LAINGSBURG MUNICIPALITY MFMA SECTION 72 REPORT

MID-YEAR BUDGET & PERFORMANCE



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QUALITY CERTIFICATE

I, Pedro Allan Williams the municipal manager of Laingsburg Local Municipality, here certify that quarterly report on the implementation of the budget and financial state affairs

For the period of 1 July 2016 until 31 December 2016 has been prepared in accordance of the Municipal Finance Management Act and regulations made under the Act.

PA WILLIAMS

MUNICIPAL MANAGER

17 January 2017

1 Legislative Framework

This report has been prepared in terms of the following enabling legislation.

1.1 The Municipal Finance Management Act

The Municipal Finance Management Act-Number 56 of 2003 Section 72: Mid-Year Budget and Performance Assessment

- (1) The accounting officer of a municipality must by 25 January of each year;
- (a) Assess the performance of the municipality during the first half of the financial year, taking into account;
 - (i) the monthly statements referred to in section 71 for the first half of the financial year;
 - (ii) the municipality's service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
 - (iii) the past year's annual report, and progress on resolving problems identified in the annual report, and
 - (iv) the performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities; and
- (b) Submit a report on such assessment to;
 - (i) the mayor of the municipality;
 - (ii) the National Treasury; and
 - (iii) the relevant provincial treasury.
- (2) The statement referred to in section 71(1) for the sixth month of a financial year may be incorporated into the report referred to in subsection (1) (b) of this section.
- (3) The accounting officer must, as part of the review;
 - (a) make recommendations as to whether an adjustments budget is necessary; and
 - (b) recommend revised projections for revenue and expenditure to the extent that this may be necessary.

Reports on failure to adopt or implement budget-related and other policies

Section 54: Budgetary control and early identification of financial problems

- (1) On receipt of a statement or report submitted by the accounting officer of the municipality in terms of section 71 or 72, the mayor must:
 - (a) consider the statement or report;
 - (b) check whether the municipality's approved budget is implemented in accordance with the service delivery and budget implementation plan;
 - (c) consider and, if necessary, make any revisions to the service delivery and budget implementation plan, provided that revisions to the service delivery targets and performance indicators in the plan may only be made with the approval of the council following approval of an adjustments budget;
 - (d) issue any appropriate instructions to the accounting officer to ensure;
 - (i) that the budget is implemented in accordance with the service delivery and budget implementation plan; and
 - (ii) that spending of funds and revenue collection proceed in accordance with the budget;
 - (e) identify any financial problems facing the municipality, including any emerging or impending financial problems; and
 - (f) in the case of a section 72 report, submit the report to the council by 31 January of each year.
- (2) If the municipality faces any serious financial problems, the mayor must—
 - (a) promptly respond to and initiate any remedial or corrective steps proposed by the accounting officer to deal with such problems, which may include—
 - (i) steps to reduce spending when revenue is anticipated to be less than projected in the municipality's approved budget;
 - (ii) the tabling of an adjustments budget; or
 - (iii) steps in terms of Chapter 13; and (b) alert the council and the MEC for local government in the province to those problems.
- (3) The mayor must ensure that any revisions of the service delivery and budget implementation plan are made public promptly.

Report to provincial executive if conditions for provincial intervention exist

Section 33: Format of a mid-year budget and performance assessment

A mid-year budget and performance assessment of a municipality referred to in section 72 of

the Act must be in a format specified in Schedule C and include all the required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168(1) of the Act.

Section 34: Publication of mid-year budget and performance assessments

- 1) Within five working days of 25 January each year the municipal manager must make the mid-year budget and performance assessment public by placing it on the municipal website.
- 2) The municipal manager must make public any other information that the municipal council considers appropriate to facilitate public awareness of the mid-year budget and performance assessment, including-
 - (a) summaries in alternate languages predominant in the community, and
 - (b) information relevant to each ward in the municipality.

Section 35: Submission of mid-year budget and performance assessments

The municipal manager must submit to the National Treasury and the relevant provincial treasury, in both printed and electronic form:

- (a) the mid-year budget and performance assessment by 25 January of each year; and
- (b) any other information relating to the mid-year budget and performance assessments as may be required by the National Treasury.

PART 1: MID- YEAR BUDGET AND PERFORMANCE ASSESSMENT

This report has been prepared in terms of the Local Government: Municipal Finance Management Act Number 56 of 2003: Municipal Budget and Reporting Regulations, Government Gazette 32141, 17 April 2009.

2 Mayor's Report

For the mid-year budget and performance assessment, the mayor's report must also provide -

- (a) a summary of the past year's annual report, and progress on resolving problems identified in the annual report and the audit report;
- (b) a summary of any potential impact of the national adjustments budget and the relevant provincial; and
- (c) a recommendation as to whether an adjustments budget for the municipality is necessary.

2.1 Summary of the previous year's annual report

The Statement of Financial Performance provides an overview of the performance of the municipality and focuses on the financial health of the municipality. The municipal performance was very good during the 2015/16 financial year with improvements in PDO's, Internal Audit, a functioning Audit Committee as well as a positive shift in governance but the following areas was identified for responsiveness;

- Internal Controls:
- Leadership;
- Compliance; and
- Consistency with regards to performance record keeping.

2.1.1 Overall Financial Summary

The table below indicates the summary of the financial performance for the 2015/16 financial year:

		Financia	al Summary						
		F	t'000						
	2014/15		Budget Actual Budget Budget ncial Performance 3 129 4.12 (20.03) 326 16 738 15 258 (16.83) (9.70) 352 850 1 270 48.68 33.07 369 18 922 17 133 (0.21) (10.44) 330 24 992 21 966 (33.52) (13.78) 377 65 258 58 757 (15.69) (11.06) 353 2 453 2 518 2.57 2.57 369 9 679 7 335 (31.81) (31.96) 0 0 164 100 100						
Description	Actual	Original Budget		Actual		Adjustments Budget			
		<u>Financial</u>	<u>Performance</u>						
Property rates	3 040	3 000	3 756	3 129	4.12	(20.03)			
Service charges	13 901	17 826	16 738	15 258	(16.83)	(9.70)			
Investment revenue	877	652	850	1 270	48.68	33.07			
Transfers recognised - operational	15 392	17 169	18 922	17 133	(0.21)	(10.44)			
Other own revenue	30 832	29 330	24 992	21 966	(33.52)	(13.78)			
Total Revenue (excluding capital transfers and contributions)	64 042	67 977	65 258	58 757	(15.69)	(11.06)			
Employee costs	12 897	17 096	17 568	15 022	(13.81)	(16.94)			
Remuneration of Councillors	2 335	2 453	2 453	2 518	2.57	2.57			
Depreciation & asset impairment	7 605	9 669	9 679	7 335	(31.81)	(31.96)			
Finance charges	225	0	0	164	100	100			
Materials and bulk purchases	6 573	6 523	8 000	7 487	12.88	(6.85)			
Transfers and grants	2 772	4 231	6 252	32 405	86.94	86.80			
Other expenditure	39 616	37 564	43 917	36 062	(4.16)	(21.78)			
Total Expenditure	72 023	77 536	87 869	100 988	30.25	14.93			
Surplus/(Deficit)	(7 981)	(9 559)	(22 611)	(42 231)	341.79	86.77			
Transfers recognised - capital	24 657	27 082	32 762	30 553	11.36	(7.23)			
Surplus/(Deficit) for the year	16 676	17 523	10 151	(11 678)	(166.64)	(215.04)			
		Capital expendit	ure & funds source	<u>es</u>					
Capital expenditure									
Internally generated funds	215	1 666	1 666	904	(84.24)	(84.24)			
Total sources of capital funds	22 032	28 748	36 524	32 132	10.53	(13.67)			
		<u>Financi</u>	al position						
Total current assets	30 016	23 047	23 047	21 509	(0.31)	(16.91)			

		Financi	al Summary										
	R'000												
	2014/15		2015/16		2015/16	6 %Variance							
Description	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget							
Total non-current assets	164 957	171 682	171 682	161 948	(6.01)	(6.01)							
Total current liabilities	13 032	8 219	8 219	15 137	45.70	45.70							
Total non-current liabilities	8 133	8 322	8 322	6 198	(34.28)	(34.28)							
Community wealth/Equity	173 808	178 187	178 187	162 123	(9)	(11.20)							
		Cas	sh flows										
Net cash from (used) operating	25 577	12 949	12 949	1 357	(89.52)	(89.52)							
Net cash from (used) investing	(19 136)	(11 619)	(11 619)	(6 152)	(47.05)	(47.05)							
Cash/cash equivalents at the year end	14 758	16 088	16 088	9 964	(38.07)	(38.07)							
		Asset n	nanagement										
Asset register summary (WDV)	166 668	171 682	171 682	161 948	(6.01)	(6.01)							
Depreciation & asset impairment	7 743	9 669	9 679	7 335	(31.81)	(31.96)							
Repairs and Maintenance Tol	ble 2.1 Fina nga	ummary (So 2 U 405 : 1	Draft 201 <i>5/1</i> 36 1/8/8 nı	Jal Report, 2048/8 1	01) 3.34	(28.15)							

Percentage of Capital & Operational Budget Spent

88.77% was spent on the Capital Budget during 2015/6 Financial Year, R23 239 000 (table 1.5.3 errata 201415 AR) was unspent at the end of 2014/15 financial year.

A report containing the reasons for the deviations on the Capital Budget for the 2015/16 was already tabled and approved Listed below are some of the reasons:

• The underspending of R4 982 000.00 on various projects like the rehabilitation of sports fields, new roads and storm water, electricity and water due to compliance to SCM processes as well as savings on some projects.

The Municipality achieved a 104.15% debtor's payment percentage for the 2015 /16 Financial Year and a paid all outstanding debts within 30 days (one month).

2.1.2 Remedial Action taken on Audit Outcomes of Prior Year

Laingsburg Local Municipality received an unqualified audit opinion for the 2015/16 Financial Year. An action plan will be compiled and will be aligned to the Ignite System on Audit Assist where implementation and progress will be regularly monitored.

The annual report of the 2015/16 financial year is covered in a separate report to Council. Any problems and/or corrective actions identified in the oversight report by Council will be monitored and actioned for correction in the current financial year.

3 Mid-Year Performance Assessment

Municipal adjustments budgets

- (1) A municipality may revise an approved annual budget through an adjustments budget
- (2) An adjustments budget
 - (a) must adjust the revenue and expenditure estimates downwards if there is material under-collection of revenue during the current year;
 - (b) may appropriate additional revenues that have become available over and above those anticipated in the annual budget, but only to revise or accelerate spending programmes already budgeted for;
 - (c) may, within a prescribed framework, authorise unforeseeable and unavoidable expenditure recommended by the mayor of the municipality;
 - (d) may authorise the utilisation of projected savings in one vote towards spending under another vote;
 - (e) may authorise the spending of funds that were unspent at the end of the past financial year where the under-spending could not reasonably have been foreseen at the time to include projected roll-overs when the annual budget for the current year was approved by the council;
 - (f) may correct any errors in the annual budget; and
 - (g) may provide for any other expenditure within a prescribed framework.

The municipality will have to be revise the budget during February 2016 due to material changes in Revenue and Expenditure

3.1 Resolutions

If the mid-year review is tabled in the municipal council resolutions dealing with at least the following matters must be prepared and presented as part of the documentation, as may be relevant-

- (a) noting the monthly budget statement and any supporting documents;
- (b) noting the quarterly report on the implementation of the budget and the financial affairs for the municipal referred to in section 52(d) of the Act:
- (c) noting the mid-year budget and performance assessment referred to in section 72 of the Act;
- (d) noting the in-year reports of any municipal entities
- (e) any other resolutions that may be required

3.1.1 Mid-Year Budget and Performance Report

This is the resolution that will be presented to Council when the Mid-Year Budget and Performance Assessment is tabled:

3.1.2 Recommendation:

That Council take cognizance of the 2015/16 Mid-Year Budget and Performance Assessment as tabled in terms of Section 54 and 72 of the Municipal Finance Management Act.

That a revised budget for 2015/16 be submitted to Council to accommodate all new allocations and any other adjustments to the budget as well as the Service Delivery Budget and Implementation Plan like;

- Disaster Recovery Funding recalled due to lack of implementation within timeframes;
- Water Provision Projects which were not approved by the DWS for implementation;
- Projects which had to be implemented in line with current draught situation; and

Provincial Allocation gazetted within current financial year.

4 Executive Summary

The executive summary of the mid-year budget and performance assessment must, in addition to the information in executive summary of the monthly budget statement as well as on the quarterly report on the implementation of the budget and the financial affairs for the municipality provide a summary of the impact of the national adjustments budget and the relevant provincial adjustments budget.

4.1 Introduction

The Mid-Year Review has been prepared in terms of the Municipal Budget and Reporting Regulations (as per the prescribed formats). It must be noted that in all instances where the tables contained within this report include the audited outcomes for 2015/16 that these results are based on the audited annual financial statements that were audited by the Auditor General in accordance with Section 126 (3) of the Municipal Finance Management Act.

4.2 Financial problems or risks facing the Municipality

There are no serious financial problems facing the Municipality. Operating revenues and expenditures to date remain in line with the projected year to date budgets taking accruals and prior year trends into account.

The new financial year started on 1 July 2016, and no major spending has occurred during the financial year.

The availability of grants funding is limited and a large portion of the MIG is still unspent due to various reasons.

The cash flow of the municipality is currently under extreme pressure. Reasons for this are the growth in debtors, the new housing project that was completed and most of the new consumers are on the indigent lists but the equitable share grant did not increase in the same proportion.

It will be necessary to monitor spending very closely and more attention to the collection of outstanding amounts must be given.

4.3 Other relevant information

Year-to-date revenue raised is 104.8% of the projected year-to-date budget for the second quarter. Operating expenditure incurred amounts to 84.7% of year-to-date budget.

The Table below illustrates an overview of the Budget implementation of Laingsburg Municipality for the quarter ended December 2016

4.4 Operating Revenue

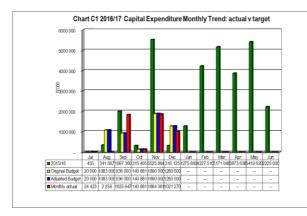
The Municipality have generated 51.5% or R40, 548 million of the Budgeted Revenue to date which exceeds the budgeted amounts. During the financial year operating grants totaling R8, 363 million were received. The largest part of the grants received forms part of the Equitable Share allocation for the financial year.

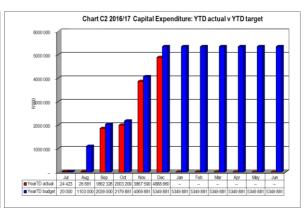
4.5 Operating Expenditure

For the quarter ending December 2016, the Municipality managed to spend within the budgeted norms. An amount of R R37, 083 million or 38, 8% have been spent to date.

4.6 Capital Expenditure

The municipality has incurred R56 157 or 3.6% of the internal funded Capital Budget to date.





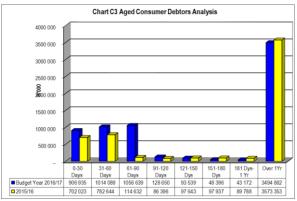
Graph 4.1 Capital Expenditure Trends (O, A & A)

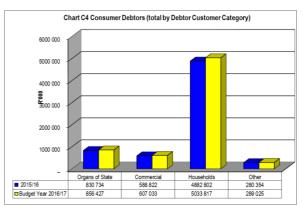
Graph 4.2 Capital Expenditure Trends

The external spending for the second quarter totals to R4, 889 million to date.

4.7 Debtors

The Outstanding Debtors of the Municipality amounts to R R6, 786 million for the quarter ending December 2016. The outstanding debt for more than 90 days amounts to 56.12%.





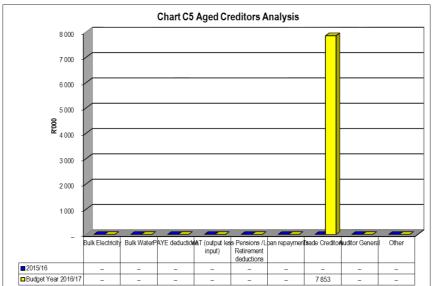
Graph 4.2 Aged Consumer Debtors

Graph 4.4 Consumer Debtors

The payment rate for 2015/2016 financial year was 105%. For the financial year to date the payment rate is 92.97%. This is a decrease since the previous financial year. The Municipality is fully implementing the Debt Collection and Credit Control Policy. It should be noted that the Municipal debt collection and credit control policy was last revised during August 2013.

4.8 Creditors

Total outstanding creditors amount to R7 853 for the quarter ending December 2016. All the outstanding amounts are within the 30 days outstanding categories which is compliant with Section 65 of the MFMA.



Graph 4.5 Aged Creditors

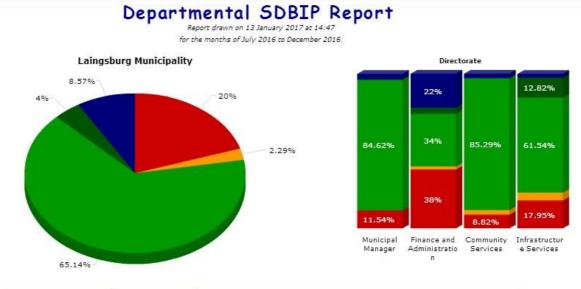
Cases occur where suppliers issue their invoices more than 30 days after the date of the invoice, for payment, but in most cases the payments are made at presentation of the invoices.

5 Report on Municipal Performance

In this section we will look at the Mid-Year Assessment of the Top Layer SDBIP per KPI.

5.1 Directorate SDBIP Report

This graph shows the operational performance of the municipality from 1 July 2015 to 31 December 2015.



Directorate Laingsburg Municipality Municipal Administration Manager Services Services KPI Not Met 35 (20%) 6 (11.5%) 19 (38%) 3 (8.8%) 7 (17.9%) KPT Almost Met 4 (2.3%) 1 (2%) 1 (2.9%) 2 (5.1%) KPI Met 44 (84.6%) 17 (34%) 29 (85.3%) 24 (61.5%) 114 (65.1%) KPI Well Met 7 (4%) 2 (4%) 5 (12.8%) KPI Extremely Well Met 15 (8.6%) 2 (3.8%) 11 (22%) 1 (2.9%) 1 (2.6%) Total: 175 52 50 34 39

5.1 Departmental Service Deliver Performance Analysis

The graphs and the table above shows clearly the performance of the municipality per KPI for the different. Directorates.

During the recent audit there were no material findings on the report on predetermined objectives concerning the usefulness and reliability of the information. Laingsburg Municipality have once more received an unqualified audit opinion.

The municipality performed good during the period under review. 114 KPI'S was met and 7 KPI's was well and extremely well met but 15 KPI's was not met or almost met. Only 35 KPI's was not met and will be addressed during the February formal performance review.

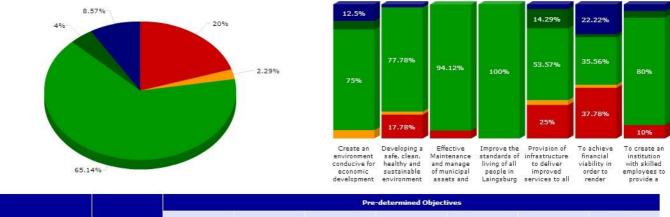
The directorate which require intervention is the Finance and Corporate Department with more that 50% of the KPI's that was not met during the period under review, which are 19 KPI's of the 35KPI's.

Attached find **Annexure A**, the unaudited departmental SDBIP for the first half of the financial year.

5.2 Pre-Determined Objectives (PDO's) SDBIP Report

Top-level SDBIP Report

1 July 2016 – 31 December 2016



				Pre	determined Objec	tives		
	Laingsburg Municipality	Create an environment conducive for economic development	Developing a safe, clean, healthy and sustainable environment for communities	Effective Maintenance and manage of municipal assets and natural resources	Improve the standards of living of all people in Laingsburg	Provision of infrastructure to deliver improved services to all residents and business	To achieve financial viability in order to render affordable services to residents	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values
KPI Not Met	35 (20%)	121	8 (17.8%)	1 (5.9%)	8	7 (25%)	17 (37.8%)	2 (10%)
KPI Almost Met	4 (2.3%)	1 (6.3%)	1 (2.2%)	2	12	1 (3.6%)	1 (2.2%)	
KPI Met	114 (65.1%)	12 (75%)	35 (77.8%)	16 (94.1%)	4 (100%)	15 (53.6%)	16 (35.6%)	16 (80%)
■ KPI Well Met	7 (4%)	1 (6.3%)	-	-	•	4 (14.3%)	1 (2.2%)	1 (5%)
KPI Extremely Well Met	35 (20%) 4 (2.3%) 114 (55.1%) 7 (4%) 15 (8.6%)	2 (12.5%)	1 (2.2%)	-		1 (3.6%)	10 (22.2%)	1 (5%)
Total:	175	16	45	17	4	28	45	20

5.2 Top-Level Service Deliver Performance Analysis

The graphs and the table above shows clearly the performance of the municipality per

KPI for the PDO's.

Four (4) of the seven (7) PDO's reflects good reporting results but 3 of the PDO's require intervention, it is linked to the Finance and Corporate Services and Community Services.

Also attached find **Annexure B**, the unaudited Top Level SDBIP for the first half of the financial year.

6 In Year Budget Tables

In year-budget statement

If a municipality does not have any municipal entities, the in-year budget statement tables must consist of the tables must consist of the tables in the First Attachment to this Schedule, namely-

- (a) Table C1 s71 Monthly Budget Statement
- (b) Table C2 Monthly Budget Statement Financial Performance (standard classification)
- (c) Table C3 Monthly Budget Statement- Financial Performance (revenue and expenditure)
- (d) Table C4 Monthly Budget Statement- (revenue and expenditure)
- (e) Table C5 Monthly Budget Statement-Capital Expenditure (municipal vote, standard classification and funding)
- (f) Table C6 Monthly Budget Statement-Financial Position
- (g) Table C7 Monthly Budget Statement-Cash flow

The tables included in section 5 to the end of this report are from the 'C Schedule Monthly Budget Statement'

(a) Monthly Budget Statement

WC051 Laingsburg - Table C1 Monthly Budget Statement Summary - Q2 Second Quarter

	2015/16				Budget Yea	r 2016/17			
Description	Audited	Original	Adjusted	Monthly	YearTD	YearTD	YTD	YTD	Full Year
	Outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast
R thousands								%	
Financial Performance									
Property rates	3 129	4 004	4 004	116	3 706	2 202	1 503	68%	4 004
Service charges	15 324	16 567	16 567	4 079	8 459	8 086	373	5%	16 567
Inv estment rev enue	1 429	1 119	1 119	234	402	560	(158)	-28%	1 119
Transfers recognised - operational	18 084	18 429	18 429	2 819	8 363	8 488	(125)	-1%	18 429
Other own revenue	23 063	38 575	38 575	6 706	19 619	19 329	290	2%	38 575
Total Revenue (excluding capital transfers	61 030	78 695	78 695	13 954	40 548	38 665	1 883	5%	78 695
and contributions)									
Employ ee costs	15 198	20 664	20 664	4 546	9 327	10 430	(1 103)	-11%	20 664
Remuneration of Councillors	2 408	2 619	2 619	602	1 249	1 283	(34)	-3%	2 619
Depreciation & asset impairment	9 275	12 303	12 303	-	(0)	1 698	(1 698)	-100%	12 303
Finance charges	-	-	-	-	-	-	-		-
Materials and bulk purchases	7 487	8 713	8 713	2 225	4 107	4 687	(580)	-12%	8 713
Transfers and grants	35 659	4 559	4 559	643	1 290	2 440	(1 150)		4 559
Other expenditure	32 010	46 740	46 740	9 773	21 110	23 244	(2 134)	-9%	46 740
Total Expenditure	102 038	95 598	95 598	17 790	37 083	43 782	(6 698)	-15%	95 598
Surplus/(Deficit)	(41 008)	(16 903)	(16 903)	(3 836)	3 465	(5 117)	8 582	-168%	(16 903
Transfers recognised - capital	29 323	8 159	8 159	4 809	4 809	4 658	151	3%	8 159
Contributions & Contributed assets	_	_	-	-	_	-	-		_
Surplus/(Deficit) after capital transfers &	(11 685)	(8 744)	(8 744)	974	8 274	(459)	8 733	-1905%	(8 744
contributions									
Share of surplus/ (deficit) of associate	-	-	-	-	-	_	-		-
Surplus/ (Deficit) for the year	(11 685)	(8 744)	(8 744)	974	8 274	(459)	8 733	-1905%	(8 744
Capital expenditure & funds sources									
Capital expenditure	25 889	14 703	14 703	3 027	4 889	6 353	(1 464)	-23%	14 703
Capital transfers recognised	25 720	13 160	13 160	2 999	4 833	5 160	(327)	-6%	13 160
Public contributions & donations	_	_	_	_	_	_	`- '		_
Borrowing	_	_	-	_	_	_	_		_
Internally generated funds	168	1 543	1 543	27	56	1 193	(1 137)	-95%	1 543
Total sources of capital funds	25 889	14 703	14 703	3 027	4 889	6 353	(1 464)	-23%	14 703
Financial position									
Total current assets	18 711	17 729	17 729		23 466				17 729
Total non current assets	152 413	161 963	161 963		166 853				161 963
Total current liabilities	7 003	14 140	14 140		16 535				14 140
Total non current liabilities	6 872	3 429	3 429		3 421				3 429
Community wealth/Equity	157 249	162 123	162 123		170 362				162 123
	137 243	102 123	102 123		170 302				102 123
Cash flows	1								
Net cash from (used) operating	25 325	3 247	3 247	1 553	6 396	1 527	4 868	319%	3 247
Net cash from (used) investing	(30 689)	(12 484)	(12 484)	1	(4 889)	(899)	\$	444%	(12 484
Net cash from (used) financing	99	24	24	7	57	12	45	372%	24
Cash/cash equivalents at the month/year end	4 699	751	751	-	11 528	10 605	923	9%	751
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys- 1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	907	1 014	1 057	129	94	48	43	3 495	6 786
Creditors Age Analysis				0					
Total Creditors	8	_	_	_	_	_	_	_	8
	I	1		i					•

Table C1 s71 Monthly Budget Statement

(b) Monthly Budget Statement – Financial Performance Standard Classification)

This table reflects the operating budget (Financial Performance) in the standard classifications which are the Government Finance Statistics Functions and Subfunctions. These are used by National Treasury to assist the compilation of national and international accounts for comparison purposes, regardless of the unique organisational structures used by the different institutions.

The main functions are Governance and Administration, Community and Public Safety, Economic & Environmental Services and lastly the Trading Services.

WC051 Laingsburg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Q2 Second Quarter

		2015/16				Budget Year 2	2016/17			
Description	Ref	Audited	Original	Adjusted	Monthly	YearTD	YearTD	YTD	YTD	Full Year
		Outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast
R thousands	1								%	
Revenue - Standard										
Governance and administration		49 665	29 464	29 464	5 082	13 744	15 552	(1 809)	-12%	21 76
Executive and council		20 302	14 647	14 647	3 797	8 409	7 823	586	7%	14 64
Budget and treasury office		5 267	12 272	12 272	95	3 713	6 335	(2 622)	-41%	4 57
Corporate services		24 097	2 545	2 545	1 190	1 622	1 395	227	16%	2 54
Community and public safety		22 187	38 153	38 153	6 694	19 552	19 068	484	3%	38 15
Community and social services		971	993	993	329	659	496	163	33%	99
Sport and recreation		4	3	3	14	14	1	13	1086%	
Public safety		21 201	37 145	37 145	6 349	18 873	18 565	309	2%	37 14
Housing		11	12	12	3	5	6	(1)	-11%	1
Health		_	0	0	(1)	_	_	_ `		
Economic and environmental services		1 341	1 059	1 059	2 218	2 229	530	1 700	321%	1 05
Planning and development		_	_	_	_	_	_	_		_
Road transport		1 341	1 059	1 059	2 218	2 229	530	1 700	321%	1 05
Environmental protection		_	_	_	_		_	_		_
Trading services		17 158	18 178	18 178	4 770	9 833	8 173	1 660	20%	18 17
Electricity		11 108	11 367	11 367	2 881	6 195	5 300	895	17%	11 36
Water		2 316	2 746	2 746	703	1 313	923	390	42%	2 74
Waste water management		1 998	2 117	2 117	625	1 248	1 020	228	22%	2 11
Waste management		1 736	1 948	1 948	561	1 078	931	147	16%	1 94
Other	4	1730	1 340	1 340	-	- 1070	331	1 '-'	1070	1 34
Total Revenue - Standard	2	90 352	86 854	86 854	18 763	45 358	43 323	2 035	5%	79 150
								l		
Expenditure - Standard								(0.000)		
Governance and administration		59 689	30 650	30 650	6 331	11 456	14 289	(2 833)	-20%	30 65
Executive and council		38 675	11 773	11 773	1 969	4 161	4 608	(446)	-10%	11 77
Budget and treasury office		13 864	9 971	9 971	2 771	4 546	5 850	(1 304)	-22%	9 97
Corporate services		7 151	8 907	8 907	1 590	2 749	3 831	(1 082)	-28%	8 90
Community and public safety		20 500	37 945	37 945	6 386	16 328	18 490	(2 162)	-12%	37 94
Community and social services		2 030	2 041	2 041	377	688	775	(88)	-11%	2 04
Sport and recreation		45	481	481	5	12	58	(46)	-80%	48
Public safety		18 220	35 148	35 148	5 994	15 616	17 593	(1 978)	-11%	35 14
Housing		187	190	190	8	13	21	(8)	-39%	19
Health		19	85	85	1	1	43	(42)	-98%	8
Economic and environmental services		10 230	11 778	11 778	1 611	3 143	3 997	(854)	-21%	11 77
Planning and development		1 063	1 043	1 043	240	457	521	(64)	-12%	1 04
Road transport		9 167	10 734	10 734	1 370	2 686	3 475	(790)	-23%	10 73
Environmental protection		-	-	-	-	-	-	-		-
Trading services		11 611	15 212	15 212	3 462	6 151	6 999	(848)	-12%	15 21
Electricity		7 812	9 292	9 292	2 342	4 271	4 854	(583)	-12%	9 29
Water		1 211	2 454	2 454	701	936	913	23	3%	2 4
Waste water management		1 858	2 013	2 013	189	410	626	(215)	-34%	2 0
Waste management		730	1 454	1 454	230	533	607	(74)	-12%	1 45
Other		6	13	13	1	5	6	(1)	-22%	
otal Expenditure - Standard	3	102 038	95 598	95 598	17 790	37 083	43 782	(6 698)	-15%	95 59
Surplus/ (Deficit) for the year		(11 686)	(8 744)	(8 744)	974	8 275	(459)	8 734	-1905%	(16 44

Table C2: s71 Monthly Budget Statement – Finance Performance (Standard Classification)

(c) Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

The operating expenditure budget is approved by Council on the municipal vote level. The municipal votes reflect the Organisational structure of the municipality which is made up of the following Departments and Divisions:

 Mayoral & Council, Municipal Manager, Corporate Services, Budget and Treasury, Planning and Development, Community and Social Services, Sport and Recreation, Housing, Public Safety, Road Transport, Waste Management, Waste Water Management, Water, and Electricity.

