

# Laingsburg

*Munisipaliteit*

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*Municipality*

Municipal Buildings  
Private Bag X4  
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E-pos / E-mail: [scm@laingsburg.gov.za](mailto:scm@laingsburg.gov.za)

## **NOTICE: 69 / 2023** **TENDER: T03 - 2023 / 2024**

### **LEASE OF MUNICIPAL BUILDING (ERF 1647)**

Laingsburg Municipality invites tenders for Tender No. T03 - 2023 / 2024 - Lease of the municipal building (Erf 1647).

Only tenderers who can demonstrate their proposed businesses will be suitable for the current business environment and current property elements will be eligible to tender. Financial viability must be clearly shown in the proposed business plan.

Completed tenders in a sealed envelope endorsed with “**Tender T03 - 2023 / 2024 - Lease of the Municipal Building (Erf 1647).**” must be placed in the tender box in the foyer between (08H00 – 15H00) at the Municipal Buildings, 02 Van Riebeeck Street, Laingsburg to reach the Municipal Manager not later than **12:00 pm** on **29 September 2023**, after which tenders will be opened in public.

Tenders may only be submitted on the prescribed tender documents that are obtainable from **04 September 2023**, 08h00 at Laingsburg Municipality, 02 Van Riebeeck Street, Laingsburg, 6900 during office hours (08h00 – 15h00).

A compulsory briefing session will be held at **10:00 a.m.** on **Friday, 15 September 2023**, at the Laingsburg Flood Museum, Tourism Auditorium, Meiring Street, Laingsburg. No grace period will be allowed.

Tenderers must be represented at the site visit/clarification meeting by a person who is suitably qualified and experienced to comprehend the implications of the work involved. The representative must be an official or employee of the Tenderer. No representative at the meeting may represent more than one Tenderer.

A non-refundable participation fee of **R 500-00 (Five Hundred Rand)**, is applicable. The fee must be deposited into the account of the Laingsburg Municipality at **Standard Bank**, Branch Code: **51108**, Account Number **203 247 663**. The reference number for confirmation of payment is **T03-2023/2024 - Company Name**. Proof of payment of the participation fee should accompany your tender document when submitting it. Refer any enquiries on **only** **mentioned** to Odette Noble at [scm@laingsburg.gov.za](mailto:scm@laingsburg.gov.za).

The bid must be valid for 180 days after the closing date. The bid will be subject to the Council's Supply Chain Management Policy, the Municipal Preferential Procurement Policy, and the Preferential Procurement Regulations, 2022.

The preferential points system applied (80/20) in terms of the Preferential Procurement Policy is as follows:

PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTION	10
LOCALITY	10
<b>TOTAL POINTS</b>	<b>100</b>

The successful tenderer must also be registered and tax-compliant on the Centralised Supplier Database (CSD). Tenderers can register on [www.csd.gov.za](http://www.csd.gov.za)

The municipality reserves the right to withdraw any invitation to tender and/ or re-advertise or to reject any formal tender or to accept a part of it. The Municipality does not bind itself to accept the lowest or award a contract to the bidder scoring the highest number of points.

**Telegraphic, telephonic, facsimile, e-mailed and late bids will not be accepted.**

Queries relating to this tender may be addressed to Mr. Keith Gertse @ [kjgertse@laingsburg.gov.za](mailto:kjgertse@laingsburg.gov.za).



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J BOOYSEN  
MUNICIPAL MANAGER

31 AUGUST 2023