Inventory		5 698	1 597	1 597	1 597	1 597
Total current assets		18 711	19 651	19 651	28 538	19 651
Non current assets						
Long-term receivables		9	3	3	3	3
Investments		–	–	–	–	–
Investment property		4 440	4 392	4 392	4 392	4 392
Investments in Associate		–	–	–	–	–
Property, plant and equipment		147 576	154 035	154 035	155 898	154 035
Agricultural		–	–	–	–	–
Biological assets		–	–	–	–	–
Intangible assets		343	640	640	640	640
Other non-current assets		43	12	12	12	12
Total non current assets		152 413	159 082	159 082	160 945	159 082
TOTAL ASSETS		171 124	178 733	178 733	189 483	178 733
<u>LIABILITIES</u>						
Current liabilities						
Bank overdraft		–	–	–	–	–
Borrowing		–	–	–	–	–
Consumer deposits		396	437	437	434	437
Trade and other payables		6 322	8 523	8 523	12 035	8 523
Provisions		286	4 891	4 891	4 881	4 891
Total current liabilities		7 003	13 852	13 852	17 349	13 852
Non current liabilities						
Borrowing		–	–	–	–	–
Provisions		6 872	3 429	3 429	3 421	3 429
Total non current liabilities		6 872	3 429	3 429	3 421	3 429
TOTAL LIABILITIES		13 875	17 281	17 281	20 771	17 281
NET ASSETS	2	157 249	161 452	161 452	168 712	161 452
<u>COMMUNITY WEALTH/EQUITY</u>						
Accumulated Surplus/(Deficit)		120 313	125 007	125 007	132 267	125 007
Reserves		36 937	36 445	36 445	36 445	36 445
TOTAL COMMUNITY WEALTH/EQUITY	2	157 249	161 452	161 452	168 712	161 452

Table 5.6.1: C6 Financial Position

5.7 Table C7: Cash Flow

WC051 Laingsburg - Table C7 Monthly Budget Statement - Cash Flow - Q1 First Quarter

Description	Ref	2015/16	Budget Year 2016/17							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates, penalties & collection charges		2 528	3 604	3 604	653	1 557	1 442	115	8%	3 604
Service charges		14 606	17 002	17 002	1 259	3 997	4 098	(101)	-2%	17 002
Other revenue		47 562	13 055	13 055	938	3 504	3 237	267	8%	13 055
Government - operating		19 559	16 793	16 793	-	7 521	4 198	3 323	79%	16 793
Government - capital		-	8 159	8 159	-	3 141	2 039	1 102	54%	8 159
Interest		1 041	1 120	1 120	64	44	280	(236)	-84%	1 120
Dividends		-	-	-	-	-	-	-		-
Payments										
Suppliers and employees		(58 195)	(55 858)	(55 858)	(4 001)	(13 062)	(14 272)	(1 210)	8%	(55 858)
Finance charges		-	-	-	-	-	-	-		-
Transfers and Grants		(1 777)	(628)	(628)	(114)	(22)	(628)	(607)	97%	(628)
NET CASH FROM/(USED) OPERATING ACTIVITIES		25 325	3 247	3 247	(1 203)	6 680	393	6 287	1601%	3 247
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		-	-	-	-	-	-	-		-
Decrease (increase) in non-current debtors		-	-	-	-	-	-	-		-
Decrease (increase) other non-current receivables		-	-	-	-	-	-	-		-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-		-
Payments										
Capital assets		(30 689)	(12 484)	(12 484)	(1 836)	(1 862)	(58)	(1 805)	3139%	(12 484)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(30 689)	(12 484)	(12 484)	(1 836)	(1 862)	(58)	1 805	-3139%	(12 484)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans		-	-	-	-	-	-	-		-
Borrowing long term/refinancing		-	-	-	-	-	-	-		-
Increase (decrease) in consumer deposits		99	24	24	5	8	6	2	36%	24
Payments										
Repayment of borrowing		-	-	-	-	-	-	-		-
NET CASH FROM/(USED) FINANCING ACTIVITIES		99	24	24	5	8	6	(2)	-36%	24
NET INCREASE/ (DECREASE) IN CASH HELD		(5 265)	(9 213)	(9 213)	(3 034)	4 825	341			(9 213)
Cash/cash equivalents at beginning:		9 964	9 964	9 964		9 964	9 964			9 964
Cash/cash equivalents at month/year end:		4 699	751	751		14 790	10 305			751

Table 5.7.1: C7 Cash Flow

6 Supporting Documents

6.1 Table SC1: Material variance explanations

WC051 Laingsburg - Supporting Table SC1 Material variance explanations - Q1 First Quarter

Ref	Description	Variance	Reasons for material deviations	Remedial or corrective steps/remarks
	R thousands			
1	<u>Revenue By Source</u>			
	Property rates	1 754	Property rates levied in July for FY not on a monthly basis	None
	Property rates - penalties & collection charges	71	Interest are now levied on all outstanding rates 30+	None
	Transfers recognised - operational	5 691	More grants were received during quarter	None
2	<u>Expenditure By Type</u>			
	Employee related costs	486	Bonusses are now accrued on a monthly basis, but were paid in cash at the end of November	
	Depreciation & asset impairment	(1 733)	Depreciation for new acquisitions during fin year will only be accounted for during end of fy	
	Remuneration of councillors	(214)	Increase in Councillors salaries normally during March	
	Other expenditure	39	Few items under this vote exceeds ytd budget for instance	None but will monitor
3	<u>Capital Expenditure</u>			
	Road transport	1 471	Construction work on the project accelerated and will be finished	none - MIG grant
	Housing	(163)	project is in process - payment was made during November	
4	<u>Financial Position</u>			
5	<u>Cash Flow</u>			
	Ratepayers and other	16 965	Inflow of debtors paying rates higher and rise in traffic fines	None
	Transfers and Grants	397	Indigent subsidies transferred to qualifying accounts	None
	Suppliers and employees	(8 742)	Some expenditure items are before the ytd budget but will stabilize during the fin year	
	Government - capital	(7 051)	Not all capitals grants budgeted for were received till this month - housing still to be claimed	
6	<u>Measureable performance</u>			
7	<u>Municipal Entities</u>			

Table 6.1.1: SC1 Material Variance Explanations

6.2 Performance Indicators

WC051 Laingsburg - Supporting Table SC2 Monthly Budget Statement - performance indicators - Q1 First Quarter

Weston Ealingburg - Supporting Table 302 Monthly Budget Statement - Performance Indicators - Q1 First Quarter			Budget Year 2016/17				
Description of financial indicator	Basis of calculation	Ref	2015/16	Budget Year 2016/17			
			Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<u>Borrowing Management</u>							
Capital Charges to Operating Expenditure	Interest & principal paid/Operating Expenditure		0.0%	12.9%	12.9%	0.0%	2.7%
Borrowed funding of 'own' capital expenditure	Borrowings/Capital expenditure excl. transfers and grants		0.0%	0.0%	0.0%	0.0%	0.0%
<u>Safety of Capital</u>							
Debt to Equity	Loans, Accounts Payable, Overdraft & Tax Provision/ Funds & Reserves		4.0%	5.3%	5.3%	7.1%	5.3%
Gearing	Long Term Borrowing/ Funds & Reserves		0.0%	0.0%	0.0%	0.0%	0.0%
<u>Liquidity</u>							
Current Ratio	Current assets/current liabilities	1	267.2%	141.9%	141.9%	164.5%	141.9%
Liquidity Ratio	Monetary Assets/Current Liabilities		118.8%	71.9%	71.9%	85.2%	71.9%
<u>Revenue Management</u>							
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing						
Outstanding Debtors to Revenue	Total Outstanding Debtors to Annual Revenue		7.7%	10.3%	10.3%	45.7%	10.3%
Longstanding Debtors Recovered	Debtors > 12 Mths Recovered/Total Debtors > 12 Months Old		0.0%	0.0%	0.0%	0.0%	0.0%
<u>Creditors Management</u>							
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))		90.0%	90.0%	90.0%	92.0%	90.0%
<u>Funding of Provisions</u>							
Percentage Of Provisions Not Funded	Unfunded Provisions/Total Provisions						
<u>Other Indicators</u>							
Electricity Distribution Losses	% Volume (units purchased and generated less units sold)/units purchased and generated	2	9.1%	9.0%	9.0%	10.2%	9.0%
Water Distribution Losses	% Volume (units purchased and own source less units sold)/Total units purchased and own source	2	29.8%	25.0%	25.0%	32.7%	25.0%
Employee costs	Employee costs/Total Revenue - capital revenue		24.7%	26.3%	26.3%	18.0%	26.3%
Repairs & Maintenance	R&M/Total Revenue - capital revenue		3.4%	4.3%	4.3%	1.0%	4.3%
Interest & Depreciation	I&D/Total Revenue - capital revenue		15.9%	15.6%	15.6%	0.0%	3.3%
<u>IDP regulation financial viability indicators</u>							
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)		14.1%	13.0%	13.0%	-598.9%	13.0%
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services		28.3%	36.5%	36.5%	-1.0%	34.5%
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure		3.8%	0.2%	0.2%	2.0%	0.2%

Table 6.2.1: SC2 Performance Indicators

6.3 Debtors Analysis

WC051 Laingsburg - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q1 First Quarter

Budget Year 2016/17													
Description	NT Code	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
R thousands													
Debtors Age Analysis By Income Source													
Trade and Other Receivables from Exchange Transactions - Water	1200	125	30	15	10	17	20	18	219	454	284	-	-
Trade and Other Receivables from Exchange Transactions - Electricity	1300	803	38	11	5	7	5	6	136	1 011	159	-	-
Receivables from Non-exchange Transactions - Property Rates	1400	1 975	18	-	13	13	12	13	2 280	4 323	2 330	-	-
Receivables from Exchange Transactions - Waste Water Management	1500	174	27	16	10	17	15	16	271	546	329	-	-
Receivables from Exchange Transactions - Waste Management	1600	74	20	10	6	13	12	10	87	232	127	-	-
Receivables from Exchange Transactions - Property Rental Debtors	1700	29	25	9	13	14	18	11	347	466	403	-	-
Interest on Arrear Debtor Accounts	1810	-	757	-	-	-	-	-	-	757	-	-	-
Recoverable unauthorised, irregular or fruitless and wasteful Expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-
Other	1900	(11)	1	2	0	0	(0)	0	42	34	43	-	-
Total By Income Source	2000	3 168	916	64	56	81	82	74	3 381	7 823	3 675	-	-
2015/16 - totals only		702 023	782 644	114 632	86 396	97 643	97 937	89 788	3 573 353	5 544	3 945	-	0
Debtors Age Analysis By Customer Group													
Organs of State	2200	456	183	7	9	12	15	8	918	1 608	962	-	-
Commercial	2300	694	11	3	1	3	1	1	18	733	24	-	-
Households	2400	1 871	670	53	45	65	64	63	2 344	5 174	2 581	-	-
Other	2500	147	51	1	2	1	2	1	102	308	109	-	-
Total By Customer Group	2600	3 168	916	64	56	81	82	74	3 381	7 823	3 675	-	-

Table 6.3.1 Debtors Analysis

6.4 Creditors Analysis

WC051 Laingsburg - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q1 First Quarter

WCCF1 - Earnings - Supporting Table 3C4 Monthly Budget Statement - aged creditors - Q1 First Quarter											
Description	NT Code	Budget Year 2016/17									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
R thousands											
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	5	15	-	-	-	-	-	-	19	-
Auditor General	0800	-	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-	-
Total By Customer Type	2600	5	15	-	-	-	-	-	-	19	-

Table 6.4.1 Creditors Analysis

6.5 Transfers and Grants

WC051 Laingsburg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q1 First Quarter

W0051 Langsburg - Supporting Table 3C6 Monthly Budget Statement - transfers and grant receipts - Q1 First Quarter										
Description	Ref	2015/16	Budget Year 2016/17							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		12 248	15 251	15 251	2 009	5 217	3 938			15 251
Local Government Equitable Share		9 548	12 526	12 526	-	5 219	3 257	1 962	60,2%	12 526
Finance Management		1 700	1 725	1 725	1 700	-	431	(431)	-100,0%	1 725
Municipal Systems Improvement		-	-	-	(2)	(2)	-	(2)	#DIV/0!	-
EPWP Incentive		1 000	1 000	1 000	311	-	250	(250)	-100,0%	1 000
Integrated National Electrification Programme		-	-	-	-	-	-	-		-
GRANT - WORKFORCE		-	-	-	-	-	-	-		-
GRANT - INEP ELEC		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
Other transfers and grants [insert description]		-	-	-	-	-	-	-		-
Provincial Government:		1 994	1 226	1 226	327	327	306	51	16,6%	1 226
Sport and Recreation		962	981	981	327	327	245	82	33,4%	981
CDW		72	75	75	-	-	19	(19)	-100,0%	75
LGSETA		-	-	-	-	-	-	-		-
MAIN ROAD SUBSIDY		30	50	50	-	-	13	(13)	-100,0%	50
MSG		930	-	-	-	-	-	-		-
GRANT - SPATIAL DEV INV		-	-	-	-	-	-	-		-
GRANT - SUPPORT		-	120	120	-	-	30	-		120
District Municipality:		-	-	-	-	-	-	-		-
NEW FINANCIAL SYSTEM		-	-	-	-	-	-	-		-
Other grant providers:		-	-	-	-	-	-	-		-
Dept of Water Affairs		-	-	-	-	-	-	-		-
								-		
Total Operating Transfers and Grants	5	14 242	16 477	16 477	2 336	5 544	4 244	51	1,2%	16 477
Capital Transfers and Grants										
National Government:		9 284	7 999	7 999	629	-	1 999	(1 999)	-100,0%	7 999
Municipal Infrastructure Grant (MIG)		6 284	6 000	6 000	629	-	1 499	(1 499)	-100,0%	6 000
GRANT - FMG CAPITAL		-	-	-	-	-	-	-		-
GRANT - MIG UNSPEND ROLLOVER		-	-	-	-	-	-	-		-
GRANT - MSIG CAPITAL		-	-	-	-	-	-	-		-
SEWER MASTER PLAN		-	-	-	-	-	-	-		-
MASIBAMBANE		-	-	-	-	-	-	-		-
SPATIAL DEV INVESTIGATION		-	-	-	-	-	-	-		-
GRANT - DEPT OF WATER AFFAIRS		-	-	-	-	-	-	-		-
MIG HOUSING		3 000	1 999	1 999	-	-	500	(500)	-100,0%	1 999
Other capital transfers [insert description]		-	-	-	-	-	-	-		-
Provincial Government:		18 316	160	160	39	-	40	(40)	-100,0%	160
Housing		18 316	160	160	39	-	40	(40)	-100,0%	160
GRANT - EPWP CAPITAL WORKS		-	-	-	-	-	-	-		-
Road and Transport		-	-	-	-	-	-	-		-
Library		-	-	-	-	-	-	-		-
Taxi Rank		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
District Municipality:		-	-	-	-	-	-	-		-
[insert description]		-	-	-	-	-	-	-		-
Other grant providers:		-	-	-	-	-	-	-		-
[insert description]		-	-	-	-	-	-	-		-
								-		
Total Capital Transfers and Grants	5	27 600	8 159	8 159	668	-	2 039	(2 039)	-100,0%	8 159
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	41 842	24 636	24 636	3 005	5 544	6 283	(1 989)	-31,6%	24 636