WC051 Laingsburg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q2 Second Quarter

Vote Description		2015/16				Budget Year 2	016/17			
vote Description		Audited	Original	Adjusted	Monthly	YearTD	YearTD	YTD	YTD	Full Year
	Ref		•		•			l .		
		Outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast
R thousands									%	
Revenue by Vote	1									
Vote 1 - MAYORAL & COUNCIL		20 302	14 647	14 647	3 797	8 409	7 823	586	7.5%	14 647
Vote 2 - MUNICIPAL MANAGER		-	-	-	-	-	-	-		-
Vote 3 - CORPORATE SERVICES		24 096	2 545	2 545	1 190	1 622	1 395	227	16.3%	2 545
Vote 4 - BUDGET & TREASURY		5 267	12 272	12 272	95	3 713	6 335	(2 622)	-41.4%	12 272
Vote 5 - PLANNING AND DEVEOLPMENT		_	-	_	-	-	-	-		-
Vote 6 - COMMUNITY AND SOCIAL SERV		972	994	994	328	658	496	162	32.7%	994
Vote 7 - SPORTS AND RECREATION		4	3	3	14	14	1	13	1086.5%	3
Vote 8 - HOUSING		11	12	12	3	5	6	(1)	-11.2%	12
Vote 9 - PUBLIC SAFETY		21 201	37 145	37 145	6 349	18 873	18 565	309	1.7%	37 145
Vote 10 - ROAD TRANSPORT		1 341	1 059	1 059	2 218	2 229	530	1 700	320.8%	1 059
Vote 11 - WASTE MANAGEMENT		1 581	1 948	1 948	561	1 078	931	147	15.8%	1 948
Vote 12 - WASTE WATER MANAGEMENT		1 998	2 117	2 117	625	1 248	1 020	228	22.4%	2 117
Vote 13 - WATER		2 316	2 746	2 746	703	1 313	923	390	42.3%	2 746
Vote 14 - ELECTRICITY		11 108	11 367	11 367	2 881	6 195	5 300	895	16.9%	11 367
Vote 15 -		-	-	-	-	-	_	-		-
Total Revenue by Vote	2	90 197	86 854	86 854	18 763	45 358	43 323	2 034	4.7%	86 854
Expenditure by Vote	1									
Vote 1 - MAYORAL & COUNCIL		35 464	7 713	7 713	1 211	2 677	2 678	(1)	0.0%	7 713
Vote 2 - MUNICIPAL MANAGER		3 210	4 060	4 060	759	1 484	1 930	(446)	-23.1%	4 060
Vote 3 - CORPORATE SERVICES		7 150	8 907	8 907	1 590	2 749	3 831	(1 082)	-28.3%	8 907
Vote 4 - BUDGET & TREASURY		13 864	9 971	9 971	2 771	4 546	5 850	(1 304)	-22.3%	9 971
Vote 5 - PLANNING AND DEVEOLPMENT		1 063	1 043	1 043	240	457	521	(64)	-12.3%	1 043
Vote 6 - COMMUNITY AND SOCIAL SERV		1 231	1 389	1 389	248	432	555	(123)	-22.2%	1 389
Vote 7 - SPORTS AND RECREATION		868	1 230	1 230	137	273	327	(54)	-16.4%	1 230
Vote 8 - HOUSING		187	190	190	8	13	21	(8)	-39.3%	190
Vote 9 - PUBLIC SAFETY		18 220	35 148	35 148	5 994	15 616	17 593	(1 978)	-11.2%	35 148
Vote 10 - ROAD TRANSPORT		9 167	10 734	10 734	1 370	2 686	3 475	(790)	-22.7%	10 734
Vote 11 - WASTE MANAGEMENT		576	1 454	1 454	230	533	607	(74)	-12.1%	1 454
Vote 12 - WASTE WATER MANAGEMENT		1 858	2 013	2 013	189	410	626	(215)	-34.4%	2 013
Vote 13 - WATER		1 211	2 454	2 454	701	936	913	23	2.6%	2 454
Vote 14 - ELECTRICITY		7 812	9 292	9 292	2 342	4 271	4 854	(583)	-12.0%	9 292
Vote 15 -		_	_	_	-	-	_	· _ ′		_
Total Expenditure by Vote	2	101 882	95 598	95 598	17 790	37 083	43 782	(6 698)	-15.3%	95 598
Surplus/ (Deficit) for the year	2	(11 685)	(8 744)	(8 744)	974	8 274	(459)	·····	-1904.7%	(8 744

Table C3:s71 Monthly Budget Statement -Financial Performance (revenue and expenditure by municipal vote)

(d) Monthly Budget Statement (revenue and expenditure)

This table shows the revenue by source as well as the expenditure by type.

WC051 Laingsburg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q2 Second Quarter

		2015/16				Budget Year 2	2016/17			
Description	Ref	Audited	Original	Adjusted	Monthly	YearTD	YearTD	YTD	YTD	Full Year
		Outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast
R thousands									%	
Revenue By Source										
Property rates		2 934	3 870	3 870	14	3 530	2 129	1 401	66%	3 870
Property rates - penalties & collection charges		195	134	134	102	176	74	102	138%	134
Service charges - electricity revenue		10 901	11 163	11 163	2 787	6 019	5 300	719	14%	11 163
Service charges - water revenue		1 061	1 499	1 499	266	432	923	(491)	-53%	1 499
Service charges - sanitation revenue		1 998	2 117	2 117	625	1 248	1 020	228	22%	2 117
Service charges - refuse revenue		1 249	1 446	1 446	389	734	680	54	8%	1 446
Service charges - other		115	341	341	12	27	164	(137)	-84%	341
Rental of facilities and equipment		1 108	812	812	311	568	456	112	24%	812
Interest earned - external investments		1 270	906	906	167	412	453	(41)	-9%	906
Interest earned - outstanding debtors		159	213	213	67	(11)	107	(117)	-110%	213
Dividends received		-	-	-	-	-	-	-		-
Fines		19 962	36 737	36 737	6 123	18 367	18 361	6	0%	36 737
Licences and permits		1 145	273	273	229	511	136	375	275%	273
Agency services		142	107	107	27	55	53	1	2%	107
Transfers recognised - operational		18 084	18 429	18 429	2 819	8 363	8 488	(125)	-1%	18 429
Other revenue		706	647	647	17	119	322	(204)	-63%	647
Gains on disposal of PPE		_	_	_	_	_	_	-		_
Total Revenue (excluding capital transfers and		61 030	78 695	78 695	13 954	40 548	38 665	1 883	5%	78 695
contributions)								ļ		
Expenditure By Type										
Employ ee related costs		15 198	20 664	20 664	4 546	9 327	10 430	(1 103)	-11%	20 664
Remuneration of councillors		2 408	2 619	2 619	602	1 249	1 283	(34)	-3%	2 619
Debt impairment		14 311	25 424	25 424	4 200	12 600	12 595	5	0%	25 424
Depreciation & asset impairment		9 275	12 303	12 303	4 200 -		1 698	(1 698)	-100%	12 303
		9 213	12 303	12 303		(0)		(1 030)	-100/6	12 303
Finance charges				_	_		-	-		
Bulk purchases		7 487	8 713	8 713	2 225	4 107	4 687	(580)	-12%	8 713
Other materials		-	-	-	-	-	-	-		-
Contracted services		3 267	7 765	7 765	1 121	1 625	3 881	(2 256)	-58%	7 765
Transfers and grants		35 659	4 559	4 559	643	1 290	2 440	(1 150)	-47%	4 559
Other expenditure		14 432	13 551	13 551	4 453	6 885	6 767	118	2%	13 551
Loss on disposal of PPE		_	_	_	_	_	_	-		_
Total Expenditure		102 038	95 598	95 598	17 790	37 083	43 782	(6 698)	-15%	95 598
Surplus//Deficit)		(44 000)	(46.000)	(46 000)	/2 020	2 465	/E 447\	0 500	(0)	(46.000
Surplus/(Deficit)		(41 008)	(16 903)	(16 903)	(3 836)	3 465	(5 117)	8 582	(0)	(16 903
Transfers recognised - capital		29 323	8 159	8 159	4 809	4 809	4 658	151	0	8 159
Contributions recognised - capital								-		
Contributed assets								-		
Surplus/(Deficit) after capital transfers &		(11 685)	(8 744)	(8 744)	974	8 274	(459)			(8 744
contributions										
Tax ation								-		
Surplus/(Deficit) after taxation		(11 685)	(8 744)	(8 744)	974	8 274	(459)			(8 744
Attributable to minorities		(500)	(5 . 44)	(5 . 44)	514	0 2/4	(100)			(5 141
Surplus/(Deficit) attributable to municipality		(11 685)	(8 744)	(0.744)	974	8 274	(459)			(8 744
		(11 085)	(0 /44)	(8 744)	9/4	0 2/4	(409)			(0 /44
Share of surplus/ (deficit) of associate	-	/11 0==:	/o = : ::	(0.7	a = :	0.0=:	,,			
Surplus/ (Deficit) for the year		(11 685)	(8 744)	(8 744)	974	8 274	(459)		8	(8 744

Table C4:s71 Monthly Budget Statement -Financial Performance (revenue and expenditure)

(e)Monthly Budget Statement -Capital Expenditure (municipal vote, standard classification and funding)

WC051 Laingsburg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - Q2 Second Quarter

		2015/16				Budget Year 2	2016/17			
Vote Description	Ref	Audited	Original	Adjusted	Monthly	YearTD	YearTD	YTD	YTD	Full Year
		Outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast
R thousands	1								%	
	1							1	1	
Capital Expenditure - Standard Classification										
Governance and administration		-	583	583	19	25	563	(538)	-96%	583
Executive and council		-	-	-	15	19	-	19	#DIV/0!	-
Budget and treasury office		-	40	40	4	4	40	(36)	-89%	40
Corporate services		-	543	543	-	2	523	(521)	-100%	543
Community and public safety		1 949	2 169	2 169	2 099	2 220	440	1 780	405%	2 169
Community and social services		361	1 300	1 300	833	859	-	859	#DIV/0!	1 300
Sport and recreation		1 072	429	429	-	95	-	95	#DIV/0!	429
Public safety		-	-	-	-	-	-	-		-
Housing		516	160	160	1 266	1 266	160	1 106	691%	160
Health		_	280	280	-	-	280	(280)	-100%	280
Economic and environmental services		12 148	430	430	451	802	350	452	129%	430
Planning and development		_	-	-	-	-	-	_		-
Road transport		12 148	430	430	451	802	350	452	129%	430
Environmental protection		_	-	-	-	-	-	_		-
Trading services		11 792	11 521	11 521	458	1 842	5 000	(3 158)	-63%	11 521
Electricity		7 696	2 000	2 000	429	1 811	2 000	(189)	-9%	2 000
Water		2 140	6 371	6 371	3	4	-	4	#DIV/0!	6 371
Waste water management		1 956	3 150	3 150	26	27	3 000	(2 973)	-99%	3 150
Waste management		_	-	-	-	_	-			_
Other							-	_		-
Total Capital Expenditure - Standard Classification	3	25 889	14 703	14 703	3 027	4 889	6 353	(1 464)	-23%	14 703
Funded by:										
National Government		25 720	13 160	13 160	2 999	4 833	5 160	(327)	-6%	13 160
Provincial Government		_	_	_	_	_	_	`_ ′		_
District Municipality		_	_	_	_	_	_	_	8	_
Other transfers and grants								_		
Transfers recognised - capital	*********	25 720	13 160	13 160	2 999	4 833	5 160	(327)	-6%	13 160
Public contributions & donations	5				_ :00	1 200	2 .00	_ (,		_
Borrowing	6							_		_
Internally generated funds	Ĭ	168	1 543	1 543	27	56	1 193	(1 137)	-95%	1 543
Total Capital Funding		25 889	14 703	14 703	3 027	4 889	6 353	(1 464)	-23%	14 703

Table C5: Monthly Budget Statement -Capital Expenditure (municipal vote, standard classification and funding)

(f) Monthly Budget Statement-Financial Position

WC051 Laingsburg - Table C6 Monthly Budget Statement - Financial Position - Q2 Second Quarter

		2015/16		Budget Ye	ar 2016/17	
Description	Ref	Audited	Original	Adjusted	YearTD	Full Year
		Outcome	Budget	Budget	actual	Forecast
R thousands	1					
ASSETS .						
Current assets						
Cash		8 317	9 964	9 964	11 528	9 96
Call investment deposits		-	-	-		-
Consumer debtors		4 336	6 053	6 053	(5 773)	6 05
Other debtors		360	116	116	16 115	11
Current portion of long-term receivables		_	_	-	_	-
Inv entory		5 698	1 597	1 597	1 597	1 59
Total current assets		18 711	17 729	17 729	23 466	17 72
Non current assets						
Long-term receivables		9	3	3	3	
Investments		_	_	-	-	-
Inv estment property		4 440	4 392	4 392	4 392	4 39
Investments in Associate		_	_	-	_	-
Property, plant and equipment		147 576	156 917	156 917	161 805	156 91
Agricultural		_	-	-	_	-
Biological assets		_	_	-	_	-
Intangible assets		343	640	640	640	64
Other non-current assets		43	12	12	13	1
Total non current assets		152 413	161 963	161 963	166 853	161 96
TOTAL ASSETS		171 124	179 693	179 693	190 319	179 69
LIABILITIES						
Current liabilities						
Bank overdraft		_	_	_	_	_
Borrowing		_	_	_	_	_
Consumer deposits		396	437	437	475	43
Trade and other pay ables		6 322	8 812	8 812	11 192	8 81
Provisions		286	4 891	4 891	4 868	4 89
Total current liabilities		7 003	14 140	14 140	16 535	14 14
Non current liabilities			***************************************			
Borrowing						_
Provisions		6 872	3 429	3 429	3 421	3 42
Total non current liabilities		6 872	3 429	3 429	3 421	3 42
TOTAL LIABILITIES		13 875	17 569	17 569	19 957	17 56
NET ASSETS		***************************************				
	2	157 249	162 123	162 123	170 362	162 12
COMMUNITY WEALTH/EQUITY		400.040	405.070	405.070	400.04=	40= 5=
Accumulated Surplus/(Deficit)		120 313	125 678	125 678	133 917	125 67
Reserves		36 937	36 445	36 445	36 445	36 44
TOTAL COMMUNITY WEALTH/EQUITY	2	157 249	162 123	162 123	170 362	162 12

Table C6: s71 Monthly Budget Statement-Financial Position

(g) Monthly Budget Statement - Cash Flow

WC051 Laingsburg - Table C7 Monthly Budget Statement - Cash Flow - Q2 Second Quarter

TOUST Laningsburg - Table Of Monthly Budget		2015/16				Budget Year	2016/17			
Description	Ref	Audited	Original	Adjusted	Monthly	YearTD	YearTD	YTD	YTD	Full Year
		Outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast
R thousands	1								%	
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates, penalties & collection charges		2 528	3 604	3 604	121	2 086	2 202	(117)	-5%	3 604
Service charges		14 606	17 002	17 002	1 083	8 645	8 337	308	4%	17 002
Other revenue		47 562	13 055	13 055	5 567	12 305	6 576	5 729	87%	13 055
Gov ernment - operating		19 559	16 793	16 793	252	8 100	8 395	(295)	-4%	16 793
Gov ernment - capital		_	8 159	8 159	-	3 141	4 658	(1 517)	-33%	8 159
Interest		1 041	1 120	1 120	46	215	560	(345)	-62%	1 120
Dividends		_	-	-	-	-	-	-		-
Payments										
Suppliers and employees		(58 195)	(55 858)	(55 858)	(5 643)	(28 140)	(28 572)	(432)	2%	(55 858)
Finance charges		_	-	-	-	-	-	-		-
Transfers and Grants		(1 777)	(628)	(628)	127	44	(628)	(672)	107%	(628)
NET CASH FROM/(USED) OPERATING ACTIVITIES		25 325	3 247	3 247	1 553	6 396	1 527	4 868	319%	3 247
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		_	_	_	_	_	_	_		_
Decrease (Increase) in non-current debtors		_	_	_	_	_	_	_		_
Decrease (increase) other non-current receiv ables		_	_	_	_	-	-	_		_
Decrease (increase) in non-current investments		_	_	_	_	_	-	_		_
Payments										
Capital assets		(30 689)	(12 484)	(12 484)	(1 021)	(4 889)	(899)	(3 990)	444%	(12 484)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(30 689)	(12 484)	(12 484)	(1 021)	(4 889)	(899)	3 990	-444%	(12 484)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans		_	_	_	_	_	_	_		_
Borrowing long term/refinancing		_	_	_	_	_	_	_		_
Increase (decrease) in consumer deposits		99	24	24	7	57	12	45	372%	24
Payments		00				0.			0.270	
Repay ment of borrowing								_		
NET CASH FROM/(USED) FINANCING ACTIVITIES		99	24	24	7	57	12	(45)	-372%	24
NET INCREASE/ (DECREASE) IN CASH HELD		(5 265)	(9 213)	(9 213)	539	1 563	640	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \		(9 213)
Cash/cash equivalents at beginning:		9 964	9 964	9 964	039	9 964	9 964			(9 213) 9 964
Cash/cash equivalents at beginning. Cash/cash equivalents at month/year end:		4 699	751	751		11 528	10 605			9 904 751
Cashicash equivalents at monthly ear end.	<u> </u>	4 099	101	101		11 320	10 005			131

Table C7: Monthly Budget Statement -Cash Flow

Cash Flow

The Municipality started off with a cash flow balance of R9, 954 million at the beginning of the year. The closing balance for this quarter is R10, 605 million. The increase in cash flow is due to the receipt of the operational grants. The Municipal Cash flow is mainly from Operating Activities as no Borrowing or Investments are budgeted for the 2016/2017 financial year.

7 PART 2-SUPPORTING DOCUMENTATION

7.1 Debtor's Analysis

The debtor's analysis must contain-

(a) an aged analysis reconciled with the financial position grouped by-

(i) revenue source; and

(ii) customer group

(b) any bad debts written off by customer group

WC051 Laingsburg - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q2 Second Quarter

WC051 Laingsburg - Supporting Table SC3 Monthly Budget Sta	tement	Budget Year 2016/17												
Description R thousands	NT Code	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys		181 Dys-1 Yr	Over 1Yr		over 90	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy	
Debtors Age Analysis By Income Source														
Trade and Other Receivables from Exchange Transactions - Water	1200	186	34	28	29	22	11	8	230	548	300	-	-	
Trade and Other Receivables from Exchange Transactions - Electricity	1300	(213)	23	35	17	7	9	4	146	30	185	-	-	
Receivables from Non-exchange Transactions - Property Rates	1400	562	24	891	13	12	-	10	2 226	3 739	2 262	-	-	
Receivables from Ex change Transactions - Waste Water Management	1500	179	31	33	26	19	13	8	285	594	351	-	-	
Receivables from Ex change Transactions - Waste Management	1600	124	20	24	22	12	8	4	92	305	137	-	-	
Receivables from Ex change Transactions - Property Rental Debtors	1700	74	20	45	20	20	6	9	279	474	334	-	-	
Interest on Arrear Debtor Accounts	1810	-	859	-	-	-	-	-	-	859	-	-	-	
Recoverable unauthorised, irregular or fruitless and wasteful Expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-	
Other	1900	(6)	3	0	3	0	2	0	236	238	241	-	-	
Total By Income Source	2000	907	1 014	1 057	129	94	48	43	3 495	6 786	3 809	-	-	
2015/16 - totals only		702 023	782 644	114 632	86 396	97 643	97 937	89 788	3 573 353	5 544	3 945	-	0	
Debtors Age Analysis By Customer Group														
Organs of State	2200	(733)	226	351	32	14	7	9	951	856	1 013	-	-	
Commercial	2300	549	20	8	6	1	3	1	19	607	31	-	-	
Households	2400	965	741	648	88	73	37	32	2 451	5 034	2 681	-	-	
Other	2500	127	28	51	3	5	1	2	73	289	84	-	-	
Total By Customer Group	2600	907	1 014	1 057	129	94	48	43	3 495	6 786	3 809	-	-	

Table SC3: Monthly Budget Statement -Age Debtor's

The age analysis for debtor's indicate that debts are growing with more than 1, 2 million which is 22% since the financial year. The municipality must find ways to collect outstanding debt from organs of state and households.

7.2 Creditor's Analysis

The creditor's analysis must contain an aged analysis by customer type reconciled with the financial position.

WC051 Laingsburg - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q2 Second Quarter

Description	NT		Budget Year 2016/17											
Description	Code	0 -	31 -	61 -	91 -	121 -	151 -	181 Days -	Over 1	Total	totals for chart			
R thousands	Code	30 Days	60 Days	90 Days	120 Days	150 Days	180 Days	1 Year	Year		(same period)			
Creditors Age Analysis By Customer 1	уре													
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-				
Bulk Water	0200	-	-	-	-	-	-	-	-	-				
PAYE deductions	0300	-	-	-	-	-	-	-	-	-				
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-				
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-				
Loan repay ments	0600	-	-	-	-	-	-	-	-	-				
Trade Creditors	0700	8	-	-	-	-	-	-	-	8				
Auditor General	0800	-	-	-	-	-	-	-	-	-				
Other	0900	-	-	-	-	-	-	-	-	-				
Total By Customer Type	2600	8	-	-	-	-	-	-	-	8	-			

Table SC4 Monthly Budget Statement Aged creditors

The above table state that the municipality pay their creditors within 30days and does not have any outstanding creditors.

7.3 Investment Portfolio Analysis

The investment portfolio analysis must include information consistent with the requirements of the Municipal Investment Regulations, 2005 issued by the National Treasury.

WC051 Laingsburg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M06 December

Coor same general group portung rando coor.		, <u> </u>	Type of	Expiry date		Yield for the	Market	Change in	Market
			}		;	8		3	8
Investments by maturity		Period of	Investment	of	interest for	month 1	value at	market	value at end
Name of institution & investment ID	Ref	Investment		investment	the month	(%)	beginning	value	of the
							of the		month
R thousands		Yrs/Months					month		
Municipality									
Laingsburg		0	Call	-	39	0,0%	8 714	_	8 753
3 3						,			
Municipality sub-total					39		8 714	-	8 753
<u>Entities</u>									
Entities sub-total					-		-	-	-
TOTAL INVESTMENTS AND INTEREST	2				39		8 714	-	8 753

References

Table SC5 Monthly Budget Statement-Investment Portfolio

^{1.} Yield is calculated as the annualised equivalent

^{2.} Total market value must reconcile with the total of investments on the 'Financial Position statement'

8 Allocation and grant receipts and expenditure

The disclosure on allocation and grant expenditure must reflect particulars of-

- (a) allocation and grant receipts and expenditure against each allocation or grant; and
- (b) any change in allocations as result of-
- (i) an adjustments budget of the national or provincial government or district or local municipality; and
- (ii) changes in grants from other providers

8.1 Supporting Table SC6 - Grants receipts

		2015/16		,		Budget Year 2	2016/17	,		
Description	Ref	Audited	Original	Adjusted	Monthly	YearTD	YearTD	YTD	YTD	Full Year
2.4h a maranda		Outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast
R thousands	1,2								%	
	1,2									
Operating Transfers and Grants										
National Government:		12 248	15 251	15 251	286	5 865	7 876	(2 011)		15 25
Local Government Equitable Share		9 548	12 526	12 526	252	5 471	6 514	(1 043)	-16,0%	12 52
Finance Management		1 700	1 725	1 725	-	(0)	862	(863)	-100,0%	1 72
Municipal Systems Improvement		-	-	-	-	(6)	-	(6)	#DIV/0!	
EPWP Incentive Integrated National Electrification Programme		1 000	1 000	1 000	34	400	500	(100)	-20,0%	1 00
GRANT - WORKFORCE	3	_	_	_	_	_	_	_		-
GRANT - WORKI OKCE	٦				_			_		
Old III III EEES								_		
								-		
								-		
Other transfers and grants [insert description]								-		
Provincial Government:		1 994	1 226	1 226	-	683	613	70	11,4%	1 2
Sport and Recreation		962	981	981	-	654	490	164	33,4%	98
CDW		72	75	75	-	80	37	42	114,1%	
LGSETA		-	-	-	-	-	-	-		
MAIN ROAD SUBSIDY		30	50	50	-	-	25	(25)	-100,0%	
MSG		930	-	-	-	-	_	-		
GRANT - SPATIAL DEV INV GRANT - SUPPORT	4	_	-	-	-	- (54)	-	- (444)	404.00/	1
District Municipality:			120 –	120 –		(51) –	60 -	(111)	-184,9%	·
NEW FINANCIAL SYSTEM			_	-				_		
NEW THANGIAE GTOTEM								_		
Other grant providers:			_	_		_		_		
Dept of Water Affairs		_	_	_	_	-	_	-		
otal Operating Transfers and Grants	5	14 242	16 477	16 477	286	6 547	8 488	(1 941)	-22,9%	16 47
Capital Transfers and Grants										
National Government:		9 554	7 999	7 999	451	6 055	4 498	1 557	34,6%	7 99
Municipal Infrastructure Grant (MIG)		6 284	6 000	6 000	451	2 433	2 999	(566)	-18,9%	6 0
GRANT - FMG CAPITAL		-	-	-	-	-	-	-		
GRANT - MIG UNSPEND ROLLOVER		-	-	-	-	-	-	-		-
FLOOD DAMAGES		270	-	-	-	1 811	-	1 811	#DIV/0!	
SEWER MASTER PLAN		-	-	-	-	-	-	-		
FLOOD DAMAGES		_	-	-	-	-	-	-		
SPATIAL DEV INVESTIGATION		_	-	-	-	-	_	_		
GRANT - DEPT OF WATER AFFAIRS GRANT - INEP ELEC		3 000	1 999	1 999	_	- 1 811	1 499		20,8%	19
Other capital transfers [insert description]		3 000	1 999	1 999	_	1011	1 499	312	20,076	19
Provincial Government:		18 316	160	160	566	566	160	406	253,4%	10
Housing		18 316	160	160	566	566	160	406	253,4%	1
GRANT - EPWP CAPITAL WORKS		_	_	-	_	_	_			
Road and Transport		_	-	-	_	_	_			
Library		-	-	-	-	-	-			
Taxi Rank		-	-	-	-	-	-			
		_	_	-	_	_		-		
District Municipality:		_	-	-	-	-	_	_		
[insert description]								-		
Other great providers								_		
Other grant providers: [insert description]		_	_	-	_	-	_	_		-
[mser: description]								_		
										8
								_		
otal Capital Transfers and Grants	5	27 870	8 159	8 159	1 017	6 620	4 658	- 1 962	42,1%	8 1

Table SC6 Monthly Budget Statements – Transfers and Grants receipts

8.2 Councillor and board member allowances and employee benefits

Expenditure on Councillor and board members allowances and employee benefits. The disclosure on Councillor and board members allowances and employee benefit must include a comparison of actual expenditure and budgeted expenditure on-

- (a) Councillor allowances
- (b) board member allowances, and
- (c) employee benefits.

