



LAINGSBURG MUNICIPALITY
EXTERNAL VACANCY
NOTICE NUMBER 157/2024

SENIOR MANAGER FINANCE AND COMPLIANCE SERVICES
DEPARTMENT: DEPARTMENT FINANCIAL AND COMPLIANCE SERVICES
FIXED TERM CONTRACT

**Salary Scale: R 880 288 – R1 075 833 per year (Upper limits of a Category 1 Municipality:
Government Gazette 50737 of 30 MAY 2024)**

The successful candidate will effectively manage the financial services of the municipality (budgeting, income, expenditure, activity-based costing, supply chain management and asset management) through the establishment, implementation and maintenance of a financial management strategy which achieves the Integrated Development Plan (IDP) objectives for the Municipality.

Minimum Requirements: • At least a Bachelor degree in the fields of Accounting, Finance or Economics OR a relevant qualification registered on the National Qualifications Framework at a NQF level 7 • Minimum of 5 (five) years relevant experience at middle management level (at least reported to a senior manager) and of which 3 Years must be within the Local Government • **Compliance with the National Treasury Regulations on the Required Minimum Competency Level in Unit Standards for Chief Financial Officers or the ability to acquire it within 18 months from employment date** • Sound knowledge of and exposure to local government operations and municipal financial management • Solid knowledge and understanding of the relevant policies and legislation and a good understanding of institutional governance systems and performance management • In-depth knowledge of local government legislation and the statutory requirements pertaining to the post • A high degree of aptitude for strategic/operational planning and management, decision-making, leadership, innovation and motivation • Good knowledge of supply chain management regulations and the Preferential Procurement Policy Framework Act, 2000 • Excellent management and computer skills • Excellent facilitation and communication skills in at least two of the three official languages of the Western Cape • South African citizenship • A valid Code B driver's license.

Competencies: The following competencies, as described in Government Notice No 21, Government Gazette No 37245 of 2014, are essential: Leadership: Strategic direction and Leadership • People Management • Programme and Project Management • Financial Management • Change Leadership • Governance Leadership • Core Managerial and Occupational Competencies: Moral Competence • Planning and Organising • Analysis and Innovation • Knowledge and Information Management • Communication • Results and quality focus.

Key Performance Areas: • Develop, implement and manage strategic goals, policies and procedures in alignment to the municipality's strategic objectives • Effectively manage financial services (budgeting, income, expenditure, activity-based costing, supply chain management) through the establishment, implementation and maintenance of a financial management strategy • Effectively and efficiently manage the Directorate • Liaise and interact with individuals, role-players and agencies at senior level in all three spheres of government • Assist and support the Accounting Officer with the roles and responsibilities delegated to the Chief Financial Officer • As CFO, ensure municipal financial viability through management and monitoring of all income and expenditure of the Municipality, safeguarding all assets, discharging the Municipality's liabilities as well as proper and diligent compliance with the Municipal Financial Management Act and other prescripts.

CLOSING DATE: 19 DECEMBER 2024

Please note:

- Appointment is subject to the signing of an employment contract and performance agreement in terms of Section 56 of the Municipal Systems Act and disclosure of financial interest. The appointment will be done in accordance with the Regulations on appointment and conditions of employment of Senior Managers.
- By applying for this position, the candidate consents to verification checks of qualifications and criminal records. Originally completed applications, accompanied by originally-certified true copies of qualification certificates as well as required driver's licences.
- Professional Driver's Permits and registration certificates from professional bodies, where applicable.
- Receipt of applications will not be acknowledged and no supporting documents will be returned.
- **ONLY** certified hard-copy applications will be considered. **No** electronic or faxed applications will be accepted.
- Canvassing with councillors or any other decision-maker/member of the Selection Committee, is not permitted and proof thereof will result in disqualification of your application.

Laingsburg Municipality is an Equal Opportunity Employer. Candidates from the designated groups, including those with disabilities are encouraged to apply. The requirements of the Employment Equity Act will be considered as part of the selection criteria/process. If you do not hear from us within 3 (Three) months of the closing date, please regard

your application as unsuccessful. The Council reserves the right not to make an appointment and to add/amend/change the salary package.

Application must be made on the official application form for Senior Managers of the Laingsburg Municipality and a covering letter accompanied by a comprehensive curriculum vitae and certified copies of qualifications and identity document (not older than three (3) months) as well as particulars of at least three recent contactable references, and must be submitted to: **The Municipal Manager, Private Bag X4, Laingsburg, 6900** or hand deliver applications at **Laingsburg Municipality Offices at 2 Van Riebeeck Street, Laingsburg, at Department Corporate Services** on or before the closing date.

This position is located at the Laingsburg Municipality offices.

Administrative enquiries should be forwarded to Human Resources, **Ms Noeline Gouws at (023) 5511 019**



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JAFTA BOOYSEN
MUNICIPAL MANAGER
01 December 2024

Municipal Offices
Private Bag X4
LAINGSBURG
Tel: 023 5511 019