Table 6.5.1 Transfers and Grants

6.6 Councillor and Staff Benefits

WC051 Laingsburg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q1 First Quarter

Summary of Employee and Councillor remuneration	Ref	Budget Year 2016/17								
		2015/16 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands		A	B	C						D
Councillors (Political Office Bearers plus Other)	1									
Basic Salaries and Wages		2 336	2 619	2 619	285	285	655	(370)	-57%	2 619
Pension and UIF Contributions		-	-	-	-	-	-	-	-	-
Medical Aid Contributions		-	-	-	10	10	-	10	#DIV/0!	-
Motor Vehicle Allowance		-	-	-	121	121	-	121	#DIV/0!	-
Cellphone Allowance		180	171	171	-	-	43	(43)	-100%	171
Housing Allowances		-	-	-	-	-	-	-	-	-
Other benefits and allowances		-	-	-	-	-	-	-	-	-
Sub Total - Councillors		2 516	2 790	2 790	416	416	697	(282)	-40%	2 790
% Increase	4		10,9%	10,9%						10,9%
Senior Managers of the Municipality	3									
Basic Salaries and Wages		2 156	2 618	2 618	600	600	654	(54)	-8%	2 618
Pension and UIF Contributions		148	243	243	49	49	61	(12)	-20%	243
Medical Aid Contributions		15	104	104	33	33	26	7	27%	104
Overtime		-	-	-	-	-	-	-	-	-
Performance Bonus		-	-	-	-	-	-	-	-	-
Motor Vehicle Allowance		232	290	290	72	72	72	(0)	0%	290
Cellphone Allowance		-	-	-	-	-	-	-	-	-
Housing Allowances		-	-	-	-	-	-	-	-	-
Other benefits and allowances		19	-	-	33	33	-	33	#DIV/0!	-
Payments in lieu of leave		-	-	-	-	-	-	-	-	-
Long service awards		-	-	-	-	-	-	-	-	-
Post-retirement benefit obligations		70	-	-	15	15	-	15	#DIV/0!	-
Sub Total - Senior Managers of Municipality		2 640	3 255	3 255	803	803	814	(11)	-1%	3 255
% Increase	4		23,3%	23,3%						23,3%
Other Municipal Staff	2									
Basic Salaries and Wages		7 779	12 057	12 057	2 879	2 879	3 014	(136)	-5%	12 057
Pension and UIF Contributions		1 079	1 691	1 691	428	428	423	5	1%	1 691
Medical Aid Contributions		318	714	714	105	105	179	(74)	-41%	714
Overtime		346	636	636	92	92	159	(67)	-42%	636
Performance Bonus		-	-	-	-	-	-	-	-	-
Motor Vehicle Allowance		381	638	638	174	174	160	15	9%	638
Cellphone Allowance		-	-	-	4	4	-	4	#DIV/0!	-
Housing Allowances		23	126	126	32	32	32	1	2%	126
Other benefits and allowances		94	115	115	88	88	29	60	208%	115
Payments in lieu of leave		-	19	19	-	-	-	-	-	-
Long service awards		-	-	-	-	-	-	-	-	-
Post-retirement benefit obligations		-	-	-	-	-	-	-	-	-
Sub Total - Other Municipal Staff		10 020	15 996	15 996	3 802	3 802	3 994	(192)	-5%	15 977
% Increase	4		59,6%	59,6%						59,5%
Total Parent Municipality		15 176	22 040	22 040	5 021	5 021	5 505	(485)	-9%	22 022
Unpaid salary, allowances & benefits in arrears:										
Board Members of Entities										
Basic Salaries and Wages		-	-	-	-	-	-	-	-	-
Pension and UIF Contributions		-	-	-	-	-	-	-	-	-
Medical Aid Contributions		-	-	-	-	-	-	-	-	-
Overtime		-	-	-	-	-	-	-	-	-
Performance Bonus		-	-	-	-	-	-	-	-	-
Motor Vehicle Allowance		-	-	-	-	-	-	-	-	-
Cellphone Allowance		-	-	-	-	-	-	-	-	-
Housing Allowances		-	-	-	-	-	-	-	-	-
Other benefits and allowances		-	-	-	-	-	-	-	-	-
Board Fees		-	-	-	-	-	-	-	-	-
Payments in lieu of leave		-	-	-	-	-	-	-	-	-
Long service awards		-	-	-	-	-	-	-	-	-
Post-retirement benefit obligations		-	-	-	-	-	-	-	-	-
Sub Total - Board Members of Entities		-	-	-	-	-	-	-	-	-
% Increase	4									
Senior Managers of Entities										
Basic Salaries and Wages		-	-	-	-	-	-	-	-	-
Pension and UIF Contributions		-	-	-	-	-	-	-	-	-
Medical Aid Contributions		-	-	-	-	-	-	-	-	-
Overtime		-	-	-	-	-	-	-	-	-
Performance Bonus		-	-	-	-	-	-	-	-	-
Motor Vehicle Allowance		-	-	-	-	-	-	-	-	-
Cellphone Allowance		-	-	-	-	-	-	-	-	-
Housing Allowances		-	-	-	-	-	-	-	-	-
Other benefits and allowances		-	-	-	-	-	-	-	-	-
Payments in lieu of leave		-	-	-	-	-	-	-	-	-
Long service awards		-	-	-	-	-	-	-	-	-
Post-retirement benefit obligations		-	-	-	-	-	-	-	-	-
Sub Total - Senior Managers of Entities		-	-	-	-	-	-	-	-	-
% Increase	4									
Other Staff of Entities										
Basic Salaries and Wages		-	-	-	-	-	-	-	-	-
Pension and UIF Contributions		-	-	-	-	-	-	-	-	-
Medical Aid Contributions		-	-	-	-	-	-	-	-	-
Overtime		-	-	-	-	-	-	-	-	-
Performance Bonus		-	-	-	-	-	-	-	-	-
Motor Vehicle Allowance		-	-	-	-	-	-	-	-	-
Cellphone Allowance		-	-	-	-	-	-	-	-	-
Housing Allowances		-	-	-	-	-	-	-	-	-
Other benefits and allowances		-	-	-	-	-	-	-	-	-
Payments in lieu of leave		-	-	-	-	-	-	-	-	-
Long service awards		-	-	-	-	-	-	-	-	-
Post-retirement benefit obligations		-	-	-	-	-	-	-	-	-
Sub Total - Other Staff of Entities		-	-	-	-	-	-	-	-	-
% Increase	4									
Total Municipal Entities		-	-	-	-	-	-	-	-	-
TOTAL SALARY, ALLOWANCES & BENEFITS		15 176	22 040	22 040	5 021	5 021	5 505	(485)	-9%	22 022
% Increase	4		45,2%	45,2%						45,1%
TOTAL MANAGERS AND STAFF		12 660	19 251	19 251	4 605	4 605	4 808	(203)	-4%	19 232

Table 6. 6.1 Councillor and staff Benefits

6.7 Monthly Cash Flow

WC051 Laingsburg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - Q1 First Quarter

Description		Ref	Budget Year 2016/17												2016/17 Medium Term Revenue & Expenditure Framework		
			July Outcome	August Outcome	Sept Outcome	October Outcome	Nov Outcome	Dec Outcome	January Budget	Feb Budget	March Budget	April Budget	May Budget	June Budget	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
R thousands		1	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Budget	Budget	Budget	Budget	Budget	Budget	2016/17	+1 2017/18	+2 2018/19
Cash Receipts By Source																	
Property rates			150	705	629	387	194	155	155	232	232	155	271	220	3 483	3 832	4 138
Property rates - penalties & collection charges			25	24	24	13	7	5	5	8	8	5	9	(14)	121	133	143
Service charges - electricity revenue			744	1 310	911	966	846	854	883	922	946	892	908	723	10 905	11 996	12 956
Service charges - water revenue			103	138	130	217	230	244	231	219	225	224	209	413	2 581	2 839	3 066
Service charges - sanitation revenue			89	118	105	137	125	124	124	127	127	124	128	219	1 546	1 701	1 837
Service charges - refuse			95	113	104	163	158	158	158	158	158	158	158	320	1 898	2 087	2 254
Service charges - other			15	15	10	6	6	6	6	6	6	6	6	(15)	72	79	86
Rental of facilities and equipment			60	54	45	59	161	59	59	59	59	59	59	77	811	892	964
Interest earned - external investments			0	72	48	76	76	76	76	76	76	76	76	181	906	997	1 077
Interest earned - outstanding debtors			9	(102)	15	18	18	18	18	18	18	18	18	149	214	235	254
Dividends received			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines			-	0	0	961	961	961	961	961	961	961	961	3 848	11 536	12 689	13 704
Licences and permits			113	87	83	23	23	23	23	23	23	23	23	(192)	273	300	324
Agency services			-	-	-	9	9	9	9	9	9	9	9	36	107	117	127
Transfer receipts - operating			5 219	2 302	-	475	3 247	475	475	3 247	475	475	3 247	(2 846)	16 793	18 472	19 950
Other revenue			1 532	721	809	27	27	27	27	27	27	27	27	(2 952)	329	362	391
Cash Receipts by Source			8 152	5 557	2 913	3 536	6 086	3 193	3 209	6 091	3 349	3 211	6 108	167	51 573	56 731	61 269
Other Cash Flows by Source																	
Transfer receipts - capital			3 141	-	-	540	1 499	580	500	1 000	500	500	500	(600)	8 159	8 975	9 693
Contributions & Contributed assets			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Proceeds on disposal of PPE			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Short term loans			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Increase in consumer deposits			1	2	5	2	2	2	2	2	2	2	2	(24)	0	-	-
Receipt of non-current debtors			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Receipt of non-current receivables			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Change in non-current investments			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Receipts by Source			11 294	5 559	2 918	4 078	7 588	3 775	3 711	7 093	3 851	3 713	6 610	(457)	59 733	65 706	70 962
Cash Payments by Type																	
Employee related costs			1 449	1 807	1 854	1 567	2 597	1 567	1 567	1 567	1 567	1 567	1 567	(16 054)	2 619	21 819	23 565
Remuneration of councillors			204	168	275	214	214	214	214	224	224	224	224	(2 400)	-	2 880	3 111
Interest paid			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bulk purchases - Electricity			819	956	107	600	595	606	665	674	642	600	582	1 867	8 712	9 584	10 350
Bulk purchases - Water & Sewer			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other materials			6	98	25	-	-	-	-	-	-	-	-	(130)	-	-	-
Contracted services			52	48	404	647	647	647	647	647	647	647	647	2 086	7 766	8 542	9 226
Grants and subsidies paid - other municipalities			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grants and subsidies paid - other			108	(201)	114	-	-	-	-	-	-	-	-	607	628	691	746
General expenses			999	2 454	1 336	1 367	1 410	1 410	1 410	1 410	1 410	1 410	1 406	905	16 925	18 618	20 107
Cash Payments by Type			3 637	5 331	4 116	4 394	5 463	4 443	4 502	4 521	4 490	4 447	4 426	(13 118)	36 650	62 134	67 105
Other Cash Flows/Payments by Type																	
Capital assets			24	2	1 836	103	69	670	1 396	3 228	1 907	1 393	2 015	(159)	12 484	13 732	14 831
Repayment of borrowing			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Cash Flows/Payments			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Payments by Type			3 661	5 334	5 951	4 497	5 532	5 113	5 898	7 749	6 397	5 840	6 441	(13 278)	49 134	75 867	81 936
NET INCREASE/(DECREASE) IN CASH HELD																	
			7 633	226	(3 034)	(419)	2 056	(1 338)	(2 187)	(656)	(2 546)	(2 127)	169	12 821	10 598	(10 161)	(10 974)
Cash/cash equivalents at the monthly ear beginning:			9 964	17 598	17 823	14 790	14 371	16 427	15 089	12 902	12 246	9 700	7 573	7 742	9 964	20 563	10 402
Cash/cash equivalents at the monthly ear end:			17 598	17 823	14 790	14 371	16 427	15 089	12 902	12 246	9 700	7 573	7 742	20 563	20 563	10 402	(572)

Table 6.7.1 Monthly Cash flows

7 Portfolio of Evidence

The SDBIP makes provision for uploading of supporting documents. Departments utilise the option to upload documents, but hardcopies of POE's (Portfolio of Evidences) of each depart is ready for Internal Audit for auditing purposes.

The Internal Audit will conduct its quarterly audit and submit a report on the POE's on the reported figures, to the Audit Committee and Council for action or recognition.

8 Down Cascading of Performance Management

We proudly report that this year performance management are scaled down to all levels within the municipality.

All staff who has a staff a performance agreement or plan will be informally evaluated the respective supervisors and managers.