WC051 Laingsburg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M06 December

T T T T T T T T T T T T T T T T T T T	2015/16 Budget Year 2016/17										
Summary of Employee and Councillor remuneration	Ref	Audited	Original	Adjusted	Monthly	YearTD	YearTD	YTD	YTD	Full Year	
b		Outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast	
R thousands			Ū	ľ					%		
е	1	A	В	С						D	
Councillors (Political Office Bearers plus Other)											
Basic Salaries and Wages		2 336	2 619	2 619	157	991	1 309	(318)	-24%	2 619	
Pension and UIF Contributions		_	_	-	-	2	-	2	#DIV/0!	-	
Medical Aid Contributions		-	-	-	-	11	-	11	#DIV/0!	-	
Motor Vehicle Allowance		-	-	-	44	281	-	281	#DIV/0!	-	
Celiphone Allowance		180	171	171	-	-	86	(86)	-100%	171	
Housing Allowances		-	-	-	-	-	-	-		-	
Other benefits and allowances		_	-	-	-	-	-	-		-	
Sub Total - Councillors		2 516	2 790	2 790	201	1 284	1 395	(110)	-8%	2 790	
% iffcrease	4		10,9%	10,9%						10,9%	
† Senior Managers of the Municipality	3										
Basic Salaries and Wages	Ĭ	2 156	2 618	2 618	201	1 311	1 309	2	0%	2 618	
Pension and UIF Contributions		148	243	243	16	98	121	(24)	-20%	243	
Medical Aid Contributions		15	104	104	12	69	52	17	33%	104	
Overtime		-	-	_	_	_	_	_		_	
Performance Bonus		_	_	_	_	_	_	_		_	
Motor Vehicle Allowance		232	290	290	24	145	145	(0)	0%	290	
Cellphone Allow ance		_	_	_		_	_			_	
Housing Allowances		_	_	_	_	_	_	_		_	
Other benefits and allowances		19	_	_	23	127	_	127	#DIV/0!	_	
Pay,ments in lieu of leave		_	_	_	_	_	_	_		_	
Long service awards		_	_	_	_	_	_	_		_	
Post-retirement benefit obligations	2	70	_	_	5	31	_	31	#DIV/0!	_	
Sub Total - Senior Managers of Municipality	-	2 640	3 255	3 255	282	1 781	1 627	153	9%	3 255	
% increase	4		23,3%	23,3%						23,3%	
Other Municipal Staff			,	,						·	
Other Municipal Staff		7 779	12 057	12 057	925	6 465	6 028	437	7%	12 057	
Basic Salaries and Wages e. Pension and UIF Contributions		1 079	1 691	1 691	142	854	846	437	1%	1 691	
Medical Aid Contributions		318	714	714	34	214	357	(143)	-40%	714	
Overtime		346	636	636	36	174	318	(143)	-40 % -45%	636	
Performance Bonus		J 4 0	- 030	0.00	-	-	310	(144)	- -J/0	030	
Motor Vehicle Allowance		381	638	638	- 53	319	319	(0)	0%	638	
Cellphone Allowance		-	- 030	- 030	1	5	-	(0) 5	#DIV/0!	- 036	
HouSing Allowances		23	126	126	10	62	63	(1)	#DIV/0:	126	
Other benefits and allowances		94	115	115	48	199	57	142	247%	115	
Payments in lieu of leave		54	119	113	40	199	9	(9)	-100%	113	
Long service awards		_	-	-	_	_	-	(9)	-100/0		
Post-retirement benefit obligations	2	_	_	_	_	_		_			
Sub Total - Other Municipal Staff	_	10 020	15 996	15 996	1 249	8 293	7 998	- 295	4%	15 977	
% increase	4	10 020	59,6%	59,6%	1 243	0 293	, 350	233	7/0	59,5%	
		,		,					0		
Total Parent Municipality		15 176	22 040	22 040	1 731	11 358	11 020	338	3%	22 022	
Unpaid salary, allowances & benefits in arrears:											
TOTAL SALARY, ALLOWANCES & BENEFITS		15 176	22 040	22 040	1 731	11 358	11 020	338	3%	22 022	
% increase	4	40.000	45,2%	45,2%	4 =	40.0=:		4.5		45,1%	
TOTAL MANAGERS AND STAFF		12 660	19 251	19 251	1 530	10 074	9 625	448	5%	19 232	

9 Material variances

Material variances to the service delivery and budget implementation plan

In the monthly financial statements provide a disclosure on monthly targets for revenue, expenditure and cash flow that includes a consolidated projection of cash flow for the budget setting out receipts by source per month for the budget year with actual for past months and revised forecasts for future months, and shown in total for the two years following the budget year.

Monthly Budget Statements- Actuals and Revised Targets for Cash Receipts

WC051 Laingsburg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - M06 December 2016/17 Medium Term Revenue & Budget Year 2016/17 July August Sept October Nov January Feb March April May June udget Year Budget Year Budget Yea Budget +1 2017/18 +2 2018/19 Budget Budget Budget Budget Budget ash Receipts By Source Property rates - penalties & collection charges (91 121 Service charges - electricity revenue 1 310 2 208 639 733 883 908 10 905 11 996 12 956 103 130 123 131 Service charges - water revenue 138 139 231 219 225 224 209 710 2 581 2 839 3 066 Service charges - sanitation revenue 89 95 105 130 100 124 127 127 128 267 1 546 1 701 1 837 104 158 158 158 158 113 122 1 898 Service charges - refuse 492 2 087 2 254 Service charges - other Rental of facilities and equipment 70 Interest earned - external investments 72 48 29 303 906 997 1 077 Interest earned - outstanding debtors 135 Dividends received 961 961 961 6 730 11 536 12 689 13 704 Licences and permits 113 83 83 72 23 23 23 23 (352) 273 300 324 Agency services
Transfer receipts - operating 107 117 127 3 247 16 793 19 950 Other revenu (11 261 ash Receipts by Source (1 74 Other Cash Flows by Source 3 141 1 000 500 500 2 019 8 159 8 975 9 693 Contributions & Contributed assets Proceeds on disposal of PPE Short term loans Borrowing long term/refinancing (67 Receipt of non-current debtors Receipt of non-current receivables otal Cash Receipts by Source 5 245 2 455 7 077 3 713 59 733 Cash Payments by Type Employ ee related costs
Remuneration of councillors 1 854 1 567 (15 005 2 619 204 224 3 11 168 275 20 201 201 214 224 224 224 (2 360 2 880 Interest paid Bulk purchases - Electricity 107 524 674 600 1 443 8 712 10 350 703 9 584 Bulk purchases - Water & Sew er Contracted services 52 48 404 205 306 568 647 647 647 647 647 2 948 7 766 8 542 9 226 114 Grants and subsidies paid - other 672 454 1 410 16 925 (1 334 ash Payments by Type 3 63 4 116 3 856 5 516 4 521 4 426 (13 83) 36 65 62 134 Other Cash Flows/Payments by Type 14 831 Repayment of borrowing Total Cash Payments by Type 3 661 5 334 5 951 3 997 7 504 6 538 5 898 7 749 6 397 5 840 6 441 (16 175 49 134 75 867 81 936 (10 161) NET INCREASE/(DECREASE) IN CASH HELD 7 633 226 (3 034 1 248 (5 049 539 (2 187) (656 (2 546 (2 127) 16 382 10 598 (10 974 17 823 14 790 9 341 4 012 Cash/cash equivalents at the month/year end (572

Table SC9: Monthly Budget Statements- Actuals and Revised Targets for Cash Receipts

10 Parent municipality financial performance

Not applicable to Laingsburg Municipality at this time

WC051 Laingsburg - NOT REQUIRED - municipality does not have entities or this is the parent municipality's budget - M06 December

		2015/16	2015/16 Budget Year 2016/17									
Description	Ref		Original	Adjusted	Monthly	YearTD	YearTD	YTD	YTD	Full Year		
·		Outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast		
R thousands	1								%			
Revenue By Source												
Property rates								_				
Property rates - penalties & collection charges								-				
Service charges - electricity revenue								-				
Service charges - water revenue								_				
Service charges - sanitation revenue								_				
Service charges - refuse revenue								-				
Service charges - other								_				
Rental of facilities and equipment								_				
Interest earned - external investments								-				
Interest earned - outstanding debtors								_				
Div idends received								_				
Fines								_				
Licences and permits								_	-			
Agency services								_				
Transfers recognised - operational								_				
Other revenue								_	-			
Gains on disposal of PPE								_				
Total Revenue (excluding capital transfers and contrib	ution	-	-	_	_	_	_	-		_		
Expenditure By Type		***************************************	***************************************									
Employ ee related costs								_	- Company			
Remuneration of councillors								_				
Debt impairment								_				
Depreciation & asset impairment								_				
Finance charges								_				
Bulk purchases								_				
Other materials								_				
Contracted services								_				
Transfers and grants								_				
Other expenditure								_				
Loss on disposal of PPE								_				
Total Expenditure							_					
									ļ			
Surplus/(Deficit)		-	-	-	-	-	-	-		-		
Transfers recognised - capital								-				
Contributions recognised - capital								-				
Contributed assets			***************************************					_	ļ			
Surplus/(Deficit) after capital transfers &												
contributions		-	-	-	-	-	-	-		-		
Tax ation Tax ation								-				
Surplus/(Deficit) after taxation		-	-	-	-	-	-	_		-		

Table SC10: Parent Municipality Performance

11 Municipal Entity Financial Performance

Not applicable to Laingsburg Municipality at this time

WC051 Laingsburg - NOT REQUIRED - municipality does not have entities or this is the parent municipality's budget - M06 December

WC031 Laingsburg - NOT REQUIRED - municip	<u> </u>	2015/16			-	Budget Year 2				
Description	Ref	Audited	Original	Adjusted	Monthly	YearTD	YearTD	YTD	YTD	Full Year
·		Outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast
R thousands									%	
Revenue By Municipal Entity		***************************************					•••••			
Insert name of municipal entity								-		
								-		
								-		
								-		
								-		
								-		
								-		
								-		
								-		
			,					-		
Total Operating Revenue	1	_			_	-	_	_		_
Expenditure By Municipal Entity										
Insert name of municipal entity								-		
								-		
								-		
								-		
								-		
								-		
								-		
								-		
								-		
								-		
Total Operating Expenditure	2	_	_	-	-	-	_			_
Surplus/ (Deficit) for the yr/period		-	-	-	-	-	-	-		-
Capital Expenditure By Municipal Entity										
Insert name of municipal entity								-		
								-		
								-		
								-		
								-		
								-		
								-		
								-		
								-		
Total Capital Expenditure	3	-	-	-	-	-	-	-		-

Table SC11: Municipal Entity Financial Performance

12 Capital Programme Performance

The disclosure on capital programme performance must include at least-

- (a) capital expenditure by month,
- (b) a summary of capital expenditure by asset class and sub-class

WC051 Laingsburg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M06 December

	2015/16				Budget Year 2	2016/17			
Month	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	% spend of Original Budget
R thousands								%	
Monthly expenditure performance trend									
July	0	20	20	24	24	20	(4)	-22,1%	0%
August	342	1 083	1 083	2	27	1 103	1 076	97,6%	0%
September	1 997	936	936	1 836	1 862	2 039	177	8,7%	35%
October	315	141	141	141	2 003	2 180	177	8,1%	37%
Nov ember	5 526	1 890	1 890	1 864	3 868	4 070	202	5,0%	72%
December	316	1 280	1 280	1 021	4 889	5 350	461	8,6%	91%
January	1 276					5 350	-		
February	4 228					5 350	-		
March	5 171					5 350	-		
April	3 874					5 350	-		
May	5 420					5 350	-		
June	2 225					5 350	-		
Total Capital expenditure	30 689	5 350	5 350	4 889					

The Municipality is 8.6% below the projected capital expenditure for December 2016, when comparing the year to date budgeted with the year to date actual expenditure.

13 Supporting Table SC 13

Supporting Tables SC 13 include the following:

- (a) SC13a: Capital Expenditure on new assets by asset class
- (b) SC13b: Capital Expenditure on renewal of existing asset by asset class

(These two tables total to Table C5) (c) SC13c: Expenditure on repairs and maintenance by asset class

		2015/16				Budget Year 2	2016/17			
Description	Ref	Audited	Original	Adjusted	Monthly	YearTD	YearTD	YTD	YTD	Full Year
		Outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast
R thousands	1								%	
Capital expenditure on new assets by Asset Class/	Sub-cl	ass_								
Infrastructure		23 866	11 351	11 351	451	3 340	5 080	1 740	34,3%	11 35
Infrastructure - Road transport		11 745	-	_	451	802	_	(802)	#DIV/0!	-
Roads, Pavements & Bridges		2 302	-	-	451	802	-	(802)	#DIV/0!	-
Storm water		9 443	-	-	-	-	_	-	-	-
Infrastructure - Electricity		8 614	2 000	2 000	-	2 511	2 000	(511)	-25,5%	2 0
Generation		_	-	-	-	-	-	_		-
Transmission & Reticulation		7 111	2 000	2 000	-	2 511	2 000	(511)	-25,5%	2 0
Street Lighting		1 503	-	-	-	-	-	-	0	
Infrastructure - Water		2 341	6 351	6 351	-	-	80	80	100,0%	63
Dams & Reservoirs		1 464	3 467	3 467	-	-	-	-	-	3 4
Water purification		_	-	-	-	-	-	-		
Reticulation		877	2 883	2 883	-	-	80	80	100,0%	28
Infrastructure - Sanitation		1 166	3 000	3 000	-	27	3 000	2 973	99,1%	30
Reticulation		1 166	3 000	3 000	-	27	3 000	2 973	99,1%	30
Sewerage purification		_	-	-	-	-	-	_		
Infrastructure - Other		_	-	-	-	-	-	-	-	
Waste Management		-	-	-	-	-	-	-		
Transportation		_	-	-	-	-	-	-		
Gas		_	-	-	-	-	-	-		
Other		_	-	-	-	-	-	_		
<u>Community</u>		1 398	1 889	1 889	570	1 496	160	(1 336)	-835,1%	1 8
Parks & gardens		-	-	-	-	-	-	- (1 000)	1 5, 1, 78	. 0
Sportsfields & stadia		1 072	429	429	_	95	_	(95)	#DIV/0!	4
Swimming pools			_	-	_	_	_	_ (50)	1	
Community halls		_	_	_	_	_	_	_		
Libraries		_	_	_	4	4	_	(4)	#DIV/0!	
Recreational facilities		_	_	_	_	_	_			
Fire, safety & emergency		_	_	_	_	_	_	_		
Security and policing		_	_	_	_	_	_	_	9	
Buses		_	_	_	_	_	_	_		
Clinics		_	_	_	_	_	_	_		
Museums & Art Galleries		_	_	_	_	_	_	_	-	
Cemeteries		326	1 300	1 300	_	831	_	(831)	#DIV/0!	13
Social rental housing		_	160	160	566	566	160	(406)		10
Other		_	_	_	_	_	_	` _ `		
Heritage assets		_	-	-	-	-	-	_		
Buildings		_	_	_	_	-		_	l	
Other		_	_	_	-	-	_	_		
Investment properties		_	_	_	_	_	_	_		
					_				-	
Housing development Other		_	-	_	Ξ	Ξ	_	_		
Other assets		624	1 463	1 463	0	53	1 113	1 060	95,2%	1 4
General vehicles		024	650	650	-	- -	650	650	100,0%	6:
Specialised vehicles		_	-	-	_	_	-	-	100,076	0:
Plant & equipment		- 589	330	330	_ 0	- 4		- (4)	#DIV/0!	3
		569	60	60	_	4	60	(4) 60	#DIV/0! 100,0%	3
Computers - hardware/equipment Furniture and other office equipment		_	203	203	_	- 25	203	178	87,6%	2
Abattoirs			203	203	_	25 -	203	1/0	07,078	2
Markets			Ξ	Ξ	Ξ	Ξ		_		
Civic Land and Buildings		Ξ.		Ξ	Ξ	Ξ		_	5	
Other Buildings		35	- 220	220	Ξ	_ 24	200	- 176	88,1%	2
Other buildings Other Land				_		-	200		00,176	
Surplus Assets - (Investment or Inventory)			Ξ	_		Ξ		_		
Other		_	_	Ξ	Ξ	Ξ	_	_		
									2000000	
Agricultural assets		_	_	_	_		_	-	-	
List sub-class		-	-	-	-	-	-	_		
		_	-	-	-	-	-	_		
Biological assets		_	_	_	-	-	-			
List sub-class		_	-	-	-	-	_	-		
		_	-	-	-	-	-	-		
ntangibles		_	_	_	_	_	_	_		
Computers - software & programming					_			_	<u> </u>	
Other			Ξ	Ξ	Ξ	Ξ		_		
Total Capital Expenditure on new assets	1	25 889	14 703	14 703	1 021	4 889	6 353	1 464	23,0%	14 70
					,				5	
Specialised vehicles		-	-	-	-	-	_	-		
Refuse								-		
Fire		-	-	-	-	-	-	-		
Conservancy	1							-		
Ambulances	1							s –	3	8

Table SC13a: Capital Expenditure on new assets by asset class

MFMA SECTION 72 REPORT 36

Deceyle #	D-C	2015/16		A dia dia		Budget Year 2		T	T	F
Description	Ref	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands	1	Guideline	Buugot	Daugot	uotuu	uotuu.	Suugot	, variance	%	. 0.0000
Capital expenditure on renewal of existing assets b	y Ass	et Class/Sub-	<u>class</u>							
nfrastructure		_	-	_	-	-	_	_		
Infrastructure - Road transport		_	-	_	-	-	-	<u> </u>		
Roads, Pavements & Bridges								-		
Storm water								-		
Infrastructure - Electricity		_	-	-	-	-	-	-		
Generation								-		
Transmission & Reticulation								-		
Street Lighting Infrastructure - Water		_	_	_	_	_		-		
Dams & Reservoirs		_	_	_	_	_	-			
Water purification										
Reticulation								_		
Infrastructure - Sanitation		-	-	-	-	-	-	_		
Reticulation								_		
Sewerage purification								-		
Infrastructure - Other		-	-	_	-	-	-	-		
Waste Management								-		
Transportation	1							-		
Gas	1							-		
Other	1							-		
Community	1	_	-	_	-	-	_			
Parks & gardens	1							-		
Sportsfields & stadia	1							-		
Sw imming pools	1							-		
Community halls								-		
Libraries								-		
Recreational facilities								-		
Fire, safety & emergency								-		
Security and policing								-		
Buses Clinics								_		
Museums & Art Galleries										
Cemeteries								_		
Social rental housing								_		
Other								_		
Heritage assets		-	-	-	-	-	-	_		
Buildings								-		
Other								-		
Investment properties		_	_	_	_	_	_	_		
Housing development								_		
Other								_		
Other assets		-	-	-	-	-	-	-		
General vehicles								-		
Specialised vehicles		-	-	-	-	-	-	-		
Plant & equipment	1							-		
Computers - hardware/equipment	1							-		
Furniture and other office equipment								-		
Abattoirs	1							-		
Markets	1							_		
Civic Land and Buildings	1							_		
Other Buildings Other Land	1							_		
Other Land Surplus Assets - (Investment or Inventory)	1							_		
Other	1							_		
	1							_		
Agricultural assets List sub-class	l		_		_	-		-	ļ	
LIST SUD-Class	l									
Biological assets	1	_	_	_	_	_	_	_	ļ	
List sub-class	l							-		
	ı							-		
ntangibles.	1	_	_	-	-	_	_	_		
Computers - software & programming	1							-		
Other								-		
Total Capital Expenditure on renewal of existing as	s 1	_	_	_	-	-	_	-		
Specialised vehicles		-	-	-	-	-	-	-		
Refuse	1							-		
Fire	i		3					-	1	8
Conservancy								_		

Table SC13b: Capital Expenditure on renewal of existing asset by asset class

MFMA SECTION 72 REPORT 37

WC051 Laingsburg - Supporting Table SC13c Monthly Budget Statement - expenditure on repairs and maintenance by asset class - M06 December Description Audited Original Adjusted Monthly YearTD YTD YTD Budget Budget budget variance varianc Forecast Repairs and maintenance expenditure by Asset Class/Sub-class 1 039 Infrastructure - Road transport 60 60 23 76,5% 60 47 47 24 17 70,2% 47 Roads, Pavements & Bridges 3 13 100,0% Storm water Infrastructure - Electricity 180 285 285 (12) 103 142 39 27,5% 285 Generation Transmission & Reticulation 130 185 185 93 16 17,0% 185 Street Lighting 100 100 (20) 26 24 47,2% 100 Infrastructure - Water 110 264 264 16 34 132 98 74.5% 264 Dams & Reservoirs 44 44 44 0 6 22 15 70,2% Water purification Reticulation 108 220 220 16 27 110 83 75,3% 220 Infrastructure - Sanitation 730 697 697 0 14 348 334 96,0% 697 99,8% Reticulation 702 672 672 (0) 336 335 672 Sewerage purification 28 25 25 14 (1) -8,6% Infrastructure - Other 16 40 40 20 20 100,0% 40 40 40 Waste Management 16 20 20 100,0% 40 Transportation Gas Other 36 61 61 11 31 20 61 Community Parks & gardens 17 17 9 100,0% 17 Sportsfields & stadia 9 Swimming pools Community halls 3 100,0% Libraries Recreational facilities Fire, safety & emergency Security and policing Buses Clinics Museums & Art Galleries Cemeteries 37 37 Social rental housing 42,8% Other Heritage assets Buildings Other 112 Investment properties 329 450 450 20 113 225 49.9% 450 378 45,4% 378 Housing development 327 378 20 103 189 86 Other 27 74,1% Other assets 708 1 543 1 543 65 479 771 292 37,8% 1 543 344 General vehicles 687 687 456 687 26 298 46 13,3% Specialised vehicles Plant & equipment 61 280 280 9 31 140 109 77.5% 280 Computers - hardware/equipment Furniture and other office equipment 185 569 30 146 48,6% Abattoirs Markets Civic Land and Buildings Other Buildings (1) -21,3% Other Land Surplus Assets - (Investment or Inventory) Agricultural assets List sub-class Biological assets List sub-class Intangibles Computers - software & programming 2 111 Total Repairs and Maintenance Expenditure 3 399 3 399 91 761 1 699 939 55,2% Specialised vehicles Fire Conserv ancy Ambulances

Table SC13c: Expenditure on repairs and maintenance by asset class

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Laingsburg Municipality

SDBIP 2016/2017: Top Layer SDBIP Report

		: Top Layer SDBIP Report								Annual			Sep-16			Dec-16	Overall Performa	nce for Sep 2016 t	to Dec 2016
Ref	Directorate	Pre-determined Objectives	Municipal KPA	KPI	Unit of Measurement	Wards	KPI Owner	Baselin	e Source of Evidence	Target	Farget A	ctual I	R Departmental SDBIP	Target	Actual	R Departmental SDBIP	Target	Actual	R
TL1	Municipal Manager	Developing a safe, clean, healthy and sustainable environment for communities	Environmental & Spatia Development	Implement IDP-approved greening and cleaning initiatives by 30 June 2017	Number of Initiatives implemented by 30 June 2017	All	Manager: Planning and Development		3 Approved programmes, photos	5	1	1 (Comments [D46] Manager: Planning and Development: Cleaning Project (September 2016)		1 1	G [D46] Manager: Planning and Development: Cleaning Project		2	2 G
TL2	Municipal Manager	Create an environment conducive for economic development	Local Economic Development	Host events as identified in the IDP in support of promotion of LED within the Municipal area by 30 June 2017	Number of events hosted by 30 June 2017	All	Manager: Planning and Development		3 Approved programmes, photos	3	0	0 N,	/A	:	2 3	B [D47] Manager: Planning and Development: Mayoral Golfday, LED Week & Ultra Karoo	2	3	3 В
тіз		To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Institutional Development	Develop a Risk Based Audit Plan and submit to the audit committee for consideration by 30 June 2017		All	Internal Auditor		1 Proof of submission to Audit Committee	1	0	O No	/A		0	N/A	0	0	O N/A
TL4		To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Institutional Development	Effective functioning of council measured in terms of the number of ordinary council meetings per annum	Number of ordinary council meetings per annum	All	Municipal Manager	1	10 Minutes of council meetings	10	2	0 F	R	:	2 2	G [D49] Municipal Manager: 2 Council meetings held (December 2016)	4	2	2 R
TL5		To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Institutional Development	target groups in the three highest levels of management in compliance with a	Number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan		Municipal Manager		0 Appointment letters	8	0	0 N,	/A		0	N/A	0	0	0 N/A
TL6	Municipal Manager	Create an environment conducive for economic development	Local Economic Development	Assist SMME's with business and/or CID8 registration by 30 June 2017	Number of SMME's assisted by 30 June 2017	All	Manager: Planning and Development	<u>s</u> 2	20 Proof of payment of CIDB registration and copy of Business Registration Certificate	10	0	0 N	JA		0	N/A	0	O	O N/A

		Local Economic Development	Provide financial assistance via Municipal financial aid scheme to accepted tertiary student candidates by 31 March 2017	Number of candidates assisted via Municipal financial aid scheme by 30 June 2017		Manager: Corporate Services	19 Minutes of Council meeting where bursaries were approved and payments made	19	0	0 N/		0	0	JA.	0	0	N/A
emp	create an institution with skilled ployees to provide a professional service its clientele guided by municipal values	Institutional Development	The Top Layer SDBIP is approved by the Mayor within 28 days after the Main Budget has been approved	Top Layer SDBIP approved within 28 days after the Main Budget has been approved		Manager: Planning and Development	1 Mayoral Approved Top-Layer SDBIp	1	0	0 N/	А	0	1 0	A/A	0	0	N/A
emp	create an institution with skilled ployees to provide a professional service its clientele guided by municipal values	Institutional Development	5 year IDP compiled and approved by Council before the end of May	IDP approved by the end of May annually	All	Manager: Planning and Development	1 Minutes of Council meeting	1	0	0 N/	A	0	1 0	/A	0	0	N/A
em, to it	ployees to provide a professional service its clientele guided by municipal values	Institutional Development	Submit final Annual Report and oversight report of council before legislative deadline			Manager: Planning and Development	Minutes of Council meeting Minutes of Council meeting	1500	0	0 N/	[D242] Manager:	1500	15%	G [D242] Manager:	15%		N/A
Services mui	nicipal assets and natural resources	Development	less than 15% by 30 June 2017 [(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased) × 100]	2017 (Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased) × 100		Manager: Infrastructure Services	Annual Financial Statements				Infrastructure Services: Limit the % electricity unaccounted for to less than 15% by 30 June 2017 (September 2016)	15%		Infrastructure Services: Limit the % electricity unaccounted for to less than 15% by 30 June 2017 (December 2016)			G
Services mui	nicipal assets and natural resources	Infrastructure Development	[(Actual amount spent on repair and maintenance of assets/ Total amount budgeted for asset repair and maintenance)x100]	maintenance budget spent by 30 June 2017 (Actual amount spent on repair and maintenance of assets/ Total amount budgeted for asset repair and maintenance)x100		Manager: Infrastructure Services	70% Promun report 053			5.43%	[D243] Manager: Infrastructure Services: Percentage of the total approved repair and maintenance budget spent (September 2016)	40%	22.25%	R [D243] Manager: Infrastructure Services: Percentage of the total approved repair and maintenance budget spent (December 2016)	40%		R
		Local Economic Development	Create job opportunities through EPWP projects by 30 June 2017	Number of job opportunities created by 30 June 2017	All	Manager: Infrastructure Services	1000 Signed contracts	114	0	0 N/	A	0	1 0	A/A	0	0	N/A

TL14 Infrastructure Services	Effective Maintenance and manage of municipal assets and natural resources	Infrastructure Development	Obtained compliance of waste water discharge quality in terms of Green Drop Requirements for Effluent Quality Compliance by 30 June 2017	% compliance of waste water discharge Lab results with Green Drop requirements by 30 June 2017	ı	Manager: 91 Infrastructure Services	1% Lab results received from DWAF	91%	91%	0%	2	91%	91%	[D245] Manager: Infrastructure Services: % compliance of waste water discharge Lab	91%	91%	G
TL15 Infrastructure Services	Effective Maintenance and manage of municipal assets and natural resources	Infrastructure Development	Limit the % water unaccounted for to less than 50% by 30 June 2017 [(Number of Kilolitres Water Purchased or Purified - Number of Kilolitres Water Sold) / (Number of Kilolitres Water Purchased or Purified) × 100]	% water unaccounted for by 30 June 2017(Number of Kilolitres Water Purchased or Purified - Number of Kilolitres Water Sold) / (Number of Kilolitres Water Purchased or Purified) × 100	l l	Manager: 50 nfrastructure Services	% PROMUN report mun053mx and Notes to Annual Financial Statements	50%	60%	50%	ID246] Manager: Infrastructure Services: Limit the % water unaccounted for to less than 50% by 30 June 2017 (September 2016)	55%	55% (ID246] Manager: Infrastructure Services: Limit the % water unaccounted for to less than 50% by 30 June 2017 (December 2016)	55%	55%	G
TL16 Infrastructure Services	Effective Maintenance and manage of municipal assets and natural resources	Infrastructure Development	Obtain compliance of water quality in terms of SANS 241 -Water Quality criteria by 30 June 2017	% compliance of water quality lab results with SANS 241 - Water Quality criteria by 30 June 2017	l l	Manager: 85 Infrastructure Services	5% Lab results received from DWAF	87%	87%	0%	3	87%	87%	[D247] Manager: Infrastructure Services: % compliance of water quality lab results with	87%	87%	G
TL17 Finance and Administration	Provision of infrastructure to deliver improved services to all residents and business	Infrastructure Development	Number of formal residential properties connected to the municipal electrical infrastructure network (Laingsburg credit and pre-paid electrical meters)(Excluding Exkmm areas) as at 30 June 2017	Number of residential accounts which are billed/purchased electricity (Excluding Eskom areas) as at 30 June 2017 as at 30 June 2017		Manager: 7: Accounting	66 PROMUN report mun053mx and Syntell Report on Customers	766	0	0 N	/A	0	0 N,	/A	0	0	N/A
TL18 Finance and Administration	Improve the standards of living of all people in Laingsburg	Social Development	Provide 50kwh free basic electricity to registered indigent accountholders in terms of the equitable share requirements [excluding FSKOM area] as at 30 June 2017	Number of registered indigent accounts receiving free basic electricity as at 30 June 2017		Manager: 2 Accounting	10 PROMUN report mun053mx	367	0	0 N	/A	0	0 N,	/A	0	0	N/A
TL19 Finance and Administration	Provision of infrastructure to deliver improved services to all residents and business	Infrastructure Development	The percentage of the municipal capital budget actually spent on capital projects by 30 June 2017 (Actual amount spent on capital projects /Total amount budgeted for capital projects)X100 by 30 June 2017	(Actual amount spent on capital projects /Total amount budgeted for capital projects)X100} by 30 June 2017	F	Senior Manager: 70 Finance and Corporate Services	% PROMUN report igl010 and Notes to Annual Financial Statements	80%	20% 5.3	15%	[D147] Senior Manager: Finance and Corporate Services: project not started in Technical department (September 2016)	45%	33.25% F	R [D147] Senior Manager: Finance and Corporate Services: Capital projects not spend accordance with plan program. Mig projects not	45%	33.25%	R
TL20 Finance and Administration	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Institutional Development	Percentage of municipality's personnel budget actually spent on training by 30 June 2017 ((Total Actual Training Expenditure / Total percental	(Total expenditure on training/total personnel budget)/100		Manager: 0.50% Corporate Services	Proof of submission to Audit Committee	0.10%	0%	0% N	/A	0%	0% N	/A	0%	0%	N/A
TL21 Finance and Administration	To achieve financial viability in order to render affordable services to residents	Financial Development	Financial viability measured in terms of the municipality's ability to meet it's service debt obligations at 30 June 2016 (Debt to Revenue (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue - Operating Conditional Grant}	Debt coverage ratio as at 30 June 2016		Manager: Accounting	88 PROMUN Report IGL010 and financial statements	88%	0%	0% N	/A	88%	O% E	3	88%	0%	В
TL22 Finance and Administration	To achieve financial viability in order to render affordable services to residents	Financial Development	Financial viability measured in % in terms of the total amount of outstanding service debtors in comparison with total revenue received for services at 30 June 2016 (Net Service debtors to revenue – (Total outstanding service debtors minus provision for bad debt) (revenue received for services) x100)	% outstanding service debtors at 30 June 2016		Manager: 25 Accounting	5% PROMUN Report IGL010 and financial statements	28%	0%	0% N	/A	28%	O% E		28%	0%	В
TL23 Finance and Administration	To achieve financial viability in order to render affordable services to residents	Financial Development	Financial viability measured in terms of the available cash to cover fixed operating expenditure at 30 June 2016 (Cost coverage ((Cost) and Cash Equivalents - Unspent Conditional Grants - Overfarth + Short Term Investment) / Monthly Fixed Operational Expenditure excluding ((Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets)))	Cost coverage ratio as at 30 June 2016		Manager: Accounting	0 PROMUN Report IGL010 and financial statements	1	0	0 N.	(A	1	0 6		1	0	R
TL24 Finance and Administration	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Institutional Development	Limit vacancy rate to less than 5% of budgeted posts by 30 June 2017 [(Number of funded posts vacant / total number of funded posts)x100]	% vacancy rate of budgeted posts by 30 June 2017 (Number of funded posts vacant / total number of funded posts)x100		Manager: 10 Corporate Services	% Report from PROMUN financial system	5%	0%	0% N	/A	0%	0% N,	/A	0%	0%	N/A
TL25 Finance and Administration	To achieve financial viability in order to render affordable services to residents	Financial Development	Collect percentage of the 2015/16 financial years billed revenue by 30 June 2017 {Debtors payments received during period/Billed Revenue for period x 100}	% of Billed Revenue collected by 30 June 2017 {Debtors payments received during period/Billed Revenue for period x 100}	F	Senior Manager: 60 Finance and Corporate Services	PROMUN report mun080tot and igl010	60%	60% 82.8	34%	[D153] Senior Manager: Finance and Corporate Services: see call culations (September 2016)	60%	92.97%	[D153] Senior Manager: Finance and Corporate Services: comply (December 2016)	60%	92.97%	В
TL26 Finance and Administration	To achieve financial viability in order to render affordable services to residents		Operational conditional grant spending measured by the percentage (%) spent	Percentage (%) of the grant spent i.t.o. budget allocations	ē	and Administration	0% Grants Register			19%	[D154] Manager: Finance and Administration: Grants spend (September 2016)	30%		[D154] Manager: Finance and Administration: grants was spend in a	30%	30%	G
TL27 Finance and Administration	To achieve financial viability in order to render affordable services to residents	Financial Development	Capital conditional grant spending measured by the percentage (%) spent	Percentage (%) of the grant spent i.t.o Budget allocations	ā	Manager: Finance 90 and Administration	% Grants Register	90%	10%	19%	[D155] Manager: Finance and Administration: spend see previous KPI	30%	30%	[D155] Manager: Finance and Administration: grants was spend in a	30%	30%	G

TL28 Finance and Administration	To achieve financial viability in order to render affordable services to residents	Financial Development	The main budget is approved by Council by the legislative deadline	Approval of Main Budget before the end of May annually		Manager: Finance and Administration	1 Minutes of Council meeting	1	0	0 N/A	0	0 N/	A	(0	N/A
TL29 Finance and Administration	To achieve financial viability in order to render affordable services to residents	Financial Development		Approval of Adjustments Budget before the end of February annually		Manager: Finance and Administration	1 Minutes of Council meeting	1	0	0 N/A	0	0 N/	A	(0	N/A
TL30 Finance and Administration	Provision of infrastructure to deliver improved services to all residents and business	Infrastructure Development		Number of residential accounts which are billed for refuse removal as at 30 June 2017		Manager: Accounting	1206 PROMUN report mun053mx	1.206	0	0 N/A	0	0 N/	A	C	0	N/A
TL31 Finance and Administration	Improve the standards of living of all people in Laingsburg	Social Development	registered indigent accountholders in terms	Number of registered indigent accounts receiving free basic refuse removal as at 30 June 2017		Manager: Accounting	440 PROMUN report mun053mx	542	0	0 N/A	0	0 N/	A	C	0	N/A
TL32 Finance and Administration	Provision of infrastructure to deliver improved services to all residents and business	Infrastructure Development	Number of formal residential properties connected to the municipal waste water sanitation/sewerage network for sewerage service, irrespective of the number of water closets (toilets) as at 30 June 2017	Number of residential accounts which are billed for sewerage as at 30 June 2017	All	Manager: Accounting	1206 PROMUN report mun053mx	1.206	0	0 N/A	0	0 N/	A	C	0	N/A
TL33 Finance and Administration	Improve the standards of living of all people in Laingsburg	Social Development		Number of registered indigent accounts receiving free basic sanitation as at 30 June 2017		Manager: Accounting	440 PROMUN report mun053mx	542	0	0 N/A	0	0 N/	A	(0	N/A
TL34 Finance and Administration	Provision of infrastructure to deliver improved services to all residents and business	Infrastructure Development	Number of formal residential properties which receives piped water (Laingsburg credit and pre-paid water meters) and is connected to the municipal water infrastructure network as at 30 June 2017	Number of residential accounts which are billed/purchased water as at 30 June 2017	All	Manager: Accounting	1206 PROMUN report mun053mx	1.206	0	0 N/A	0	0 N/	А	C	0	N/A
TL35 Finance and Administration	Improve the standards of living of all people in Laingsburg	Social Development		Number of registered indigent accounts receiving free basic water as at 30 June 2017		Manager: Accounting	430 PROMUN report mun053mx	542	0	0 N/A	0	0 N/	A	C	0	N/A
TL36 Community Services	Developing a safe, clean, healthy and sustainable environment for communities	Social Development	department public safety initiatives as	Number of provincial traffic department public safety initiatives participated in by 30 June 2017		Manager: Community Services	4 Approved programmes, photos	4	0	0 N/A	1	1 G	[D200] Manager: Community Services: public safety initiatives with province done	1	1	G

Summary of Results

Total KPIs	36
KPI Extremely Well I	4
KPI Well Met	0
KPI Met	8
KPI Almost Met	0
KPI Not Met	4
KPI Not Yet Measure	20

Report generated on 13 January 2017 at 15:07.

<u>Laingsburg Municipality</u> SDBIP 2016/2017: Departmental SDBIP Report

Ref	an environme	ent conducive for ec	Onomic developm	Pre-determined Objectives	KPI	Unit of Measurement W	Annua	al	Jul-16	5		Aug-16			Sep-16		Oct-16			Nov-1	ś			Dec-16		overall Perform for Jul 2016 to 2016
Ket	Directorate	sub-Directorate	Municipal KPA	Pre-determined Objectives	KPI	Unit of Measurement W	Targe	Target Art	ual R	Performance Target	Actual R	Performance	Proof of	arget Actual	R Performance Proof of Comment Evidence	Target Actual	R Performance	Proof of Evidence	Target Actua	I R Perform	ent Proof of Evide	ence Target	Actual R	Performance	Proof of T	arget Actual
047 N	Municipal Manager	Municipal Manager	Local Economic Development	Create an environment conducive for economic development	Host events as identified in the IDP in support of promotion of LED within the Municipal area by 30 June 2017	Number of events hosted by 30 June 2017 All		3 0	O N/A	Comment	0 N/.	Comment	Evidence	0 0	Comment Evidence	0 0	N/A Comment	Evidence	0	O N/A	int Tool of Estate	2	3 B	Comment Mayoral Golfday, LED Week & Ultra Karoo Marathon	Evidence	2 3
D51 M	Municipal Manager	Municipal Manager	Local Economic Development	Create an environment conducive for economic development	Assist SMME's with business and/or CIDB registration by 30 June 2017	Number of SMME's assisted by 30 June All 2017	1	10 0	0 N/A	C	0 N/s	A		0 0	N/A	0 0	N/A		0	D N/A		0	0 N/A			0 0
	Municipal Manager	Municipal Manager	Local Economic Development	Create an environment conducive for economic development	Provide financial assistance via Municipal financial aid scheme to accepted tertiary student candidates by 31 March 2017	Number of candidates assisted via All Municipal financial aid scheme by 30 June 2017	1	19 0	0 N/A	C	0 N/s	A		0 0	N/A	0 0	N/A		0	D N/A		0	0 N/s			0 0
	Manager	IDP, Planning and Development	Institutional Development	Create an environment conducive for economic development	Submit motivation for funding from external sources to enhance the revenue of the municipality			3 0	0 N/A	C	0 N/	A		0 0	N/A	0 0	N/A		0	D N/A		0	0 N/s			0 0
	Manager	IDP, Planning and Development	Social Development	Create an environment conducive for economic development	inclusion in the Annual Report before 31 August	Annual Performance report included in the All Annual Report before 31 August		1 0	O N/A	1	1 G	Submitted to AG	Prove of Email - Performance Report.msg	0 0	N/A	0 0	N/A		0	D N/A		0	0 N/s			1 1
N	Municipal Manager	IDP, Planning and Development	Social Development	Create an environment conducive for economic development	Improvement on operational conditional grant spending measured by the percentage (%) spent	Percentage (%) of the grant spent i.t.o. All budget allocations	90	96 0%	0% N/A	096	0% N/	A		10% 10%	G already started to secure services	0% 0%	N/A		0% 0	6 N/A		30%	30% G	Spending on path, EPWP		30% 30%
D71 N	Aunicipal Aanager	IDP, Planning and Development	Social Development	Create an environment conducive for economic development	Monthly monitoring of time and attendance status report of various employees in the division	Ensure that all deviations highlighted in time All and attendance status report on various employees in the directorate/ sub directorate are monitored and addressed	1	12 1		Signing of 1 Attendance Registers and Approval of leave	1 G	Signed of attendance registers and approval of leave		1 1	G monthly monitoring	1 1	G Continuous monitoring		1	1 G Monthly Monitoria and signo		1	1 G	Continuous monitoring		6 6
D72 N	Aunicipal Aanager	IDP, Planning and Development	Social Development	Create an environment conducive for economic development	Ensure compliance with all legislation and financial procedures	95% completed by due date on compliance All assist system	95	% 0%	0% N/A	090	0% N/	A		95% 95%	G Abide by time frames and processes	0% 0%	N/A		0% 0	6 N/A		95%	95% G	Compliance on Legislation		95% 95%
D73 N	Municipal Manager	IDP, Planning and Development	Social Development	Create an environment conducive for economic development	Implementation of correctives measures within due dates as identified in internal audit reports and Auditor General (AG)	% of issues raised and proposed corrective All measures rectified within due dates	100	% 0%	0% N/A	096	0% N/	A		100% 100%	G Implementation of corrective measures	0% 0%	N/A		0% 0	6 N/A		100%	100% G	Correctives measures implemented		100% 100%
D74 N	Municipal	IDP, Planning and	Local Economic	Create an environment conducive for	Management letter to reduce risk areas Identify EPWP projects and motivate for	Number of projects identified All		1 0	0 N/A		0 N/	A		0 0	N/A	0 0	N/A		0	N/A		0	0 N/A	A		0 0
D75 M	Manager Municipal Manager	IDP, Planning and Development	Development Social Development	economic development Create an environment conducive for economic development	funding Liase with SCM unit before 30 June to compile SCM Plan for departments for the	SCM Plan for departments compiled before All 30 June		1 0	0 N/A	C	0 N/	A		1 1	G Abide by processes	0 0	N/A		0	0 N/A	_	0	0 N/s	A		1 1
D76 M	Municipal Manager	IDP, Planning and Development	Social Development	Create an environment conducive for economic development	financial year Submit adequate specifications for the departments SCM process in the SCM Plan before 10June	% of specifications submitted before 10 June (number of specifications submitted/ Total specifications required as per SCM Plan)	100	96 0%	0% N/A	0%	0% N//	A		0% 0%	N/A	100% 100%	G Specifications submitted		0% 0	6 N/A		0%	0% N/s	1		100% 100%
	Municipal Manager	IDP, Planning and Development	Social Development	Create an environment conducive for	Launch projects to promote tourism development	Number of projects All		1 0	0 N/A	(0 N/	A		0 0	N/A	0 0	N/A		0	0 N/A		0	0 N/A	A		0 0
D78 M	Municipal Manager	IDP, Planning and Development	Social Development	economic development Create an environment conducive for economic development	Public participation of the draft IDP with the local community.	No of public participation meetings All conducted in all municipal wards.		4 0	0 N/A	C	0 N/s	A		0 0	N/A	0 0	N/A		0	D N/A		0	0 N/s			0 0
D79 N	Municipal Manager	IDP, Planning and Development	Social Development	Create an environment conducive for economic development	Ensure that a ward committee system is operational by arranging regular meetings	No of ward committees meetings held All	1	12 1		Ward Forum 1 meeting, Appreciation Ceremony	0 R	Busy with establishment process		1 1	G Ward Establishment process in place	1 1	G System in place and functionin	3	1	4 B Minutes attendan registers file.	ce	1	4 B	All ward wards had meetings		6 11
D80 M	Municipal Manager	IDP, Planning and Development	Social Development	Create an environment conducive for economic development	Annual Review of the Disaster Management Plan by end November	Plan completed and submitted to Council All		1 0	0 N/A	C	0 N/	A		0 0	N/A	0 0	N/A		1	1 G Falls unde Commun Services, provide is	ity just	0	0 N/s			1 1
D81 N	Municipal Manager	IDP, Planning and Development	Social Development	Create an environment conducive for economic development	Implement Council resolutions to ensure that the mandate of council is executed	% of Council resolutions implementation within required timeframe	100	% 0%	0% N/A	096	0% N/.	A		100% 100%	G implementation of all Council Resolutions	0% 0%	N/A		0% 0			100%	100% G	Implement council resolutions		100% 100%
M	Municipal Manager	IDP, Planning and Development	Social Development	Create an environment conducive for economic development	Submit Draft SDBIP before 30 March to CFC for inclusion in the Final Budget	Period in which the draft SDBIP submitted All to the CFO		1 0	0 N/A	(0 N/	A		0 0	N/A	0 0	N/A		0	D N/A		0	0 N/s	A		0 0
	Municipal Manager	IDP, Planning and Development	Social Development	Create an environment conducive for economic development	Compile section 52 report on a quarterly basis and submit to council for approval	Number of section 52 report submitted to council for approval		4 0	O N/A	C	0 N/s	A		1 1	G Period must be changed to October, only done the month after the end of	0 0	N/A		0	D N/A		1	1 G	Report completed		2 2
D211 In	nfrastructure ervices	Properties	Local Economic Development	Create an environment conducive for economic development	Process land use applications within 15 working days after the receipt of application	Percentage of land use applications All processed within 15 days	90	% 90% 10		No land use 90% applications have been received for July 201	90% G	No land use applications have been received for August 2016	Land use register attached - Land use Register Aug 2016.xlsx	90% 100%	ON land use applications have been received for application September 2016 and zoning certificate register updated 14 Oct 2016.m		G No land use applications have been received for October 2016	See land use application register	90% 90	G No land u application have bee received Novembe 2016	ons register n for	90%	90% G	No land use applications have been received for December 2016	See Land use register in office of PMU	90% 93.33%
Si	nfrastructure ervices	Properties	Local Economic Development	Create an environment conducive for economic development	Update the Zoning register on a quarterly basis			4 0	0 N/A	c	0 N/.	A		1 1	G Update the Zoning register on a quarterly basis and zoning certificate register updated 14 Oct 2016.m	0 0	N/A		0	D N/A		1	1 G	November 2016 on a quarterly basis	register in office of PMU manager	2 2
D213 In	nfrastructure ervices	Properties	Local Economic Development	Create an environment conducive for economic development	Update land use database on a monthly basis	Percentage of all land use applications All recorded on database	100	% 100% 10		Land use database has been updated	100% G	Land use database has been updated	Land use register attached - Land use Register Aug 2016.xlsx	100% 100%	G Update land use database on a monthly basis application and zoning certificate register updated 14 Oct 2016.m	100% 100%	6 Land use database has been updated	See land use database register	100% 100	6 Land use database been upd	has register	100%	100% G	database has been updated	use	100% 100%

D214	Infrastructure	Properties	Local Economic	Create an environment conducive for	Issue Zoning certificates within 5 working	Percentage of zoning certificates issued A		95%	95% 1	00% G2	No request for	95	100%	G2 No	request for	95%	100%	G2 Issue Zoning	Zoning	95%	0% R		95% 95%	G No request	for See zoning	95%	95%	G No request for see zoning	95% 81.67%	0
	Services		Development	economic development	days	within 5 days					zoning			zon	ning - Copy of Zoni	ing		certificates with	in register					zoning	register			zoning register in	/ /	
											certificates			cert	rtificates certificate			5 working days	- attached					certificates				certificates PMU office	/ /	4
											during July 2016			duri	ring July 2016 register Aug			no zoning						during				during	/ /	
															2016.xlsx			certificates wer	e					November				December	/ /	4
																		issued during						2016				2016	/ /	
																		September 201	6										/ /	
D236	Infrastructure	Manager: Technical	Local Economic	Create an environment conducive for	Identify EPWP projects and motivate for	Number of projects identified A	II	1	0	0 N//	A.		0 0	N/A		0	0	N/A		0	0 N/	A	0 0	N/A		0	0 [7	/A	0 0	N/A
	Services	Services	Development	economic development	funding																								/ /	
D244	Infrastructure	Manager: Technical	Local Economic	Create an environment conducive for	Create job opportunities through EPWP	Number of job opportunities created by 30 A		114	0	0 10%	A.		0 0	N/A		0	0	N/A		0	0 N/	A	0 0	N/A		0	0	J/A	0 0	N/A
	Services	Services	Development	economic development	projects by 30 June 2017	June 2017																							/ /	

Summary of Results: Create an environment conducive for economic development

LP Not Net Measur9

LP Not Met 0

LP Almost Met 1

LP Net Met 2

LP Net Met 2

LP Net Met 2

LP Net Met 3

LP Net Met 3

LP Net Met 4

Develo	Directorate	lean, healthy and su	stainable environ	Pre-determined Objectives	KPI	Unit of Measurement	Wards Annual		Ju	d-16			Aug-16			Sep-16				Oct-16				Nov-16			Dec-16	i		verall Performa for Jul 2016 to E 2016
	Directorate	Sub-Directorate	империн н	Tre-determined objectives	MI	One of wearanteness	Target	Target A	ictual I	R Performance Comment	Target	Actual	R Performance Comment	Proof of Evidence	Target Actual	R Performance Comment	Proof of Evidence	Target Ac	tual R	erformance Comment	Proof of Evidence	Target Actu	al R	Performance	Proof of Evidence	Target Actual	R Perfo	ormance Pr	roof of Ta	arget Actual
D21	Municipal Manager	Municipal Manager	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Annual strategic planning in order to determine municipal targets for IDP and budgetary purposes before the finalisation of the IDP and budget	No of strategic session held annually before the finalisation of the budget and SDBIP process	All 1	1 0	0 N	//A	C	0 N	I/A	Evidence	1 0	R Planning phase	Evidence	0	0 N/A	Comment	Evidence	0	O N/A	Comment		0	N/A	innenc Ev	dence	1 0
	Municipal Manager	Municipal Manager	Institutional Development	Developing a safe, clean, healthy and sustainable environment for communities	Timeous compliance of the Section 56 performance agreements and other Performance Agreements in adherence to the Performance Framework	No of signed performance agreements of Section 57 managers within 14 days of approval of the SDBIP	All 1	1 1	1	Signed Performance Agreements of Senior Staff		0 N	I/A		0 0	N/A		0	0 N/A			0	0 N/A			0	N/A			1 1
D23	Municipal Manager	Municipal Manager	Institutional Development	Developing a safe, clean, healthy and sustainable environment for communities	Ensuring performance by the timeous development and signing of the Section 56 performance agreements and all other Performance Agreements in adherence to the Performance Framework	No of signed performance agreements of Section 57 managers within 14 days of approval of the SDBIP	All .		1	G 5 Signed Agreements			y A			N/A			U N/A			0	U N/A				N/A			
D24	Municipal Manager	Municipal Manager	Institutional Development	Developing a safe, clean, healthy and sustainable environment for communities	Evaluate the performance of Section 56 managers and other managers reporting to the MM in terms of their signed agreement:	No of formal evaluations completed per Section 57	All 2	2 0	0 N	N/A	0	0 0 0	I/A		1 1	G Must be change to October	d	0	O N/A			0	0 N/A			0	N/A			1 1
D25	Municipal Manager	Municipal Manager	Institutional Development	Developing a safe, clean, healthy and sustainable environment for communities	Ensure that action plans (with deadlines) are compiled by section 56 employees and managers reporting to the MM to addres under-performance identified during performance evaluations within 30 days after performance evaluations	% of under performance for which action plans have been developed within 30 days after performance evaluation	All 90%	6 0%	0% N	A A	0%	6 0% N	A/A		0% 0%	N/A		0%	0% N/A			0%	0% N/A			0% 0%				0% 0%
D34	Municipal Manager	Municipal Manager	Institutional Development	Developing a safe, clean, healthy and sustainable environment for communities	Implement Council resolutions to ensure that the mandate of council is executed	% of Council resolutions implementation within required timeframe	All 1009	6 0%	0% N	I/A	0%	6 0% N	i/A		100% 100%	G implementation of Council resolutions		0%	0% N/A			0%	0% N/A			100% 1009		mentatio ouncil utions	1	100% 100%
	Municipal Manager	Municipal Manager	Institutional Development	Developing a safe, clean, healthy and sustainable environment for communities	Ensure that all issues raised in the management letter as identified by the Auditor General (A-G) are addressed and implemented in terms of a action plan	Action plan develop to ensure that identified issues raised are address and implemented	All 1	1 0	0 N	I/A	C	0 N	I/A		0 0	N/A		0	0 N/A			0	O N/A			0	N/A			0 0
	Municipal Manager	Municipal Manager	Institutional Development	Developing a safe, clean, healthy and sustainable environment for communities	Review the system of delegations annually before the end of June	Delegation system reviewed	All 1	1 0	0 N	I/A	C	0 0	I/A		0 0	N/A		1	rev	egations iews		0	0 N/A			0	N/A			1 1
	Municipal Manager	Municipal Manager	Institutional Development	Developing a safe, clean, healthy and sustainable environment for communities	Effective functioning of council measured in terms of the number of ordinary council meetings per annum	No of ordinary council meetings per annum	All 10	1	٥	R	1	. 0	R		1 0	R		1	1 G Co	uncil meeting		1		council neeting		0	N/A			5 2
	Municipal Manager	Municipal Manager	Institutional Development	Developing a safe, clean, healthy and sustainable environment for communities	Effective functioning of the committee system measured by the number of committee meetings per committee per annum	No of sec 80 committee meetings per committee per annum	All 10	1	0	R	1	. 0	R		1 0	R		1	0 R			1		Special Council		0	N/A			5 1
	Municipal Manager	Municipal Manager	Institutional Development	Developing a safe, clean, healthy and sustainable environment for communities	Perform a Risk Assessment before 31 March 2016	Risk Assessment performed	All 1	1 0	0 N	I/A	C	N 0	I/A		0 0	N/A		0	0 N/A			0	O N/A			0	N/A			0 0
	Municipal Manager	Municipal Manager	Institutional Development	Developing a safe, clean, healthy and sustainable environment for communities	Update Risk Register and submit to Risk Committee before 30 April 2016	Risk Register submitted to Risk Committee	All 1	1 0	0 10	I/A	C	0 N	I/A		0 0	N/A		0	0 N/A			0	0 N/A			0	N/A			0 0
	Municipal Manager	Municipal Manager	Institutional Development	Developing a safe, clean, healthy and sustainable environment for communities	Develop Actions Plans to address top 20 Risk in Risk register and submit to Risk Committee by 30 June	Number of Action Plans submitted to Risk Committee	All 20	0	0 N	I/A		0 0 0	I/A		0 0	N/A		0	O N/A			0	O N/A			0	N/A			0 0
	Municipal Manager	Municipal Manager	Institutional Development	Developing a safe, clean, healthy and sustainable environment for communities	Establish Risk & Fraud Committee before 28 February	reference	All 1	1 0	0 N	I/A	(0 0	I/A		0 0	N/A		0	0 N/A			0	0 N/A			0	N/A			0 0
	Municipal Manager	Municipal Manager	Institutional Development	Developing a safe, clean, healthy and sustainable environment for communities	Monitor Municipal Compliance through sumbission of monthly Compliance Reports to all Officials	Number of Monthly Compliance Reports submitted to all Officials	All 12	2 1	0	R	1	. 0	R		1 0	R		1	O R			1	0 R			1	R			6 0
	Municipal Manager	Municipal Manager	Institutional Development	Developing a safe, clean, healthy and sustainable environment for communities	Review Risk, Fraud and Anti-Corruption Policy and submit to council for approval	Risk, Fraud and Anti-Corruption Policy approved by council	All 1	1 0	0 🛭	I/A	C	0 0	I/A		0 0	N/A		0	0 N/A			0	0 N/A			0	N/A			0 0
	Municipal Manager	Municipal Manager	Environmental & Spatial Development	Developing a safe, clean, healthy and sustainable environment for communities	Implement IDP-approved greening and cleaning initiatives by 30 June 2017	Number of Initiatives implemented by 30 June 2017	All S	0	0 N	I/A		0 0	I/A		1 1	G Cleaning Project		0	0 N/A			0	O N/A			1	G Cleani Projec	ing		2 2
D144	Finance and Administration	Administration	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Update the burial register on a monthly	Number of months that burial register was updated	All 12	2 1	0	R	1	1 0	R		1 0	R		1	0 R			1	0 R			1	R			6 0
D164	Community Services	Public Safety	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Conduct quarterly inspections of all hydrants to ensure they comply with National Standards	Number of inspections of all hydrants conducted	All 4	4 0	0 N	I/A	C	0 0	I/A		1 1	G inspection on hydrants done monthly	inspection list kept in office	. 0	do	pections ne on drants inthly	Signed inspection report	0	0 N/A			1	G inspec hydrar month		pection port pt in	2 3
	Community Services	Public Safety		Developing a safe, clean, healthy and sustainable environment for communities	Conduct maintenance of speed equipment through the calibration of equipment by 31 August	equipment by 31 August	All 1	1 0	0 N	I/A	1	1	calibrated every	Calibration certificate kept n office	0 0	N/A		0	0 N/A			0	O N/A			0	N/A	UIII		1 1
	Community Services	Public Safety	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Compile quarterly reports generated from e Natis on the number of learner divers licenses, drivers licenses and roadworthy statistics and submit to Council		All 4	4 0	0 N	I/A	C	0 N	WA.		1 1	G No reports submitted to council yet	to submit reports to council for the council meeting of October 2016	e O	O N/A			0	0 N/A			1	G Report counci submi when reques	the itted min	port in e council nutes	2 2
D167	Community Services	Public Safety	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Compile a monthly report generated from e Natis on the number of learner divers licenses, drivers licenses and roadworthy statistics and submit to Provincial Department	Number of reports submitted to Provincial Department	All 12	2 1	1	G Reports submitted to Provincial Department of Transport	1	1	G Report E submitted to c Provincial Department of Transport on a Monthly basis	Evidence kept in office	1 1	G Reports submitted to the Provincial department on monthly basis	Evidence kept in office	1	me	oort emitted enthly to the evince	Evidence kept in office	1	P. G	report to rovincial sovernment in a Monthly iasis	Evidence kept in office	1	G report submi counci monti	itted to kep	dence ot in ice	6 6