9 Recommendations

- a) That Council notes the contents of this report and supporting documentations for the 1st quarter of 2016/2017 financial year.
- b) That the Managers ensure that the budget and IDP is implemented in accordance with the Service Delivery and Budget Implementation Plan projections and spending of funds, and that revenue collection proceeds to improve on a quarterly basis financial year.

10 Conclusion

The above-mentioned report outline the performance of the municipality with regards to the overall Performance of the municipality, Financial Performance as well as Non-financial Performance with regards legislative compliance. The overall performance was not so good, but there is still areas that requires intervention and mitigation measures to prevent it in the following quarters of the year as well as improve the reporting on the system.

Portfolio of Evidence

The PMS Unit identified the challenge of Portfolios of Evidence's (POE's) with regards to the reported achievements on the SDBIP System. The issue is therefore referred to

the Internal Audit Unit to investigate. The PMS Unit will regard the lack of performance evidence as a non-performance during the Performance Review which is scheduled for the October 2016.

Down Cascading of Performance Management

All staff has Performance Agreements and Plans with the municipality. The majority of the staff utilise the online web based PMS system and are trained to use the system. Ongoing assistance from the PMS Unit will be provided for the next couple of years as part of the Change Management Strategy.

Laingsburg Municipality
SDBIP 2016/2017: Departmental SDBIP Report

Ref	Directorate	Municipal KPA	Pre-determined Objectives	KPI	Unit of Measurement	Wards	KPI Owner	Jul-16			Aug-16			Performance Comment	Sep-16			Overall Performance for Jul 2016 to Sep 2016		
								Target	Actual	R	Target	Actual	R		Target	Actual	R	Target	Actual	R
D1	Municipal Manager		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Audit actual performance results documented on the SDBIP system quarterly in terms of section 45 of the Municipal systems Act and submit to MM and Performance Audit Committee		Internal Auditor	0	0	N/A	1	1	G	Away Report from the Service Provider	0	0	N/A	1	1	G
D2	Municipal Manager		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Coordinate the quarterly meetings of the audit committee		Internal Auditor	0	0	N/A	1	1	G	Meeting take place end September 2016.	0	0	N/A	1	1	G
D3	Municipal Manager		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Prepare and submit quarterly progress reports to the Audit Committee on the implementation of the RBAP and progress made with the proposed corrective actions in internal audit reports by the applicable sections		Internal Auditor	0	0	N/A	1	1	G	Meeting will be held end September 2016.	0	0	N/A	1	1	G
D4	Municipal Manager		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Arrange meeting of the MPAC by 28 February on the Oversight report of council on the annual report		Internal Auditor	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D5	Municipal Manager		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Development of an action plan by 31 January to address all the issues raised in the management letter of the Auditor General and submit to the MM for approval		Internal Auditor	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D6	Municipal Manager		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Percentage of the approved RBAP for the 2015/16 period executed [(Number of audits completed for the period/ total number of audits planned for the period)x100]		Internal Auditor	0%	0%	N/A	0%	0%	N/A		0%	0%	N/A	0%	0%	N/A
D7	Municipal Manager		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	100% compliance with all the legislative deliverables as measured per iComply		Internal Auditor	0%	0%	N/A	0%	0%	N/A		0%	0%	N/A	0%	0%	N/A
D8	Municipal Manager		Institutional Development	Effective Maintenance and manage of municipal assets and natural resources	Perform the legislatively required Internal Audits(Performance Management, Grants & SCM) for the Current financial year		Internal Auditor	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D9	Municipal Manager		Institutional Development	Effective Maintenance and manage of municipal assets and natural resources	Submit motivation for funding from external sources to enhance the revenue of the municipality		Internal Auditor	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D10	Municipal Manager		Institutional Development	Effective Maintenance and manage of municipal assets and natural resources	Compile Monthly reports before the 10th of each month on the functionality of the Internal Audit unit and submit to the Municipal Manager		Internal Auditor	0	0	N/A	0	0	N/A		1	1	G	1	1	G
D11	Municipal Manager		Institutional Development	Effective Maintenance and manage of municipal assets and natural resources	Effective management of operational expenditure for the Internal Audit department, measured in terms of operational budget expenditure.		Internal Auditor	0%	0%	N/A	0%	0%	N/A		10%	0%	R	10%	0%	R
D12	Municipal Manager		Institutional Development	Effective Maintenance and manage of municipal assets and natural resources	Effective management of capital expenditure for the Internal Audit department, measured in terms of capital budget expenditure.		Internal Auditor	0%	0%	N/A	0%	0%	N/A		10%	0%	R	10%	0%	R
D13	Municipal Manager		Institutional Development	Effective Maintenance and manage of municipal assets and natural resources	Annual strategic planning in order to determine municipal targets for IDP and budgetary purposes before the finalisation of the IDP and budget		Internal Auditor	0	0	N/A	0	0	N/A		1	0	R	1	0	R
D14	Municipal Manager		Institutional Development	Effective Maintenance and manage of municipal assets and natural resources	Improvement in operational conditional grant spending measured by the percentage (%) spent		Internal Auditor	0%	0%	N/A	0%	0%	N/A		10%	0%	R	10%	0%	R
D15	Municipal Manager		Institutional Development	Effective Maintenance and manage of municipal assets and natural resources	Ensure compliance with all legislation and financial procedures		Internal Auditor	0%	0%	N/A	0%	0%	N/A		90%	0%	R	90%	0%	R
D16	Municipal Manager		Institutional Development	Effective Maintenance and manage of municipal assets and natural resources	Implementation of correctives measures within due dates as identified in internal audit reports and Auditor General (AG) Management letter to reduce risk areas		Internal Auditor	0%	0%	N/A	0%	0%	N/A		100%	0%	R	100%	0%	R
D17	Municipal Manager		Institutional Development	Effective Maintenance and manage of municipal assets and natural resources	Compile a Monthly report on the exceptions with regards to Time and Attendance for the all departments in municipality and submit to the Municipal Manager		Internal Auditor	0	0	N/A	0	0	N/A		1	0	R	1	0	R
D18	Municipal Manager		Institutional Development	Effective Maintenance and manage of municipal assets and natural resources	Implement Council resolutions to ensure that the mandate of council is executed		Internal Auditor	0%	0%	N/A	0%	0%	N/A		100%	0%	R	100%	0%	R
D19	Municipal Manager		Institutional Development	Effective Maintenance and manage of municipal assets and natural resources	Lase with SCM unit before 30 June to compile SCM Plan for departments for the financial year		Internal Auditor	0	0	N/A	0	0	N/A		1	0	R	1	0	R
D20	Municipal Manager		Institutional Development	Effective Maintenance and manage of municipal assets and natural resources	Submit adequate specifications for the departments SCM process in the SCM Plan before 10 June		Internal Auditor	0%	0%	N/A	0%	0%	N/A		0%	0%	N/A	0%	0%	N/A

D21	Municipal Manager		Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Annual strategic planning in order to determine municipal targets for IDP and budgetary purposes before the finalisation of the IDP and budget	No of strategic session held annually before the finalisation of the budget and SDBIP process	All	Municipal Manager		0	0	N/A	0	0	N/A		1	0	R		1		0	R
D22	Municipal Manager		Institutional Development	Developing a safe, clean, healthy and sustainable environment for communities	Timeous compliance of the Section 56 performance agreements and other Performance Agreements in adherence to the Performance Framework	No of signed performance agreements of Section 57 managers within 14 days of approval of the SDBIP	All	Compliance Officer		1	1	G	0	0	N/A		0	0	N/A		1		1	G
D23	Municipal Manager		Institutional Development	Developing a safe, clean, healthy and sustainable environment for communities	Ensuring performance by the timeous development and signing of the Section 56 performance agreements and all other Performance Agreements in adherence to the Performance Framework	No of signed performance agreements of Section 57 managers within 14 days of approval of the SDBIP	All	Municipal Manager		1	1	G	0	0	N/A		0	0	N/A		1		1	G
D24	Municipal Manager		Institutional Development	Developing a safe, clean, healthy and sustainable environment for communities	Evaluate the performance of Section 56 managers and other managers reporting to the MM in terms of their signed agreements	No of formal evaluations completed per Section 57	All	Municipal Manager		0	0	N/A	0	0	N/A		1	1	G		1		1	G
D25	Municipal Manager		Institutional Development	Developing a safe, clean, healthy and sustainable environment for communities	Ensure that action plans (with deadlines) are compiled by section 56 employees and managers reporting to the MM to adres under-performance identified during performance evaluations within 30 days after performance evaluations	% of under performance for which action plans have been developed within 30 days after performance evaluation	All	Municipal Manager		0%	0%	N/A	0%	0%	N/A		0%	0%	N/A		0%		0%	N/A
D26	Municipal Manager		Institutional Development	To achieve financial viability in order to render affordable services to residents	Monitoring of implementation of action plans to adres under-performance on a quarterly basis.	% of action plans implemented within deadline.	All	Municipal Manager		0%	0%	N/A	0%	0%	N/A		90%	90%	G		90%		90%	G
D27	Municipal Manager		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Improvement in operational conditional grant spending measured by the percentage (%) spent for the Whole municipality	Percentage (%) of the grant spent i.t.o. budget allocations	All	Municipal Manager		0%	0%	N/A	0%	0%	N/A		10%	0%	R		10%		0%	R
D28	Municipal Manager		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Improvement in capital conditional grant spending measured by the percentage (%) spent Whole municipality	Percentage (%) of the grant spent i.t.o Budget allocations	All	Municipal Manager		0%	0%	N/A	0%	0%	N/A		10%	0%	R		10%		0%	R
D29	Municipal Manager		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Effective management of operational expenditure for the whole municipality, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year)	All	Municipal Manager		0%	0%	N/A	0%	0%	N/A		10%	0%	R		10%		0%	R
D30	Municipal Manager		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Effective management of Capital expenditure for the whole municipality, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year)	All	Municipal Manager		0%	0%	N/A	0%	0%	N/A		10%	0%	R		10%		0%	R
D31	Municipal Manager		Financial Development	To achieve financial viability in order to render affordable services to residents	Liase with SCM and review previous years expenditure analysis to identify appropriate SCM process for all expenses to streamline SCM	Expenditure Analysis review.	All	Municipal Manager		0	0	N/A	0	0	N/A		1	0	R		1		0	R
D32	Municipal Manager		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Quarterly monitoring of time and attendance status report of section 57 employees	% of all deviations highlighted in time and attendance status report on section 57 employees are monitored and addressed	All	Municipal Manager		0%	0%	N/A	0%	0%	N/A		100%	0%	R		100%		0%	R
D33	Municipal Manager		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Review Time and Attendance report from Manager Corporate on a quarterly basis for the whole quarter.	% of all deviations highlighted in time and attendance status report on various employees in the directorate/ sub directorate are monitored and addressed	All	Municipal Manager		0%	0%	N/A	0%	0%	N/A		100%	0%	R		100%		0%	R
D34	Municipal Manager		Institutional Development	Developing a safe, clean, healthy and sustainable environment for communities	Implement Council resolutions to ensure that the mandate of council is executed	% of Council resolutions implementation within required timeframe	All	Municipal Manager		0%	0%	N/A	0%	0%	N/A		100%	100%	G		100%		100%	G
D35	Municipal Manager		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Improving the overall municipal performance by the quarterly monitoring and evaluation performance results against targets set as to the adherence and compliance with legislation (Sec 52 of the MFMA, reporting)	No of SDBIP performance reports evaluated	All	Municipal Manager		0	0	N/A	0	0	N/A		1	1	G		1		1	G
D36	Municipal Manager		Institutional Development	Developing a safe, clean, healthy and sustainable environment for communities	Ensure that all issues raised in the management letter as identified by the Auditor General (A-G) are addressed and implemented in terms of a action plan	Action plan develop to ensure that identified issues raised are address and implemented	All	Municipal Manager		0	0	N/A	0	0	N/A		0	0	N/A		0		0	N/A
D37	Municipal Manager		Institutional Development	Developing a safe, clean, healthy and sustainable environment for communities	Review the system of delegations annually before the end of June	Delegation system reviewed	All	Municipal Manager		0	0	N/A	0	0	N/A		0	0	N/A		0		0	N/A
D38	Municipal Manager		Institutional Development	Developing a safe, clean, healthy and sustainable environment for communities	Effective functioning of council measured in terms of the number of ordinary council meetings per annum	No of ordinary council meetings per annum	All	Municipal Manager		1	0	R	1	0	R		1	0	R		3		0	R
D39	Municipal Manager		Institutional Development	Developing a safe, clean, healthy and sustainable environment for communities	Effective functioning of the committee system measured by the number of committee meetings per committee per annum	No of sec 80 committee meetings per committee per annum	All	Municipal Manager		1	0	R	1	0	R		1	0	R		3		0	R
D40	Municipal Manager		Institutional Development	Developing a safe, clean, healthy and sustainable environment for communities	Perform a Risk Assessment before 31 March 2016	Risk Assessment performed	All	Compliance Officer		0	0	N/A	0	0	N/A		0	0	N/A		0		0	N/A
D41	Municipal Manager		Institutional Development	Developing a safe, clean, healthy and sustainable environment for communities	Update Risk Register and submit to Risk Committee before 30 April 2016	Risk Register submitted to Risk Committee	All	Compliance Officer		0	0	N/A	0	0	N/A		0	0	N/A		0		0	N/A
D42	Municipal Manager		Institutional Development	Developing a safe, clean, healthy and sustainable environment for communities	Develop Actions Plans to address top 20 Risk in Risk register and submit to Risk Committee by 30 June	Number of Action Plans submitted to Risk Committee	All	Compliance Officer		0	0	N/A	0	0	N/A		0	0	N/A		0		0	N/A
D43	Municipal Manager		Institutional Development	Developing a safe, clean, healthy and sustainable environment for communities	Establish Risk & Fraud Committee before 28 February	Committee Established with terms of reference	All	Compliance Officer		0	0	N/A	0	0	N/A		0	0	N/A		0		0	N/A