D168	Community Services	Public Safety	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Pay agency fees within 5 working days to the relevant authority	Percentage of agency fees paid within 5 working days	MI 100% 1009	% 100%	G Agency fees paid weekly by the department of finance	100%	100% G	Agency fees paid on a weekly basis by the financial department	Proof of payment kept in the office of Mrs van der merwe	100% 100%	G Agency fees paid on a weekly basis	proof of payment kept at Mrs van der merwe office	100% 100	G Agency fees paid weekly the Financial Department	Mrs Van der Merwe	100% 10	the final departm	ekly by kept in Mrs Var der Merwe offi ent		G payments dor to the agency on a weekly basis by the financial department	proof of payment kept in Mrs Van der Merwe office	100% 100% G
	Community Services	Public Safety	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Perform weekly inspections of traffic officers, vehicles and equipment to ensure compliance	Number of inspections performed	JII 44	4 4	Inspection done on officers on a weekly basis	4	4 G	inspections done on traffic officers and vehicles on a weekly basis	check list kept in office	4 4	inspection done on officers on a weekly basis	signed off inspection report kept in office	4	4 G Inspection d on officers a vehicles wee		4	4 G INspecti traffic of and veh done we	ficers report kept in cles office	in 2 2	G inspection done weekly on traffic officers and vehicles	signed off inspection report kept in office	22 22 G
	Community Services	Public Safety	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Visit at least 1 schools per quarter to create road safety awareness	Number of schools visited	ui 4		N/A	O	O N/A			1 1	G visited acacia primary school. we established a scholar patrol for the school and it is up and running	Evidence of the scholar patrol kept in office	0	O N/A		0	O N/A		1 0	R No schools visited		2 1 8
	Community Services	Public Safety	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Submit request to the Provincial Dept of Transport and Public Works by 31 July to obtain permission for road use to host the Karoo Marathon	Number of request submitted to the Provincial Dept.	ull 1	1 1	G Application done by the department of community safety	0	O N/A	A.		0 0 N	//A		0	O N/A		0	0 N/A		0 0	N/A		1 1 G
	Community Services	Cemeteries	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Conduct monthly inspection on the maintenance of cemeteries	Number of inspections of cemeteries conducted	II 12	1 1	G Inspection done at the cemeteries on a monthly basis.	1	1 G	inspection on cemeteries done monthly	Inspection checklist kept on premises	1 1	inspection at cemeteries done on a monthly basis	checklist kept on premises	1	0 R		1	1 G inspection done on cemeter a month basis 1 G inspection	kept in office ies on ly	1 1	G Cemeteries visited once a month	signed of inspection report kept in office	6 5 0
	Community Services	Sport & Recreation	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Conduct a monthly inspection on the maintenance of sports field, parks and open spaces		III 12	1 1	Inspection done at fields and open spaces on a monthly basis	1	1 G	inspection done at fields and oopen spaces monthly	checklist kept on premises	1 1	inspection done at sportfields done mnthly	checklist kept on premises	1	1 G inspection d at the cemeteries of a month.	one signed off inspection nce report kept in office	1	1 G inspection done on spaces a sportfield done we	open inspection repo nd kept in office ds	nt 1 1	spaces and field once a month	signed off inspection report kept in office	6 6 G
	Community Services	Manager: Public Safety		Developing a safe, clean, healthy and sustainable environment for communities	Submit motivation for funding from external sources to enhance the revenue of the municipality	No of funding motivations submitted to external sources	ul 2	0 0	ų A	Ü	0 10/2			0 01	/A		Ů	U N/A		0	U N/A			N/A		0 UNIA
D177	Community Services	Manager: Public Safety	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Effective management of operational expenditure for the Traffic department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually / spent (Total YTD expenditure/ Total Budget for the year)	JII 90% 09	% 0% 1	N/A	0%	0% N/A	Ì		10% 10%	G percentage spen	5	0% C	% N/A		0%	9% N/A		30% 30%	G budget spend	proof of spending kept at the financial departmen t	30% 30% G
	Community Services	Manager: Public Safety		Developing a safe, clean, healthy and sustainable environment for communities	Effective management of operational expenditure for the Fire-Brigade department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year)	MI 90% 05	% 0%	N/A	0%	0% N/A	A		10% 10%	6 percentage of budget spend		0% C	% N/A		0%	96 N/A		30% 30%		evidence kept in the financial departmen t	30% 30% G
	Community Services		Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Effective management of operational expenditure for the Library department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually / spent (Total YTD expenditure/ Total Budget for the year)	JII 90% 0:	% 0% 5	N/A	0%	0% N/A			10% 10%	G percentage of budget spend		0% C	96 N/A		0%	0% N/A		30% 30%	G budget spend	evidence kept in the financial departmen t	30% 30% G
	Community Services			Developing a safe, clean, healthy and sustainable environment for communities	Effective management of operational expenditure for the Cemetry department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year)	JII 90% 05	% 0% 1	N/A	0%	0% N/A	١,		10% 10%	G percentage of budget spend		0% 0	96 N/A		0%	9% N/A			G budget spend	evidence kept in the financial departmen t	30% 30% G
	Community Services	Manager: Public Safety		Developing a safe, clean, healthy and sustainable environment for communities	Effective management of operational expenditure for the Health department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year)	ull 90% 05	% 0% 1	N/A	0%	0% N/A	\ 		10% 10%	g percentage of budget spend		0% 0	96 N/A		0%	0% N/A		30% 30%		evidence kept in the financial departmen t	30% 30% G
	Community Services	Manager: Public Safety	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Effective management of operational expenditure for the Sports & Recreation department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually / spent (Total YTD expenditure/ Total Budget for the year)	JI 90% 01	% 0% 0	N/A	0%	0% N/A	`		10% 10%	 percentage of budget spend 		0% C	% N/A		0%	0% N/A		30% 30%		evidence kept in the financial departmen t	30% 30% G
	Community Services		Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Effective management of Capital expenditure for the Public Safety department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually / spent (Total YTD expenditure/ Total Budget for the year)	JI 90% 01		N/A	0%	0% N/A			10% 10%	G percentage of budget spend		0% 0	% N/A		0%	0% N/A		30% 30%	G budget spend	evidence kept in the financial departmen t	30% 30% G
	Community Services	Manager: Public Safety	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Effective management of Capital expenditure for the Community and Social Services department, measured in terms of operational budget expenditure.	, ,			N/A	0%	0% 1.7/2			10% 10%	6 percentage of budget spend		0% 0	7,6 N/A		0%	26 N/A		30% 30%	G budget spend	evidence kept in the financial departmen t	30% 30% G
	Community Services	Manager: Public Safety Manager: Public Safety	Social Development Social Development	Developing a safe, clean, healthy and sustainable environment for communities Developing a safe, clean, healthy and	Effective management of Capital expenditure for the Sport and Recreational department, measured in terms of operational budget expenditure. Annual strategic planning in order to	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year) No of strategic session held annually before J	JI 90% 03	20 076	y/A	0%	0% N/A			10% 10%	G percentage of budget spend		0%	0 N/A		0%	0 N/A		30% 30%	G budget spend	evidence kept in the financial departmen t	30% 30% G
5100	Services		ocveropment	sustainable environment for communities	determine municipal targets for IDP and budgetary purposes before the finalisation	the finalisation of the budget and SDBIP process	_ *				3.10/2			. 3	none yet											
D187	Community Services	Manager: Public Safety	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	of the IDP and budget improvement in operational conditional grant spending measured by the percentage (%) spent	Percentage (%) of the grant spent i.t.o. Judget allocations	ill 90% 05	% 0% 1	N/A	0%	0% N/A	A		10% 10%	e percentage of library grant spend		096 O	9% N/A		0%	0% N/A		30% 30%	G budget spend	evidence kept in the financial departmen	30% 30% G
D188	Community Services	Manager: Public Safety	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Improvement in capital conditional grant spending measured by the percentage (%) spent	Percentage (%) of the grant spent i.t.o Budget allocations	III 90% 05	% 0% 1	N/A	0%	0% N/A	4		10% 10%	e percentage of library grant spend		0% O	% N/A		0%	0% N/A		30% 30%	G budget spend	evidence kept in the financial departmen	30% 30% G
	Community Services	Manager: Public Safety		Developing a safe, clean, healthy and sustainable environment for communities	Monthly monitoring of time and attendance status report of various employees in the directorate/ sub directorate	Ensure that all deviations highlighted in time/ and attendance status report on various employees in the directorate/ sub directorate are monitored and addressed	JI 12	1 1	G No clock system	1	1 G	personnel book on duty in the occurrence book	proof of attendance in the occurrence book	1 1	G personnel book on and off duty in the occurrence book	proof of on and off book in the OB	1	1 G employees signed on du in the attendance register / occurrence book	in / out signed in O/B	1	1 G employe book on off duty occuran book	and the O/B in the		G register on an off duty withi the occurrence book		6 6 G
D190	Community Services	Manager: Public Safety	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	The departments annual report input is submitted by 15 August to ensure the that the municipality's annual report is comprehensive and includes all the relevant information	% submitted within the required deadline to an acceptable standard	MI 100% 05	% 0%	N/A	100%	100% G	information given to the necessary department in time	information in the annual report	0% 0% N	/A		0% 0	96 N/A		0%	0% N/A		0% 0%	N/A		100% 100% G

	ommunity ervices	Manager: Public Safety	,	sustainable environment for communities	Ensure compliance with all legislation and financial procedures	95% completed by due date on compliance assist system		0% 0	6 N/A		0% 05	N/A		95% 95%	G SDBIP up to date		0%	96 N/A	0% 0	% N/A	959		G report kept up to date monthly	system	95%	95% G
	ommunity ervices	Manager: Public Safety	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Implementation of correctives measures within due dates as identified in internal audit reports and Auditor General (AG) Management letter to reduce risk areas	% of issues raised and proposed corrective measures rectified within due dates	All 100%	0% 0	6 N/A		0% 05	% N/A		100% 100%	G corrective measured be implemented as soon as possible		0%	96 N/A	0% 0	66 N/A	1009	% 100%	G corrective measures implemented when necessary	internal auditor office	100% 1	100% G
	ommunity ervices	Manager: Public Safety		Developing a safe, clean, healthy and sustainable environment for communities	Identify EPWP projects and motivate for funding	Number of projects identified	All 1	0	0 N/A		0	0 N/A		0 0	i/A		0	0 N/A	0	0 N/A		0 0 1	I/A		0	0 N/A
	community ervices	Manager: Public Safety	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Liase with SCM unit before 30 June to compile SCM Plan for departments for the financial year	SCM Plan for departments compiled before 30 June	All 1	0	0 N/A		0	0 N/A		1 1	G none at this point		0	O N/A	0	0 N/A		0 0 N	i/A		1	1 G
	ommunity ervices	Manager: Public Safety	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Submit adequate specifications for the departments SCM process in the SCM Plan before 10 June	% of specifications submitted before10 June (number of specifications submitted/Total specifications required as per SCM Plan)	All 100%	0% 0	6 N/A		0% 05	% N/A		0% 0%	N/A		100%	2% R	0% 0	% N/A	01	% 0% N	I/A		100%	0% R
	community ervices	Libraries	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Provide educational support through the implementation of outreach programmes with the local Schools Groups.	Number of outreach programmes implemented during the year.	All 4	0	0 N/A		0	O N/A		1 1	G outreach programmes with the Thusong week.		0	O N/A	0	0 N/A		1 1	Special class of acacia primary school visited the library twice		2	2 G
42	ommunity ervices	Libraries	Social Development	sustainable environment for communities	Submit monthly reports to the Posincial Government on the functionality of the Library centre	Number of monthly reports submitted	9	0	O N/A		0	O N/A		0 0	A/A		0	0.846	0	O N/A		3 3	G monthly reports submitted to province via the librarian monthly, due to lack of information or late receiving of information the reports is submitted late every month	Proof of submission in the library	3	3 G
	community ervices	Libraries	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Submit monthly reports to the Manager: Community Services on the functionality of the Library centre	Number of monthly reports submitted	All 9	0	0 N/A		0	0 N/A		0 0	N/A		o	O N/A	0	0 N/A		3 3	G reports submitted to the manager regularly	reports kept in office	3	3 G
	ommunity ervices	Libraries	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Develop an Annual Library Programme Plar for the next financial year and submit to Manager: Community service for approval	h Annual Library Programme Plan approved by Manager: Community service before 30 June	All 1	0	0 N/A		0	0 N/A		0 0	N/A		0	O N/A	0	0 N/A		0 0 N	I/A		0	0 N/A
	ommunity ervices	Manager: Public Safety	Social Development	Developing a safe, clean, healthy and sustainable environment for communities	Participate in the provincial traffic department public safety initiatives as approved in the IDP by 30 June 2017	Number of provincial traffic department public safety initiatives participated in by 30 June 2017	All 4	0	0 N/A		0	0 N/A		0 0	4/A		0	O N/A	0	0 N/A		1 1	G public safety initiatives with province done regularly		1	1 G
5	nfrastructure ervices	Refuse Removal	Environmental & Spatial Development	Developing a safe, clean, healthy and sustainable environment for communities	Submit a quarterly report on Waste Management to the Opentment of Environmental Affairs and Development Planning as required	Number of reports submitted to the Operatment of Environmental Affairs and Development Planning	All 4	0	O N/A		0	O N/A		1 1	G Submit a monthly report on Waste Management to the Department of Environmental Affairs and Development Planning as required	calculation report attached	0	o N/A	0	O N/A		1 1	G Submit a monthly report on Waste Management to the Department of Environmental Affairs and Development Planning as required	report attache - DESEMBER	2	2 G
	nfrastructure ervices	Refuse Removal	Environmental & Spatial Development	Developing a safe, clean, healthy and sustainable environment for communities	Conduct weekly refuse removals cycles in order to remove domestic waste in residential areas		All 288	24 2	4 G 6 cycle ret removal p week: 3 x business, household Matjiesfor and garde refuse	er 2 x Is, 1 x ntein	24 2	rem wee bus hou Mat and	cycle refuse moval per seki: 3 x and gate control register register - DOC190916 useholds, 1 x dATE CONTROL LANDFILL SITE-1909201610445 cycle	24 24	6 cycle refuse removal per week: 3 x business, 2 x households, 1 x Matjiesfontein and garden refuse	Drivers dairies and gate control register	24	24 6 G cycle refuse removal per week: 3 x business, 2 x households, 1 x Matjiesfontein and garden refuse 2016.msg	24 2		s dairies 2 ate control er	24 24	removal per week: 3 x business, 2 x	Attached - DESEMBER 2017 WASTE CALCUATI ON SHEET.msg	144	144 G

Summary of Results: Developing a safe, clean, healthy and sustainable environment for communities

109 Not Net Messur 10

109 Nat Met 8

109 Almost Net 1

Ептес	tive iviaintenand	e and manage of r	nunicipai assets an	d natural resources																									
							A-	nnual		Jul-16			Aug-16			Sep-16				Oct-16				Nov-16		Dec-16		for Jul 2	Performance 2016 to Dec
Ref	Directorate	Sub-Directorate	Municipal KPA	Pre-determined Objectives	KPI	Unit of Measurement		arget																					2016
								0	rget Actual		Performance Comment	arget Actua	R Performan	e Proof of Evidence	Target Actual	R Perform		of of lence	et Actual	Performance Comment	Proof of Evidence	Target	Actual R	Performance Comment Proof of Evidence	Target Actual	R Performance Comment	Proof of Evidence	Target	Actual R
D8	Municipal	Internal Audit	Institutional	Effective Maintenance and manage of	Perform the legislatively required Internal	Number of the legislatively required	All	3	0 0	N/A		0	N/A		0 0	N/A			0 0	'A		0	0 0//		1 1	G Report in		1	1 G
	Manager		Development	municipal assets and natural resources	Audits(Performance Management, Grants & SCM) for the Current financial year	internal Audits performed during the year																				progress			
D9	Municipal	Internal Audit	Institutional	Effective Maintenance and manage of	Submit motivation for funding from	No of funding motivations submitted to	All	1	0 0	N/A		0	N/A		0 0	N/A			0 0 2	/A		0	0 87/		0 0	Į/A	\vdash	0	0 7//4
	Manager		Development	municipal assets and natural resources	external sources to enhance the revenue of the municipality																								
D10	Municipal	Internal Audit	Institutional	Effective Maintenance and manage of	Compile Monthly reports before the 10th of		All	6	0 0	N/A		0	N/A		1 1	G Bi - mont	ily		0 0	A.		0	0 N/		2 2	G Reports		3	3 G
	Manager		Development	municipal assets and natural resources		Municipal Manager										Report										submitted	!		
					Internal Audit unit and submit to the											submitte	L										!		
					Municipal Manager														094 094 17								\perp		
D11	Municipal Manager	Internal Audit	Institutional Development	Effective Maintenance and manage of municipal assets and natural resources	Effective management of operational expenditure for the Internal Audit	Percentage of the operating budget actually spent (Total YTD expenditure/Total Budget	All	90%	0% 0%	N/A		0% 0	6 N/A		10% 10%	G Monthly reports	inancial Month	*	0%	A		0%	0%		30% 30%	G Financial Reports	!	30%	30% G
	Manager		Development	municipal assets and natural resources		spent (Total YTD expenditure/ Total Budget for the year)										reports	financi									Reports	!		
					operational budget expenditure.	for the year)											reports	,									!		
D12	Municipal	Internal Audit	Institutional	Effective Maintenance and manage of		Percentage of the capital budget actually	All	90%	0% 0%	N/A		0% 0	N/A	_	10% 10%	G Financial	enort		096 096	/A		0%	096 277		30% 30%	G Financial	+	20%	30% G
011	Manager	IIICIIIII Audit	Development	municipal assets and natural resources		spent (Total YTD expenditure/ Total Budget		30%	0,0	107		0.0			10/0	on capita	Сроге		0,0	^		0,0	0,0		30%	Reports	!	3070	30%
	ivianage:		Development	municipal assets and natural resources	department, measured in terms of capital											expendit	re									мерога	!		
					budget expenditure.	,										an, and											!		
D13	Municipal	Internal Audit	Institutional	Effective Maintenance and manage of	Annual strategic planning in order to	No of strategic session held annually before	All	1	0 0	N/A		0	N/A		1 1	G Commun	ation		0 0	'A		0	0 0//		0 0	I/A		1	1 G
	Manager		Development	municipal assets and natural resources	determine municipal targets for IDP and	the finalisation of the budget and SDBIP										held											!		
					budgetary purposes before the finalisation	process																					,		
					of the IDP and budget																								
D14	Municipal	Internal Audit	Institutional	Effective Maintenance and manage of	Improvement in operational conditional	Percentage (%) of the grant spent i.t.o.	All	90%	0% 0%	N/A		0% 0	6 N/A	- 1	10% 10%	G Financial	eport -		0% 0%	'A		0%	0% N/		30% 30%		1	30%	30% G
1	Manager		Development	municipal assets and natural resources	grant spending measured by the	budget allocations	1							- 1		monthly										Grant Register	1		
		I	1	1	percentage (%) spent		1		1																1	Reports	1 '		

D15	Municipal	ir.	nternal Audit	Institutional	Effective Maintenance and manage of	Ensure compliance with all legislation and	95% completed by due date on compliance A	II 90%	0%	0% 37/4	1	096	0% 8///	90% 90%	G System Eunomia		0% 0	N/Δ	0%	0% N/A	90%	90% G E	unomia	90	90%
1	Manager	"	Audit	Development	municipal assets and natural resources	financial procedures	assist system		0,0			0,0	0.000	30%	report		0,0		0,0	- 74 13723	30%	R	Reports	50	
D16	Municipal Manager	Ir	nternal Audit	Institutional Development	Effective Maintenance and manage of municipal assets and natural resources	Implementation of correctives measures within due dates as identified in internal audit reports and Auditor General (AG)	% of issues raised and proposed corrective measures rectified within due dates	100%	0%	0% N/A		0%	0% N/A	100% 100%	G Implementation Plan progress report.		0% (N/A	0%	0% N/A	100% 1	n	mplementatio n Plan Progress Reports	100	100%
D17	Municipal Manager	Ir	nternal Audit	Institutional Development	Effective Maintenance and manage of municipal assets and natural resources	Management letter to reduce risk areas Compile a Monthly report on the exceptions with regards to Time and Attendance for the all departments in	Monthly reports submitted to the Municipal A Manager	II 6	0	0 N/A		0	0 N/A	1 1	G Attendance Reports		0	N/A	0	0 N/A	2	2 G T	Time and Attendance Management		3 3
						municipality and submit to the Municipal Manager																	Reports		
D18	Municipal Manager	Ir	nternal Audit	Institutional Development	Effective Maintenance and manage of municipal assets and natural resources	Implement Council resolutions to ensure that the mandate of council is executed	% of Council resolutions implementation A within required timeframe	100%	0%	0% N/A		0%	0% N/A	100% 100%	G Council Resolution Register		0% 0	N/A	0%	0% N/A	100% 1	R	Council Resolution Register	100	100%
	Municipal Manager		nternal Audit	Institutional Development	Effective Maintenance and manage of municipal assets and natural resources	Liase with SCM unit before 30 June to compile SCM Plan for departments for the financial year	SCM Plan for departments compiled before A 30 June		0	O N/A		0	0 N/A	1 1	G SCM Plan		0	N/A	0	O N/A	0	O N/A			1 1
D20	Municipal Manager	Ir	nternal Audit	Institutional Development	Effective Maintenance and manage of municipal assets and natural resources	Submit adequate specifications for the departments SCM process in the SCM Plan before 10 June	% of specifications submitted before 10 June (number of specifications submitted/ Total specifications required as per SCM Plan)	100%	0%	0% N/A		0%	0% N/A	0% 0%	I/A		100% 100	G SCM Reports	0%	0% N/A	0%	0% N/A		100	100%
D242	Infrastructi Services	ure N	fanager: Technical ervices	Infrastructure Development	Effective Maintenance and manage of municipal assets and natural resources	Limit the % electricity unaccounted for to less than 15% by 30 June 2017 [(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased) × 100]	% electricity unaccounted for by 30 June A 2017 (Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased) × 100	15%	0%	0% N/A		0%	0% N/A	15% 10%	electricity	nformation not available rom finance department net.	0% 0	N/A	0%	0% N/A	15%	e u fo 1	imit the % electricity inaccounted or to less than 15% by 30 June 1017		15%
D243	Infrastructi Services		fanager: Technical ervices	Infrastructure Development	Effective Maintenance and manage of municipal assets and natural resources	Percentage of the total approved repair an maintenance budget spent by 30 June 2017 ([Actual amount spent on repair and maintenance of assets/ Total amount budgeted for asset repair and maintenance):d100]	% of the total approved repair and maintenance budget spent by 30 June 2017 (Actual amount spent on repair and maintenance of assets/Total amount budgeted for asset repair and maintenance, L100	80%	0%	0% N/A		0%	0% N/A	20% 15.43%	Percentage of the total approved repair and maintenance budget spent		0% C	N/A	0%	0% N/A	40% 22.	ti a re	Percentage of he total approved epair and naintenance oudget spent	40	22.25%
D245	Infrastructe Services		fanager: Technical ervices	Infrastructure Development	Effective Maintenance and manage of municipal assets and natural resources	Obtained compliance of waste water discharge quality in terms of Green Drop Requirements for Effluent Quality Compliance by 30 June 2017	% compliance of waste water discharge Lab A results with Green Drop requirements by 30 June 2017	91%	0%	0% N/A		0%	0% N/A	91% 0%	R		0% 0	N/A	0%	0% N/A	91%	o d rr G rr b	6 compliance of waste water lischarge Lab esults with Green Drop equirements by 30 June 1017	91	91%
D246	Infrastructi Services		fanager: Technical ervices	Infrastructure Development	Effective Maintenance and manage of municipal assets and natural resources	Limit the % water unaccounted for to less than 50% by 30 June 2017 (Kumber of Kilolitres Water Purchased or Purified - Number of Kilolitres Water Sold) / (Number of Kilolitres Water Purchased or Purified) × 100]	Purchased or Purified) × 100	50%	0%	0% N/A		0%	0% N/A	60% 50%		currently still	0% C	N/A	0%	0% N/A	55%	w u fo 5 2	imit the % vater inaccounted or to less than i0% by 30 June 1017		55%
D247	Infrastructi Services		fanager: Technical ervices	Infrastructure Development	Effective Maintenance and manage of municipal assets and natural resources		M. compliance of water quality lab results with SAMS 241 - Water Quality criteria by 30 June 2017	87%	0%	0% N/A		0%	0% N/A	87% 0%	R		0% 95.30	See Annual Scompliance of Water Services water quality lab Development results with SANS 241 - Performance- water Quality criteria by 30 June 2017 Report in Manager - Water Quality Services Audit Report in Manager - Water Quality Services office - Water Quality Sample Results July 2016-June 2	0%	0% N/A	87%	o p rr S. V c	6 compliance of water quality lab esults with table 241 - Water Quality riteria by 30 une 2017	81	87%

Improve the standards of living of all people in Laingsbur

Im	prove the	standard	s of living of all peo	ople in Laingsburg																														
	ef Disa	ectorate	Sub-Directorate	Municipal KPA	Pre-determined Objectives	KPI	Unit of Measurement	Wards A	innual	Ji	ul-16				Aug-16				Sep-16				Oct-16				Nov-16				Dec-16		for Jul 2	Performance 2016 to Dec 2016
	i Dire	ectorate	Sub-Directorate	Willingarkea	Pre-determined Objectives	KFI	Onit of Weasurement	Walus	Target Targ	et Actual	R Perform		get Acti	tual R	Performance Comment	Proof of Evidence	Target Actual	R	Performance Comment	Proof of Evidence	Target Acti	ual R	Performance Comment	Proof of Evidence	Target Ac		Performance Comment	Proof of Evidence	Target Ac	tual R	Performance Comment	Proof of Evidence	Target	
D11	Adminis		Housing	Social Development	Improve the standards of living of all people in Laingsburg	days from receipt of application	% of applications updated within 14 days (applications updated/total number of applications received)	All	100% 100	100%	G Housing consumer education conducte	r n was	00% 10		Update of housing waiting list - ongoing	Housing demand data-base	100% 100%	h		Housing demand data- base	100% 10		The housing IF waiting list being li updated if and necessary (Ongoing)	lousing waiting st	100% 1	h		Housing demand data base.	100%		Update of housing waiting list - ongoing	Housing demand data-base	100%	100% G
D11	1 Finance	and I	Housing	Social Development	Improve the standards of living of all people in Laingsburg	Conduct at least 2 housing education consumer programmes by 30 June	Number of programmes implemented	All	2	0 0	N/A		0	0 N/A			0 0	N/A			0	0 N/A			0	0 N/A			0	0 N/A			0	0 N/A
D14	5 Finance Adminis		Manager: Finance and Administration	Social Development	Improve the standards of living of all people in Laingsburg	Provide 50kwh free basic electricity to registered indigent accountholders in terms of the equitable share requirements (excluding ESKOM area) as at 30 June 2017	Number of registered indigent accounts receiving free basic electricity as at 30 June 2017	All	367	0 0	N/A		0	0 N/A			0 0	N/A			0	O N/A			0	O N/A			0	O N/A			0	O N/A
D15	9 Finance Adminis		Manager: Finance and Administration	Social Development	Improve the standards of living of all people in Laingsburg	Provide free basic refuse removal to registered indigent accountholders in terms of the equitable share requirements as at 30 June 2017		All	542	0 01	N/A		0	0 N/A			0 0	N/A			0	0 N/A			0	O N/A			0	O N/A			0	0 N/A
D16	1 Finance Adminis	stration	Manager: Finance and Administration		Improve the standards of living of all people in Laingsburg	indigent accountholders in terms of the equitable share requirements as at 30 June 2017	receiving free basic sanitation as at 30 June 2017	All	542	0 0 0	N/A		0	0 N/A			0 0	N/A			0	O N/A			0	0 N/A			0	0 N/A			0	0 N/A
D16	3 Finance Adminis		Manager: Finance and Administration	Social Development	Improve the standards of living of all people in Laingsburg	Provide 6kl free basic water to registered indigent accountholders in terms of the equitable share requirements as at 30 June 2017	Number of registered indigent accounts receiving free basic water as at 30 June 2017	All	542	0 0 0	N/A		0	0 N/A			0 0	N/A			0	O N/A			0	0 N/A			0	0 N/A			0	0 N/A

D174	Community Services	Libraries	Social Development		schools and study groups) to library	Number of visits per year arranged	All	4	0 0	N/A	0	0 N/	A		1 1	G schools were visited by the librarian. schools are also invited to visit the library with a theme of the month	evidence kept at the library	0 (N/A	0 0	N/A		1	Special classical acacia visite library and children consiste library to interfere with norms schooling.	ed kept in library imes ol to r. not	2 2 G
	Community Services	Libraries	Social Development	Improve the standards of living of all people in Laingsburg	Conduct monthly exhibitions in Library to create awareness	Number of exhibitions conducted	All	12	1 1	G Exhibition don by the library monthly, each month a different them		1 (Exhibitions do in library ever month	lone Evidence kept in library	1 1	primary school were invited to the library	evidence kept in library	1	Exhibitions held monthly within the library.	1 1	6 exhibitions done monthly	evidence kept at the library	1	1 G exhibitions held month		6 6 G
D220	Infrastructure Services	Fleet management	Infrastructure Development		Effective management of operational expenditure for the Fleet Management department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year)	All 9	00%	0% 0%	N/A	0%	0% N	A		27%	operational	Attached - Copy of Tegnies-JTD- RM.xlsx	0% 0%	N/A	0%	N/A		30% 30	manageme of operatio expenditur for the Flee	enal available on current et system ent that is in at, use.	30% 30% G

Summary of Results: Improve the standards of living of all people in Laingsburg ISP Not Yet Measur S ISP Not Met 0 ISP Not Met 0 ISP Not Met 0 ISP Not Met 0 ISP Not 4 ISP Not 1 ISP NOT 1

		Sub-Directorate	Municipal KPA	all residents and business Pre-determined Objectives	KPI	Unit of Measurement		Annual		Jul-:	16			Aug	ş-16				Sep-16				Oct-16			Nov-16			Dec-16		Overall Perform for Jul 2016 to 2016
								larget -	Target Ac	tual R	Performanc Comment		et Actual			Proof of Evidence	arget Acti	tual R	Performance Comment	Proof of Evidence	Target Ac	tual R	Performance Comment	Proof of Evidence	Target Actual	R Performance	Proof of Eviden	e Target Ac		ormance Proof of mment Evidence	f Toront Actual
	tration Adm	ministration	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Number of formal residential properties connected to the municipal electrical infrastructure network (Laingsburg credit and pre-paid electrical meters) (Excluding Eskom areas) as at 30 June 2017	Number of residential accounts which are billed/purchased electricity (Excluding Eskom areas) as at 30 June 2017 as at 30 June 2017	All	766	0	0 N/A	Comment		0 0	N/A		crucince	0	0 N/A		CVIDENCE	0	O N/A	Comment	Evidence	0 0	N/A		0	O N/A		0 0
47 Finance Adminis			Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	The percentage of the municipal capital budget actually spent on capital projects by 30 June 2017 (Actual amount spent on capital projects / Tofal amount budgeted fo capital projects / Tofal amount budgeted for capital projects) X100 by 30 June 2017	projects)X100} by 30 June 2017	All	80%	0%	0% N/A	,	c	% 0% 1	N/A			20% 5.1	15% R	project not started in Technical department		0%	0% N/A			0% 0%	≬/A		45% 33	25% R Capita not sp accord with p progra Mig pr not ap due to water	pend dance plan am. rojects oproved b high	45% 33.25%
158 Finance Adminis		inager: Finance and ministration	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business		Number of residential accounts which are billed for refuse removal as at 30 June 2017	All	1.206	0	0 N/A			0 0	N/A			0	0 N/A			0	0 N/A			0 0	N/A		0	0 N/A		0 /
160 Finance Adminis		mager: Finance and ministration	Infrastructure Development	pusiness Provision of infrastructure to deliver improved services to all residents and business	at 30 June 2017 Number of formal residential properties connected to the municipal waste water sanitation/sewerage network for sewerage service, irrespective of the number of wate closets (toilets) as at 30 June 2017	Number of residential accounts which are billed for sewerage as at 30 June 2017	All	1.206	0	O N/A			0 01	N/A			0	0 N/A			0	0 N/A			0 0	N/A		0	O N/A		0 0
162 Finance Adminis			Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Number of formal residential properties which receives piped water (Laingsburg credit and pre-paid water meters) and is connected to the municipal water infrastructure network as at 30 June 2017	Number of residential accounts which are billed/purchased water as at 30 June 2017	All	1.206	0	O N/A			0 01	N/A			0	0 N/A			0	O N/A			0 0	N/A		0	O N/A		0 0
201 Infrastri Services		nager: Technical vices	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Complete the EPWP implementation plan by the 30 June	EPWP implementation plan completed by 30 June	All	1	0	0 N/A	`		0 0	N/A			0	O N/A			0	0 N/A			0 0	N/A		0	0 N/A		0 0
202 Infrastri Services	Serv	nager: Technical vices	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	the Provincial Department of Local Government before the 3rd working day of the month	Number of reports submitted by the 3rd working day of the month	All	17	3	1 R	MIG progress reports has been submitt as required		1 1		s has been - Wi ted as Mor ed Qua Aug (Ter	ort attached C MIG thly rterly Report -2016 nplate)	1	1 G	MIG progress reports has been submitted as required	MIG report attached - WC MIG Monthly Quarterly Report Aug- 2016 (Template) (2).pdf	2	0 R			1 1	G MIG progress reports has been submitted as required	- WC MIG Monthly & Quarterly Repor Nov-2016 (Template).pdf	t	Provir Depar Local Gover before worki	ess ts as red by the ncial rtment of	9 5
203 Infrastri Service:		mager: Technical vices	Infrastructure Development	Provision of Infrastructure to deliver improved services to all residents and business	Submit a quarterly report to Council on the general activities regional report of general activities of the Technical Services directorate of the Technical Services directorate	Number of quarterly reports submitted to Council	All	4	0	O N/A			0 0	N/A			1	1 G	a monthly report is usually submitted to council, but due to the elections on reports were submitted for August and September 2016.	Report Attached - Raadsverslag 19 Julie 2016.docx	5	O N/A			0 0	\$/A		1	gener. activit regard sub- direct the Te Servic direct during Nover	erly attached to - isil on the Raadsvers al ag ties November 2016.docx - orates of Raadsvers echnical ag November orate 2016.docx ag the	er er

D204	Infrastructure Services	Water Provision	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Report on the implementation of the Wate Demand Management Plan in terms of Regulation 18(1) of the Water Services Act 108 and submit to Council by 31 October	Report on the implementation of the Water Demand Management Plan submitted to Council by 31 October	All	1	0 0	N/A	0	O N/A		0	0 N	VA.		1 1	G Report rec from Worl Parsons an tabled for approval d November council me	Manager Infrastructure Services office 2016	0 0	N/A	0 0 N	/A	1	1 G
D205	Services	Water Provision	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	days after payment is received	Percentage of connections installed within the required timeframe	All	95%	95% 100%	G2 Install metered water connections within 5 days after payment is received	95% 1	.00% G2	No new water connections have been installed during August 2016	Consumer 95% agreements at finance	100%	No new water connections have been installed during September 2016	Consumer agreements at finance department	95% 100%	G2 Install met water connection within 5 da after paym received	agreement at finance s	95% 100%	G2 Install meter water connections within 5 days after payments received	95% 95% (resumer 95% ! reement st sance	99.17% G2
	Infrastructure Services	Water Provision	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Council by the end of June	Water Audit Plan and submitted to Council by the end of June	All	1	0 0	N/A	0	0 N/A		O.	0 N	/A		0 0	N/A		0 0	N/A	0 0 N	'A	0	O N/A
	Infrastructure Services	Fleet management	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Conduct quarterly maintenance inspection on all vehicles	vehicles	All	4	0 0	N/A	0	O N/A		1	. 1	Conduct quarterly maintenance inspection on all vehicles	Inspection form attached - Voertuiginspe ksieverslag 30 September 2016.docx	0 0	N/A		0 0	N/A	1 0	No quarterly maintenance inspection has been done For December 2016	2	1 R
	Infrastructure Services	Sewerage Services Manager: Technical	Infrastructure Development Infrastructure	Provision of infrastructure to deliver improved services to all residents and business Provision of infrastructure to deliver	Conduct monthly sample taking on outflow water and submit to the approved laboratory for testing Submit motivation for funding from	Monthly sample taking conducted and submitted to laboratory No of funding motivations submitted to	All	12	1 1	G Monthly sample has been submitted to BEM Lab laboratory	1		Monthly sample has been submitted to BEM Lab laboratory	rapport attached 1 - Results from BemLab Augustus 2016.msg	1	Monthly sample has been submitted to BEM Lab laboratory	Report Attached - Riool 10 Sept 2016.pdf	1 1	Monthly si has been submitted BEM Lab laboratory	Attached	1 1	Monthly sample has been submitted to BEM Lab laboratory	1 1 0	Monthly sample has been submitted to BEM Lab laboratory	6	6 G
0215	Services Infrastructure	Services Manager: Technical	Development	improved services to all residents and business Provision of infrastructure to deliver	external sources to enhance the revenue of the municipality Effective management of operational	external sources Percentage of the operating budget actually	A.	0001	0 0	102	~	000000		400	20.84%				140		0 0	11/4	30% 45.97%		tached 30%	U IONA
0216	Services	Manager: ecnnical Services	Development	Provision of militastructure to deliver improved services to all residents and business	Linctive management to poeratorial expenditure for Rectificial department, measured in terms of operational budget expenditure.	retentings of the operating budget actuary spent (Total YD expenditure/ Total Budget for the year)	All	90%	U% U%	N/A	Una	USS N/A		10%	20.84%	3 Effective management of operational expenditure for the Electrical department, measured in terms of operational budget expenditure	attached - Copy of Tegnies-JTD (3).xlsx	UNS UNS	N/A		U% U%	N/A	30% 45.97% 1	armanagement -1 of operational JT expenditure g for the Electrical department, measured in terms of operational budget expenditure	egnies- D.xlsx.ms	15.97% B
D217	Infrastructure Services	Water Provision	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Effective management of operational expenditure for the Water department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YID expenditure/ Total Budget for the year)	All	90%	0% 0%	N/A	0%	0% N/A		10%		Effective management of operational expenditure for the Water department, measured in terms of operational budget expenditure.	attached - Copy of Tegnies-JTD (3).xlsx	0% 0%	N/A		0% 0%	N/A	30% 38.15% G	management - 1	tached 30% . egnies- D.xlsx.ms	G2
D218	Infrastructure Services	Sewerage Services	Infrastructure Development	Provision of Infrastructure to deliver improved services to all residents and business	Effective management of poerational expenditure for the Waste Water department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year)	All	90%	0% 0%	N/A	0%	0% N/A		10%	11.02%	2 Effective management of operational expenditure for the Waste Water department, measured in terms of operational budget expenditure.	Attached - Copy of Tegnies-JTD (3) xlsx	0% 0%	N/A		0% 0%	N/A	30% 22.19%	Effective management of operational expenditure for the Waste Water department, measured in terms of operational budget expenditure.	30%	22.19% R
	Infrastructure Services	Refuse Removal	Infrastructure Development	Provision of Infrastructure to deliver improved services to all residents and business	Effective management of portational expenditure for the Waste Management department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YID expenditure/ Total Budget for the year)			0% 0%		0%	0% N/A			20.84%	Effective management of operational expenditure for the Waste Management department, measured in terms of operational budget expenditure.	Attached - Copy of Tegnies-JTD (3) .xlsx	0% 0%	N/A		0% 0%	N/A	30% 36.64% G	management of operational expenditure for the Waste Management department, measured in terms of operational budget expenditure.	egnies- D.xlsx.ms	G2
D221	Services	Manager: Technical Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Effective management of operational expenditure for the Road Transport department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year)		90%	0% 0%		0%	0% N/A		10%		Effective management of operational expenditure for the Road Transport department, measured in terms of operational budget expenditure.	Attached - Copy of Tegnies-JTD (3).xlsx	0%	N/A		0% 0%	N/Ā	30% 23.80%	Effective management of operational expenditure for the Road Transport department, measured in terms of operational budget expenditure	30%	
D222	Infrastructure Services	Manager: Technical Services	Infrastructure Development	Provision of Infrastructure to deliver improved services to all residents and business	Effective management of perational expenditure for the flousing department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year)	All	90%	0% 0%	N/A	0%	0% N/A		10%	9%	Effective management of operational expenditure for the Housing department, measured in terms of operational budget expenditure.	Attached - Copy of Tegnies-JTD- RM.xisx	0% 0%	N/A		0% 0%	N/A	30% 22.25%	expenditure Effective management of operational expenditure for the Housing department, measured in terms of operational budget expenditure	30%	22.25% R

D223 Infrastructure Services	Manager: Technical Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Effective management of Capital expenditure for the Housing department, measured in terms of operational budget expenditure.	Percentage of the capital budget actually spent (Total YTD expenditure/ Total Budget for the year)	MI 90%	0%	0% N/A	0%	0% N/A	10% 10%	G Effective management of Capital expenditure for the Housing department, measured in terms of operational budget expenditure.	0% 0%	N/A	0% 0% N/A	30% 30%	G Effective management of Capital expenditure for the Housing department, measured in terms of operational budget expenditure.	adget 30% 30% G
D224 Infrastructure Services	Sewerage Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Effective management of Capital expenditure for the Waste Water department, measured in terms of operational budget expenditure.	Percentage of the capital budget actually spent (Total YTD expenditure) Total Budget for the year)	All 90%	0%	0% N/A	0%	0% N/A	10% 10%	G Effective management of Capital expenditure for the Waste Water department, measured in terms of operational budget expenditure	O% O%	N/A	O% O% N/A	30% 30%	G Effective management of Capital expenditure for the Waste Water department, measured in terms of operational budget expenditure	30% 30% G
D225 Infrastructure Services	Water Provision	infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Effective management of Capital expenditure for by Water department, measured in terms of operational budget expenditure.	Percentage of the capital budget actually spent (Total YTD expenditure/ Total Budget for the year)	MII 90%	0%	0% N/A	0%	0% N/A	10% 10%	G Effective No capital management of Capital expenditure for the Water department, measured in terms of operational budget expenditure.	O% O%		ON ON WA	30% 30%	G Effective management of Capital expenditure for the Water department, measured in terms of operational budget expenditure.	30% 30% G
D226 Infrastructure Services	Manager: Technical Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Effective management of Capital expenditure for the Ederticity department, measured in terms of operational budget expenditure.	Percentage of the capital budget actually is spent (Total VTD expenditure/ Total Budget for the year)	90%	0%	UNS N/A	0%	U% N/A	10% 10%	G Effective No capital management of Capital expenditure for the Electricity department, measured in terms of operational budget expenditure.	0% 0%	N/A	0% 0% N/A	30% 30%	G Effective management of Capital expenditure for the Electricity department, measured in terms of operational budget expenditure.	30% 30% G
D227 Infrastructure Services	Manager: Technical Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Effective management of Capital expenditure for the Roads Transport department, measured in terms of operational budget expenditure.	Percentage of the capital budget actually spent (Total YTD expenditure/ Total Budget for the year)	All 90%	0%	0% N/A	0%	0% N/A	10% 10%	G Percentage of the locapital budget actually spent available	0% 0%	N/A	0% 0% 8//2	30% 30%	G Effective management of Capital expenditure for the Roads Transport department, measured in terms of operational budget expenditure.	30% 30% G
D228 Infrastructure Services	Manager: Technical Services	infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Annual strategic planning in order to determine municipal targets for IPP and budgetary purposes before the finalisation of the IDP and budget		All 1	0	O N/A	0	0 N/A	10% 10%	G Annual strategic planning in order to determine municipal targets for IDP and budgetary purposes before the finalisation of the IDP and budget hugget and the IDP and budget hugget and the IDP and budget in the IDP and in the IDP and IDP	0 0	N/A	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0	N/A	1 1 G
D229 Infrastructure Services	Manager: Technical Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Improvement in operational conditional grant spending measured by the percentage (%) spent	Percentage (%) of the grant spent i.t.o. budget allocations	an 90%	0%	0% N/A	0%	0%18///	10% 10%	Improvement in operational conditional grant spending measured by the percentage (%) seent	0% 0%	1807-8	0% 0% N/A	30% 30%	in operational conditional grant spending measured by the percentage (%) spent	30% 30% G
D230 Infrastructure Services	Manager: Technical Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Improvement in capital conditional grant spending measured by the percentage (%) spent	Percentage (%) of the grant spent i.t.o Budget allocations	All 90%	0%	0% N/A	0%	0% N/A	10% 10%	G improvement in capital conditional grant - wCc MIG spending measured by the percentage (%) spent (2).pdf (Template) (2).pdf	0% 12%	Improvement in capital conditional grant spending measured by the percentage (%) spent	O% O% N/A	30% 37%	(%) spent improvement in capital conditional grant spending measured by the percentage (%) spent	30% 37% G 2

D231	infrastructure	Manager: Technical Services	Infrastructure Development	Provision of Infrastructure to deliver improved services to all residents and business		Ensure that all deviations highlighted in intelligent and attendance status report on various employees in the directionate/ sub directorate are monitored and addressed intelligent and addressed and addressed are monitored and addressed and addressed and addressed are monitored and addressed and	12	1	G Monthly monitoring of time and attendance of various employees in the department has been done.	1	1 G	Monthly monitoring of time and attendance of various attendance of various employees in the department has been done	Time attendance clock does not clock does not work. See signed attendance register. —1 Teremwoordig Aug 2016.pdf	1 1	Monthly monitoring of time and attendance statu report of various employees in the department will department before the 14th of each month		1	1 G Monthly monitor monitor to time an attenda various employe the depp has been	clock does no work. See signed es in attendance rtment register.	t I	n t a v	monitoring of time and t	Register attached nove 2016 immersheet 3122016150247.	1 1	Monthly monitoring ditime and attendance to various employees in the department has been don't have been	e.	6	6 6
	Infrastructure Services	Manager: Technical Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Submit a report on a Monthly basis to internal Audit on the deviations identified, including the steps taken to correct deviations before the 14th of each month	Number of reports submitted to Internal Audit	12	1 1	G Report deviations identified to internal audit with regards to monitoring of attendance of staff in technica department.	1	1 G	Report deviations identified to internal audit with regards to monitoring of attendance of staff in technical department	e-mail attached - VINGERDRUKMA SJIEN.msg	1 1	G Report deviation identified to internal audit with regards to monitoring of attendance of staff in technical department.	E-mail attached - MAANDELIKSE RAPPORTERIN G VAN IN- EN UITBOEK VAN TEGNIESE PERSONEEL.m	1	1 G Report deviation identifies internal with reg monitor attenda staff in t departnr	d to staff for audit October 2016 ards to ng of second		ii ii v n a s t	Report deviations identified to internal audit with regards to monitoring of attendance of staff in technical department		1 1	G Report deviations identified to internal audit with regards t monitoring of attendance of staff in technical department.	TEENWOO RDIGHEIDS		6 G
	Infrastructure Services	Manager: Technical Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	The departments annual report input is submitted by 15 August to ensure the that the municipality's annual report is comprehensive and includes all the relevant information	% submitted within the required deadline to an acceptable standard	100%	0% 0%	A/A	100%	100% G	The departments annual report input is submitted as requested.	Information was handed over to Ms Harding.	0% 0%	N/A		0%	0% N/A		0%	0% N/A			0% 0%	N/A		100% 10	
	Infrastructure Services	Manager: Technical Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Ensure compliance with all legislation and financial procedures by the 10th of each month	95% completed by due date on compliance assist system	95%	0% 0%	VA	0%	0% N/#	Ì		95% 95%	G Improvement in capital conditional grant spending measured by the percentage (%) spent	Assist Monthly	0%	0% N/A		0%	0% N/A			95% 95%	G Ensure compliance with all legislation and financial procedures by the 10th of each month	Complianc e Assist Monthly report	95% 5	95% G
	Infrastructure Services	Manager: Technical Services Manager: Technical	Infrastructure Development Infrastructure	Provision of infrastructure to deliver improved services to all residents and business Provision of infrastructure to deliver	Implementation of correctives measures within due dates as identified in internal audit reports and Auditor General (AG) Management letter to reduce risk areas Liase with SCM unit before 30 June to	% of issues raised and proposed corrective measures rectified within due dates SCM Plan for departments compiled before #		0% 0%	I/A	0%	0% N/A			0% 0%	N/A		0%	0% N/A		0%	0% N/A			0% 0%	N/A		0%	0% N/A
	Services	Services	Development	improved services to all residents and	compile SCM Plan for departments for the																-							
	Infrastructure Services	Manager: Technical Services	Infrastructure Development	business Provision of infrastructure to deliver improved services to all residents and business	financial year Submit adequate specifications for the departments SCM process in the SCM Plan before 10 June	Total specifications required as per SCM Plan)	100%	0% 0%	N/A	0%	0% N/A	١		0% 0%	N/A		100%	0% R		0%	0% N/A			0% 0%	N/A		100%	0% R
	Infrastructure Services	Manager: Technical Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and	Update the Integrated Human Settlement Plan	Plan submitted to Council	1	0 0	I/A	0	0 N/A	,		0 0	N/A		0	0 N/A		0	O N/A			0 0	N/A		0	0 N/A
D240	Infrastructure Services	Manager: Technical Services	Infrastructure Development	business Provision of infrastructure to deliver improved services to all residents and business	Compile Monthly and Quarterly EPWP Reports and submit to Manager	Number of Monthly and Quarterly EPWP A Reports submitted to Manager	11	0 0	I/A	0	0 N/A	A		0 0	N/A		0	0 N/A		0	0 N/A			3 3	G PROOF OF REPORTS ARE ON FILE		3	3 G
	Infrastructure Services	Manager: Technical Services	Infrastructure Development	Provision of infrastructure to deliver improved services to all residents and business	Compile a Monthly EPWP Reconciliation between the Beneficiary List, Wages Paid and Budget for period and submit to Manager for approval.	Number of Monthly EPWP Reconciliation Approved by Manager.	6	0 0	I/A	0	0 N/A	À		0 01	N/A		0	O N/A		0	0 N/A			0 0	N/A		0	0 N/A

Summary of Results: Provision of infrastructure to deliver improved services to all residents and business ICP Not ret Messur 10 OF Not Met 7 ICP (Almost Met 1

KPI Almost Met 1
KPI Met 15
KPI Well Met 4
KPI Extremely Well 1
Total KPIs 38

To achieve financial viability in order to render affordable services to residents

T	o achieve financia	viability in order to	render affordable :	services to residents																										
	Ref Directorate	Sub-Directorate	Municipal KPA	Pre-determined Objectives	KPI	Unit of Measurement	Wards	Annual Target		Jul-1	16		Aug-16			s	Sep-16			Oct-16				Nov-16		Dec-16			erall Perforr r Jul 2016 to 2016	
									Target Actu	ial R	Performance Comment	Target Actual	R Performance Comment	Proof of Evidence	Target Actual			Proof of Evidence	arget Actual	R Performance Comment	Proof of Evidence	Target	Actual R	Performance Comment Proof of Evidence	Farget Actual	R Performs	nce Proo	ence laig	get Actual	
D	26 Municipal Manager	Municipal Manager	Institutional Development	To achieve financial viability in order to render affordable services to residents	Monitoning of implementation of action plans to adres under-performance on a quarterly basis.	% of action plans implemented within deadline.	All	90%	0% (0% N/A	4	0% 0%	N/A		90% 90%	Mc Qu	onthly onitoring and sarterly done in		0% 0%	N/A		0%	0% N/.	`	90% 90%	G Quarterly monitorin		90	90% 90%	6 G
D	31 Municipal Manager	Municipal Manager		To achieve financial viability in order to render affordable services to residents	Liase with SCM and review previous years expenditure analysis to identify appropriate SCM process for all expenses to streamline SCM	Expenditure Analysis review.	All	1	0	0 N/A	a	0 0	N/A		1 1		aise with SCM		0 0	N/A		0	0 N/		0 0	N/A			1	1 G
D	84 Finance and Administration	Manager: Finance and Administration		To achieve financial viability in order to render affordable services to residents	Review of insurance portfolio annually by end March	Reviewed insurance portfolio	All	1	. 0	0 N/A	4	0 0	N/A		0 0	N/A			0 0	N/A		0	0 N/	`	0 0	N/A			0 1	D N/A
D	Finance and Administration	Manager: Finance and Administration		To achieve financial viability in order to render affordable services to residents	Submit financial statements to the Auditor General by 31 August	Financial statements submitted by 31 August	All	1	0	O N/A	4	1 1	G Financial Statements submitted 31 August 2016. See e-mail from Auditor General that received it		0 0	N/A			0 0	N/A		0	0 N/		0 0	N/A			1	I G
D	86 Finance and Administration	Manager: Finance and Administration		To achieve financial viability in order to render affordable services to residents	Submit the draft main budget to council for approval by end March	Main budget submitted to council	All	1	. 0	O N/A	4	0 0	N/A		0 0	N/A			0 0	N/A		0	0 N/	`	0 0	N/A			0 () N/A