D44	Municipal Manager		Institutional Development	Developing a safe, clean, healthy and sustainable environment for communities	Monitor Municipal Compliance through submission of monthly Compliance Reports to all Officials	Number of Monthly Compliance Reports submitted to all Officials	All	Compliance Officer		1	0	R	1	0	R		1	0	R	3		0	R
D45	Municipal Manager		Institutional Development	Developing a safe, clean, healthy and sustainable environment for communities	Review Risk, Fraud and Anti-Corruption Policy and submit to council for approval	Risk, Fraud and Anti-Corruption Policy approved by council	All	Compliance Officer		0	0	N/A	0	0	N/A		0	0	N/A	0		0	N/A
D46	Municipal Manager		Environmental & Spatial Development	Developing a safe, clean, healthy and sustainable environment for communities	Implement IDP-approved greening and cleaning initiatives by 30 June 2017	Number of Initiatives implemented by 30 June 2017	All	Manager: Planning and Development		0	0	N/A	0	0	N/A		1	1	G	1		1	G
D47	Municipal Manager		Local Economic Development	Create an environment conducive for economic development	Host events as identified in the IDP in support of promotion of LED within the Municipal area by 30 June 2017	Number of events hosted by 30 June 2017	All	Manager: Planning and Development		0	0	N/A	0	0	N/A		0	0	N/A	0		0	N/A
D48	Municipal Manager		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Develop a Risk Based Audit Plan and submit to the audit committee for consideration by 30 June 2017	RBAP submitted to the audit committee by 30 June 2017	All	Internal Auditor		0	0	N/A	0	0	N/A		0	0	N/A	0		0	N/A
D49	Municipal Manager		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Effective functioning of council measured in terms of the number of ordinary council meetings per annum	Number of ordinary council meetings per annum	All	Municipal Manager		0	0	N/A	0	0	N/A		2	0	R	2		0	R
D50	Municipal Manager		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	People employed from employment equity target groups in the three highest levels of management in compliance with a municipality's approved employment equity plan	Number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan	All	Municipal Manager		0	0	N/A	0	0	N/A		0	0	N/A	0		0	N/A
D51	Municipal Manager		Local Economic Development	Create an environment conducive for economic development	Assist SMME's with business and/or CIDB registration by 30 June 2017	Number of SMME's assisted by 30 June 2017	All	Manager: Planning and Development		0	0	N/A	0	0	N/A		0	0	N/A	0		0	N/A
D52	Municipal Manager		Local Economic Development	Create an environment conducive for economic development	Provide financial assistance via Municipal financial aid scheme to accepted tertiary student candidates by 31 March 2017	Number of candidates assisted via Municipal financial aid scheme by 30 June 2017	All	Manager: Corporate Services		0	0	N/A	0	0	N/A		0	0	N/A	0		0	N/A
D53	Municipal Manager		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	The Top Layer SDBIP is approved by the Mayor within 28 days after the Main Budget has been approved	Top Layer SDBIP approved within 28 days after the Main Budget has been approved	All	Manager: Planning and Development		0	0	N/A	0	0	N/A		0	0	N/A	0		0	N/A
D54	Municipal Manager		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	5 year IDP compiled and approved by Council before the end of May	IDP approved by the end of May annually	All	Manager: Planning and Development		0	0	N/A	0	0	N/A		0	0	N/A	0		0	N/A
D55	Municipal Manager		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Submit final Annual Report and oversight report of council before legislative deadline	Final Annual Report and oversight report of council completed and submitted	All	Manager: Planning and Development		0	0	N/A	0	0	N/A		0	0	N/A	0		0	N/A
D56	Municipal Manager		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Compile and submit to council for approval the IDP Process Plan by 31 August	IDP time schedule submitted to council by 31 August	All	IDP/LED Clerk		0	0	N/A	1	1	G	Approved by new Council on 17 Augustus 2016	0	0	N/A	1		1	G
D57	Municipal Manager		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Prepare the draft IDP review and submit to council by 31 March	Draft IDP completed submitted to council by 31 March	All	Manager: Planning and Development		0	0	N/A	0	0	N/A		0	0	N/A	0		0	N/A
D58	Municipal Manager		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Prepare the final IDP review and submit to council by 31 May	Final IDP review submitted to council	All	Manager: Planning and Development		0	0	N/A	0	0	N/A		0	0	N/A	0		0	N/A
D59	Municipal Manager		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Develop and distribute at least two municipal newsletters	Number of newsletters developed and distributed	All	IDP/LED Clerk		0	0	N/A	0	0	N/A		0	0	N/A	0		0	N/A
D60	Municipal Manager		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Previous Year Annual Report submitted to council before the end of January	Report submitted to Council	All	Manager: Planning and Development		0	0	N/A	0	0	N/A		0	0	N/A	0		0	N/A
D61	Municipal Manager		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Submit the top layer SDBIP to the Mayor for approval within 14 days after the approval of the budget	Top Layer SDBIP submitted to the Mayor	All	Manager: Planning and Development		0	0	N/A	0	0	N/A		0	0	N/A	0		0	N/A
D62	Municipal Manager		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Submit the Mid- Year Performance Report in terms of sec72 of the MFMA to the Mayor by 25 January	Mid-year report submitted to council	All	Manager: Planning and Development		0	0	N/A	0	0	N/A		0	0	N/A	0		0	N/A
D63	Municipal Manager		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	100% compliance with all the legislative deliverables as measured per iComply	% compliance	All	Manager: Planning and Development		0%	0%	N/A	0%	0%	N/A		0%	0%	N/A	0%		0%	N/A
D64	Municipal Manager		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Review actual performance results documented on the SDBIP system quarterly in terms of section 45 of the Municipal systems Act and submit to MM and Performance Audit Committee	Number of audits reports submitted	All	Manager: Planning and Development		0	0	N/A	1	1	G	Final PMS Review done	0	0	N/A	1		1	G
D65	Municipal Manager		Institutional Development	Create an environment conducive for economic development	Submit motivation for funding from external sources to enhance the revenue of the municipality	No of funding motivations submitted to external sources	All	Manager: Planning and Development		0	0	N/A	0	0	N/A		0	0	N/A	0		0	N/A
D66	Municipal Manager		Social Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Effective management of operational expenditure for the Integrated Development department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year)	All	Manager: Planning and Development		0%	0%	N/A	0%	0%	N/A		10%	10%	G	10%		10%	G

D67	Municipal Manager	Social Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Annual strategic planning in order to determine municipal targets for IDP and budgetary purposes before the finalisation of the IDP and budget	No of strategic session held annually before the finalisation of the budget and SDBIP process	All	IDP/LED Clerk	0	0	N/A	0	0	N/A		1	0	R	1	0	R
D68	Municipal Manager	Social Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Oversight Report and Final Annual report submitted to council before the end of March	Report submitted to Council	All	Manager: Planning and Development	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D69	Municipal Manager	Social Development	Create an environment conducive for economic development	Compile an Annual Performance report for inclusion in the Annual Report before 31 August	Annual Performance report included in the Annual Report before 31 August	All	Manager: Planning and Development	0	0	N/A	1	1	G	Submitted to AG	0	0	N/A	1	1	G
D70	Municipal Manager	Social Development	Create an environment conducive for economic development	Improvement on operational conditional grant spending measured by the percentage (%) spent	Percentage (%) of the grant spent i.t.o. budget allocations	All	Manager: Planning and Development	0%	0%	N/A	0%	0%	N/A		10%	10%	G	10%	10%	G
D71	Municipal Manager	Social Development	Create an environment conducive for economic development	Monthly monitoring of time and attendance status report of various employees in the division	Ensure that all deviations highlighted in time and attendance status report on various employees in the directorate/ sub directorate are monitored and addressed	All	Manager: Planning and Development	1	1	G	1	1	G	Signed of attendance registers and approval of leave	1	1	G	3	3	G
D72	Municipal Manager	Social Development	Create an environment conducive for economic development	Ensure compliance with all legislation and financial procedures	95% completed by due date on compliance assist system	All	Manager: Planning and Development	0%	0%	N/A	0%	0%	N/A		95%	95%	G	95%	95%	G
D73	Municipal Manager	Social Development	Create an environment conducive for economic development	Implementation of correctives measures within due dates as identified in internal audit reports and Auditor General (AG) Management letter to reduce risk areas	% of issues raised and proposed corrective measures rectified within due dates	All	Manager: Planning and Development	0%	0%	N/A	0%	0%	N/A		100%	100%	G	100%	100%	G
D74	Municipal Manager	Local Economic Development	Create an environment conducive for economic development	Identify EPWP projects and motivate for funding	Number of projects identified	All	Manager: Planning and Development	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D75	Municipal Manager	Social Development	Create an environment conducive for economic development	Liaise with SCM unit before 30 June to compile SCM Plan for departments for the financial year	SCM Plan for departments compiled before 30 June	All	Manager: Planning and Development	0	0	N/A	0	0	N/A		1	1	G	1	1	G
D76	Municipal Manager	Social Development	Create an environment conducive for economic development	Submit adequate specifications for the departments SCM process in the SCM Plan before 10 June	% of specifications submitted before 10 June (number of specifications submitted/ Total specifications required as per SCM Plan)	All	Manager: Planning and Development	0%	0%	N/A	0%	0%	N/A		0%	0%	N/A	0%	0%	N/A
D77	Municipal Manager	Social Development	Create an environment conducive for economic development	Launch projects to promote tourism development	Number of projects	All	IDP/LED Clerk	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D78	Municipal Manager	Social Development	Create an environment conducive for economic development	Public participation of the draft IDP with the local community.	No of public participation meetings conducted in all municipal wards.	All	IDP/LED Clerk	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D79	Municipal Manager	Social Development	Create an environment conducive for economic development	Ensure that a ward committee system is operational by arranging regular meetings	No of ward committees meetings held	All	IDP/LED Clerk	1	1	G	1	0	R	Busy with establishment process	1	1	G	3	2	R
D80	Municipal Manager	Social Development	Create an environment conducive for economic development	Annual Review of the Disaster Management Plan by end November	Plan completed and submitted to Council	All	Manager: Planning and Development	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D81	Municipal Manager	Social Development	Create an environment conducive for economic development	Implement Council resolutions to ensure that the mandate of council is executed	% of Council resolutions implementation within required timeframe	All	Manager: Planning and Development	0%	0%	N/A	0%	0%	N/A		100%	100%	G	100%	100%	G
D82	Municipal Manager	Social Development	Create an environment conducive for economic development	Submit Draft SDBIP before 30 March to CFO for inclusion in the Final Budget	Period in which the draft SDBIP submitted to the CFO	All	Manager: Planning and Development	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D83	Municipal Manager	Social Development	Create an environment conducive for economic development	Compile section 52 report on a quarterly basis and submit to council for approval	Number of section 52 report submitted to council for approval	All	Manager: Planning and Development	0	0	N/A	0	0	N/A		1	1	G	1	1	G
D84	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Review of insurance portfolio annually by end March	Reviewed insurance portfolio	All	Senior Manager: Finance and Corporate Services	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D85	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Submit financial statements to the Auditor General by 31 August	Financial statements submitted by 31 August	All	Senior Manager: Finance and Corporate Services	0	0	N/A	1	1	G	Financial Statements submitted 31 August 2016. See e-mail from Auditor General that received it	0	0	N/A	1	1	G
D86	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Submit the draft main budget to council for approval by end March	Main budget submitted to council	All	Senior Manager: Finance and Corporate Services	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D87	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	The adjustment budget is approved by Council by the legislative deadline	Approval of Adjustments Budget before the end of February annually	All	Senior Manager: Finance and Corporate Services	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D88	Finance and Administration	Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Percentage compliance with all the legislative deliverables as measured per iComply	% compliance	All	Senior Manager: Finance and Corporate Services	0%	0%	N/A	0%	0%	N/A		0%	0%	N/A	0%	0%	N/A
D89	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Complete all applicable reconciliation, including the bank reconciliations monthly	% of reconciliations completed	All	Manager: Accounting	100%	100%	G	100%	100%	G	Completed	100%	100%	G	100%	100%	G
D90	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Compile the draft main budget by 31 March	Draft main budget compiled	All	Manager: Accounting	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D91	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Compile the adjustments budget by 28 February	Draft adjustments budget compiled	All	Manager: Accounting	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D92	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Submit the sec 71 of the MFMA reports monthly to the mayor	Number of sec 71 reports submitted	All	Senior Manager: Finance and Corporate Services	1	1	G	1	1	G	Completed and sent to the CFO	1	1	G	3	3	G
D93	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Annual debt raising by 31 July	Annual Debt raised completed	All	Controller: Income	1	1	G	0	0	N/A		0	0	N/A	1	1	G
D94	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Balance the services deposits register with the general ledger by end June	% balanced deposit register with general ledger	All	Controller: Income	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D95	Finance and Administration	Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Percentage compliance with all the legislative deliverables as measured per iComply	% compliance	All	Manager: Accounting	0%	0%	N/A	0%	0%	N/A		0%	0%	N/A	0%	0%	N/A
D96	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Annual update the suppliers database by end June	Supplier database updated	All	Chief Clerk: SCM	0	100	B	0	0	N/A		0	0	N/A	0	100	B
D97	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Report all deviations from normal tender processes to Council for condemnation during the next council meeting after deviation was done	% of deviations submitted to council	All	Chief Clerk: SCM	100%	100%	G	100%	100%	G	Deviations to be reported to council at sitting of 27 October 2016.	100%	100%	G	100%	100%	G