D87	Finance and	Manager: Finance and	Financial Development To achieve financial viability in order to	The adjustment budget is approved by	Approval of Adjustments Budget before the	dl 1	0 (N/A		0 0 0	/A		0 0	V/A		0 0	N/A		0	0 N/A	\neg	$\overline{}$	0 0	N/A	$\overline{}$	0 0
	Administration	Administration	render affordable services to residents	Council by the legislative deadline	end of February annually																		1 /			
D89	Finance and	Accounting	Financial Development To achieve financial viability in order to	Complete all applicable reconciliation,	% of reconciliations completed A	II 100%	100% 1009	G Completed	1009	6 100%	Completed	See attached the	100% 100%	G Recons were	see bank	100% 80%	Bankrecon die	None	100% 80	1% The ban		100?	% 80%	The bankreco	n none	100% 90%
	Administration		render affordable services to residents	including the bank reconciliations monthly								consolidated debtors recon		done	recon - Bank Recon		not balance			for Nov balance	did not			for Dec did no balance	A	
												-			201607.pdf					balance				balance		
												Consolidated_De btors_2016-														
												17.xlsx														
0.00	Finance and		Financial Development To achieve financial viability in order to	Compile the draft main budget by 31 Marc									0 0				N/A			0.007				N/O	\perp	
D90	Administration	Accounting	render affordable services to residents	Compile the draft main budget by 31 Marc	n Draft main budget compiled	ui 1	"	N/A		0 0 0	/A		0	WA		0 0	N/A		٥	U N/A		,	9	N/A		0
D91	Finance and Administration	Accounting	Financial Development To achieve financial viability in order to render affordable services to residents	Compile the adjustments budget by 28 February	Draft adjustments budget compiled A	All 1	0 1	N/A		0 0 10	/A		0 0	4/A		0 0	N/A		0	0 N/A			0 0	N/A		0 0
				,																						
D92	Finance and	Accounting	Financial Development To achieve financial viability in order to	Submit the sec 71 of the MFMA reports	Number of sec 71 reports submitted A	JI 12	1	1 G Completed an	d	1 1	Completed and	See attached the	1 1	G Report compiled	See section 71	1 1	G Completed ar	d Attached	1	1 G Section	71 attached	-	1 1	G The section 7:	1 attached	6 6
1002	Administration	Accounting	render affordable services to residents	monthly to the mayor	rumber of sec / 1 reports submitted		1	sent to the CF	0		sent to the CFO	S71 report		and sent to CFO	report	1 1	sent to the CF	O - MFR	1	report w	vas - MFR Lain	ngsburg -	1	report was	- MFR	Ů,
												- MFR Laingsburg -			attached - MFR			Laingsburg - 201610.pdf		complet sent to t	ted and 201611.po	Af .		completed an sent to the CF	nd Laingsburg	
												201608.pdf			Laingsburg -					CFO					201612.pd	
D93	Finance and	Accounting	Financial Development To achieve financial viability in order to	Annual debit raising by 31 July	Annual Debit raised completed A	dl 1	1 :	1 G Was done on 2	20	0 0 N	/A		0 0	v/A	201609.docx	0 0	N/A		0	0 N/A			0 0	N/A	+	1 1
204	Administration		render affordable services to residents	Balance the services deposits register with				July 2016					0 0	10			N/A			0.00/4					\perp	
D94	Finance and Administration	Accounting	Financial Development To achieve financial viability in order to render affordable services to residents	the general ledger by end June	ledger	ui 1	"	N/A		0 0 0	/A		0	WA		0 0	N/A		٥	U N/A		,	9	N/A		0
D96	Finance and Administration	SCM	Financial Development To achieve financial viability in order to render affordable services to residents	Annual update the suppliers database by end June	Supplier database updated A	dl 1	0 10	B Conversion to Centralised	-	0 0 N	/A		0 0	I/A		0 0	N/A		0	0 N/A		-	0 0	N/A		0 100
	Administration		render anordable services to residents	end June				Supplier																		
								Database as p MFMA Circula	er																	
								No. 81	ır																	
D97	Finance and	SCM	Financial Development To achieve financial viability in order to render affordable services to residents	Report all deviations from normal tender processes to Council for condonement	% of deviations submitted to council	II 100%	100% 1009	6 G No General Council meeting	1003	6 100%	Deviations to be reported to		100% 100%	G Deviation submitted for		100% 0%	R		100%	196 R		1009	% 0%	R		100% 50%
	Administration		render affordable services to residents	during the next council meeting after				as sitting of ne			reported to council at sitting	- Deviation Repor		submitted for council	Deviation Rep											
				deviation was done				council			of 27 October	t_201608.pdf			ort_201609.p											
								after elections	i.		2010.				df											
D99	Finance and	Revenue	Financial Development To achieve financial viability in order to	Complete the monthly debit raising to	% monthly debit raising completed A	III 100%	100% 1009	G COMPLETE TH	IE 1009	6 100%	COMPLETE THE MONTHLY DEBIT	MUN 050P.	100% 100%	G COMPLETE THE MONTHLY DEBIT	MUN050.P	100% 100%	G Complete deb	it MUN050.P	100%	1% R		1009	% 0%	R		100% 66.67%
	Administration		render affordable services to residents	ensure financial viability by the 15th of eac month	n			DEBIT RAISING	3		RAISING	- mun050 ant 17		RAISING	mun050 ant		17/10/2016	mun050 ant 1								
								20/07/2016				_08_2016_1500			14_09_2016_			8_10_2016_103								
D100	Finance and	Revenue	Financial Development To achieve financial viability in order to	Monitor all meters on a monthly basis	% of all meters read on monthly basis	ul 95%	95% 1009	G2 MONITOR ALL	. 959	6 100% 6	MONITOR ALL	MUN061.P	95% 100%	G2 MONITORS ALL	122022.pdf MUN061.P	95% 100%	G2 METER	729.pdf	95% (1% R	-	959	% 0%	R	+-+	95% 66.67%
	Administration		render affordable services to residents					METERS ON A	.		METERS 01-05/08/2016	- mun061 ant 17		METERS 01-09/09/2016	- mun061 ANT		READINGS COMPLEET	- mun560 1 13								
								01/07/2016-	515		01-05/08/2016	_08_2016_1405		01-09/09/2016	_13_09_2016		14/10/2016	10_2016_14330								
								08/07/2016				22.pdf			_145924.pdf			3.pdf								
D101	Finance and	Revenue	Financial Development To achieve financial viability in order to	Verification of all debtors information by	% Debtors information verified annually A	JI 100%	0% 09	N/A	09	6 0%	/A		0% 0%	i/A		0% 0%	N/A		0% (1% N/A	_	09	0% 0%	N/A	+-+	0% 0%
D103	Administration Finance and	Expenditure	render affordable services to residents Financial Development To achieve financial viability in order to	end June Pay creditors and service providers within	% payment within 30 days from date of A		100% 1009	6 G pay within 30	1009	6 100%	g paid within 30		100% 100%	G paid within 30		1009/ 1009/	G creditors paid		1009/ 100	% G paid with	hin 20	1009		G paid within 30		1002/ 1002/
D103	Administration	Experialtare	render affordable services to residents	30 days from date of invoice/statement	invoice/statement	100%	100% 1007	days	100)	. 100%	days	-	100% 100%	days	-	100%	within 30 day	s -	100% 100	days	-		/6 100/6	days	-	100%
												age20160708.pd			crd004_sp_21 10 2016 15			crd004_sp_12_ 01 2017 12304			crd004_sp 2017 12				crd004_sp 12 01 20	
															3129.pdf			1.pdf			f 201612.				17_123041	
															2.pdf			201612.pdf							.pdf 201612.pd	
																									f	
D104	Finance and	Expenditure	Financial Development To achieve financial viability in order to render affordable services to residents	Payment of third parties by the due date every month	% timeous payment of third parties A	III 100%	100% 1009	G paid on time	1009	6 100%	paid by the 7th	in salary file	100% 100%	G paid by 7th of	in salary file	100% 100%	G paid by due d	ate In Salary file	100% 100	% G paid on date	due In Salary f	ile 1009	100%	G paid on due	In Salary	100% 100%
D112	Finance and	Manager: Finance and	Financial Development To achieve financial viability in order to	Percentage compliance with the	% compliance	All 90%	0% 09	6 N/A	09	6 0%	/A		90% 100%	G2 All reports submi		0% 0%	N/A		0% (1% N/A	_	909	% 100%	G2 Has comply	THE .	90% 100%
	Administration	Administration	render affordable services to residents	deliverables as per Compliance Assist										on time										with legislatio	n	
D113	Finance and	SCM	Financial Development To achieve financial viability in order to	Apply proper procurement practices with	Planning schedules for procuring																1			N/A	_	0 0
	Administration		render affordable services to residents	the adherence to the approved SCM policy		uii 90	0 (N/A	-	0 0 N	/A		0 0	V/A		0 0	N/A		0	0 N/A	+		0 0			9
				to promote good governance and to be	timeframes for the financial year submitted by end-August	ul 90	0 (N/A		0 0 N	/A		0 0	i/A		0 0	N/A		0	0 N/A	+	_	0 0			
D114	Finance and Administration			to promote good governance and to be effective in delivering services	by end-August	ull 90	0 (D N/A		0 0 N	/A		0 0	N/A		0 0	N/A		0	0 N/A			0 0			
		Manager: Finance and Administration	Financial Development To achieve financial viability in order to render affordable services to residents	effective in delivering services Submit motivation for funding from	by end-August No of funding motivations submitted to	ull 90	0 0	D N/A		0 0 N	/A		0 0	N/A		0 0	N/A		0	0 N/A 0 N/A			0 0	N/A		0 0
D115		Administration	render affordable services to residents	effective in delivering services Submit motivation for funding from external sources to enhance the revenue of the municipality	by end-August No of funding motivations submitted to f external sources	ul 90	0 () N/A		0 0 N	/A		0 0	i/A		0 0	N/A N/A		0	0 N/A 0 N/A			0 0	N/A		0 0
	Finance and Administration	Administration Manager: Finance and	render affordable services to residents Financial Development To achieve financial viability in order to	effective in delivering services Submit motivation for funding from external sources to enhance the revenue of the municipality Annual strategic planning in order to	by end-August No of funding motivations submitted to f external sources No of strategic session held annually before A	MI 90	0 0) N/A) N/A		0 0 N	IA IA		0 0	s/A		0 0	N/A N/A		0	0 N/A 0 N/A 0 N/A			0 0	N/A G Strategig meeting was		0 0 1
	Finance and Administration	Administration	render affordable services to residents	effective in delivering services Submit motivation for funding from external sources to enhance the revenue of the municipality Annual strategic planning in order to determine municipal targets for IDP and budgetary purposes before the finalisation	by end-August No of funding motivations submitted to f external sources No of strategic session held annually before A the finalisation of the budget and SDBIP	JII 90	0 0	D N/A		0 0 N	JA		0 0	4/A		0 0	N/A N/A		0	0 N/A 0 N/A 0 N/A		:	0 0	meeting was held 22		0 0
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	Administration	Administration Manager: Finance and Administration	render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents	effective in delivering services Submit motivation for funding from external sources to enhance the revenue o the municipality Annual strategic planning in order to determine municipal targets or IDP and budgetary purposes before the finalisation of the IDP and budget	by end-August No of funding motivations submitted to f external sources No of strategic session held annually before / the finalisation of the budget and SDBIP process	30 July 2 July 1	0 0	O N/A	1	0 0 N	JA		0 0	sja sja		0 0	N/A N/A		0	0 N/A 0 N/A			0 0	meeting was held 22 November		0 0
		Administration Manager: Finance and	render affordable services to residents Financial Development To achieve financial viability in order to	effective in delivering services Submit monishant of funding from external sources to enhance the revenue of the municipality Aensual strategic planning in order to determine municipal targets for IDP and budgetary purpose before the finalisation of the IDP and budget The directorate's annual report input is	by end-August No of funding motivations submitted to electernal source contents source No of strategic session held annually before the finalisation of the budget and SDBIP process So submitted within the required deadline to	UI 2	0 (MA MA MA	1003	0 0 N. N. O N. O N. O N. O N. O N. O N.	/A Information as required was		0 0 0	NA NA NA		O O O O O O O O O O O O O O O O O O O	N/A N/A N/A		0 0 0 0	0 N/A 0 N/A 0 N/A		09	0 0 0 1 1 1	meeting was held 22 November	1	0 0 1
	Administration Finance and	Administration Manager: Finance and Administration Manager: Finance and	render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to	effective in delivering services Submit motivation for funding from external sources to enhance the revenue of the municipality Annual strategic planning in order to determine municipality attracts or IDP and budgetary purposes before the finalisation of the IDP and budget The directorate's annual report input is submitted by 31 August to ensure the that the municipality's annual report input is submitted by 31 August to ensure the that the municipality's annual report	by end-August No of funding motivations submitted to electernal source contents source No of strategic session held annually before the finalisation of the budget and SDBIP process So submitted within the required deadline to	30 St. 100%	0 (NA NA NA	1003	0 0 N	required was submitted by Mr		0 0 0	NA.		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	N/A N/A N/A		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 N/A 0 N/A 0 N/A N/A		- 09	0 0 0 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	meeting was held 22 November	2	0 0 1
	Administration Finance and	Administration Manager: Finance and Administration Manager: Finance and	render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to	effective in delivering services Submit motivation for funding from external sources to enhance the revenue or the municipality Annual strategic planning in order to determine municipal targets for IDP and budgetary purposes before the finalisation of the IDP and budget The directorate's annual report input is submitted by 3,1 August to ensure the that the municipality's annual report is comprehensive and includes all the relevan	by end-August No of funding motivations submitted to electernal source contents source No of strategic session held annually before the finalisation of the budget and SDBIP process So submitted within the required deadline to	JI 2	0 (NIA NIA NIA NIA	1003	0 0 N	required was		0 0 0	NA NA		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	N/A N/A N/A		0 0 0 0 0 0 0	0 N/A 0 N/A 0 N/A		09	0 0 1 1 1 1 3 3 0 0 5	meeting was held 22 November	0	0 0 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
D116	Administration Finance and Administration Finance and	Administration Manager: Finance and Administration Manager: Finance and Administration Manager: Finance and Administration	render affordable services to residents Financial Development To achieve financial vability in order to render affordable services to residents Financial Development To achieve financial vability in order to render affordable services to residents Financial Development To achieve financial vability in order to render affordable services to residents Financial Development To achieve financial vability in order to	effective in delivering services Somit motivation for funding from external sources to enhance the revenue the municipality and present the service Areau stateger, source for ender to Areau stateger, source for external baudgerary purpose before the finalisation of the IDP and budget The directorate's annual report input is submitted by 31 August to ensure the that the municipality's annual report is information. Finance compliance with all legislation and formation.	by end-August No of funding motivations submitted to leaternal source. No of strategic session held annually before if the finishation of the budget and SDBIP process S submitted within the required deadline to an acceptable standard to 95% completed by due date on compliance if	UI 2 2 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3	0 (NIA NIA NIA NIA	1003	0 0 N N N N N N N N N N N N N N N N N N	required was submitted by Mr		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	NA N		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	N/A N/A N/A		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 N/A 0 N/A 0 N/A N/A N/A		05	0 0 1 1 1 1 1 5 6 0%	meeting was held 22 November	9	0 0 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
D116	Administration Finance and Administration Finance and Administration Finance and	Administration Manager: Finance and Administration Manager: Finance and Administration	render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to	effective in delivering services Somit motivation for funding from external sources to enhance the revenue the municipality Annual strategic planning in order to determine municipality altragets for 0°2 and budgering more processed from the final strategic planning in order to of the DP and budger. The directorate's annual report input is submitted by 31 August to ensure the that the municipality's annual report is comprehensive and includes all the release information.	by end-August No of funding motivations submitted to external sources No of strategic session held annually before the finalisation of the budget and \$508IP process Saubmitted within the required deadline to an acceptable standard tt SSS completed by dive date on compiliance assist system SSS of dissues raised and proposed corrective ### August 1 #### August 1 ##### August 1 ###### August 1 ###################################	UI 90	0 () () () () () () () () () (NIA NIA NIA NIA	1009	0 0 N N O N N O N N N N N N N N N N N N	required was submitted by Mr		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	R All information		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	N/A N/A N/A		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 N/A 0 N/A 0 N/A % N/A % N/A		09 959 1000		meeting was held 22 November 2016 in Matjiesfonteii N/A		
D116	Administration Finance and Administration Finance and	Administration Manager: Finance and Administration Manager: Finance and Administration Manager: Finance and Administration	render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents	effective in delivering services Submit motivation for funding from external sources to enhance the revenue of the municipality Annual strategic planning in order to determine municipal targets for DP and budgetany purposes before the finalisation of the IDP and budget The directorate's annual report input is submitted by 31 August to ensure the that the monitorial point in the point of the IDP and budget The directorate's annual report input is submitted by 31 August to ensure the that the production of the IDP and budget information Ensure compliance with all legislation and financial procedures Implementation of correctives measures implementation of correctives measures within due dates as identified in internal	by end-August No of funding motivations submitted to external sources No of strategic session held annually before the finalisation of the budget and 508iip process Submitted within the required deadline to an acceptable standard 95% completed by due date on compliance assist system		0 () () () () () () () () () (NIA NIA NIA NIA NIA NIA NIA	1003	0 0 N N N N N N N N N N N N N N N N N N	required was submitted by Mr			request from		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	N/A N/A N/A N/A		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 N/A 0 N/A 0 N/A 5 N/A 5 N/A 5 N/A				meeting was held 22 November 2016 in Matjiesfontei		95% 0%
D116	Administration Finance and Administration Finance and Administration Finance and	Administration Manager: Finance and Administration Manager: Finance and Administration Manager: Finance and Administration Manager: Finance and Administration	render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to	effective in delivering services Somit motivation for funding from external sources to enhance the revenue the municipality Annual strategic planning in order to determine municipality altragets for 0°2 and budgering more processed from the final strategic planning in order to of the DP and budger. The directorate's annual report input is submitted by 31 August to ensure the that the municipality's annual report is comprehensive and includes all the release information.	by end-August No of funding motivations submitted to external sources No of strategic session held annually before the finalisation of the budget and \$508IP process Saubmitted within the required deadline to an acceptable standard tt SSS completed by dive date on compiliance assist system SSS of dissues raised and proposed corrective ### August 1 #### August 1 ##### August 1 ###### August 1 ###################################		0 () () () () () () () () () (N/A N/A N/A N/A N/A	1003	0 0 0 N. 0 0 0 N. 0 0 0 N.	required was submitted by Mr					0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	NIA NIA NIA		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 N/A 0 N/A 0 N/A 5 N/A 5 N/A 5 N/A				meeting was held 22 November 2016 in Matjiesfonteii N/A		95% 0%
D116	Administration Finance and Administration Finance and Administration Finance and	Administration Manager: Finance and Administration Manager: Finance and Administration Manager: Finance and Administration Manager: Finance and Administration	render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to	effective in delivering services Somit motivation for funding from external sources to enhance the revenue the municipality Annual strategic planning in order to determine municipality auregs for 0°D and budgenup purposes. Perform the finalisation of the DP and budget The directorate's annual report input is submitted by 31 August to ensure the that the municipality's annual report is comprehensive and includes all the release information. Including the comprehensive and includes all the release information. Including the comprehensive and includes all the release information. In a supplementation of correctives measures within due dates as identified in internal subtit reports and Auditor General (AG)	by end-August No of funding motivations submitted to external sources No of strategic session held annually before the finalisation of the budget and \$508IP process Saubmitted within the required deadline to an acceptable standard tt SSS completed by dive date on compiliance assist system SSS of dissues raised and proposed corrective ### August 1 #### August 1 ##### August 1 ###### August 1 ###################################		0 () () () () () () () () () (NIA NIA NIA NIA NIA	1003	0 0 N. N. O N. O N. O N. O N. N. O N.	required was submitted by Mr			request from Auditor was completed and send within time		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	NNA NNA NNA NNA		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 N/A 0 N/A 0 N/A % N/A % N/A				meeting was held 22 November 2016 in Matjiesfonteii N/A		95% 0%
D116	Administration Finance and Administration Finance and Administration Finance and	Administration Manager: Finance and Administration Manager: Finance and Administration Manager: Finance and Administration Manager: Finance and Administration	render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to	effective in delivering services Somit motivation for funding from external sources to enhance the revenue the municipality Annual strategic planning in order to determine municipality auregs for 0°D and budgenup purposes. Perform the finalisation of the DP and budget The directorate's annual report input is submitted by 31 August to ensure the that the municipality's annual report is comprehensive and includes all the release information. Including the comprehensive and includes all the release information. Including the comprehensive and includes all the release information. In a supplementation of correctives measures within due dates as identified in internal subtit reports and Auditor General (AG)	by end-August No of funding motivations submitted to external sources No of strategic session held annually before the finalisation of the budget and \$508IP process Saubmitted within the required deadline to an acceptable standard tt SSS completed by dive date on compiliance assist system SSS of dissues raised and proposed corrective ### August 1 #### August 1 ##### August 1 ###### August 1 ###################################		0 1	N/A N/A N/A N/A	1003	0 0 N. N. O N. N. O N. N. N. O N. N. N. N. O N.	required was submitted by Mr			request from Auditor was completed and send within time No Comaf was		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	NIA NIA NIA		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 N/A 0 N/A 0 N/A 0 N/A % N/A				meeting was held 22 November 2016 in Matjiesfonteii N/A		95% 0%
D116 D117 D118	Administration Finance and Administration Finance and Administration Finance and Administration Administration	Administration Manager: Finance and Administration	render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents	effective in delivering services Somit motivation for funding from external sources to enhance the revenue of the municipality Aemus strategic amoning in redet to Aemus strategic amoning in redet to Aemus strategic amoning in redet to the municipality of the strategic amoning to the IDP and budgets The directorate's annual report input is submitted by 31 August to ensure the that the municipality's annual report is the municipality's annual report is remarked annual report input is submitted by 31 August to ensure the that the municipality's annual report is remarked annual remarked in a redet in financial procedures information financial procedures implementation of correctives measures within due dates as identified in internal subut reports and Auditor General (AG) Management letter to reduce risk areas	by end-August No of funding motivations submitted to external sources No of strategic session held annually before the finalisation of the budget and 508iiP process Southwitted within the required deadline to an acceptable standard tt 95% completed by due date on compliance assist system No fissues rased and proposed corrective measures rectified within due dates	MI 100%	0% 09	NA NA NA NA NA NA NA	09	6 0% N	required was submitted by Mr		100% 100%	request from Auditor was completed and send within time No Comaf was received untill today		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	NIA NIA NIA NIA		0% (9% N/A		1009	100%	meeting was held 22 November 2016 in Matjiesfonteii N/A		95% 0% 100% 100%
D116 D117 D118	Administration Finance and Administration Finance and Administration Finance and	Administration Manager: Finance and Administration Manager: Finance and Administration Manager: Finance and Administration Manager: Finance and Administration	render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to	effective in delivering services Somit motivation for funding from external sources to enhance the revenue the municipality Annual strategic planning in order to determine municipality auregs for 0°D and budgenup purposes. Perform the finalisation of the DP and budget The directorate's annual report input is submitted by 31 August to ensure the that the municipality's annual report is comprehensive and includes all the release information. Including the comprehensive and includes all the release information. Including the comprehensive and includes all the release information. In a supplementation of correctives measures within due dates as identified in internal subtit reports and Auditor General (AG)	by end-August No of funding motivations submitted to external sources No of strategic session held annually before the finalisation of the budget and SDBIP process S. submitted within the required deadline to an acceptable standard S. Sobserved by due date on compliance social system No of source standard within due dates S. of Services level agreements concluded. S. of Services level agreements concluded.	MI 100%	0 () () () () () () () () () (NA NA NA NA NA NA NA NA NA	1003	6 0% N	required was submitted by Mr			request from Auditor was completed and send within time No Comaf was		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	NIA NIA NIA NIA		0% (0 N/A 0 N/A 0 N/A % N/A % N/A			100%	meeting was held 22 November 2016 in Matjiesfonteii N/A		95% 0%
D116 D117 D118	Administration Finance and Administration	Administration Manager: Finance and Administration Manager: Finance and Administration Manager: Finance and Administration Manager: Finance and Administration Manager: Finance and Administration	render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents	effective in delivering services Submit motivation for funding from external sources to enhance the revenue of the municipality Annual strategic planning in order to determine municipality attracts or IDP and budgetary purposes before the finalisation of the IDP and budget The directorate's annual report input is submitted by 31 August to ensure the that the municipality's annual report is comprehensive and includes all the relevan information Ensure compliance with all legislation and financial procedures limplementation of correctives measures within due dates as identified in internal audit reports and Auditor General (AG) Management letter to reduce risk areas Compile Service Level agreements for all Compile Service Level agreements for all	by end-August No of funding motivations submitted to external sources No of strategic session held annually before the finalisation of the budget and SDBIP process Submitted within the required deadline to an acceptable standard SS of submitted within the required deadline to an acceptable standard So fissues raised and proposed corrective measures rectified within due dates So of Services level agreements concluded within 30 days after approval frumber of SAJA sconduced within 30 days after	MI 100%	0% 09	NA NA NA NA	09	6 0% N	required was submitted by Mr		100% 100%	request from Auditor was completed and send within time No Comaf was received untill today G Service Level Agreements still within the 30		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	NIA NIA NIA NIA		0% (9% N/A		1009	100%	meeting was held 22 November 2016 in Matjiesfonteii N/A		95% 0% 100% 100%
D116 D117 D118	Administration Finance and Administration	Administration Manager: Finance and Administration Manager: Finance and Administration Manager: Finance and Administration Manager: Finance and Administration Manager: Finance and Administration	render affordable services to residents Financial Development To achieve financial vability in order to render affordable services to residents Financial Development To achieve financial vability in order to render affordable services to residents Financial Development To achieve financial vability in order to render affordable services to residents Financial Development To achieve financial vability in order to render affordable services to residents Financial Development To achieve financial vability in order to render affordable services to residents Financial Development To achieve financial vability in order to render affordable services to residents	effective in delivering services Somit motivation for funding from external sources to enhance the revenue the municipality planning in reder to determine municipal targets for IDP and budgetary purpose before the finalisation of the IDP and budget. The directorate's annual report input is submitted by 31 August to ensure the that submitted by 31 August to ensure the that comprehensive and includes all the relevan information franzer compliance with all legislation and financial procedures implementation of correctives measures within due dates as identified in internal south reports and Auditor General (AC) Management letter to reduce risk areas Compile Service Level agreements for all tervice providers within 30 days after awarding of tenders	by end-August No of funding motivations submitted to external sources So of strategic session held annually before in the finalisation of the budget and SDBIP process So submitted within the required deadline to an acceptable standard So Sissubmitted within the required deadline to an acceptable standard So fissues raised and proposed corrective measures rectified within due dates So of Stavices level agreements concluded within 30 days after approval (number of SLAX concluded within 30 days after approval/Total number of Tenders swarded)	MI 100%	0% 09	NA NA NA NA NA NA NA NA	09	6 0% N	required was submitted by Mr		100% 100%	request from Auditor was completed and send within time No Comaf was received untill today G Service Level Agreements still		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	NIA NIA NIA NIA		0% (9% N/A		1009	100%	meeting was held 22 November 2016 in Matjiesfonteii N/A		95% 0% 100% 100%
D116 D117 D118	Administration Finance and Finance	Administration Manager: Finance and Administration Manager: Finance and Administration Manager: Finance and Administration Manager: Finance and Administration Manager: Finance and Administration	render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to vender affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents	effective in delivering services Submit monitation for funding from external sources to enhance the revenue of the municipality Annual strategic planning in order to determine municipality arrays for DP and budgetany purposes before the finalisation of the IDP and budget The directorate's annual report input is submitted by 31 August to ensure the that the municipality's annual report is comprehensive and includes all the relevan- information Insure compliance with all legislation and financial procedures implementation or description in terrail audit reports and Auditor General (A) Management letter to reduce risk areas Compile Service Level agreements for all service providers within 30 days after awarding of them and a service of the service of the Effective Budget monitoring through Effective Budget monitoring through Effective Budget monitoring through	by end-August No of funding motivations submitted to external sources No of strategic session held annually before the finalisation of the budget and 508iip process Submitted within the required deadline too an acceptable standard sources are submitted within the required deadline too an acceptable standard sources are submitted within the dead on compliance of soist system No of issues raised and proposed corrective of measures rectified within due dates so of Services level agreements concluded within 30 days after approval (number of SAX concluded within 30 days after approval (number of SAX concluded within 30 days after approval (number of SAX concluded within 30 days after deeds SAX concluded renders	MI 100%	0% 09	1 G Reports	09	6 0% N	required was submitted by Mr Bothma		100% 100%	request from Auditor was completed and send within time No Comaf was received untill today G Service Level Agreements still within the 30 days period and will be signed. B done as per		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	NIA NIA NIA NIA		0% (9% N/A		1009	100%	meeting was held 22 November 2016 in Matjiesfonteii N/A		95% 0% 100% 100%
D116 D117 D118	Administration Finance and Administration	Administration Manager: Finance and Administration Manager: Finance and Administration Manager: Finance and Administration Manager: Finance and Administration SCM	render affordable services to residents Financial Development To achieve financial vability in order to render affordable services to residents Financial Development To achieve financial vability in order to render affordable services to residents Financial Development To achieve financial vability in order to render affordable services to residents Financial Development To achieve financial vability in order to render affordable services to residents Financial Development To achieve financial vability in order to render affordable services to residents Financial Development To achieve financial vability in order to render affordable services to residents	effective in delivering services Somit motivation for funding from external sources to enhance the revenue the municipality planning in reder to determine municipal targets for IDP and budgetary purpose before the finalisation of the IDP and budget. The directorate's annual report input is submitted by 31 August to ensure the that submitted by 31 August to ensure the that comprehensive and includes all the relevan information franzer compliance with all legislation and financial procedures implementation of correctives measures within due dates as identified in internal south reports and Auditor General (AC) Management letter to reduce risk areas Compile Service Level agreements for all tervice providers within 30 days after awarding of tenders	by end-August No of funding motivations submitted to external sources So of strategic session held annually before in the finalisation of the budget and SDBIP process So submitted within the required deadline to an acceptable standard So Sissubmitted within the required deadline to an acceptable standard So fissues raised and proposed corrective measures rectified within due dates So of Stavices level agreements concluded within 30 days after approval (number of SLAX concluded within 30 days after approval/Total number of Tenders swarded)	MI 100%	0% 09		09	6 0% N	required was submitted by Mr Bothma		100% 100%	request from Auditor was completed and send within time No Comaf was received untill today G Service Level Agreements still within the 30 days period and will be signed.		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	NIA NIA NIA NIA		0% (9% N/A		1009	100%	meeting was held 22 November 2016 in Matjiesfonteii N/A		95% 0% 100% 100%
D116 D117 D118 D119	Administration Finance and Administration	Administration Manager: Finance and Administration Manager: Finance and Administration Manager: Finance and Administration Manager: Finance and Administration SCM School School School School School School School Sch	render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents	effective in delivering services Somit motivation for funding from external sources to enhance the revenue of the municipality Aerusal strategic planning in order to the municipality Aerusal strategic planning in order to the municipality Aerusal strategic planning in order to the IDP and budget The directorate's annual report input is submitted by 31 August to ensure the that the municipality's annual report is comprehensive and includes all the relevan- enformation. In the municipality annual report is comprehensive and includes all the relevan- enformation. In the municipality annual report is made and and august annual report is made and august annual report in financial procedures within due dates as identified in internal sudit reports and Auditor General (AG) Management letter to reduce risk areas Compile Service Level agreements for all service providers within 30 days after awarding of tenders Effective Budget monitoring through submission of monthly Financial System sepsenduce reports to all	by end-August No of sunding motivations submitted to external sources No of strategic session held annually before the finalisation of the budget and SDBIP process S. submitted within the required deadline to an acceptable standard It S. Submitted within the required deadline to an acceptable standard It S. Submitted within the deate on compliance axious system Market of the standard of	MI 100%	0% 09	1 G Reports	09	6 0% N	required was submitted by Mr Bothma		100% 100%	request from Auditor was completed and send within time No Comaf was received untill today G Service Level Agreements still within the 30 days period and will be signed. B done as per		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	NIA NIA NIA NIA		0% (9% N/A		1009	100%	meeting was held 22 November 2016 in Matjiesfonteii N/A		95% 0% 100% 100%
D116 D117 D118 D120 D121	Administration Finance and Finance	Administration Manager: Finance and Administration Manager: Finance and Administration Manager: Finance and Administration Manager: Finance and Administration SCM	render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to vender affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents Financial Development To achieve financial viability in order to render affordable services to residents	effective in delivering envices Solmit motivation for funding from external sources to enhance the revenue the monicipality many control of the monicipality determine municipal targets for I/D and determine municipality and target in the solution of the I/D and budget The directorate's annual report input it sommitted by 31 August to ensure the that the municipality's annual report input it sommitted by 31 August to ensure the that the municipality's annual report input it formation. Insurre compliance with all legislation and financial procedures municipality's annual report is financial procedures municipality in the internal audit reports and Auditor General (AG) Management letter to reduce risk areas Compile Service Level agreements for all service providers within 30 days after awarding of tensor awarding of tensor filective Budget monitoring through samission of monthly Financial System expenditure reports to all	by end-August No of funding motivations submitted to external sources No of strategic session held annually before the finalisation of the budget and 508lip process Submitted within the required deadline to an acceptable standard System of the strategic session held assistive system System of the strategic session held assistive system System of the strategic session held assistive system System of the strategic session held session System of the strategic session System of the strategic session System of the strategic session System of the strategic session System of the strategic session System of System of the strategic session System of System of System of System System of System of System of System of System System of Syste	MI 100%	0% 09	1 G Reports	09	6 0% N	required was submitted by Mr Bothma		100% 100%	request from Auditor was completed and send within time No Comaf was received untill today G Service Level Agreements still within the 30 days period and will be signed. B done as per		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	NIA NIA NIA NIA NIA		0% (9% N/A		1009	100%	meeting was held 22 November 2016 in Matjiesfonteii N/A		95% 0% 100% 100%

D122	Finance and	Administration	Financial Development To achieve financial viability in order to	Compile an Employment Equity Plan by 30	Plan submitted to portfolio committee	All 1	0 0	N/A	1 (0 0	/A	1	1 1	G Draft report will	Minutes of LLF	0 0	N/A		0 0	N/A	$\overline{}$	ol	0 N/A			1 1 G
	Administratio	1	render affordable services to residents	Sept. and submit to portfolio committee										be submitted to LLF by end	Meeting.											
														September 2016												
														for												
														to Council												
D123	Finance and Administratio	Administration	Financial Development To achieve financial viability in order to render affordable services to residents	Preparation and submission of equity report for the municipality by April annual	No of reports submitted to LGSETA	All 1	0 0	N/A		0 13/	/A		1 1	G Report was compile and	document in Office of	0 0	N/A		0 0	N/A		0	O N/A			1 1 G
				to DoL										submitted.	Manger:											
															Corporate Services											
D124	Finance and Administratio	Administration	Financial Development To achieve financial viability in order to render affordable services to residents	Compile a Time and Attendance Policy and submit to council for approval	Policy compiled and submitted to council	All 1	0 1	B Controls was inplace to		0 N/	/A		0 0	N/A		0 0	N/A		0 0	N/A		0	0 N/A			0 1 B
	Administratio		icinaci anorasoc services to resocite	Submit to countries approve				monitor																		
D125	Finance and	Accounting	Financial Development To achieve financial viability in order to	The main budget is approved by Council by	Approval of Main Budget before the end of	All 1	0 0	attendance N/A		0 13/	/A		0 0	N/A		0 0	N/A		0 0	N/A	+	0	0 N/A			0 0 0//
	Administratio	1	render affordable services to residents	the legislative deadline	May annually																					
D126	Finance and	Accounting	Financial Development To achieve financial viability in order to	Compile section 71 monthly reports and	Number of section 71 reports approved by	All 12	1 1	G Done and sent		. 1 0	Section 71	Section 71 that	1 1	G Section 71	See report	1 1		ction 71	1 1	G Section 71	attached	1		Nov 2016 atta		6 6 G
	Administratio	1	render affordable services to residents	submit to MM for approval by the 10th of the following month	MM before the 10th of the next month			to CFO			report was completed and	was sent to CFO - MFR		completed and sent to CFO	attached - MFR		report was sent at to the CFO - #	tached uFR		report was sent to CFO	- MFR Laingsbur 201611.pdf	rg -		ort was - M npleted and Lair	AFR ingeburg	
											sent to the CFC	Laingsburg -			Quaterly		La	ingsburg -					sen	nt to the CFO -		
												201608.docx			Report - Q1- 201617.docx		20	1610.pdf						201 f	1611.pd	
D127	Finance and	SCM	Financial Development To achieve financial viability in order to render affordable services to residents	Liase with SCM unit before 30 June to compile SCM Plan for departments for the	SCM Plan for departments compiled before 30 June	All 1	0 0	N/A	(0 N/	/A		1 100	B A Procurement Plan for all		0 0	N/A		0 0	N/A		0	0 N/A			1 100 B
	Administratio	1	render affordable services to residents	compile SCM Plan for departments for the financial year	30 June									departments												
														Capital Expenditure was												
														completed and												
														currently being implemented, A												
														Procurement Pla	n											
														for Operational Expenditure is												
														still lacking and depends on												
														cooperation from	n											
														user												
L									\perp					departments.								\perp				
D128	Finance and Administratio	SCM	Financial Development To achieve financial viability in order to render affordable services to residents		% of specifications submitted before 10 June (number of specifications submitted/	All 100%	0% 0%	N/A	09	0% N/	/A		0% 0%	N/A		100% 0%	R		0% 0%	N/A		0% 0	0% N/A		10	00% 0% R
	Administratio	'	render and dable services to residents	before 10 June	Total specifications required as per SCM																					
D129	Finance and	SCM	Financial Development To achieve financial viability in order to	Compile an analysis of expenditure for the	Plan) Expenditure Analysis submitted to	All 1	0 0	N/A		0.77	/A		0 0	N/A		1 0	R		0 0	N/A		0	0 N/A			1 0 8
5113	Administratio	1	render affordable services to residents	previous financial year for SCM purposes	Municipal Manager	~ 1	ا ا	102	1					14/24			· ·		0 0	10/2			010/2			1
				and submit to Municipal Manager before 3 October	1																					
D130	Finance and	Accounting	Financial Development To achieve financial viability in order to	Compile a Grants Register before 30 June	Period in which the Grants Register is	All 1	0 0	N/A		0 🛯	/A		1 0	R Not completed	None	0 0	N/A Will be No	one	0 0	N/A	_	0	0 N/A			1 0 R
	Administratio	1	render affordable services to residents	and submit to MM	submitted to Portfolio committee												completed during June									
D131	Finance and Administratio	Expenditure	Financial Development To achieve financial viability in order to render affordable services to residents	Operational conditional grant spending	Percentage (%) of the grant spent i.t.o. budget allocations	All 90%	0% 100%	B spending on	09	100% E	spending on	grant file	10% 100%	B done as per	grant register in place	0% 0%	N/A		0% 0%	N/A		30% 0	0% R		3	30% 100% B
		1		measured by the percentage (%) spent	budget allocations			track			track			requirements	in place											
D132	Finance and Administratio	Expenditure	Financial Development To achieve financial viability in order to render affordable services to residents	Capital conditional grant spending measured by the percentage (%) spent	Percentage (%) of the grant spent i.t.o Budget allocations	All 90%	0% 100%	B spending on track	09	100%	spending on track	grant file	10% 100%	B done as per requirements	grant register in place	0% 0%	N/A		0% 0%	N/A		30% 0	0% R		-	30% 100% B
					_			UUCX			UUCA				iii piucc											
D133	Finance and Administratio	Revenue	Financial Development To achieve financial viability in order to render affordable services to residents	Effective management of operational expenditure for the Property Rates	Percentage of the operating budget actually spent (Total YTD expenditure/Total Budget	All 90%	0% 0%	N/A	09	0% [1]	/A		10% 10%	G FINANCE MANAGER		096 096	N/A		0% 0%	N/A		30% 0	0% R		3	30% 10% R
				department, measured in terms of	for the year)									COSTING												
D134	Finance and	Manager: Finance ar	d Financial Development To achieve financial viability in order to	operational budget expenditure. Effective management of operational	Percentage of the operating budget actually	All 90%	0% 0%	N/A	09	0% N/	/A		10% 20.20%	B See Schedule C	See Schedule	0% 0%	N/A		0% 0%	N/A		30% 0	0% R			30% 20.20% R
	Administratio	Administration	render affordable services to residents	expenditure for the Financial Services department, measured in terms of	spent (Total YTD expenditure/ Total Budget for the year)									for September 2016	C for September											
				operational budget expenditure.	for the year)									2016	2016											
															- Laingsburg C											
															Schedule Ver											
															2.8 Q1 MTREF 2016.xls											
D135	Finance and Administratio	Manager: Finance ar	d Financial Development To achieve financial viability in order to render affordable services to residents	Effective management of operational expenditure for the Budget and Treasury	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget	All 90%	0% 0%	N/A	09	0% N/	/A		10% 0%	R		0% 0%	N/A		0% 0%	N/A		30% 0	0% R			30% 0% R
	maministratio	Administration	render affordable services to residents	directorate, measured in terms of	spent (Total YTD expenditure/ Total Budget for the year)																					
D136	Finance and	Administration	Financial Development To achieve financial viability in order to	operational budget expenditure. Monthly monitoring of time and attendance	e Ensure that all deviations highlighted in time	ΔII 12	1 1	6 Attendance ···	ıs .	1	Monitoring has		1 1	G Due to the fact	Manua!	1 .	G Due to M	anual Register	1 *	G electronic	Time and	1	1 G Em-	ployees Ele	ectronic	6 6 6
D136	Administratio)	render affordable services to residents	status report of various employees in the	and attendance status report on various	12	1 1	monitor		1	taken place		1 1	that electronic	register	1 1	electronic	unuai negister	1 1	system	attendance	1	who	o works in sys	stem	0 0
				directorate/ sub directorate	employees in the directorate/ sub directorate are monitored and addressed									system is irregular, manua			system not working, manual			currently out of order.	t control register (manual)				rrently- it of	
					and and monitored and addressed									register is used.			register are			Employees			sing	g in ord	der	
																	used.			make use of manual			mar		anual stem	
0427	Finance and	Credit Control	Financial Development To achieve financial viability in order to	Perform Ward Indigent recruitement every	Number of Word India	All C	0 -	BIZA	1		fa.		0 -	N/A			NIA			system,			0 0			
0137	Finance and Administratio		Financial Development To achieve financial viability in order to render affordable services to residents	6 months at Matjiesfontein, Thusong Centr	e every 6 months at Matjiesfontein, Thusong	MII b	0 0	N/A	1 '	O N	TA.		0 0	nyse.		9 0	Ny A		0	WA		3	JK			3 U R
D120	Finance and	Credit Control	Financial Development To achieve financial viability in order to	and Laingsburg. On a monthly basis compile the electricity	Centre and Laingsburg. Number of monthly electricity cut-off lists	All 12	1 0	0	Η.		3		1 0	0		1 0	0		1 ^	0		1	0 8			6 0
0138	Administratio		render affordable services to residents	cut-off list for debtors older than 30 days	Number of monthly electricity cut-off lists submitted to the supervisor	12	1 0	"	Ι,	0	`		1 0			1 "			1 0	.,		1	3 K			U R
D130	Finance and	Credit Control	Financial Development To achieve financial viability in order to	and submit to supervisor On a monthly basis compile the list of	Number of monthly debtors older than 60	ΔII 12	1 0	R	Η.,	0 0	2		1 0	R		1 0	R		1 0	R	+	1	0 B			6 0 0
2133	Administratio	1	render affordable services to residents	debtors older than 60 days to follow credit	days lists submitted to the supervisor	- 12	1 "						1			1 "			1 "			1 1	J			- C
D140	Finance and	Credit Control	Financial Development To achieve financial viability in order to	control process and submit to supervisor On a monthly basis compile the debt write	Number of monthly debt write-off lists	All 12	1 0	R	Η.	0 6	3		1 0	R		1 0	B		1 0	R	+	1	0 R	-		6 0 B
	Administratio	1	render affordable services to residents	off list and submit to supervisor.	submitted to supervisor		- "			Ĭ			- 0						- 0							_ ~ ^
D141	Finance and Administratio	Rates	Financial Development To achieve financial viability in order to render affordable services to residents	Perform Annual Supplementary Evaluation Roll and submit to Municipal Manager for	Annual Supplementary Evaluation Roll	All 1	0 0	N/A		0 1	/A		0 0	N/A		0 50	B Profide SV 3 ex information to sp	cel readsheet SV	0 0	N/A		0	O N/A			0 50 B
			The second secon	approval													Boland Valuers 3 i	requist								
																	no later than 24/10/2016 in									
	er.			Durfous Mounts D	Number of search 10 and									V/A			progress					$\bot \bot$	0			
D142	Finance and Administratio	Rates	Financial Development To achieve financial viability in order to render affordable services to residents	submit to CFO for approval	Number of monthly Rates Reconciliation approved by CFO	All 6	0 0	N/A	-	0 13/	/A		0 0	N/A		0 0	N/A		0 0	N/A		3	U R			3 0 R
D143	Finance and Administratio	Credit Control	Financial Development To achieve financial viability in order to	Annually Review contracts and SLA of Cred	t Contract and SLA of Service Providers	All 2	0 0	N/A	(0 🛭	/A		0 0	N/A		0 0	N/A		0 0	N/A		0	0 N/A			0 0 N/F
L	Maministratio	<u> </u>	render affordable services to residents	Control Service Providers and submit for approval to Municipal Manager	approved by Municipal Manager		╧		\perp						<u> </u>							<u> </u>			[
			*					•																		