D98	Finance and Administration		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Percentage compliance with all the legislative deliverables as measured per iComply	% compliance	All	Chief Clerk: SCM	0%	0%	N/A	0%	0%	N/A	0%	0%	N/A	0%	0%	N/A	
D99	Finance and Administration		Financial Development	To achieve financial viability in order to render affordable services to residents	Complete the monthly debit raising to ensure financial viability by the 15th of each month	% monthly debit raising completed	All	Controller: Income	100%	100%	G	100%	100%	G	COMPLETE THE MONTHLY DEBIT RAISING	100%	100%	G	100%	100%	G
D100	Finance and Administration		Financial Development	To achieve financial viability in order to render affordable services to residents	Monitor all meters on a monthly basis	% of all meters read on monthly basis	All	Controller: Income	95%	100%	G2	95%	100%	G2	MONITOR ALL METERS 01-05/08/2016	95%	100%	G2	95%	100%	G2
D101	Finance and Administration		Financial Development	To achieve financial viability in order to render affordable services to residents	Verification of all debtors information by end June	% Debtors information verified annually	All	Manager: Accounting	0%	0%	N/A	0%	0%	N/A		0%	0%	N/A	0%	0%	N/A
D102	Finance and Administration		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Percentage compliance with all the legislative deliverables as measured per iComply	% compliance	All	Controller: Income	0%	0%	N/A	0%	0%	N/A		0%	0%	N/A	0%	0%	N/A
D103	Finance and Administration		Financial Development	To achieve financial viability in order to render affordable services to residents	Pay creditors and service providers within 30 days from date of invoice/statement	% payment within 30 days from date of invoice/statement	All	Accountant	100%	100%	G	100%	100%	G	paid within 30 days	100%	100%	G	100%	100%	G
D104	Finance and Administration		Financial Development	To achieve financial viability in order to render affordable services to residents	Payment of third parties by the due date every month	% timeous payment of third parties	All	Accountant	100%	100%	G	100%	100%	G	paid by the 7th	100%	100%	G	100%	100%	G
D105	Finance and Administration		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Percentage compliance with all the legislative deliverables as measured per iComply	% compliance	All	Accountant	0%	100%	B	0%	100%	B	complied	0%	100%	B	0%	300%	B
D106	Finance and Administration		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Provide administrative support to Committee meetings in terms of the distribution of agenda's within 48 hours prior to the meeting	% of Agenda's for the Committee meetings distributed within 48 hours prior to the meeting	All	Administrative Officer	95%	100%	G2	95%	95%	G	Portfolio Committee meetings are held on an Ad-Hoc basis - No meetings were held during August	95%	95%	G	95%	96.67%	G2
D107	Finance and Administration		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Provide administrative support to council meetings in terms of the distribution of agenda's within 7 working days prior to the meeting	% of Agenda's for the Council meetings distributed within 7 working days prior to the meeting	All	Administrative Officer	95%	90%	O	95%	100%	G2	The Council Meeting for August were held on 17 August 2016. Distribution took place on 10 August 2016	95%	100%	G2	95%	96.67%	G2
D108	Finance and Administration		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Finalise disciplinary actions within 60 days from the date stated on the charge sheet	% of disciplinary actions completed within 60 days	All	Manager: Corporate Services	70%	70%	G	70%	70%	G	Disciplinary hearing finalised within 60 days	70%	70%	G	70%	70%	G
D109	Finance and Administration		Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Submit Annual training report with WSP to LGSETA by 30 April	Number of training reports submitted to LGSETA	All	Manager: Corporate Services	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D110	Finance and Administration		Social Development	Improve the standards of living of all people in Laingsburg	Update the housing waiting list within 14 days from receipt of application	% of applications updated within 14 days (applications updated/total number of applications received)	All	Administrative Officer	100%	100%	G	100%	0%	R		100%	0%	R	100%	33.33%	R
D111	Finance and Administration		Social Development	Improve the standards of living of all people in Laingsburg	Conduct at least 2 housing education consumer programmes by 30 June	Number of programmes implemented	All	Manager: Corporate Services	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D112	Finance and Administration		Financial Development	To achieve financial viability in order to render affordable services to residents	Percentage compliance with the deliverables as per Compliance Assist	% compliance	All	Senior Manager: Finance and Corporate Services	0%	0%	N/A	0%	0%	N/A		90%	100%	G2	90%	100%	G2
D113	Finance and Administration		Financial Development	To achieve financial viability in order to render affordable services to residents	Apply proper procurement practices with the adherence to the approved SCM policy to promote good governance and to be effective in delivering services	Planning schedules for procuring timeframes for the financial year submitted by end-August	All	Chief Clerk: SCM	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D114	Finance and Administration		Financial Development	To achieve financial viability in order to render affordable services to residents	Submit motivation for funding from external sources to enhance the revenue of the municipality	No of funding motivations submitted to external sources	All	Senior Manager: Finance and Corporate Services	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D115	Finance and Administration		Financial Development	To achieve financial viability in order to render affordable services to residents	Annual strategic planning in order to determine municipal targets for IDP and budgetary purposes before the finalisation of the IDP and budget	No of strategic session held annually before the finalisation of the budget and SDBIP process	All	Senior Manager: Finance and Corporate Services	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D116	Finance and Administration		Financial Development	To achieve financial viability in order to render affordable services to residents	The directorate's annual report input is submitted by 31 August to ensure the that the municipality's annual report is comprehensive and includes all the relevant information	% submitted within the required deadline to an acceptable standard	All	Manager: Accounting	0%	0%	N/A	100%	100%	G	Information as required was submitted by Mr Bothma	0%	0%	N/A	100%	100%	G
D117	Finance and Administration		Financial Development	To achieve financial viability in order to render affordable services to residents	Ensure compliance with all legislation and financial procedures	95% completed by due date on compliance assist system	All	Manager: Corporate Services	0%	0%	N/A	0%	0%	N/A		95%	0%	R	95%	0%	R
D118	Finance and Administration		Financial Development	To achieve financial viability in order to render affordable services to residents	Implementation of correctives measures within due dates as identified in internal audit reports and Auditor General (AG) Management letter to reduce risk areas	% of issues raised and proposed corrective measures rectified within due dates	All	Senior Manager: Finance and Corporate Services	0%	0%	N/A	0%	0%	N/A		100%	100%	G	100%	100%	G
D119	Finance and Administration		Financial Development	To achieve financial viability in order to render affordable services to residents	Compile Service Level agreements for all service providers within 30 days after awarding of tenders	% of Services level agreements concluded within 30 days after approval (number of SLA's concluded within 30 days after approval/Total number of Tenders awarded)	All	Chief Clerk: SCM	0%	0%	N/A	0%	0%	N/A		100%	100%	G	100%	100%	G
D120	Finance and Administration		Financial Development	To achieve financial viability in order to render affordable services to residents	Effective Budget monitoring through submission of monthly Financial System expenditure reports to all departments(OPEX & Capex)	Number of Financial System Monthly reports submitted to all departments/divisions	All	Senior Manager: Finance and Corporate Services	1	1	G	1	1	G	Reports submitted	1	100	B	3	102	B
D121	Finance and Administration		Financial Development	To achieve financial viability in order to render affordable services to residents	To finalise the workplace skills plan and submit plan to the LGSETA by April annually	No of plans submitted	All	Manager: Corporate Services	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D122	Finance and Administration		Financial Development	To achieve financial viability in order to render affordable services to residents	Compile an Employment Equity Plan by 30 Sept. and submit to portfolio committee	Plan submitted to portfolio committee	All	Manager: Corporate Services	0	0	N/A	0	0	N/A		1	1	G	1	1	G

D123	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Preparation and submission of equity report for the municipality by April annually to DoL	No of reports submitted to LGSETA	All	Manager: Corporate Services	0	0	N/A	0	0	N/A		1	1	G	1	1	G
D124	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Compile a Time and Attendance Policy and submit to council for approval	Policy compiled and submitted to council	All	Manager: Corporate Services	0	1	B	0	0	N/A		0	0	N/A	0	1	B
D125	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	The main budget is approved by Council by the legislative deadline	Approval of Main Budget before the end of May annually	All	Senior Manager: Finance and Corporate Services	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D126	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Compile section 71 monthly reports and submit to MM for approval by the 10th of the following month	Number of section 71 reports approved by MM before the 10th of the next month	All	Manager: Accounting	1	1	G	1	1	G	Section 71 report was completed and sent to the CFO	1	1	G	3	3	G
D127	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Use with SCM unit before 30 June to compile SCM Plan for departments for the financial year	SCM Plan for departments compiled before 30 June	All	Senior Manager: Finance and Corporate Services	0	0	N/A	0	0	N/A		1	100	B	1	100	B
D128	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Submit adequate specifications for the departments SCM process in the SCM Plan before 10 June	% of specifications submitted before 10 June (number of specifications submitted/ Total specifications required as per SCM Plan)	All	Senior Manager: Finance and Corporate Services	0%	0%	N/A	0%	0%	N/A		0%	0%	N/A	0%	0%	N/A
D129	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Compile an analysis of expenditure for the previous financial year for SCM purposes and submit to Municipal Manager before 31 October	Expenditure Analysis submitted to Municipal Manager	All	Manager: Accounting	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D130	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Compile a Grants Register before 30 June and submit to MM	Period in which the Grants Register is submitted to Portfolio committee	All	Manager: Accounting	0	0	N/A	0	0	N/A		1	0	R	1	0	R
D131	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Operational conditional grant spending measured by the percentage (%) spent	Percentage (%) of the grant spent i.t.o. budget allocations	All	Senior Manager: Finance and Corporate Services	0%	100%	B	0%	100%	B	spending on track	10%	100%	B	10%	100%	B
D132	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Capital conditional grant spending measured by the percentage (%) spent	Percentage (%) of the grant spent i.t.o. Budget allocations	All	Senior Manager: Finance and Corporate Services	0%	100%	B	0%	100%	B	spending on track	10%	100%	B	10%	100%	B
D133	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Effective management of operational expenditure for the Property Rates department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year)	All	Controller: Income	0%	0%	N/A	0%	0%	N/A		10%	10%	G	10%	10%	G
D134	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Effective management of operational expenditure for the Financial Services department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year)	All	Manager: Accounting	0%	0%	N/A	0%	0%	N/A		10%	20.20%	B	10%	20.20%	B
D135	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Effective management of operational expenditure for the Budget and Treasury directorate, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year)	All	Accountant	0%	0%	N/A	0%	0%	N/A		10%	0%	R	10%	0%	R
D136	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Monthly monitoring of time and attendance status report of various employees in the directorate/ sub directorate	Ensure that all deviations highlighted in time and attendance status report on various employees in the directorate/ sub directorate are monitored and addressed	All	Senior Manager: Finance and Corporate Services	1	1	G	1	1	G	Monitoring has taken place	1	0	R	3	2	R
D137	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Perform Ward indigent recruitment every 6 months at Matjiesfontein, Tusong Centre and Laingsburg.	Number of Ward indigent recruitment every 6 months at Matjiesfontein, Tusong Centre and Laingsburg.	All	Clerk: Credit Control	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D138	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	On a monthly basis compile the electricity cut-off list for debtors older than 30 days and submit to supervisor	Number of monthly electricity cut-off lists submitted to the supervisor	All	Clerk: Credit Control	1	0	R	1	0	R		1	0	R	3	0	R
D139	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	On a monthly basis compile the list of debtors older than 60 days to follow credit control process and submit to supervisor	Number of monthly debtors older than 60 days lists submitted to the supervisor	All	Clerk: Credit Control	1	0	R	1	0	R		1	0	R	3	0	R
D140	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	On a monthly basis compile the debt write-off list and submit to supervisor.	Number of monthly debt write-off lists submitted to supervisor	All	Clerk: Credit Control	1	0	R	1	0	R		1	0	R	3	0	R
D141	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Perform Annual Supplementary Evaluation Roll and submit to Municipal Manager for approval	Annual Supplementary Evaluation Roll approved by the Municipal Manager	All	Controller: Income	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D142	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Perform Monthly Rates reconciliation and submit to CFO for approval	Number of monthly Rates Reconciliation approved by CFO	All	Controller: Income	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D143	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Annually Review contracts and SLA of Credit Control Service Providers and submit for approval to Municipal Manager	Contract and SLA of Service Providers approved by Municipal Manager	All	Controller: Income	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D144	Finance and Administration	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Update the burial register on a monthly basis	Number of months that burial register was updated	All	Controller: Income	1	0	R	1	0	R		1	0	R	3	0	R
D145	Finance and Administration	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Number of formal residential properties connected to the municipal electrical infrastructure network (Laingsburg credit and pre-paid electrical meters)(Excluding Eskom areas) as at 30 June 2017	Number of residential accounts which are billed/purchased electricity (Excluding Eskom areas) as at 30 June 2017	All	Manager: Accounting	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D146	Finance and Administration	Social Development	Improve the standards of living of all people in Laingsburg	Provide 50kwh free basic electricity to registered indigent accountholders in terms of the equitable share requirements (excluding ESKOM area) as at 30 June 2017	Number of registered indigent accounts receiving free basic electricity as at 30 June 2017	All	Manager: Accounting	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D147	Finance and Administration	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	The percentage of the municipal capital budget actually spent on capital projects by 30 June 2017 (Actual amount spent on capital projects /Total amount budgeted for capital projects)X100 by 30 June 2017	(Actual amount spent on capital projects /Total amount budgeted for capital projects)X100 by 30 June 2017	All	Senior Manager: Finance and Corporate Services	0%	0%	N/A	0%	0%	N/A		20%	5.15%	R	20%	5.15%	R

D148	Finance and Administration	Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Percentage of municipality's personnel budget actually spent on training by 30 June 2017 ((Total Actual Training Expenditure/ Total personnel Budget)x100))	(Total expenditure on training/total personnel budget)/100	All	Manager: Corporate Services	0%	0%	N/A	0%	0%	N/A	0%	0%	N/A	0%	0%	N/A
D149	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Financial viability measured in terms of the municipality's ability to meet it's service debt obligations at 30 June 2016 (Debt to Revenue (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue - Operating Conditional Grant)	Debt coverage ratio as at 30 June 2016	All	Manager: Accounting	0%	0%	N/A	0%	0%	N/A	0%	0%	N/A	0%	0%	N/A
D150	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Financial viability measured in % in terms of the total amount of outstanding service debtors in comparison with total revenue received for services at 30 June 2016 (Net Service debtors to revenue – (Total outstanding service debtors minus provision for bad debt)/ (revenue received for services)x100)	% outstanding service debtors at 30 June 2016	All	Manager: Accounting	0%	0%	N/A	0%	0%	N/A	0%	0%	N/A	0%	0%	N/A
D151	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Financial viability measured in terms of the available cash to cover fixed operating expenditure at 30 June 2016 (Cost coverage ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets)))	Cost coverage ratio as at 30 June 2016	All	Manager: Accounting	0	0	N/A	0	0	N/A	0	0	N/A	0	0	N/A
D152	Finance and Administration	Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Limit vacancy rate to less than 5% of budgeted posts by 30 June 2017 [(Number of funded posts vacant / total number of funded posts)x100]	% vacancy rate of budgeted posts by 30 June 2017 (Number of funded posts vacant / total number of funded posts)x100	All	Manager: Corporate Services	0%	0%	N/A	0%	0%	N/A	0%	0%	N/A	0%	0%	N/A
D153	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Collect percentage of the 2015/16 financial years billed revenue by 30 June 2017 (Debtors payments received during period/Billed Revenue for period x 100)	% of Billed Revenue collected by 30 June 2017 (Debtors payments received during period/Billed Revenue for period x 100)	All	Senior Manager: Finance and Corporate Services	0%	0%	N/A	0%	0%	N/A	60%	82.84%	G2	60%	82.84%	G2
D154	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Operational conditional grant spending measured by the percentage (%) spent	Percentage (%) of the grant spent i.t.o. budget allocations	All	Manager: Finance and Administration	0%	0%	N/A	0%	0%	N/A	10%	19%	B	10%	19%	B
D155	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	Capital conditional grant spending measured by the percentage (%) spent	Percentage (%) of the grant spent i.t.o Budget allocations	All	Manager: Finance and Administration	0%	0%	N/A	0%	0%	N/A	10%	19%	B	10%	19%	B
D156	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	The main budget is approved by Council by the legislative deadline	Approval of Main Budget before the end of May annually	All	Manager: Finance and Administration	0	0	N/A	0	0	N/A	0	0	N/A	0	0	N/A
D157	Finance and Administration	Financial Development	To achieve financial viability in order to render affordable services to residents	The adjustment budget is approved by Council by the legislative deadline	Approval of Adjustments Budget before the end of February annually	All	Manager: Finance and Administration	0	0	N/A	0	0	N/A	0	0	N/A	0	0	N/A
D158	Finance and Administration	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Number of formal residential properties for which refuse is removed once per week as at 30 June 2017	Number of residential accounts which are billed for refuse removal as at 30 June 2017	All	Manager: Accounting	0	0	N/A	0	0	N/A	0	0	N/A	0	0	N/A
D159	Finance and Administration	Social Development	Improve the standards of living of all people in Laingsburg	Provide free basic refuse removal to registered indigent accountholders in terms of the equitable share requirements as at 30 June 2017	Number of registered indigent accounts receiving free basic refuse removal as at 30 June 2017	All	Manager: Accounting	0	0	N/A	0	0	N/A	0	0	N/A	0	0	N/A
D160	Finance and Administration	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Number of formal residential properties connected to the municipal waste water sanitation/sewerage network for sewerage service, irrespective of the number of water closets (toilets) as at 30 June 2017	Number of residential accounts which are billed for sewerage as at 30 June 2017	All	Manager: Accounting	0	0	N/A	0	0	N/A	0	0	N/A	0	0	N/A
D161	Finance and Administration	Social Development	Improve the standards of living of all people in Laingsburg	Provide free basic sanitation to registered indigent accountholders in terms of the equitable share requirements as at 30 June 2017	Number of registered indigent accounts receiving free basic sanitation as at 30 June 2017	All	Manager: Accounting	0	0	N/A	0	0	N/A	0	0	N/A	0	0	N/A
D162	Finance and Administration	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Number of formal residential properties which receives piped water (Laingsburg credit and pre-paid water meters) and is connected to the municipal water infrastructure network as at 30 June 2017	Number of residential accounts which are billed/purchased water as at 30 June 2017	All	Manager: Accounting	0	0	N/A	0	0	N/A	0	0	N/A	0	0	N/A
D163	Finance and Administration	Social Development	Improve the standards of living of all people in Laingsburg	Provide 6kl free basic water to registered indigent accountholders in terms of the equitable share requirements as at 30 June 2017	Number of registered indigent accounts receiving free basic water as at 30 June 2017	All	Manager: Accounting	0	0	N/A	0	0	N/A	0	0	N/A	0	0	N/A
D164	Community Services	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Conduct quarterly inspections of all hydrants to ensure they comply with National Standards	Number of inspections of all hydrants conducted	All	Manager: Community Services	0	0	N/A	0	0	N/A	1	1	G	1	1	G
D165	Community Services	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Conduct maintenance of speed equipment through the calibration of equipment by 31 August	Maintenance conducted of speed equipment by 31 August	All	Manager: Community Services	0	0	N/A	1	1	G	Camera calibrated every year during the month of August			0	0	N/A
D166	Community Services	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Compile quarterly reports generated from Natis on the number of learner divers licenses, drivers licenses and roadworthy statistics and submit to Council	Number of reports submitted to Council	All	Manager: Community Services	0	0	N/A	0	0	N/A	1	1	G	1	1	G

D167	Community Services		Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Compile a monthly report generated from e-Natis on the number of learner drivers licenses, drivers licenses and roadway statistics and submit to Provincial Department	Number of reports submitted to Provincial Department	All	Manager: Community Services		1	1	G	1	1	G	Report submitted to Provincial Department of Transport on a Monthly basis		1	1	G	3		3	G
D168	Community Services		Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Pay agency fees within 5 working days to the relevant authority	Percentage of agency fees paid within 5 working days	All	Manager: Community Services	100%	100%	G	100%	100%	G	Agency fees paid on a weekly basis by the financial department	100%	100%	G		100%		100%		G
D169	Community Services		Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Perform weekly inspections of traffic officers, vehicles and equipment to ensure compliance	Number of inspections performed	All	Manager: Community Services	4	4	G	4	4	G	inspections done on traffic officers and vehicles on a weekly basis	4	4	G		12		12		G
D170	Community Services		Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Visit at least 1 schools per quarter to create road safety awareness	Number of schools visited	All	Manager: Community Services	0	0	N/A	0	0	N/A		1	1	G		1		1		G
D171	Community Services		Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Submit request to the Provincial Dept of Transport and Public Works by 31 July to obtain permission for road use to host the Karoo Marathon	Number of request submitted to the Provincial Dept.	All	Manager: Community Services	1	1	G	0	0	N/A		0	0	N/A		1		1		G
D172	Community Services		Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Conduct monthly inspection on the maintenance of cemeteries	Number of inspections of cemeteries conducted	All	Manager: Community Services	1	1	G	1	1	G	inspection on cemeteries done monthly	1	1	G		3		3		G
D173	Community Services		Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Conduct a monthly inspection on the maintenance of sports field, parks and open spaces	Number of inspections of sports field, parks and open spaces conducted	All	Manager: Community Services	1	1	G	1	1	G	inspection done at fields and oopen spaces monthly	1	1	G		3		3		G
D174	Community Services		Social Development	Improve the standards of living of all people in Laingsburg	Arrange visits of School Groups (ECD, schools and study groups) to library	Number of visits per year arranged	All	Librarian	0	0	N/A	0	0	N/A		1	1	G		1		1		G
D175	Community Services		Social Development	Improve the standards of living of all people in Laingsburg	Conduct monthly exhibitions in Library to create awareness	Number of exhibitions conducted	All	Librarian	1	1	G	1	1	G	Exhibitions done in library every month	1	1	G		3		3		G
D176	Community Services		Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Submit motivation for funding from external sources to enhance the revenue of the municipality	No of funding motivations submitted to external sources	All	Manager: Community Services	0	0	N/A	0	0	N/A		0	0	N/A		0		0		N/A
D177	Community Services		Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Effective management of operational expenditure for the Traffic department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year)	All	Manager: Community Services	0%	0%	N/A	0%	0%	N/A		10%	10%	G		10%		10%		G
D178	Community Services		Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Effective management of operational expenditure for the Fire-Brigade department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year)	All	Manager: Community Services	0%	0%	N/A	0%	0%	N/A		10%	10%	G		10%		10%		G
D179	Community Services		Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Effective management of operational expenditure for the Library department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year)	All	Librarian	0%	0%	N/A	0%	0%	N/A		10%	10%	G		10%		10%		G
D180	Community Services		Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Effective management of operational expenditure for the Cemetry department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year)	All	Manager: Community Services	0%	0%	N/A	0%	0%	N/A		10%	10%	G		10%		10%		G
D181	Community Services		Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Effective management of operational expenditure for the Health department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year)	All	Manager: Community Services	0%	0%	N/A	0%	0%	N/A		10%	10%	G		10%		10%		G
D182	Community Services		Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Effective management of operational expenditure for the Sports & Recreation department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year)	All	Manager: Community Services	0%	0%	N/A	0%	0%	N/A		10%	10%	G		10%		10%		G
D183	Community Services		Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Effective management of Capital expenditure for the Public Safety department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year)	All	Manager: Community Services	0%	0%	N/A	0%	0%	N/A		10%	10%	G		10%		10%		G
D184	Community Services		Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Effective management of Capital expenditure for the Community and Social Services department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year)	All	Manager: Community Services	0%	0%	N/A	0%	0%	N/A		10%	10%	G		10%		10%		G
D185	Community Services		Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Effective management of Capital expenditure for the Sport and Recreational department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year)	All	Manager: Community Services	0%	0%	N/A	0%	0%	N/A		10%	10%	G		10%		10%		G
D186	Community Services		Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Annual strategic planning in order to determine municipal targets for IDP and budgetary purposes before the finalisation of the IDP and budget	No of strategic session held annually before the finalisation of the budget and SDBIP process	All	Manager: Community Services	0	0	N/A	0	0	N/A		1	0	R		1		0		R
D187	Community Services		Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Improvement in operational conditional grant spending measured by the percentage (%) spent	Percentage (%) of the grant spent i.t.o. budget allocations	All	Manager: Community Services	0%	0%	N/A	0%	0%	N/A		10%	10%	G		10%		10%		G
D188	Community Services		Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Improvement in capital conditional grant spending measured by the percentage (%) spent	Percentage (%) of the grant spent i.t.o Budget allocations	All	Manager: Community Services	0%	0%	N/A	0%	0%	N/A		10%	10%	G		10%		10%		G
D189	Community Services		Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Monthly monitoring of time and attendance status report of various employees in the directorate/ sub directorate	Ensure that all deviations highlighted in time and attendance status report on various employees in the directorate/ sub directorate are monitored and addressed	All	Manager: Community Services	1	1	G	1	1	G	personnel book on duty in the occurrence book	1	1	G		3		3		G
D190	Community Services		Social Development	Developing a safe, clean, healthy and sustainable environment for communities	The departments annual report input is submitted by 15 August to ensure the that the municipality's annual report is comprehensive and includes all the relevant information	% submitted within the required deadline to an acceptable standard	All	Manager: Community Services	0%	0%	N/A	100%	100%	G	information given to the necessary department in time	0%	0%	N/A		100%		100%		G