D14	Finance and Administration	Manager: Finance and Financial Development Administration	To achieve financial viability in order to render affordable services to residents	Financial viability measured in terms of the municipality's ability to meet it's service	Debt coverage ratio as at 30 June 2016 All	88'	% 0%	0% N	/A	0% 05	N/A	0% 0%	N/A		0%	K N/A	09	6 0%	I/A	88% 0%	В	88%	0% B
				debt obligations at 30 June 2016 (Debt to Revenue (Short Term Borrowing + Bank																			
				Overdraft + Short Term Borrowing + Bank																			
				Borrowing + Long Term Lease) / Total																			
				Operating Revenue - Operating Conditional																			
				Grant}																			
D15	Finance and	Manager: Finance and Financial Development	To achieve financial viability in order to		% outstanding service debtors at 30 June All	28	% 0%	0% 🔃	/A	0% 05	N/A	0% 0%	N/A		0%	% N/A	09	6 0%	I/A	28% 0%	В	28%	0% B
	Administration	Administration	render affordable services to residents	the total amount of outstanding service	2016																		
				debtors in comparison with total revenue																			
				received for services at 30 June 2016 (Net																			
				Service debtors to revenue – (Total																			
				outstanding service debtors minus																			
				provision for bad debt)/ (revenue received																			
				for services) x100}						_							_						
D15:	Finance and Administration	Manager: Finance and Financial Development Administration	To achieve financial viability in order to render affordable services to residents	Financial viability measured in terms of the available cash to cover fixed operating	Cost coverage ratio as at 30 June 2016 All		1 0	0 10	'A	0	N/A	0 0	N/A		0	U N/A		0	I/A	1 0	К	1	O R
	Administration	Administration	render affordable services to residents	expenditure at 30 June 2016 (Cost coverage																			
				((Cash and Cash Equivalents - Unspent																			/
				Conditional Grants - Overdraft) + Short																			
				Term Investment) / Monthly Fixed																			/
				Operational Expenditure excluding																			
				(Depreciation, Amortisation, and Provision																			/
				for Bad Debts, Impairment and Loss on																			
				Disposal of Assets))}																			
D15	Finance and	Manager: Finance and Financial Development	To achieve financial viability in order to	Collect percentage of the 2015/16 financial		60	% 0%	0%	/A	0% 05	N/A	60% 82.84%	G2 see ca	call culations	0%	% N/A	09	6 0%	I/A	60% 92.97%	B comply	60% 92	2.97% B
	Administration	Administration	render affordable services to residents	years billed revenue by 30 June 2017	2017 (Debtors payments received during																		
				(Debtors payments received during	period/Billed																		
				period/Billed Revenue for period x 100}	Revenue for period x 100}																		
																	-					 	
D15		Manager: Finance and Financial Development		Operational conditional grant spending	Percentage (%) of the grant spent i.t.o. All	90	96 0%	0%	A	0% 05	N/A	10% 19%	B Grant	nts spend	0%	% N/A	09	6 0%	I/A	30% 30%	G grants was	30%	30% G
	Administration	Administration	render affordable services to residents	measured by the percentage (%) spent	budget allocations																spend in a		
																					cordance with request		
D15	Finance and	Manager: Finance and Financial Development	To achieve financial viability in order to	Capital conditional grant spending	Percentage (%) of the grant spent i.t.o All	90	% 0%	0% 27	74	0% 0	N/A	10% 19%	B spend	id see	0% (S N/A	09	6 0%	I/A	30% 30%		30%	30% G
	Administration		render affordable services to residents	measured by the percentage (%) spent	Budget allocations	-								ious KPI			-	-		30.1	spend in a	00/-	
													,								cordance with		
																					request		
D15	Finance and	Manager: Finance and Financial Development	To achieve financial viability in order to	The main budget is approved by Council by	Approval of Main Budget before the end of All		1 0	0 🛭	/A	0	N/A	0 0	N/A		0	0 N/A		0 0	I/A	0 0	I/A	0	0 N/A
	Administration	Administration	render affordable services to residents	the legislative deadline	May annually																		
D15			To achieve financial viability in order to	The adjustment budget is approved by	Approval of Adjustments Budget before the All		1 0	0 N	/A	0	N/A	0 0	N/A		0	0 N/A		0	I/A	0 0	I/A	0	0 N/A
_ L	Administration	Administration	render affordable services to residents	Council by the legislative deadline	end of February annually																		

Summary of Results: To achieve financial viability in order to render affordable services to residents ICPI NOT Yet Measur 14 ICPI NOT Meet 17 ICPI Almost Met 1 ICPI Meet 15 ICPI Meet 10 ICPI Meet 10

																															erformanc
Ref	Directorate	Sub-Directorate	Municipal KPA	Pre-determined Objectives	КРІ	Unit of Measurement		nnual arget		Jul-16			Aug-1				Sep-1				Oct-16				Nov-16			rc-16		2	016 to Dec 2016
									Target Actua	al R	Performance Comment	Target Actu	al R Perfor		Proof of vidence	arget Actual			Proof of Evidence	Target Actual	R Performance Comment	Proof of Evidence	Target	Actual F	Performance Comment Proof of Evidence	Target Actua		Performance Comment	Proof of Evidence		ectual R
1	Municipal	Internal Audit	Institutional	To create an institution with skilled	Audit actual performance results	Number of audits reports submitted	All	4	0	0 N/A		1	1 G Away Re			0 0	N/A			1 1	G Audit report		0	0 10	'A	0	O N/A			2	2 0
	Manager		Development	employees to provide a professional service to its clientele guided by municipal values	documented on the SDBIP system quarterly in terms of section 45 of the Municipal								from the Provider																		
				to its clientele guided by municipal values	systems Act and submit to MM and								Flowder																		
					Performance Audit Committee																										
2	Municipal	Internal Audit	Institutional	To create an institution with skilled		Number of meetings held	All	4	0	O N/A		1	1 G Meeting			0 0	N/A			1 1	G Meeting		0	0 N	'A	0	O N/A			2	2 G
	Manager		Development	employees to provide a professional service	audit committee								place en								postponed to									(I/	/
				to its clientele guided by municipal values									Septemb	er 2016.							end November 2016										
)3	Municipal	Internal Audit	Institutional	To create an institution with skilled	Prepare and submit quarterly progress	Number of reports submitted	All	4	0	0 N/A		1	1 G Meeting	will be		0 0	N/A			1 1	G Risk-based Audi		0	0 10	A	0	O N/A		\rightarrow	2	2 G
	Manager		Development	employees to provide a professional service	reports to the Audit Committee on the	•							held end								plan									(I/	
				to its clientele guided by municipal values	implementation of the RBAP and progress								Septemb	er 2016.							implementation									(I/	
					made with the proposed corrective actions																report									(I/	
					in internal audit reports by the applicable sections																									(I/	
)4	Municipal	Internal Audit	Institutional	To create an institution with skilled	Arrange meeting of the MPAC by 28	Number of meetings held	All	1	0	O N/A		0	0 N/A			0 0	N/A			0 0	N/A		0	0 🛭	A	0	0 N/A		-	0	0 27/
	Manager		Development	employees to provide a professional service																										(I/	
				to its clientele guided by municipal values	on the annual report																								l		
)5	Municipal	Internal Audit	Institutional	To create an institution with skilled	Development of an action plan by 31	Approved action plan by 31 January	All	- 1	0	0 N/A		0	0 N/A			0 0	N/A			0 0	N/A		0	0 2	Δ.	0	0 8//6		+	0	0.777
	Manager		Development	employees to provide a professional service	January to address all the issues raised in	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		1	-			-											-			-					
				to its clientele guided by municipal values	the management letter of the Auditor																									(I/	
					General and submit to the MM for approval																								l		
D6	Municipal	Internal Audit	Institutional	To create an institution with skilled	Persentage of the approved RBAP for the	(Number of audits completed for the	All	40%	0% 0	% N/A		0% (1% N/A			0% 0%	N/A			0% 0%	N/A		0%	0% 🛭	A	0% 09	% N/A		\rightarrow	0%	0% 17/2
	Manager		Development	employees to provide a professional service		period/ total number of audits planned for																								(I/	
				to its clientele guided by municipal values	audits completed for the period/ total	the period)x100																								(I/	
					number of audits planned for the neriod(x100)																									(I/	
D7	Municipal	Internal Audit	Institutional	To create an institution with skilled	100% compliance with all the legislative	% compliance	All	100%	0% 0	% N/A		0% (% N/A			0% 0%	N/A			0% 0%	N/A		0%	0% [7]	A	0% 09	% N/A		+	0%	0% N//
	Manager		Development	employees to provide a professional service																											
				to its clientele guided by municipal values																											
D27	Municipal	Municipal Manager	Institutional	To create an institution with skilled	Improvement in operational conditional	Percentage (%) of the grant spent i.t.o.		0000	0% 0	% N/A		0% (96 N/A			10% 10%	0 0	ing in line		0% 0%	2160		0%	0% 27		30% 305	0 0	pending in		30%	30% G
D27	Manager	Municipal Manager	Development	employees to provide a professional service		budget allocations	All	90%	U% U	76 IN//A		U76 U	176 IV/A			10% 10%		ash flows		U76 U76	N/A		U76	0%	A	30% 30%		pending in ne with ah		30%	30%
				to its clientele guided by municipal values																							fic	ows		(I/	
					municipality																										
028	Municipal	Municipal Manager	Institutional	To create an institution with skilled	Improvement in capital conditional grant	Percentage (%) of the grant spent i.t.o	All	90%	0% 0	66 N/A		0% 0	196 N/A			10% 10%	G in line	cash flow		0% 0%	N/A		0%	0% 🔃	A	30% 309		pending in		30%	30% G
	Manager		Development	to its clientele guided by municipal values	spending measured by the percentage (%)	Budget allocations																						ine with udget		(I/	
				to its clientele guided by municipal values	spent whole municipality																							uuget			
29		Municipal Manager	Institutional		Effective management of operational	Percentage of the operating budget actually	All	90%	0% 0	% N/A		0% 0	1% N/A			10% 10%		with cash		0% 0%	N/A		0%	0% 🛭	A	30% 309		pending in	-	30%	30% G
	Manager		Development	employees to provide a professional service		spent (Total YTD expenditure/ Total Budget											flow											ne with		(I/	
				to its clientele guided by municipal values	measured in terms of operational budget expenditure	for the year)																					bu	udget	l		
30	Municipal	Municipal Manager	Institutional	To create an institution with skilled	Effective management of Capital	Percentage of the operating budget actually	All	90%	0% 0	% N/A		0% 0	96 N/A			10% 10%	G in line	with cash		0% 0%	N/A		0%	0% [7]	'A	30% 309	% G In	line with	\rightarrow	30%	30% G
	Manager		Development	employees to provide a professional service	expenditure for the whole municipality,	spent (Total YTD expenditure/ Total Budget											flow											ash flows	l		
				to its clientele guided by municipal values		for the year)																									
	10	1		1	expenditure																	1	1								

_		_													_						 			
D32	Municipal Manager	Municipal Manager	Institutional Development	To create an institution with skilled Quarterly monitoring of time and employees to provide a professional service attendance status report of section 57 to its clientele guided by municipal values	% of all deviations highlighted in time and attendance status report on section 57 employees are monitored and addressed	All 10	00% 0%	0% N	(/A) 0	% 0%	N/A		100%	100%	Quarterly report completed	05	6 0%	I/A 09	% 0% N	A	100% 100% 0	Quarterly reviews in line with performance	100% 10	.0% G
D33	Municipal Manager	Municipal Manager	Institutional Development	To create an institution with skilled employees to provide a professional service Manager Corporate on a quarterly basis for to its clientele guided by municipal values the whole quarter.	% of all deviations highlighted in time and attendance status report on various employees in the directorate/ sub directorate are monitored and addressed	All 10	00% 0%	0% N	O O	% 0%	N/A		100%	100%	New System to be purchased and implemented	05	6 0%	01 01	% 0% N	/A	100% 100%	New System must be purchased	100% 10	00% G
	Municipal Manager	Municipal Manager	Institutional Development	To create an institution with skilled employees to provide a professional recomplyoes to provide a professional recomplyoe and provide a professional recomplyoe and evaluation performance results against targets set as to the adherence and compliance with legislation (Sec 52 of the MFMA, reporting).	No of SDBIP performance reports evaluated	All	4 0	0 N	I/A	0 0	N/A		1	1 (Time frame must be changed		0 0	N/A	0 0 N	/A	1 1	Quarterly monitoring and resolutions	2	2 G
	Municipal Manager	Municipal Manager	Institutional Development	employees to provide a professional service to its clientele guided by municipal values 30 June 2017			1 0	0 N	I/A	0 0	N/A		0	0 N	'A		0 06	I/A	0 0 0	/A	0 0 N	A	0	O N/A
D49	Municipal Manager	Municipal Manager	Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values meetings per annum	Number of ordinary council meetings per annum	All	10 0	0 N	N/A	0 0	N/A		2	0 F			0 0 6	A/A	0 0 N	/A	2 2	2 Council meetings held	4	2 R
D50	Municipal Manager	Municipal Manager	Institutional Development	employees to provide a professional service to its clientele guided by municipal values municipality's approved employment equit plan	levels of management in compliance with a municipality's approved employment equit plan		8 0	0 N	A A	0 0	N/A		0	0 N/	A		0 0	A/A	0 0 N	/A	0 0 N	Α.	0	O N/A
D53	Municipal Manager	Municipal Manager	Institutional Development	To create an institution with skilled employees to provide a professional service Mayor within 28 days after the Main Budge to its clientele guided by municipal values has been approved	Top Layer SDBIP approved within 28 days t after the Main Budget has been approved	All	1 0	0 N	N/A	0 0	N/A		0	0 N,	A		0 0 6	A/A	0 0 N	/A	0 0 N.	A	0	0 N/A
D54	Municipal Manager	Municipal Manager	Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	IDP approved by the end of May annually	All	1 0	0 N	A/A	0 0	N/A		0	0 N	'A		0 0 0	J/A	0 0 N	/A	0 0 N	/A	0	O N/A
D55	Municipal Manager	Municipal Manager	Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Final Annual Report and oversight report of council completed and submitted	All	1 0	0 N	I/A	0 0	N/A		0	0 N	A		0 0	1/A	0 0 N	/A	0 0 N	A	0	O N/A
D56	Municipal Manager	IDP, Planning and Development	Institutional Development	To create an institution with skilled employees to provide a professional service to its clientelle guided by municipal values	IDP time schedule submitted to council by 31 August	All	1 0	0 N	1/A	1 1	new	proved by w Council on Augustus	- Approval IDP Process Plan +Ward Commitee Policy.pdf	0 N/	VA.		0 0	AVA	0 0 N	/A	0 0 N	VA.	1	1 G
D57	Municipal Manager	IDP, Planning and Development	Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Draft IDP completed submitted to council by 31 March	All	1 0	0 N	Α/Α	0 0	N/A		0	0 N,	A.		0 0	J/A	0 0 N	/A	0 0 N	VA.	0	0 N/A
D58	Municipal Manager	IDP, Planning and Development	Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Final IDP review submitted to council	All	1 0	0 N	I/A	0 0	N/A		0	0 N,	A		0 0 0	I/A	0 0 N	/A	0 0 N	A	0	O N/A
D59	Municipal Manager	IDP, Planning and Development	Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Number of newsletters developed and distributed	All	2 0	0 N	I/A	0 0	N/A		0	0 N	'A		0 0	A/A	0 0 N	/A	1 1	Completed and distributed	1	1 G
D60	Municipal Manager	IDP, Planning and Development	Institutional Development	To create an institution with skilled Previous Year Annual Report submitted to employees to provide a professional service to its clientele guided by municipal values	Report submitted to Council	All	1 0	0 N	A/A	0 0	N/A		0	0 N	/A		0 0 6	A/A	0 0 1	/A	0 0 N	'A	0	0 N/A
D61	Municipal Manager	IDP, Planning and Development	Institutional Development	To create an institution with skilled Submit the top layer SDBIP to the Mayor fo employees to provide a professional service approval within 14 days after the approval to its clientele guided by municipal values of the budget	Top Layer SDBIP submitted to the Mayor	All	1 0	0 N	A/A	0 0	N/A		0	0 N,	'A		0 0 0	A/A	0 0 1	/A	0 0 N	/A	0	0 N/A
D62	Municipal Manager	IDP, Planning and Development	Institutional Development	To create an institution with skilled employees to provide a professional service in terms of sec?2 of the MFMA to the to its clientele guided by municipal values Mayor by 25 January	Mid-year report submitted to council	All	1 0	0 N	A/A	0 0	N/A		0	0 N	'A		0 0 6	A/A	0 0 1	/A	0 0 N	'A	0	O N/A
D63	Municipal Manager	IDP, Planning and Development	Institutional Development	To create an institution with skilled amployees to provide a professional service deliverables as measured per iComply to its clientele guided by municipal values	% compliance	All 10	00% 0%	0% N	U/A 0	% 0%	N/A		0%	0% N	'A	09	6 0%	01	6 0% N	/A	0% 0% N	/A	0%	0% N/A
D64	Municipal Manager	IDP, Planning and Development	Institutional Development	To create an institution with skilled Review actual performance results employees to provide a professional service documented on the 50BP system quarterly to its clientele guided by municipal values in terms of section 45 of the Municipal systems Act and submit to MM and Performance Audit Committee	Number of audits reports submitted	All	4 0	0 N)/A	1 1	Rev	al PMS view done	PMS Evaluation 0 results On file	0 N	A		1 1	G Submitted to Internal Audit	0 0 N	/A	0 0 N	A	2	2 G
D66	Municipal Manager	IDP, Planning and Development	Social Development	To create an institution with skilled Effective management of operational employees to provide a professional service expenditure for the Integrated to its clientele guided by municipal values Development department, measured in terms of operational budget expenditure.	Percentage of the operating budget actually spent (Total YTD expenditure/ Total Budget for the year)	/ All S	90% 0%	0% N	0	% 0%	N/A		10%	10%	Operational Budget spend on a monthly basis	05	6 0%	0:	6 0% 1	/A	30% 30%	Spending in line with budget	30% 3	30% G
D67	Municipal Manager	IDP, Planning and Development	Social Development	To create an institution with skilled employees to prode a professional skilled and to its clientelle guided by municipal values budgetary purposes before the finalisation of the IDP and budget.	No of strategic session held annually before the finalisation of the budget and SDBIP process	All	1 0	0 N	A A	0 0	N/A		1	O F	Await Council Strategic session to be held before municipal strategic session can take place		0 0 0	A/A	0 0 1	/A	0 0 N	Α	1	0 R
D68	Municipal Manager	IDP, Planning and Development	Social Development	To create an institution with skilled employees to provide a professional service submitted to council before the end of to its clientele guided by municipal values March	Report submitted to Council	All	1 0	0 N	I/A	0 0	N/A		0	0 N	/A		0 0	M/A	0 0 N	/A	0 0 N	TA .	0	O N/A
D88	Finance and Administration	Manager: Finance and Administration	Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values (Comply	% compliance	All 10	00% 0%	0% N	O O	% 0%	N/A		0%	0% N	'A	05	6 0%	09	6 0% N	/A	0% 0% 1)	YA.	0%	0% N/A
D95	Finance and Administration	Accounting	Institutional Development	To create an institution with skilled employees to provide a professional service legislative deliverables as measured per to its clientele guided by municipal values	% compliance	All 10	00% 0%	0% N	0	% 0%	N/A		0%	0% N	'A	05	6 0%	0:	6 0% N	/A	0% 0% N	'A	0%	0% N/A
D98	Finance and Administration	SCM	Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values (Comply	% compliance	All 10	00% 0%	0% N	O O	% 0%	N/A		0%	0% N	A	05	6 0%	U/A 05	6 0% N	/A	0% 0% 1)	A	0%	0% N/A
D102	Finance and Administration	Revenue	Institutional Development	To create an institution with skilled employees to provide a professional service legislative deliverables as measured per to its clientele guided by municipal values	% compliance	All 10	00% 0%	0% N	0/A	% 0%	N/A		0%	0% N	'A	05	6 0%	1/A 05	6 0% N	/A	0% 0% N	A	0%	0% N/A
		1		1	1	1	_1																	

D105	Finance and Administration	Expenditure	Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values		% compliance	All 100	0% 0%	100%	B complied	0%	6 100%	B complied		0% 1009	% B cor	omply		0%	0% N/A			0% 0%	N/A		0%	0% N//	4		0%	300% B
D106	Finance and Administration	Administration	Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values	Provide administrative support to Committee meetings in terms of the distribution of agenda's within 48 hours prior to the meeting	% of Agenda's for the Committee meetings distributed within 48 hours prior to the meeting	All 95	5% 95%	100%	Portfolio committee meetings are held on an Ad Hoc basis	95%	6 95%	Portfolio Committee meetings are held on an Ad- Hoc basis - No meetings were held during August	n/a	95% 95%	Cor Me on Bas me hel	ortfolio nommittee leetings are held n an Ad-Hoc asis - No leetings were leld in eptember	n/a	95% 10		No portfolio n/a committee meetings were held during October 2016	9	95% 100%	G2 No portfolio committee meetings wer held during November 2016	n/a	95%	100% G2	No Portfolio Committee Meetings were held during December 2016	n/a	95% 9	.33% G2
D107	Finance and Administration	Administration	Institutional Development	To create an institution with skilled employees to price a professional service to its clientele guided by municipal values		's of Agends for the Council meetings distributed within 7 working days prior to the meeting		95%		Agenda were distributed 4 days before the council meeting meeting date moved 2 days earlier	95%	6 100% G	The Council Meeting for August were held on 17 August 2016. Distribution to place on 10 August 2016	Distribution book can be found in the Corporate services Office k - 201608. 17 Aug 2016 KontsRaadsverg adering Sirkulasie.pdf		Spe Mechel Seg- we- on 201	pecial Council be leeting to be led 29 ceptember 2016 cere distributed n 21 September 2016 S	Distribution sook to be lound in the corporate Services 201699. 29 sept 2016 - spet 2016 -	95% 10		Agenda for the Countrol: Countrol: Meeting Delivery 80 were distributed on 18 October 2016,9 d days before the Countrol Meeting to the Countrol Meeting of the 2016 of the 201	ok 7 16 - 8 -	90%	See attached document	Distribution Book (Aflewerings Boek) - 20151. 24 November 2016 - AlgRds Vergadering - Agenda Sirkulasie.pdf	95%	90% 0	Agenda's were circulated 5 days before the Council Meeting	Distribution Control Book - 201612. 12 Desember 2016 - Alg Inkomitee Raadsverg adering - Agenda Sirkulasie. pdf - 201612. Aanvulllend e Agenda Sirkulasie - 12 Desember 2016.pdf		95% G
	Finance and Administration	Administration	Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values To create an institution with skilled		% of disciplinary actions completed within 60 days		70%	70%	G Disciplinary actions finalised within 60 days.	70%	6 70%	Disciplinary hearing finalise within 60 days	final port as d received from the Chairperson P3/7 file. and personal file of employee.	70% 709	hea hel mo	o disciplinary earings were eld during the sonth of eptember.	N/A	70% 7		Disciplinary actions finalise within the of the prescribe timeframe. Well as the 3/7 file with records.	file is P	70% 70%	G Disciplinary actions took place in the prescribed time frame.	Documents filed in the P 3/7 file with records as well as on the personal file of the employee.	70%	70% G	disciplinary actions were taken within 60 days from date stated on the charge sheet.		70%	70% G
	Administration		Development	employees to provide a professional service to its clientele guided by municipal values		LGSETA																									
D148	Finance and Administration	Manager: Finance and Administration	Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values		(Total expenditure on training/total personnel budget)/100	All 0.10%	6 0%	0%	N/A	0%	6 0% N	/A		0% 0%	% N/A			0%	0% N/A			0% 0%	N/A		0%	0% N/s			0%	0% N/A
D152	Finance and Administration	Manager: Finance and Administration	Institutional Development	To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values		% vacancy rate of budgeted posts by 30 June 2017 (Number of funded posts vacant / total number of funded posts)x100	All 5	5% 0%	0%	N/A	0%	6 0% N	/A		0% 09	% N/A			0%	0% N/A			0% 0%	N/A		0%	0% N/s	4		0%	0% N/A

Summary of Results: To create an institution with skilled employees to provide a professional service to its clientele guided by municipal values

©P Not Yet Messur 2

©P Almost Met 2

©P Almost Met 0

EPI Met 16

EPI Well Met 16

EPI Well Met 1

Total RPIs 43

Summary of Results

(I) Not Yet Measur 72

(IP) Not Met 35

(IP) Almost Met 4

(IP) Met 114

(IP) Met 114

(IP) Well Met 7

(IP) Estemenly Well 55

Total KPs 247