D191	Community Services	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Ensure compliance with all legislation and financial procedures	95% completed by due date on compliance assist system	All	Manager: Community Services	0%	0%	N/A	0%	0%	N/A		95%	95%	G		95%		95%	G
D192	Community Services	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Implementation of correctives measures within due dates as identified in internal audit reports and Auditor General (AG) Management letter to reduce risk areas	% of issues raised and proposed corrective measures rectified within due dates	All	Manager: Community Services	0%	0%	N/A	0%	0%	N/A		100%	100%	G		100%		100%	G
D193	Community Services	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Identify EPWP projects and motivate for funding	Number of projects identified	All	Manager: Community Services	0	0	N/A	0	0	N/A		0	0	N/A		0		0	N/A
D194	Community Services	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Liaise with SCM unit before 30 June to compile SCM Plan for departments for the financial year	SCM Plan for departments compiled before 30 June	All	Manager: Community Services	0	0	N/A	0	0	N/A		1	1	G		1		1	G
D195	Community Services	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Submit adequate specifications for the departments SCM process in the SCM Plan before 10 June	% of specifications submitted before 10 June (number of specifications submitted/ Total specifications required as per SCM Plan)	All	Manager: Community Services	0%	0%	N/A	0%	0%	N/A		0%	0%	N/A		0%		0%	N/A
D196	Community Services	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Provide educational support through the implementation of outreach programmes with the local Schools Groups.	Number of outreach programmes implemented during the year.	All	Librarian	0	0	N/A	0	0	N/A		1	1	G		1		1	G
D197	Community Services	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Submit monthly reports to the Provincial Government on the functionality of the Library centre	Number of monthly reports submitted	All	Librarian	0	0	N/A	0	0	N/A		0	0	N/A		0		0	N/A
D198	Community Services	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Submit monthly reports to the Manager: Community Services on the functionality of the Library centre	Number of monthly reports submitted	All	Librarian	0	0	N/A	0	0	N/A		0	0	N/A		0		0	N/A
D199	Community Services	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Develop an Annual Library Programme Plan for the next financial year and submit to Manager: Community service for approval	Annual Library Programme Plan approved by Manager: Community service before 30 June	All	Librarian	0	0	N/A	0	0	N/A		0	0	N/A		0		0	N/A
D200	Community Services	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Participate in the provincial traffic department public safety initiatives as approved in the IDP by 30 June 2017	Number of provincial traffic department public safety initiatives participated in by 30 June 2017	All	Manager: Community Services	0	0	N/A	0	0	N/A		0	0	N/A		0		0	N/A
D201	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Complete the EPWP implementation plan by the 30 June	EPWP implementation plan completed by 30 June	All	Clerk Data Capturer	0	0	N/A	0	0	N/A		0	0	N/A		0		0	N/A
D202	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Submit MIG progress reports as required by the Provincial Department of Local Government before the 3rd working day of the month	Number of reports submitted by the 3rd working day of the month	All	PMU Manager	3	1	R	1	1	G	MIG progress reports has been submitted as required	1	1	G		5		3	R
D203	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Submit a quarterly report to Council on the general activities regarding the sub-directorates of the Technical Services directorate	Number of quarterly reports submitted to Council	All	Manager: Infrastructure Services	0	0	N/A	0	0	N/A		1	1	G		1		1	G
D204	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Report on the implementation of the Water Demand Management Plan in terms of Regulation 18(1) of the Water Services Act 108 and submit to Council by 31 October	Report on the implementation of the Water Demand Management Plan submitted to Council by 31 October	All	Manager: Infrastructure Services	0	0	N/A	0	0	N/A		0	0	N/A		0		0	N/A
D205	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Install metered water connections within 5 days after payment is received	Percentage of connections installed within the required timeframe	All	Clerk Data Capturer	95%	100%	G2	95%	100%	G2	No new water connections have been installed during August 2016	95%	100%	G2		95%		100%	G2
D206	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Review the Water Audit Plan and submit to Council by the end of June	Water Audit Plan and submitted to Council by the end of June	All	Manager: Infrastructure Services	0	0	N/A	0	0	N/A		0	0	N/A		0		0	N/A
D207	Infrastructure Services	Environmental & Spatial Development	Developing a safe, clean, healthy and sustainable environment for communities	Submit a quarterly report on Waste Management to the Department of Environmental Affairs and Development Planning as required	Number of reports submitted to the Department of Environmental Affairs and Development Planning	All	Clerk Data Capturer	0	0	N/A	0	0	N/A		1	1	G		1		1	G
D208	Infrastructure Services	Environmental & Spatial Development	Developing a safe, clean, healthy and sustainable environment for communities	Conduct weekly refuse removals cycles in order to remove domestic waste in residential areas	6 cycle refuse removal per week: 3 x business, 2 x households, 1 x Matjiesfontein and garden refuse	All	Clerk Data Capturer	24	24	G	24	24	G		24	24	G		72		72	G
D209	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Conduct quarterly maintenance inspection on all vehicles	Number of inspections conducted on vehicles	All	PMU Manager	0	0	N/A	0	0	N/A		1	1	G		1		1	G
D210	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Conduct monthly sample taking on outflow water and submit to the approved laboratory for testing	Monthly sample taking conducted and submitted to laboratory	All	Clerk Data Capturer	1	1	G	1	1	G	Monthly sample has been submitted to BEM Lab laboratory	1	1	G		3		3	G
D211	Infrastructure Services	Local Economic Development	Create an environment conducive for economic development	Process land use applications within 15 working days after the receipt of application	Percentage of land use applications processed within 15 days	All	PMU Manager	90%	100%	G2	90%	90%	G	No land use applications have been received for August 2016	90%	100%	G2		90%		96.67%	G2
D212	Infrastructure Services	Local Economic Development	Create an environment conducive for economic development	Update the Zoning register on a quarterly basis	Number of updates of Zoning register	All	PMU Manager	0	0	N/A	0	0	N/A		1	1	G		1		1	G
D213	Infrastructure Services	Local Economic Development	Create an environment conducive for economic development	Update land use database on a monthly basis	Percentage of all land use applications recorded on database	All	PMU Manager	100%	100%	G	100%	100%	G	Land use database has been updated	100%	100%	G		100%		100%	G
D214	Infrastructure Services	Local Economic Development	Create an environment conducive for economic development	Issue Zoning certificates within 5 working days	Percentage of zoning certificates issued within 5 days	All	PMU Manager	95%	100%	G2	95%	100%	G2	No request for zoning certificates during July 2016	95%	100%	G2		95%		100%	G2
D215	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Submit motivation for funding from external sources to enhance the revenue of the municipality	No of funding motivations submitted to external sources	All	Manager: Infrastructure Services	0	0	N/A	0	0	N/A		0	0	N/A		0		0	N/A

D216	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Effective management of operational expenditure for the Electrical department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year)	All	Manager: Infrastructure Services	0%	0%	N/A	0%	0%	N/A		10%	20.84%	B		10%		20.84%	B
D217	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Effective management of operational expenditure for the Water department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year)	All	Manager: Infrastructure Services	0%	0%	N/A	0%	0%	N/A		10%	10%	G		10%		10%	G
D218	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Effective management of operational expenditure for the Waste Water department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year)	All	Manager: Infrastructure Services	0%	0%	N/A	0%	0%	N/A		10%	11.02%	G2		10%		11.02%	G2
D219	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Effective management of operational expenditure for the Waste Management department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year)	All	Manager: Infrastructure Services	0%	0%	N/A	0%	0%	N/A		10%	20.84%	B		10%		20.84%	B
D220	Infrastructure Services	Infrastructure Development	Improve the standards of living of all people in Laingsburg	Effective management of operational expenditure for the Fleet Management department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year)	All	Manager: Infrastructure Services	0%	0%	N/A	0%	0%	N/A		10%	27%	B		10%		27%	B
D221	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Effective management of operational expenditure for the Road Transport department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year)	All	Manager: Infrastructure Services	0%	0%	N/A	0%	0%	N/A		10%	10%	G		10%		10%	G
D222	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Effective management of operational expenditure for the Housing department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year)	All	Manager: Infrastructure Services	0%	0%	N/A	0%	0%	N/A		10%	9%	O		10%		9%	O
D223	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Effective management of Capital expenditure for the Housing department, measured in terms of operational budget expenditure.	Percentage of the capital budget actually spent (Total YTD expenditure/ Total Budget for the year)	All	Manager: Infrastructure Services	0%	0%	N/A	0%	0%	N/A		10%	10%	G		10%		10%	G
D224	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Effective management of Capital expenditure for the Waste Water department, measured in terms of operational budget expenditure.	Percentage of the capital budget actually spent (Total YTD expenditure/ Total Budget for the year)	All	Manager: Infrastructure Services	0%	0%	N/A	0%	0%	N/A		10%	10%	G		10%		10%	G
D225	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Effective management of Capital expenditure for the Water department, measured in terms of operational budget expenditure.	Percentage of the capital budget actually spent (Total YTD expenditure/ Total Budget for the year)	All	Manager: Infrastructure Services	0%	0%	N/A	0%	0%	N/A		10%	10%	G		10%		10%	G
D226	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Effective management of Capital expenditure for the Electricity department, measured in terms of operational budget expenditure.	Percentage of the capital budget actually spent (Total YTD expenditure/ Total Budget for the year)	All	Manager: Infrastructure Services	0%	0%	N/A	0%	0%	N/A		10%	10%	G		10%		10%	G
D227	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Effective management of Capital expenditure for the Roads Transport department, measured in terms of operational budget expenditure.	Percentage of the capital budget actually spent (Total YTD expenditure/ Total Budget for the year)	All	Manager: Infrastructure Services	0%	0%	N/A	0%	0%	N/A		10%	10%	G		10%		10%	G
D228	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Annual strategic planning in order to determine municipal targets for IDP and budgetary purposes before the finalisation of the IDP and budget	No of strategic session held annually before the finalisation of the budget and SDBIP process	All	Manager: Infrastructure Services	0	0	N/A	0	0	N/A		1	1	G		1		1	G
D229	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Improvement in operational conditional grant spending measured by the percentage (%) spent	Percentage (%) of the grant spent I.t.o. budget allocations	All	Manager: Infrastructure Services	0%	0%	N/A	0%	0%	N/A		10%	10%	G		10%		10%	G
D230	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Improvement in capital conditional grant spending measured by the percentage (%) spent	Percentage (%) of the grant spent I.t.o Budget allocations	All	Manager: Infrastructure Services	0%	0%	N/A	0%	0%	N/A		10%	10%	G		10%		10%	G
D231	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Monthly monitoring of time and attendance status report of various employees in the department/ sub department before the 14th of each month	Ensure that all deviations highlighted in time and attendance status report on various employees in the directorate/ sub directorate are monitored and addressed	All	Manager: Infrastructure Services	1	1	G	1	1	G	Monthly monitoring of time and attendance of various employees in the department has been done	1	1	G		3		3	G
D232	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Submit a report on a Monthly basis to Internal Audit on the deviations identified, including the steps taken to correct deviations before the 14th of each month	Number of reports submitted to Internal Audit	All	Manager: Infrastructure Services	1	1	G	1	1	G	Report deviations identified to internal audit with regards to monitoring of attendance of staff in technical department	1	1	G		3		3	G

D233	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	The departments annual report input is submitted by 15 August to ensure the that the municipality's annual report is comprehensive and includes all the relevant information	% submitted within the required deadline to an acceptable standard	All	Manager: Infrastructure Services	0%	0%	N/A	100%	100%	G	The departments annual report input is submitted as requested.	0%	0%	N/A	100%	100%	G
D234	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Ensure compliance with all legislation and financial procedures by the 10th of each month	95% completed by due date on compliance assist system	All	Manager: Infrastructure Services	0%	0%	N/A	0%	0%	N/A		95%	95%	G	95%	95%	G
D235	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Implementation of correctives measures within due dates as identified in internal audit reports and Auditor General (AG) Management letter to reduce risk areas	% of issues raised and proposed corrective measures rectified within due dates	All	Manager: Infrastructure Services	0%	0%	N/A	0%	0%	N/A		0%	0%	N/A	0%	0%	N/A
D236	Infrastructure Services	Local Economic Development	Create an environment conducive for economic development	Identify EPWP projects and motivate for funding	Number of projects identified	All	Manager: Infrastructure Services	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D237	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Liae with SCM unit before 30 June to compile SCM Plan for departments for the financial year	SCM Plan for departments compiled before 30 June	All	Manager: Infrastructure Services	0	0	N/A	0	0	N/A		1	0	R	1	0	R
D238	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Submit adequate specifications for the departments SCM process in the SCM Plan before 10 June	% of specifications submitted before 10 June (number of specifications submitted/ Total specifications required as per SCM Plan)	All	PMU Manager	0%	0%	N/A	0%	0%	N/A		0%	0%	N/A	0%	0%	N/A
D239	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Update the Integrated Human Settlement Plan	Plan submitted to Council	All	PMU Manager	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D240	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Compile Monthly and Quarterly EPWP Reports and submit to Manager	Number of Monthly and Quarterly EPWP Reports submitted to Manager	All	Clerk Data Capturer	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D241	Infrastructure Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Compile a Monthly EPWP Reconciliation between the Beneficiary List, Wages Paid and Budget for period and submit to Manager for approval	Number of Monthly EPWP Reconciliation approved by Manager.	All	Clerk Data Capturer	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D242	Infrastructure Services	Infrastructure Development	Effective Maintenance and manage of municipal assets and natural resources	Limit the % electricity unaccounted for to less than 15% by 30 June 2017 [(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased] × 100]	% electricity unaccounted for by 30 June 2017 (Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased) × 100	All	Manager: Infrastructure Services	0%	0%	N/A	0%	0%	N/A		15%	10%	B	15%	10%	B
D243	Infrastructure Services	Infrastructure Development	Effective Maintenance and manage of municipal assets and natural resources	Percentage of the total approved repair and maintenance budget spent by 30 June 2017 [(Actual amount spent on repair and maintenance of assets/ Total amount budgeted for asset repair and maintenance)x100]	% of the total approved repair and maintenance budget spent by 30 June 2017 (Actual amount spent on repair and maintenance of assets/ Total amount budgeted for asset repair and maintenance)x100	All	Manager: Infrastructure Services	0%	0%	N/A	0%	0%	N/A		20%	15.43%	O	20%	15.43%	O
D244	Infrastructure Services	Local Economic Development	Create an environment conducive for economic development	Create job opportunities through EPWP projects by 30 June 2017	Number of job opportunities created by 30 June 2017	All	Manager: Infrastructure Services	0	0	N/A	0	0	N/A		0	0	N/A	0	0	N/A
D245	Infrastructure Services	Infrastructure Development	Effective Maintenance and manage of municipal assets and natural resources	Obtained compliance of waste water discharge quality in terms of Green Drop Requirements for Effluent Quality Compliance by 30 June 2017	% compliance of waste water discharge Lab results with Green Drop requirements by 30 June 2017	All	Manager: Infrastructure Services	0%	0%	N/A	0%	0%	N/A		91%	0%	R	91%	0%	R
D246	Infrastructure Services	Infrastructure Development	Effective Maintenance and manage of municipal assets and natural resources	Limit the % water unaccounted for to less than 50% by 30 June 2017 [(Number of Kilolitres Water Purchased or Purified - Number of Kilolitres Water Sold) / (Number of Kilolitres Water Purchased or Purified) × 100]	% water unaccounted for by 30 June 2017(Number of Kilolitres Water Purchased or Purified - Number of Kilolitres Water Sold) / (Number of Kilolitres Water Purchased or Purified) × 100	All	Manager: Infrastructure Services	0%	0%	N/A	0%	0%	N/A		60%	50%	B	60%	50%	B
D247	Infrastructure Services	Infrastructure Development	Effective Maintenance and manage of municipal assets and natural resources	Obtain compliance of water quality in terms of SANS 241 - Water Quality criteria by 30 June 2017	% compliance of water quality lab results with SANS 241 - Water Quality criteria by 30 June 2017	All	Manager: Infrastructure Services	0%	0%	N/A	0%	0%	N/A		87%	0%	R	87%	0%	R

Summary of Results

KPI Not Yet Measured	95
KPI Not Met	38
KPI Almost Met	2
KPI Met	88
KPI Well Met	9
KPI Extremely Well Met	15
Total KPIs	247

Laingsburg Municipality
SDBIP 2016/2017: Top Layer SDBIP Report

Ref	Directorate	IDP Ref	Pre-determined Objectives	Municipal KPA	KPI	Unit of Measurement	Wards	KPI Owner	Baseline	Source of Evidence	KPI Calculation Type	Year-To-Date As At September 2016			
												Target	Actual	R	Departmental SDBIP Comments
TL1	Municipal Manager		Developing a safe, clean, healthy and sustainable environment for communities	Environmental & Spatial Development	Implement IDP-approved greening and cleaning initiatives by 30 June 2017	Number of Initiatives implemented by 30 June 2017	All	Manager: Planning and Development	3	Approved programmes, photos	Accumulative	1	1	G	[D46] Manager: Planning and Development: Cleaning Project (September 2016)
TL2	Municipal Manager		Create an environment conducive for economic development	Local Economic Development	Host events as identified in the IDP in support of promotion of LED within the Municipal area by 30 June 2017	Number of events hosted by 30 June 2017	All	Manager: Planning and Development	3	Approved programmes, photos	Accumulative	0	0	N/A	
TL3	Municipal Manager		To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Institutional Development	Develop a Risk Based Audit Plan and submit to the audit committee for consideration by 30 June 2017	RBAP submitted to the audit committee by 30 June 2017	All	Internal Auditor	1	Proof of submission to Audit Committee	Carry Over	0	0	N/A	
TL4	Municipal Manager		To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Institutional Development	Effective functioning of council measured in terms of the number of ordinary council meetings per annum	Number of ordinary council meetings per annum	All	Municipal Manager	10	Minutes of council meetings	Accumulative	2	0	R	
TL5	Municipal Manager		To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Institutional Development	People employed from employment equity target groups in the three highest levels of management in compliance with a municipality's approved employment equity plan	Number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan	All	Municipal Manager	0	Appointment letters	Accumulative	0	0	N/A	
TL6	Municipal Manager		Create an environment conducive for economic development	Local Economic Development	Assist SMME's with business and/or CIBD registration by 30 June 2017	Number of SMME's assisted by 30 June 2017	All	Manager: Planning and Development	20	Proof of payment of CIBD registration and copy of Business Registration Certificate	Accumulative	0	0	N/A	
TL7	Municipal Manager		Create an environment conducive for economic development	Local Economic Development	Provide financial assistance via Municipal financial aid scheme to accepted tertiary student candidates by 31 March 2017	Number of candidates assisted via Municipal financial aid scheme by 30 June 2017	All	Manager: Corporate Services	19	Minutes of Council meeting where bursaries were approved and payments made	Accumulative	0	0	N/A	
TL8	Municipal Manager		To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Institutional Development	The Top Layer SDBIP is approved by the Mayor within 28 days after the Main Budget has been approved	Top Layer SDBIP approved within 28 days after the Main Budget has been approved	All	Manager: Planning and Development	1	Mayoral Approved Top-Layer SDBIP	Carry Over	0	0	N/A	
TL9	Municipal Manager		To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Institutional Development	5 year IDP compiled and approved by Council before the end of May	IDP approved by the end of May annually	All	Manager: Planning and Development	1	Minutes of Council meeting	Stand-Alone	0	0	N/A	
TL10	Municipal Manager		To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Institutional Development	Submit final Annual Report and oversight report of council before legislative deadline	Final Annual Report and oversight report of council completed and submitted	All	Manager: Planning and Development	1	Minutes of Council meeting	Stand-Alone	0	0	N/A	
TL11	Infrastructure Services		Effective Maintenance and manage of municipal assets and natural resources	Infrastructure Development	Limit the % electricity unaccounted for to less than 15% by 30 June 2017 [(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased] x 100	% electricity unaccounted for by 30 June 2017 (Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased x 100	All	Manager: Infrastructure Services	20%	PROMUN report mun053mx and Notes to Annual Financial Statements	Reverse Last Value	15%	10%	B	[D242] Manager: Infrastructure Services: Limit the % electricity unaccounted for to less than 15% by 30 June 2017 (September 2016)
TL12	Infrastructure Services		Effective Maintenance and manage of municipal assets and natural resources	Infrastructure Development	Percentage of the total approved repair and maintenance budget spent by 30 June 2017 [(Actual amount spent on repair and maintenance of assets/ Total amount budgeted for asset repair and maintenance)x100]	% of the total approved repair and maintenance budget spent by 30 June 2017 [(Actual amount spent on repair and maintenance of assets/ Total amount budgeted for asset repair and maintenance)x100]	All	Manager: Infrastructure Services	70%	Promun report 053	Carry Over	20%	15.43%	O	[D243] Manager: Infrastructure Services: Percentage of the total approved repair and maintenance budget spent (September 2016)
TL13	Infrastructure Services		Create an environment conducive for economic development	Local Economic Development	Create job opportunities through EPWP projects by 30 June 2017	Number of job opportunities created by 30 June 2017	All	Manager: Infrastructure Services	1000	Signed contracts	Accumulative	0	0	N/A	
TL14	Infrastructure Services		Effective Maintenance and manage of municipal assets and natural resources	Infrastructure Development	Obtained compliance of waste water discharge quality in terms of Green Drop Requirements for Effluent Quality Compliance by 30 June 2017	% compliance of waste water discharge Lab results with Green Drop requirements by 30 June 2017	All	Manager: Infrastructure Services	91%	Lab results received from DWAF	Last Value	91%	0%	R	
TL15	Infrastructure Services		Effective Maintenance and manage of municipal assets and natural resources	Infrastructure Development	Limit the % water unaccounted for to less than 50% by 30 June 2017 [(Number of Kilolitres Water Purchased or Purified - Number of Kilolitres Water Sold) / (Number of Kilolitres Water Purchased or Purified) x 100]	% water unaccounted for by 30 June 2017 (Number of Kilolitres Water Purchased or Purified - Number of Kilolitres Water Sold) / (Number of Kilolitres Water Purchased or Purified) x 100	All	Manager: Infrastructure Services	50%	PROMUN report mun053mx and Notes to Annual Financial Statements	Reverse Last Value	60%	50%	B	[D246] Manager: Infrastructure Services: Limit the % water unaccounted for to less than 50% by 30 June 2017 (September 2016)
TL16	Infrastructure Services		Effective Maintenance and manage of municipal assets and natural resources	Infrastructure Development	Obtain compliance of water quality in terms of SANS 241 - Water Quality criteria by 30 June 2017	% compliance of water quality lab results with SANS 241 - Water Quality criteria by 30 June 2017	All	Manager: Infrastructure Services	85%	Lab results received from DWAF	Last Value	87%	0%	R	
TL17	Finance and Administration		Provision of infrastructure to deliver improved services to all residents and business	Infrastructure Development	Number of formal residential properties connected to the municipal electrical infrastructure network (Laingsburg credit and pre-paid electrical meters)(Excluding Eskom areas) as at 30 June 2017	Number of residential accounts which are billed/purchased electricity (Excluding Eskom areas) as at 30 June 2017 as at 30 June 2017	All	Manager: Accounting	766	PROMUN report mun053mx and Syntell Report on Customers	Last Value	0	0	N/A	
TL18	Finance and Administration		Improve the standards of living of all people in Laingsburg	Social Development	Provide 50kwh free basic electricity to registered indigent accountholders in terms of the equitable share requirements (excluding ESKOM area) as at 30 June 2017	Number of registered indigent accounts receiving free basic electricity as at 30 June 2017	All	Manager: Accounting	210	PROMUN report mun053mx	Last Value	0	0	N/A	
TL19	Finance and Administration		Provision of infrastructure to deliver improved services to all residents and business	Infrastructure Development	The percentage of the municipal capital budget actually spent on capital projects by 30 June 2017 (Actual amount spent on capital projects/ Total amount budgeted for capital projects)x100 by 30 June 2017	(Actual amount spent on capital projects/ Total amount budgeted for capital projects)x100 by 30 June 2017	All	Senior Manager: Finance and Corporate Services	70%	PROMUN report igl010 and Notes to Annual Financial Statements	Carry Over	20%	5.15%	R	[D147] Senior Manager: Finance and Corporate Services: project not started in Technical department (September 2016)
TL20	Finance and Administration		To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Institutional Development	Percentage of municipality's personnel budget actually spent on training by 30 June 2017 ((Total Actual Training Expenditure/ Total personnel Budget)x100)	(Total expenditure on training/total personnel budget)/100	All	Manager: Corporate Services	0.50%	Proof of submission to Audit Committee	Carry Over	0%	0%	N/A	

TL21	Finance and Administration		To achieve financial viability in order to render affordable services to residents	Financial Development	Financial viability measured in terms of the municipality's ability to meet it's service debt obligations at 30 June 2016 (Debt to Revenue (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue - Operating Conditional Grant)	Debt coverage ratio as at 30 June 2016	All	Manager: Accounting	88	PROMUN Report IGL010 and financial statements	Reverse Last Value	0%	0%	N/A	
TL22	Finance and Administration		To achieve financial viability in order to render affordable services to residents	Financial Development	Financial viability measured in % in terms of the total amount of outstanding service debtors in comparison with total revenue received for services at 30 June 2016 (Net Service debtors to revenue – (Total outstanding service debtors minus provision for bad debt)/ (revenue received for services) x100)	% outstanding service debtors at 30 June 2016	All	Manager: Accounting	25%	PROMUN Report IGL010 and financial statements	Reverse Last Value	0%	0%	N/A	
TL23	Finance and Administration		To achieve financial viability in order to render affordable services to residents	Financial Development	Financial viability measured in terms of the available cash to cover fixed operating expenditure at 30 June 2016 (Cost coverage ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets)))	Cost coverage ratio as at 30 June 2016	All	Manager: Accounting	0	PROMUN Report IGL010 and financial statements	Last Value	0	0	N/A	
TL24	Finance and Administration		To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Institutional Development	Limit vacancy rate to less than 5% of employees by 30 June 2017 [(Number of funded posts vacant / total number of funded posts)x100]	% vacancy rate of budgeted posts by 30 June 2017 (Number of funded posts vacant / total number of funded posts)x100	All	Manager: Corporate Services	10%	Report from PROMUN financial system	Reverse Last Value	0%	0%	N/A	
TL25	Finance and Administration		To achieve financial viability in order to render affordable services to residents	Financial Development	Collect percentage of the 2015/16 financial years billed revenue by 30 June 2017 (Debtors payments received during period/Billed Revenue for period x 100)	% of Billed Revenue collected by 30 June 2017 (Debtors payments received during period/Billed Revenue for period x 100)	All	Senior Manager: Finance and Corporate Services	60%	PROMUN report mun080tot and igl010	Last Value	60%	82.84%	G2	[D153] Senior Manager: Finance and Corporate Services: see call culations (September 2016)
TL26	Finance and Administration		To achieve financial viability in order to render affordable services to residents	Financial Development	Operational conditional grant spending measured by the percentage (%) spent	Percentage (%) of the grant spent i.t.o. budget allocations	All	Manager: Finance and Administration	90%	Grants Register	Last Value	10%	19%	B	[D154] Manager: Finance and Administration: Grants spend (September 2016)
TL27	Finance and Administration		To achieve financial viability in order to render affordable services to residents	Financial Development	Capital conditional grant spending measured by the percentage (%) spent	Percentage (%) of the grant spent i.t.o. Budget allocations	All	Manager: Finance and Administration	90%	Grants Register	Last Value	10%	19%	B	[D155] Manager: Finance and Administration: spend see previous KPI (September 2016)
TL28	Finance and Administration		To achieve financial viability in order to render affordable services to residents	Financial Development	The main budget is approved by Council by the legislative deadline	Approval of Main Budget before the end of May annually	All	Manager: Finance and Administration	1	Minutes of Council meeting	Stand-Alone	0	0	N/A	
TL29	Finance and Administration		To achieve financial viability in order to render affordable services to residents	Financial Development	The adjustment budget is approved by Council by the legislative deadline	Approval of Adjustments Budget before the end of February annually	All	Manager: Finance and Administration	1	Minutes of Council meeting	Stand-Alone	0	0	N/A	
TL30	Finance and Administration		Provision of infrastructure to deliver improved services to all residents and business	Infrastructure Development	Number of formal residential properties for which refuse is removed once per week as at 30 June 2017	Number of residential accounts which are billed for refuse removal as at 30 June 2017	All	Manager: Accounting	1206	PROMUN report mun053mx	Last Value	0	0	N/A	
TL31	Finance and Administration		Improve the standards of living of all people in Laingsburg	Social Development	Provide free basic refuse removal to registered indigent accountholders in terms of the equitable share requirements as at 30 June 2017	Number of registered indigent accounts receiving free basic refuse removal as at 30 June 2017	All	Manager: Accounting	440	PROMUN report mun053mx	Last Value	0	0	N/A	
TL32	Finance and Administration		Provision of infrastructure to deliver improved services to all residents and business	Infrastructure Development	Number of formal residential properties connected to the municipal waste water sanitation/sewerage network for sewerage service, irrespective of the number of water closets (toilets) as at 30 June 2017	Number of residential accounts which are billed for sewerage as at 30 June 2017	All	Manager: Accounting	1206	PROMUN report mun053mx	Last Value	0	0	N/A	
TL33	Finance and Administration		Improve the standards of living of all people in Laingsburg	Social Development	Provide free basic sanitation to registered indigent accountholders in terms of the equitable share requirements as at 30 June 2017	Number of registered indigent accounts receiving free basic sanitation as at 30 June 2017	All	Manager: Accounting	440	PROMUN report mun053mx	Last Value	0	0	N/A	
TL34	Finance and Administration		Provision of infrastructure to deliver improved services to all residents and business	Infrastructure Development	Number of formal residential properties which receives piped water (Laingsburg credit and pre-paid water meters) and is connected to the municipal water infrastructure network as at 30 June 2017	Number of residential accounts which are billed/purchased water as at 30 June 2017	All	Manager: Accounting	1206	PROMUN report mun053mx	Last Value	0	0	N/A	
TL35	Finance and Administration		Improve the standards of living of all people in Laingsburg	Social Development	Provide 6kl free basic water to registered indigent accountholders in terms of the equitable share requirements as at 30 June 2017	Number of registered indigent accounts receiving free basic water as at 30 June 2017	All	Manager: Accounting	430	PROMUN report mun053mx	Last Value	0	0	N/A	
TL36	Community Services		Developing a safe, clean, healthy and sustainable environment for communities	Social Development	Participate in the provincial traffic department public safety initiatives as approved in the IDP by 30 June 2017	Number of provincial traffic department public safety initiatives participated in by 30 June 2017	All	Manager: Community Services	4	Approved programmes, photos	Accumulative	0	0	N/A	

Summary of Results

KPI Not Yet Measured	25
KPI Not Met	4
KPI Almost Met	1
KPI Met	1
KPI Well Met	1
KPI Extremely Well Met	4
Total KPIs	36

Report generated on 24 October 2016 at 14:26.